



Finance Committee Meeting: September 25, 2024

Date: Wednesday 9/25/2024

Time: 12:00 pm to 1:00 pm

Location: <https://us02web.zoom.us/j/5706969183>; passcode 716824

Committee Members:

- ~~Brian Kennedy, Board Treasurer, Parent & Finance Committee~~
- Daniel Gutierrez, Board Chair, Finance Committee & Executive Committee
- Jaqlyn Baldwin, Executive Director - Siembra
- Chris Moore, Business Manager - K12 Accounting
- Valerie Apodaca, Finance Committee (CPA)
- Rebekah Runyan - CFO - K12 Accounting

AGENDA

In attendance:

1. Questions/discussion/follow-up:
2. Financial Statement Reports (as of August 2024) *Chris Moore*
 - a. Payroll & Accounts Payable Vouchers
 - b. Recommended Change
 - c. Financial Analysis
 - d. Bank Reconciliations
3. Budget Adjustment Requests (BARs)
 - a. BAR 2425-0009-T - 24106; \$97,041 Transfer from Function 1000 to 2000
 - b. BAR 2425-0008-T - 31600 \$37,451 Transfer from Function 2300 to 4000
 - c. BAR 2425-0007-T - 11000 \$147,602 Transfer from Function 1000 to 2000
 - d. BAR 2425-0006-IB - 26220 \$200,000 CSGF Initial Budget
4. Cash Report Training (*Chris*)
5. Audit Update (*Rebekah*)





6. Update on Finance Director Search (*Jaqi*)
7. [CSGF Grant Agreement to Siembra](#) (*Jaqi*)
8. Upcoming Meeting(s) *Jaqi*
 - Next regular monthly board meeting takes place on Wednesday, October 2, 2024 at 4 pm both in-person and virtually.
 - Next regular monthly finance committee meeting takes place on Wednesday, October 30th at noon via Zoom

