Student Driver Requirements

Student Drivers

Students from Bay, Rocky River and Westlake that choose to transport themselves to/from West Shore must complete the following steps PRIOR to driving themselves to West Shore.

STEP 1:
Complete the waiver - provided. Please note that this waiver requires **signatures** from the **Student**, **Parent/Guardian**, and **your home school Principal**.
The waiver included is:

West Shore Student Transportation Waiver

STEP 2:
Make sure you have all the necessary documents listed below, to complete the application

1. Completed West Shore Student Transportation Waiver
2. Scan/Picture of Valid Driver's License
3. Scan/Picture of current proof of auto insurance
4. Make, model, year, color and license plate # of the car you will drive to/from West Shore

STEP 3:
Go to **westshore.lakewoodcityschools.org**

- Go to Parents & Students drop-down
- Click on Transportation & Student Drivers
- Scroll Down - Click on LHS Parking and Driving Permit Application 2024-2025

Please read all the Guidelines listed:

1. Click on 'Purchase'
2. Select '1' Parking Application
3. Fill in the required information
4. At the bottom you will upload the scans or pictures of the required documents
5. Click 'Continue'
6. Review your information is correct – you have 15 minutes on this page to complete
7. If you would like a permit to park in the LHS North Lot for students you can pay the $20 + $.75 fee via credit card now and complete the process.
8. If you do NOT want a permit or plan to pay in cash at the Book Room:

Enter **CASHPARK** in the discount code. You will be able to complete the process with a $0 due at check-out.

If you choose to not purchase a permit you must use street parking and follow all parking regulations on side streets.

Please contact the LHS Bookroom with any questions: (216) 529-4047.

These steps must be completed ANNUALLY.

Students are NOT permitted to transport other students to or from West Shore Career-Tech. If caught your driving privilages can be revoked

Student Driving & Parking Regulations

ALL prior year fees must be paid in full and all overdue items must be returned in order to receive a parking permit.
ALL parts of the Parking Permit Application MUST be complete before a pass is distributed. Please be sure the insurance card you are uploading has an expiration date and has not expired.

Once the parking permit application is approved, the student will be notified via school email. Please allow up to 2 school days for processing.

STUDENT DRIVING AND PARKING RULES AND REGULATIONS

Students driving cars to school have the responsibility of maintaining safety standards and observing the following regulations:

1. Student parking is permitted in the NORTH lot on Franklin Blvd. in ROWS 3-6 ONLY. Student vehicles found parked in any other high school area, during the school day, WILL be towed at the vehicle owner's expense.

2. Parking stickers are non-transferable. ALL PRIOR YEARS SCHOOL FEES MUST BE PAID IN FULL IN ORDER TO BE ASSIGNED A PARKING PASS.

3. Students MUST complete the Application for Student Parking Permit and furnish all information requested on the application including the signature of the parent/guardian. Failure to complete all areas of the application will result in the request for a parking sticker to be delayed.

4. Students MUST produce a valid Ohio Driver's license and proof of CURRENT auto insurance when submitting the application.

5. Parking stickers for the current school year must be affixed to the lower right corner of the vehicle's windshield. Prior year stickers should be removed. Parking stickers affixed to any other area of the vehicle may result in security not noticing the sticker and could cause the vehicle to be towed at the vehicle owner's expense.

6. Students are expected to obey all State of Ohio Traffic and Criminal Statutes and City of Lakewood Traffic and Criminal Codified Ordinances.

7. Reckless operation, excessive speed, illegal parking, etc., WILL result in the student having their parking privileges revoked.

8. The $20.00 permit fee is NOT refundable.

9. Upon arrival at school, students are not to loiter (hang out) in the parking lot or drive around the campus; this also applies to after school. Students should remove their books and personal items needed during the school day, lock their vehicle, and report to their first class. Students are not to return to their vehicle until the end of his/her school day.

10. Vehicles MUST be parked within the designated parking spaces.

11. All parking on Lakewood City School properties is at the vehicle owner/drivers own risk. Lakewood City Schools assumes no responsibility for damage to or theft from any vehicle.

12. Unauthorized vehicles will be towed at the vehicle owner's expense.

13. Lakewood City Schools will not assume responsibility for any damage to the car or its contents.

14. Search of a student and their possessions, including vehicles, may be conducted at any time the student is under the jurisdiction of the Lakewood Board of Education, if there is a reasonable suspicion that the student is in violation of school rules. A search may also be conducted to protect the safety of others. Searches may include the assistance of dogs trained to detect the presence of drugs.

15. Applying to drive and park on school premises constitutes acceptance that there is no expectation of privacy for materials stored in the car while on school premises.

School Transportation Waiver Form (5148.3)

I realize that the West Shore Career-Technical partner school districts provide transportation for students to travel to and from the West Shore Career-Technical District at Lakewood High School and related sites for the career-technical education program of choice. However, I wish and hereby accept responsibility for the transportation of my child for these classes and training.

In doing so, I acknowledge:

1. That the schools will not be providing supervision of my child while traveling.
2. That neither I, my child, nor any other party is an agent of the schools for this transportation.
3. That the schools, school officials and school personnel are not in any way liable or responsible for my child while driving or riding in non-school provided transportation between sites.
4. This Transportation Waiver applies only to my child. Due to liability issues, your child is NOT permitted to transport any other student to and from school.
5. That there is no school liability insurance or school vehicle insurance coverage for my child for this alternative to school transportation that I am choosing.

Accordingly, I hereby waive this available school transportation for my child on a daily basis for the 2024-2025 school year.

Student's Name: _____Program:_____

Address: _____City: _____

Cell Phone: _____

Parent/Guardian Name:_____

Parent/Guardian Signature: _____

Date: _____

Principal's Signature (Home School):_____ Date:_____

A student may not be excused from riding school transportation until this form is completed, approved and signed by the home school principal or designee and uploaded along with the other required items to the LHS Applications for Student Drivers & Parker Permits at: https://www.lakewoodcityschools.org/1/content/bookroom