



**BOARD OF EDUCATION MEETING AGENDA
DECEMBER 9, 2025
6 PM - NEW YORK MILLS UFSD LIBRARY**

- Kristin Hubley
- Robert Mahardy, Jr.
- Sandra Dare
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>In partnership with students, staff, families, and the community, our mission is to create an educational environment that inspires confidence, builds character, and fosters respect – empowering every student with the knowledge to become a productive, responsible citizen.</i>
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President’s Message	K. Hubley		Information	
2.2 BOCES Representative Report	K. Hubley		Information	
2.3 Ex Officio Student Member Report	C. Miner		Information	

2.4 Committee Reports			Information	
Policy Committee: <i>Sara DeFazio/Chair, Jacqueline Edwards</i> Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio</i> Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy Jr.</i> Transportation Committee: <i>Sandra Dare/Chair, Abbie Taylor</i> Health & Safety Committee: <i>Robert Mahardy Jr./Chair, Sandra Dare</i> Finance Committee: <i>Jacqueline Edwards/Chair, Jeremy Fennell</i> SBI: <i>Jacqueline Edwards</i> (SBI Alternate: <i>Sara DeFazio</i>)				
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	K. Hubley	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 Business Office Reports				
3.3 CSE Reports				
3.4 Approval of the Previous Minutes	11.4.25			
4. OLD BUSINESS				
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.2 Resolution to Establish the Donald Peter Adamczyk Scholarship		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.3 Resolution to Accept Donation to the Donald Peter Adamczyk Scholarship		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

5.4 Policy 5300 Purpose (Acceptable) and Administration of District Digital Information System Policy (First Read)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.5 Policy 5305 Social Media (First Read)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.6 Policy 6100 Job Descriptions (First Read)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.7 Resolution to Approve Return of Uncollected Taxes		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	
6.2 Interim Principal K-12	D. DiSpirito		Information	
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
8.2 Board Discussion	BOE		Discussion	

9. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
9.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
10. ADJOURNMENT				
10.1 Adjournment			Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

**§105. Conduct of executive sessions.

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
 - a. matters which will imperil the public safety if disclosed;**
 - b. any matter which may disclose the identity of a law enforcement agent or informer;**
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
 - d. discussions regarding proposed, pending or current litigation;**
 - e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

Oct-25

CLAIMS AUDITORS LOG

Date	Check Number	Amount	Name	Problem	Resolution
10/24/2025	62271	\$54,498.64	Upstate Cerebral Palsy	overcharge	void and new check will be issued

Sep-25		Credit Card Statement		
Transaction	Post			
Date	Date	Credit Card	Amount	Comment
9/3/2024	9/4/2025	Wordwall.net	\$468.84	12 months-5 users
9/8/2025	9/9/2025	Symeon's Greek Restaurant	\$200.90	Board of Education Dinner
9/23/2025	9/24/2025	NYS School Board Assoc.	\$1,000.00	Board Members S. DeFazio & R. Mahardy NYSSBA digital convention
9/23/2025	9/24/2025	NYS School Board Assoc.	\$280.00	District Clerk Mroz Live Virtual District Clerk Workshop
9/25/2025	9/26/2025	Generation Genius.com	\$299.00	one classroom license for A. Simon
		Total	\$2,248.54	

Extra Curricular Activity Monthly Report

October 30, 2025 - November 24, 2025

Name	Beginning Balance	Received	Payments	Ending Balance
CLASS OF 2025	\$43.49			\$43.49
CLASS OF 2026	\$13,314.53		\$3,600.00	\$9,714.53
CLASS OF 2027	\$4,184.42	\$220.00		\$4,404.42
CLASS OF 2028	\$3,798.96			\$3,798.96
CLASS OF 2029	\$4,015.09			\$4,015.09
CLASS OF 2030	\$3,449.66			\$3,449.66
CLASS OF 2031	\$0.00			\$0.00
Varsity Club	\$3,038.71			\$3,038.71
Student Council	\$5,137.18	\$1,989.00	\$273.32	\$6,852.86
Nat. Honor Society	\$569.43	\$1,878.00		\$2,447.43
Yearbook Club	\$8,732.72			\$8,732.72
Band Club	\$110.72			\$110.72
Drama Club	\$2,170.79	\$4,718.00	\$129.62	\$6,759.17
HS CHORUS	\$0.00			\$0.00
Model UN	\$735.21			\$735.21
Tech Club	\$0.00			\$0.00
After Prom Party	\$2,020.00			\$2,020.00
TOTAL	\$51,320.91			\$56,122.97

Reconciliation

Ending Book Balance

Returned Checks

Outstanding Checks

Deposits in Transit

Reconciled Balance

Ending M&T Balance

**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
October 31, 2025**

GENERAL FUND	A	TREASURER'S REPORT
GENERAL FUND MONEY MARKET		TREASURER'S REPORT
GENERAL FUND RESTRICTED RESERVE		TREASURER'S REPORT
NY MUNI TRUST		TRIAL BALANCE
SCHOOL LUNCH	C	TREASURER'S REPORT
SCHOOL LUNCH SAVINGS		TREASURER'S REPORT
		TRIAL BALANCE
TRUST & AGENCY	TA	TREASURER'S REPORT
PAYROLL		TREASURER'S REPORT
		TRIAL BALANCE
CAPITAL FUND	H	TREASURER'S REPORT
		TRIAL BALANCE
DEBT SERVICE	V	TREASURER'S REPORT
		TRIAL BALANCE
FEDERAL FUND	F	TREASURER'S REPORT
		TRIAL BALANCE
SCHOLARSHIP FUND	TE	TREASURER'S REPORT
	TN	TRIAL BALANCE
ALL REVENUE STATUS REPORTS		
ALL APPROPRIATON STATUS REPORTS		

New York Mills Union Free Schools
October 31, 2025

	General Fund	GF Money Market	Restricted	NY Muni Trust	School Lunch	Sch Lunch Saving	Trust & Agency	Payroll	Capital Fund	Debt Service	Federal
Beginning Balance	\$3,047,196.05	\$589,891.56	\$1,320,953.65	\$1,696,081.78	\$16,089.90	\$93,148.27	\$ -	\$ -	\$3,801,744.91	\$1,451,350.37	\$296,102.75
Receipts	\$ 5,683,182.13	\$ 2,004,075.09	\$ 2,519.37	\$5,735.77	\$ 5.51	\$ 177.66	\$ 481,772.29	\$ 335,227.73	\$ 101,431.43	\$ 2,768.07	\$ 45,933.45
Disbursements	\$ (4,016,147.40)	\$ -	\$ -	\$0.00	\$ (4,753.00)	\$ -	\$ (481,772.29)	\$ (335,227.73)	\$ (531,809.92)	\$ -	\$ (23,609.82)
Balance	\$ 4,714,230.78	\$ 2,593,966.65	\$ 1,323,473.02	\$ 1,701,817.55	\$ 11,342.41	\$ 93,325.93	\$ -	\$ -	\$ 3,371,366.42	\$ 1,454,118.44	\$ 318,426.38
Bank Balance	\$ 5,409,093.70	\$ 2,593,966.65	\$ 1,323,473.02	\$ 1,701,817.55	\$ 11,342.41	\$ 93,325.93	\$ -	\$ 332.46	\$ 3,492,136.72	\$ 1,454,118.44	\$ 318,426.38
Outstanding Checks	\$ (694,862.92)			\$ -	\$ -	\$ -		\$ (332.46)	\$ (120,770.30)	\$ -	\$ -
Reconciling Items	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			
Balance	\$ 4,714,230.78	\$ 2,593,966.65	\$ 1,323,473.02	\$ 1,701,817.55	\$ 11,342.41	\$ 93,325.93	\$ -	\$ -	\$ 3,371,366.42	\$ 1,454,118.44	\$ 318,426.38



 PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND ACCOUNT 6526
 TREASURER'S MONTHLY REPORT
 For the period

FROM: 10/01/25 TO: 10/31/2025

Total available balance as reported at the end of preceding period 3,047,196.05

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
OCT 31	Interest	1,352.72	
2	DOH Medicaid Reimbursement	3,769.72	
10	Transfer from Federal Payroll	12,675.16	
15	Oneida County Taxes Received	3,133,809.95	
15	VLT Lottery Grant	26,175.60	
15	Pilot 2025-2026	86,478.51	
15	Boces Rental	11,406.00	
21	PMA- Workers Comp	1,064.31	
21	Whitestown Tax Collection	1,975,428.55	
21	Whitestown Tax Collection- Pilots	166,263.25	
24	Transfer from Federal Payroll	10,934.66	
28	Whitestown Tax Collection	221,041.75	
1-31	Retiree Health Insurance Receipts	32,781.95	
	Total Receipts		5,683,182.13
	Total Receipts, including balance	5,683,182.13	8,730,378.18

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.

To Check No.

62181	Flex Warrant	62181	\$	112.74
62182	Payroll Warrant 10-10	62184	\$	878.20
62185	AP Warrant 10-10	62233	\$	718,161.57
62234	Payroll Warrant 10-24	62238	\$	5,276.70
62239	AP Warrant 10-24	62275	\$	692,697.36

BY DEBIT CHARGE

OMNI Disbursements	9,500.62
Transfer for Payrolls	\$472,271.67
Transfer to Money Market	2,000,000.00
Credit Card Debt Payment	2,248.54
Transfer to Federal	15,000.00
Transfer to Capital	100,000.00

2,599,020.83

Total amount of checks issued and debit charges 4,016,147.40

Cash Balance as shown by records \$4,714,230.78

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	5,409,093.70
Less total of outstanding checks - See Attached Nvision Report	(694,862.92)
Payroll in Transit	
Payroll in Transift from Federal	
Net balance in bank	4,714,230.78

Total available balance \$ 4,714,230.78

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION



PREPARED BY

TREASURER OF SCHOOL DISTRICT

NEW YORK MILLS UFSD
Bank Reconciliation for period ending on 10/31/2025



Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

Ending Bank Balance:		5,409,093.70
Outstanding Checks (See listing below):	-	694,862.92
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	4,714,230.78
Cash Account Balance:	4,714,230.78

Outstanding Check Listing

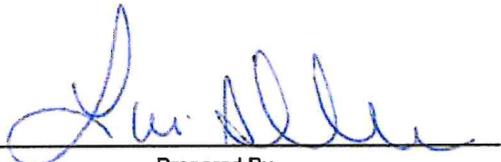
Check Date	Check Number	Payee	Amount
05/23/2025	61845	BRODY FOSTER	100.00
05/23/2025	61866	SOUTHWELL, STEVEN	165.75
09/12/2025	62096	MIKE GOSSIN	96.10
09/12/2025	62111	JAMES PIERCE	53.04
09/26/2025	62135	SHELLEY BRAY	121.60
09/26/2025	62136	RODNEY J. BUTLER	121.60
09/26/2025	62137	CASILLAS-TORRES, FRANCISCO	35.00
09/26/2025	62150	JOEL GUALANDI	121.60
09/26/2025	62158	KEVIN J MAXWELL	121.60
10/10/2025	62185	ALL PEST CONTROL	64.15
10/10/2025	62189	PAT CARDINALE	91.60
10/10/2025	62197	MIKE GOSSIN	91.60
10/10/2025	62200	MEGAN HICKEL	88.37
10/10/2025	62201	JAMES HOLT JR	121.60
10/10/2025	62206	MADELIN KRECIDLO	121.60
10/10/2025	62211	MOHAWK REGIONAL ASSC ADMINISTR	50.00
10/10/2025	62216	JOHN OWEN	121.60
10/10/2025	62218	PETER ROCCI	91.60
10/10/2025	62220	SCHOOL SPECIALTY LLC	171.93
10/24/2025	62237	NYSUT BENEFIT TRUST	215.22
10/24/2025	62239	AMAZON CAPITAL SERVICES	231.63
10/24/2025	62240	AMPLIFY EDUCATION INC	8,046.80
10/24/2025	62241	BRIAN CAMPBELL	121.60
10/24/2025	62242	KEVIN CAMPBELL	121.60
10/24/2025	62243	CASCADE SCHOOL SUPPLIES	105.63
10/24/2025	62244	CATSKILL SPRING WATER LLC	75.00
10/24/2025	62245	CURTIS LUMBER	56.98
10/24/2025	62246	DAY AUTOMATION SYSTEMS, INC.	1,420.68
10/24/2025	62247	CHRISTOPHER DOROSHEAKU	121.60
10/24/2025	62248	ED & ED BUSINESS TECHNOLOGY	207.00
10/24/2025	62249	FIRST UNUM LIFE INSURANCE COMPANY	21.70
10/24/2025	62250	FISHER AUTO PARTS	8.70
10/24/2025	62251	TIM GAISER	121.60
10/24/2025	62252	BILL HARDING	121.60

NEW YORK MILLS UFSD



Bank Reconciliation for period ending on 10/31/2025

Check Date	Check Number	Payee	Amount
10/24/2025	62253	JON HARTER	121.60
10/24/2025	62254	JAMES R. HOLT	121.60
10/24/2025	62255	SHAWN HUGHES	121.60
10/24/2025	62256	JUSTIN IZZO	121.60
10/24/2025	62257	JW PEPPER & SON, INC.	63.99
10/24/2025	62258	JONNA MACRI-IZZO	121.60
10/24/2025	62259	MCQUADE AND BANNIGAN INC	127.53
10/24/2025	62260	NEW YORK STATE DEPT OF LABOR	6,055.53
10/24/2025	62261	NORTHEAST SHARED SERVICES	83.20
10/24/2025	62262	OHM BOCES HEALTH INSURANCE CONSORTIUM	610,009.93
10/24/2025	62263	POLSINELLO LUBRICANTS	227.47
10/24/2025	62264	ROSE, CHAD	121.60
10/24/2025	62265	SACCOS LOCKSMITH CO., INC	16.10
10/24/2025	62266	SENROR WOOLY INC	199.00
10/24/2025	62267	SIMONS, SHEA	121.60
10/24/2025	62268	STARKTECH	5,550.00
10/24/2025	62269	DAVID TAYLOR	140.00
10/24/2025	62270	TOWN OF NEW HARTFORD	3,831.24
10/24/2025	62271	UPSTATE CEREBRAL PALSY	54,498.64
10/24/2025	62272	Brandon VanNort	121.60
10/24/2025	62273	VOLO'S AUTO SUPPLY	10.21
10/24/2025	62274	CHLOE WILLIAMS	121.60
10/24/2025	62275	YORKVILLE BATTERY INC.	8.00
Outstanding Check Total:			694,862.92


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND MONEY MARKET ACCOUNT
ACCOUNT 3532
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$589,891.56

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
OCT 31	Interest	4,075.09	
	Transfer from General	2,000,000.00	
	Total Receipts		\$2,004,075.09
	Total Receipts, including balance		\$2,593,966.65

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE	Transfer to General		
	(Total amount of debit charges)		
	Cash Balance as shown by records		<u>\$2,593,966.65</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month (M&T)	2,593,966.65	
Amount of transfers in transit	0.00	
Net balance in bank	<u>2,593,966.65</u>	
Amount of deposit in transit	0.00	
Total available balance		<u>\$2,593,966.65</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$1,320,953.65

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
OCT 30	Interest	2,519.37	
	Transfer from General		
	Total Receipts		\$2,519.37
	Total Receipts, including balance		\$1,323,473.02

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE

(Total amount of debit charges) \$0.00

Cash Balance as shown by records \$1,323,473.02

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,323,473.02	
Amount of transfers in transit	0.00	
Net balance in bank	<u>1,323,473.02</u>	
Amount of deposits in transit	0.00	
Total available balance		<u>\$1,323,473.02</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

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This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 NY MUNI TRUST
 ACCOUNT 0060
 TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$1,696,081.78

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 31	Interest	5,735.77
Total Receipts		5,735.77
Total Receipts, including balance		\$1,701,817.55

DISBURSEMENTS MADE DURING MONTH

BY CHECK		
From Check No.	To Check No	0.00
BY DEBIT CHARGE		0.00
(Total amount of checks issued and debit charges)		\$0.00
Cash Balance as shown by records		<u>\$1,701,817.55</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,701,817.55
Amount of transfers in transit	0.00
Net balance in bank	<u>1,701,817.55</u>
Amount of deposits in transit	0.00
Total available balance	<u>\$1,701,817.55</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

 CLERK OF BOARD OF EDUCATION

 TREASURER OF SCHOOL DISTRICT

 PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	4,714,230.78	0.00
A 201 03	MUNICASH INVESTMENTS-NY	1,701,817.55	0.00
A 201 05	MONEY MARKET INVESTMENT	2,593,966.65	0.00
A 210	PETTY CASH	300.00	0.00
A 231 01	RESTRICTED RESERVES SAVINGS	1,323,473.02	0.00
A 391	DUE FROM OTHER FUNDS	100,755.94	0.00
A 391F	DUE FROM FEDERAL AID FUND	256,663.90	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	3,852.00	0.00
A 510	ESTIMATED REVENUE	15,075,535.00	0.00
A 521	ENCUMBRANCES	4,560,369.10	0.00
A 522	EXPENDITURES	4,158,853.99	0.00
A 599	APPROPRIATED FUND BALANCE	3,082,223.55	0.00
A 632	DUE TO STATE TEACHERS RETIREMENT	0.00	166,479.41
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	46,285.00
A 720	GROUP HEALTH INSURANCE	0.00	350,074.07
A 720F	FLEX HEALTH	0.00	17,685.57
A 821	RESERVE FOR ENCUMBRANCES	0.00	4,560,369.10
A 827	RESERVE FOR NYSERS RETIREMENT CREDITS	0.00	509,564.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	214,999.00
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	421,620.00
A 878	CAPITAL RESERVE	0.00	214,385.90
A 878 01	CAPITAL RESERVE/TRANSPORTATION	0.00	386,182.25
A 882	RESERVE FOR REPAIRS	0.00	35,000.00
A 909	FUND BALANCE, UNRESERVED	0.00	582,223.55
A 910	APPROPRIATED FUND BALANCE	0.00	2,500,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	703,021.84
A 960	APPROPRIATIONS	0.00	18,157,758.55
A 980	REVENUES	0.00	8,706,393.24
A Fund Totals:		37,572,041.48	37,572,041.48
Grand Totals:		37,572,041.48	37,572,041.48

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	TAXES RECEIVABLE	7,773,354.00	0.00	7,773,354.00	6,829,164.29	944,189.71
A 1081	PAYMENTS IN LIEU OF TAXES	196,111.00	0.00	196,111.00	252,741.76	-56,630.76
A 1085	STAR PROGRAM	655,320.00	0.00	655,320.00	0.00	655,320.00
A 1335	OTHER STUDENT FEES AND CHARGES	2,500.00	0.00	2,500.00	1,140.00	1,360.00
A 2401	INTEREST AND EARNINGS	100,000.00	0.00	100,000.00	46,469.48	53,530.52
A 2413	RENTAL OF REAL PROPERTY/BOCES	10,000.00	0.00	10,000.00	11,406.00	-1,406.00
A 2450	COMMISSIONS	1,500.00	0.00	1,500.00	9.54	1,490.46
A 2650	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	207.15	-207.15
A 2680	INSURANCE RECOVERIES	1,000.00	0.00	1,000.00	1,064.31	-64.31
A 2700	RETIREE DRUG SUBSIDY	20,000.00	0.00	20,000.00	8,852.95	11,147.05
A 2701	REFUNDS FOR BOCES AIDED SERVICES	350,000.00	0.00	350,000.00	8,421.00	341,579.00
A 2703	REFUND OF PRIORS YRS EXPENSE	75,000.00	0.00	75,000.00	69,865.45	5,134.55
A 2705	GIFTS AND DONATIONS	1,000.00	0.00	1,000.00	0.00	1,000.00
A 2770	UNCLASSIFIED OTHER REVENUE	75,000.00	0.00	75,000.00	100.00	74,900.00
A 3101	BASIC FORMULA	2,850,000.00	0.00	2,850,000.00	299,228.72	2,550,771.28
A 3101.001	EXCESS COST	900,000.00	0.00	900,000.00	0.00	900,000.00
A 3102	LOTTERY AID	585,000.00	0.00	585,000.00	699,525.21	-114,525.21
A 3102..00.2	COMMERCIAL GAMING	275,000.00	0.00	275,000.00	399,956.66	-124,956.66
A 3102.001	VLT LOTTERY GRANT	150,000.00	0.00	150,000.00	43,626.00	106,374.00
A 3103	BOARDS OF COOPERATIVE EDUCATIONAL S	995,000.00	0.00	995,000.00	0.00	995,000.00
A 3260	TEXTBOOKS	30,000.00	0.00	30,000.00	8,490.00	21,510.00
A 3262	COMPUTER SOFTWARE AID	8,000.00	0.00	8,000.00	0.00	8,000.00
A 3262.001	HARDWARE AID	8,500.00	0.00	8,500.00	0.00	8,500.00
A 3263	LIBRARY A/V LOAN PROGRAM	3,250.00	0.00	3,250.00	0.00	3,250.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	2,725.00	-2,725.00
A 4601	MEDICAID REIMBURSEMENT	10,000.00	0.00	10,000.00	23,399.72	-13,399.72
A Totals:		15,075,535.00	0.00	15,075,535.00	8,706,393.24	6,369,141.76
Grand Totals:		15,075,535.00	0.00	15,075,535.00	8,706,393.24	6,369,141.76

NEW YORK MILLS UFSD

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Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-0000	CONTRACTUAL		2,000.00	0.00	2,000.00	200.90	400.00	1,399.10
A 1010.404-00-0000	CONFERENCE FEES		8,000.00	0.00	8,000.00	2,270.64	0.00	5,729.36
A 1010.490-00-0000	BOCES		2,000.00	0.00	2,000.00	262.36	1,017.64	720.00
1010	BOARD OF EDUCATION	*	12,000.00	0.00	12,000.00	2,733.90	1,417.64	7,848.46
A 1040.160-00-0000	NON-INSTRUCT. SALARIES		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1040.406-00-0000	ADVERTISING		5,000.00	0.00	5,000.00	249.60	3,500.00	1,250.40
A 1040.450-00-0000	OFFICE SUPPLIES		1,000.00	0.00	1,000.00	280.00	0.00	720.00
1040	DISTRICT CLERK	*	7,000.00	0.00	7,000.00	529.60	3,500.00	2,970.40
A 1060.408-00-0000	PERSONAL SERVICES		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
1060	DISTRICT MEETING	*	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
10	Consolidated Payroll	**	21,500.00	0.00	21,500.00	3,263.50	4,917.64	13,318.86
A 1240.150-00-0000	PROFESSIONAL SALARIES		179,979.00	0.00	179,979.00	61,842.16	0.00	118,136.84
A 1240.160-00-0000	NON-INSTRUCT. SALARY		60,150.00	0.00	60,150.00	20,459.79	0.00	39,690.21
A 1240.400-00-0000	CONTRACTUAL		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
A 1240.403-00-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1240.404-00-0000	CONFERENCE FEES		3,000.00	0.00	3,000.00	276.85	0.00	2,723.15
A 1240.409-00-0000	DUES		2,500.00	0.00	2,500.00	50.00	0.00	2,450.00
A 1240.450-00-0000	OFFICE SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
1240	CHIEF SCHOOL OFFICE	*	254,629.00	0.00	254,629.00	82,628.80	0.00	172,000.20
12		**	254,629.00	0.00	254,629.00	82,628.80	0.00	172,000.20
A 1310.160-00-0000	NON-INSTRUCT. SALARIES		109,596.00	0.00	109,596.00	36,752.80	0.00	72,843.20
A 1310.404-00-0000	CONFERENCE FEES		500.00	0.00	500.00	0.00	0.00	500.00
A 1310.450-00-0000	OFFICE SUPPLIES		200.00	0.00	200.00	0.00	0.00	200.00
A 1310.490-00-0000	BOCES SERVICES		73,000.00	0.00	73,000.00	11,893.26	47,606.74	13,500.00
1310	BUSINESS ADMINISTRATION	*	183,296.00	0.00	183,296.00	48,646.06	47,606.74	87,043.20
A 1320.408-00-0000	AUDITING SERVICES		30,000.00	0.00	30,000.00	21,595.10	6,404.90	2,000.00
1320	AUDITING	*	30,000.00	0.00	30,000.00	21,595.10	6,404.90	2,000.00
A 1380.401-00-0000	SERVICE CONTRACTS		20,000.00	0.00	20,000.00	2,977.25	9,622.75	7,400.00
1380	FISCAL AGENT FEE	*	20,000.00	0.00	20,000.00	2,977.25	9,622.75	7,400.00
13		**	233,296.00	0.00	233,296.00	73,218.41	63,634.39	96,443.20
A 1420.408-00-0000	ATTORNEY SERVICES		45,000.00	0.00	45,000.00	5,375.50	9,624.50	30,000.00
1420	LEGAL	*	45,000.00	0.00	45,000.00	5,375.50	9,624.50	30,000.00
A 1430.408-00-0000	HEALTH SERVICES		45,000.00	0.00	45,000.00	0.00	0.00	45,000.00

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A 1430.490-00-0000	PERSONNEL SERVICES		7,200.00	37,800.00	45,000.00	7,791.37	37,208.63	0.00
1430	PERSONNEL	*	52,200.00	37,800.00	90,000.00	7,791.37	37,208.63	45,000.00
A 1460.490-00-0000	RECORDS INFORMATION		0.00	7,200.00	7,200.00	1,440.00	5,760.00	0.00
1460	RECORDS MANAGEMENT OFFICER	*	0.00	7,200.00	7,200.00	1,440.00	5,760.00	0.00
A 1480.490-00-0000	PUBLIC INFOR SPEC.		35,000.00	24,600.00	59,600.00	11,920.00	47,680.00	0.00
1480	PUBLIC INFORMATION & SERVICES	*	35,000.00	24,600.00	59,600.00	11,920.00	47,680.00	0.00
14		**	132,200.00	69,600.00	201,800.00	26,526.87	100,273.13	75,000.00
A 1620.160-00-0000	NON INSTRUCT SALARIES		160,000.00	0.00	160,000.00	54,615.53	0.00	105,384.47
A 1620.400-00-0000	CONTRACTUAL		62,500.00	35,759.00	98,259.00	42,199.19	9,453.01	46,606.80
A 1620.401-00-0000	SERVICE CONTRACTS		20,000.00	0.00	20,000.00	10,892.65	1,540.90	7,566.45
A 1620.416-00-0000	NATURAL GAS		85,000.00	0.00	85,000.00	14,392.00	21,588.00	49,020.00
A 1620.417-00-0000	ELECTRICITY		120,000.00	0.00	120,000.00	35,977.22	53,967.17	30,055.61
A 1620.418-00-0000	WATER		35,000.00	0.00	35,000.00	10,345.67	14,654.33	10,000.00
A 1620.450-00-0000	CLEANING SUPPLIES		20,000.00	0.00	20,000.00	4,487.54	11,541.42	3,971.04
1620	OPERATION OF PLANT	*	502,500.00	35,759.00	538,259.00	172,909.80	112,744.83	252,604.37
A 1621.160-00-0000	NON INSTRUCT SALARIES		165,000.00	0.00	165,000.00	29,591.56	0.00	135,408.44
A 1621.400-00-0000	CONTRACTUAL		50,000.00	1,996.07	51,996.07	21,078.04	28,312.93	2,605.10
A 1621.402-00-0000	REPAIRS		20,000.00	10,695.07	30,695.07	30,299.19	376.23	19.65
A 1621.450-00-0000	SUPPLIES & MATERIALS		35,000.00	1,097.34	36,097.34	8,463.40	7,820.12	19,813.82
A 1621.450-00-0508	GROUNDS		25,000.00	0.00	25,000.00	2,561.15	6,328.84	16,110.01
A 1621.490-00-0000	BOCES SERVICES		52,600.00	6,400.00	59,000.00	11,733.14	47,266.86	0.00
1621	MAINTENANCE OF PLANT	*	347,600.00	20,188.48	367,788.48	103,726.48	90,104.98	173,957.02
A 1670.400-00-0000	POSTAGE		16,000.00	0.00	16,000.00	7,623.84	5,804.32	2,571.84
A 1670.490-01-0000	PRINTING		95,000.00	0.00	95,000.00	16,000.00	79,000.00	0.00
1670	CENTRAL PRINTING & MAILING	*	111,000.00	0.00	111,000.00	23,623.84	84,804.32	2,571.84
16		**	961,100.00	55,947.48	1,017,047.48	300,260.12	287,654.13	429,133.23
A 1910.414-00-0000	INSURANCE		55,000.00	0.00	55,000.00	52,643.83	0.00	2,356.17
1910	UNALLOCATED INSURANCE	*	55,000.00	0.00	55,000.00	52,643.83	0.00	2,356.17
A 1964.400-00-0000	REFUND PROP. TAX		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1964	REFUND ON REAL PROPERTY TAXES	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1981.490-00-0000	BOCES SERVICES		161,450.00	0.00	161,450.00	32,284.56	129,138.44	27.00
1981	BOCES ADMINISTRATIVE COSTS	*	161,450.00	0.00	161,450.00	32,284.56	129,138.44	27.00
19	General Support	**	226,450.00	0.00	226,450.00	84,928.39	129,138.44	12,383.17

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1		***	1,829,175.00	125,547.48	1,954,722.48	570,826.09	585,617.73	798,278.66
A 2010.150-00-0000	INSTRUCTIONAL SALARIES		25,000.00	0.00	25,000.00	-192.00	0.00	25,192.00
A 2010.490-00-0000	OTHER BOCES		61,000.00	0.00	61,000.00	11,880.68	47,523.32	1,596.00
2010	CURRICULUM DEVEL & SUPERVISION	*	86,000.00	0.00	86,000.00	11,688.68	47,523.32	26,788.00
A 2020.150-00-0000	INSTRUCTIONAL SALARIES		220,000.00	0.00	220,000.00	72,018.00	0.00	147,982.00
A 2020.160-00-0000	NON INSTRUCT. SALARIES		85,020.00	0.00	85,020.00	26,671.84	0.00	58,348.16
A 2020.403-02-0000	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.403-03-0000	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.404-02-0000	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.404-03-0000	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
A 2020.409-00-0000	DUES		1,600.00	0.00	1,600.00	509.70	0.00	1,090.30
A 2020.450-02-0000	OFFICE SUPPLIES		1,000.00	646.95	1,646.95	1,222.37	24.27	400.31
A 2020.450-03-0000	OFFICE SUPPLIES		1,000.00	0.00	1,000.00	440.38	12.54	547.08
2020	SUPERVISION-REGULAR SCHOOL	*	310,620.00	646.95	311,266.95	100,862.29	36.81	210,367.85
A 2070.150-00-0000	INSERVICE SALARIES		30,000.00	0.00	30,000.00	5,478.00	0.00	24,522.00
A 2070.400-00-0000	CONTRACTUAL		3,000.00	0.00	3,000.00	217.00	0.00	2,783.00
A 2070.490-00-0000	BOCES INSERVICE		20,000.00	0.00	20,000.00	3,715.00	14,860.00	1,425.00
2070	INSERVICE TRAINING-INSTRUCTION	*	53,000.00	0.00	53,000.00	9,410.00	14,860.00	28,730.00
20	Group Insurance	**	449,620.00	646.95	450,266.95	121,960.97	62,420.13	265,885.85
A 2110.120-00-0000	INSTRUCTIONAL SALARIES K-3		875,650.00	0.00	875,650.00	132,279.52	0.00	743,370.48
A 2110.120-01-0000	INSTRUCTIONAL SALARIES 4-6		575,985.00	0.00	575,985.00	81,033.73	0.00	494,951.27
A 2110.130-00-0000	INSTRUCTIONAL 7-12		1,555,887.00	0.00	1,555,887.00	228,651.17	0.00	1,327,235.83
A 2110.130-01-0000	AFTER SCHOOL PROGRAM		20,000.00	0.00	20,000.00	2,304.00	0.00	17,696.00
A 2110.131-00-0000	HEALTH BUY-OUTS		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2110.140-00-0000	SUBSTITUTE SALARIES		195,000.00	0.00	195,000.00	28,917.46	0.00	166,082.54
A 2110.160-00-0000	NON INSTRUCT SALARIES		79,353.00	0.00	79,353.00	18,848.72	0.00	60,504.28
A 2110.200-02-0000	NEW EQUIPMENT		15,000.00	16,313.40	31,313.40	22,226.39	4.84	9,082.17
A 2110.400-02-0000	CONTRACTUAL		10,000.00	0.00	10,000.00	3,371.05	0.00	6,628.95
A 2110.400-03-0000	CONTRACTUAL		10,000.00	0.00	10,000.00	734.98	2,441.02	6,824.00
A 2110.403-02-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.403-03-0000	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	81.20	0.00	918.80
A 2110.404-02-0000	CONFERENCE FEES		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.404-03-0000	CONFERENCE FEES		1,000.00	0.00	1,000.00	0.00	290.00	710.00

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A 2110.450-02-0001	INST SUPPLY-GRADE 1	400.00	0.00	400.00	163.27	52.37	184.36
A 2110.450-02-0002	INST SUPPLY-GRADE 2	600.00	0.00	600.00	179.77	32.19	388.04
A 2110.450-02-0003	INST SUPPLY-GRADE 3	400.00	0.00	400.00	86.37	77.36	236.27
A 2110.450-02-0004	INST SUPPLY-GRADE 4	400.00	0.00	400.00	88.18	111.42	200.40
A 2110.450-02-0005	INST SUPPLY-GRADE 5	400.00	0.00	400.00	63.53	0.00	336.47
A 2110.450-02-0006	INST SUPPLY-GRADE 6	600.00	0.00	600.00	198.48	88.15	313.37
A 2110.450-02-0007	INST SUPPLY ESL	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-0013	INST SUPPLY-KNDG	200.00	0.00	200.00	41.69	88.39	69.92
A 2110.450-02-3000	INST SUPPLY-ART	2,000.00	0.00	2,000.00	323.31	42.23	1,634.46
A 2110.450-02-3050	STEM	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-4000	INST SUPPLY-MUSIC	2,000.00	0.00	2,000.00	153.99	246.01	1,600.00
A 2110.450-02-4100	INST SUPPLY-PHYS ED.	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2110.450-02-4200	INST-SUPPLY-REMEDICATION	600.00	0.00	600.00	279.49	31.48	289.03
A 2110.450-02-4700	INST SUPPLY-GENERAL	12,500.00	0.00	12,500.00	2,804.32	3,236.75	6,458.93
A 2110.450-03-3000	INST SUPPLY-ART	3,400.00	12.00	3,412.00	3,405.12	6.27	0.61
A 2110.450-03-3200	INST SUPPLY-BUSINESS ED.	200.00	-26.00	174.00	107.76	0.00	66.24
A 2110.450-03-3400	INST SUPPLY-ENGLISH	800.00	0.00	800.00	191.16	400.10	208.74
A 2110.450-03-3500	INST SUPPLY-FOR LANGUAGE	400.00	22.00	422.00	223.92	197.68	0.40
A 2110.450-03-3600	INST SUPPLY-HEALTH	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-3700	INST SUPPLY-HOME EC.	1,528.00	1,096.37	2,624.37	1,574.34	876.90	173.13
A 2110.450-03-3800	INST SUPPLY-INDUSTRIAL ART	3,450.00	156.00	3,606.00	1,394.25	2,211.53	0.22
A 2110.450-03-3900	INST SUPPLY-MATH	2,000.00	0.00	2,000.00	982.59	0.86	1,016.55
A 2110.450-03-4000	INST SUPPLY-MUSIC	7,900.00	0.00	7,900.00	929.60	412.17	6,558.23
A 2110.450-03-4100	INST SUPPLY-PHYS ED	400.00	9.00	409.00	53.31	354.91	0.78
A 2110.450-03-4300	INST SUPPLY-SCIENCE	1,600.00	0.00	1,600.00	908.57	517.55	173.88
A 2110.450-03-4400	INST SUPPLY-SOCIAL STUDY	600.00	0.00	600.00	298.54	57.34	244.12
A 2110.450-03-4700	INST SUPPLY-GENERAL	12,500.00	59.35	12,559.35	1,608.24	89.89	10,861.22
A 2110.473-00-0000	Charter School Tuition	45,000.00	15,150.00	60,150.00	0.00	15,150.00	45,000.00
A 2110.480-01-0000	TEXTBOOKS-OTHER SCHOOLS	1,000.00	0.00	1,000.00	346.72	21.86	631.42
A 2110.480-02-0006	TEXTBOOKS-GRADE 6	7,000.00	0.00	7,000.00	4,112.00	0.00	2,888.00
A 2110.480-02-4800	WORKBOOKS-ELEMENTARY	40,000.00	0.00	40,000.00	35,639.82	0.00	4,360.18
A 2110.480-03-2270	CONSUMABLE	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00
A 2110.480-03-3400	TEXTBOOKS-ENGLISH	4,600.00	4,777.39	9,377.39	4,325.05	452.34	4,600.00

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A 2110.480-03-4400	TEXTBOOKS-SOCIAL STUDY		800.00	0.00	800.00	787.10	4.68	8.22
A 2110.480-03-4700	TEXTBOOKS-GENERAL INST.		2,500.00	0.00	2,500.00	2,500.00	0.00	0.00
A 2110.490-00-0000	BOCES SERVICES		825,000.00	33,800.00	858,800.00	163,428.44	695,304.51	67.05
2110	TEACHING-REGULAR SCHOOL	*	4,346,453.00	71,369.51	4,417,822.51	748,647.15	722,800.80	2,946,374.56
21	New York State Income Tax	**	4,346,453.00	71,369.51	4,417,822.51	748,647.15	722,800.80	2,946,374.56
A 2250.150-00-0000	INSTRUCTIONAL SALARIES		640,509.00	0.00	640,509.00	78,923.94	0.00	561,585.06
A 2250.160-00-0000	NON INSTRUCT SALARIES		165,000.00	0.00	165,000.00	20,182.64	0.00	144,817.36
A 2250.200-00-0000	NEW EQUIPMENT		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2250.400-00-0000	CONTRACTUAL		20,000.00	0.00	20,000.00	2,642.50	10,357.50	7,000.00
A 2250.404-00-0000	CONFERENCE FEES		250.00	0.00	250.00	0.00	0.00	250.00
A 2250.450-00-0000	INSTRUCT. SUPPLIES		3,000.00	0.00	3,000.00	347.87	247.97	2,404.16
A 2250.470-00-0000	TUITION		465,550.00	479,720.00	945,270.00	201,316.41	278,403.59	465,550.00
A 2250.490-00-0000	BOCES SERVICES		1,904,600.00	15,400.00	1,920,000.00	383,935.18	1,536,064.82	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,201,409.00	495,120.00	3,696,529.00	687,348.54	1,825,073.88	1,184,106.58
A 2280.150-00-0000	INSTRUCTIONAL SALARIES		108,971.00	0.00	108,971.00	0.00	0.00	108,971.00
A 2280.490-00-0000	BOCES SERVICES		501,800.00	0.00	501,800.00	100,354.60	401,418.40	27.00
2280	OCCUPATIONAL EDUCATION	*	610,771.00	0.00	610,771.00	100,354.60	401,418.40	108,998.00
22	Federal Income Tax	**	3,812,180.00	495,120.00	4,307,300.00	787,703.14	2,226,492.28	1,293,104.58
A 2330.490-00-0000	BOCES-SPECIAL SCHOOL		60,000.00	0.00	60,000.00	9,675.20	38,700.80	11,624.00
2330	TEACHING-SPECIAL SCHOOLS	*	60,000.00	0.00	60,000.00	9,675.20	38,700.80	11,624.00
23	Income Executions	**	60,000.00	0.00	60,000.00	9,675.20	38,700.80	11,624.00
A 2610.150-00-0000	INSTRUCTIONAL SALARIES		91,525.00	0.00	91,525.00	13,956.60	0.00	77,568.40
A 2610.160-00-0000	NON INSTRUCT SALARIES		35,000.00	0.00	35,000.00	5,838.06	0.00	29,161.94
A 2610.460-00-0000	STATE AIDED LIBRARY MATERIALS		3,713.00	0.00	3,713.00	0.00	0.00	3,713.00
A 2610.490-00-0000	BOCES SERVICES		45,000.00	0.00	45,000.00	7,444.16	29,776.84	7,779.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	175,238.00	0.00	175,238.00	27,238.82	29,776.84	118,222.34
A 2630.220-00-0000	STATE AIDED EQUIPMENT		9,861.00	0.00	9,861.00	3,737.91	211.96	5,911.13
A 2630.450-00-0000	SUPPLIES		4,500.00	0.00	4,500.00	1,540.86	447.95	2,511.19
A 2630.460-00-0000	STATE AIDED SOFTWARE		8,898.00	0.00	8,898.00	1,370.97	0.00	7,527.03
A 2630.490-00-0000	BOCES		700,000.00	100,000.00	800,000.00	154,774.30	645,225.70	0.00
2630	COMPUTER ASSISTED INSTRUCTION	*	723,259.00	100,000.00	823,259.00	161,424.04	645,885.61	15,949.35
26	Social Security Tax	**	898,497.00	100,000.00	998,497.00	188,662.86	675,662.45	134,171.69
A 2810.150-00-0000	INSTRUCTIONAL SALARIES		0.00	75,000.00	75,000.00	12,997.92	0.00	62,002.08

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2810.150-05-0000	GUIDANCE SALARY-E.I.T.	75,000.00	-75,000.00	0.00	0.00	0.00	0.00
A 2810.160-00-0000	NON INSTRUCT SALARIES	35,500.00	0.00	35,500.00	3,739.80	0.00	31,760.20
A 2810.404-00-0000	CONFERENCE FEES	500.00	0.00	500.00	0.00	0.00	500.00
A 2810.450-00-0000	INSTRUCTIONAL SUPPLIES	1,000.00	0.00	1,000.00	9.00	1.35	989.65
A 2810.490-00-0000	BOCES SERVICES	118,000.00	12,000.00	130,000.00	24,587.58	105,412.42	0.00
2810	GUIDANCE-REGULAR SCHOOL	* 230,000.00	12,000.00	242,000.00	41,334.30	105,413.77	95,251.93
A 2815.160-00-0000	NON INSTRUCT SALARIES	50,000.00	0.00	50,000.00	13,075.58	0.00	36,924.42
A 2815.400-00-0000	CONTRACTUAL	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2815.450-02-0000	OFFICE SUPPLIES-ELEM	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2815.450-03-0000	OFFICE SUPPLIES-H.S.	3,000.00	0.00	3,000.00	188.10	0.00	2,811.90
A 2815.490-00-0000	BOCES SERVICES	22,000.00	0.00	22,000.00	3,695.86	14,804.14	3,500.00
2815	HEALTH SERVICES-REGULAR SCHOOL	* 78,500.00	0.00	78,500.00	16,959.54	14,804.14	46,736.32
A 2820.490-00-0000	BOCES SERVICES	55,000.00	0.00	55,000.00	9,507.20	38,028.80	7,464.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	* 55,000.00	0.00	55,000.00	9,507.20	38,028.80	7,464.00
A 2825.150-00-0000	SOCIAL WORKER	57,300.00	0.00	57,300.00	10,854.88	0.00	46,445.12
2825	SOCIAL WORK SRVC-REG SCHOOL	* 57,300.00	0.00	57,300.00	10,854.88	0.00	46,445.12
A 2830.400-00-0000	SRO OFFICER	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	* 50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
A 2850.150-00-0000	INSTRUCTIONAL SALARIES	97,525.00	0.00	97,525.00	0.00	0.00	97,525.00
A 2850.400-00-0000	CONTRACTUAL	2,000.00	0.00	2,000.00	865.00	0.00	1,135.00
A 2850.450-00-0000	SUPPLIES	2,000.00	0.00	2,000.00	5.00	0.00	1,995.00
2850	CO-CURRICULAR ACTIV-REG SCHL	* 101,525.00	0.00	101,525.00	870.00	0.00	100,655.00
A 2855.150-00-0000	INSTRUCTIONAL SALARIES	152,650.00	0.00	152,650.00	700.00	0.00	151,950.00
A 2855.160-00-0000	NON INSTRUCT SALARIES	10,000.00	0.00	10,000.00	593.75	0.00	9,406.25
A 2855.200-00-0000	NEW EQUIPMENT	13,195.00	0.00	13,195.00	0.00	0.00	13,195.00
A 2855.400-00-0000	CONTRACTUAL	10,000.00	0.00	10,000.00	80.50	0.00	9,919.50
A 2855.403-00-0000	TRAVEL-MILEAGE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2855.409-00-0000	DUES	3,500.00	0.00	3,500.00	2,197.50	0.00	1,302.50
A 2855.410-00-0000	RENTAL	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 2855.411-00-0000	OFFICIALS	39,500.00	0.00	39,500.00	5,497.70	0.00	34,002.30
A 2855.413-00-0000	TOURNAMENT FEES	8,000.00	0.00	8,000.00	1,525.00	0.00	6,475.00
A 2855.450-00-0000	INSTRUCT. SUPPLIES	30,000.00	0.00	30,000.00	1,095.00	731.70	28,173.30
A 2855.450-00-0014	UNIFORMS	18,560.00	2,088.58	20,648.58	6,309.58	0.00	14,339.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2855	INTERSCHOL ATHLETICS-REG SCHL	*	291,905.00	2,088.58	293,993.58	17,999.03	731.70	275,262.85
28	New York City Income Tax	**	864,230.00	14,088.58	878,318.58	97,524.95	158,978.41	621,815.22
2		***	10,430,980.00	681,225.04	11,112,205.04	1,954,174.27	3,885,054.87	5,272,975.90
A 5510.160-00-0000	NON INSTRUCT SALARIES		365,000.00	0.00	365,000.00	77,764.05	0.00	287,235.95
A 5510.161-00-0000	NON INSTRUCT SALARIES		105,165.00	0.00	105,165.00	35,308.92	0.00	69,856.08
A 5510.201-00-0000	REPLACEMENT EQUIPMENT		179,907.00	-179,907.00	0.00	0.00	0.00	0.00
A 5510.210-00-0000	NEW BUSES		0.00	179,907.00	179,907.00	179,964.29	0.00	-57.29
A 5510.400-00-0000	CONTRACTUAL		7,500.00	307.16	7,807.16	40.00	1,507.16	6,260.00
A 5510.414-00-0000	INSURANCE		29,500.00	0.00	29,500.00	26,857.00	0.00	2,643.00
A 5510.450-00-0000	BUS REPAIR SUPPLIES		24,250.00	0.00	24,250.00	2,610.59	10,927.57	10,711.84
A 5510.450-00-0509	DIESEL		60,000.00	8,825.55	68,825.55	4,389.12	44,436.43	20,000.00
A 5510.490-00-0000	BOCES SERVICES		2,000.00	0.00	2,000.00	147.00	853.00	1,000.00
5510	DISTRICT TRANSPORT-MEDICAID	*	773,322.00	9,132.71	782,454.71	327,080.97	57,724.16	397,649.58
A 5530.414-00-0000	INSURANCE		9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
A 5530.416-00-0000	NATURAL GAS		25,500.00	0.00	25,500.00	6,784.80	10,177.20	8,538.00
A 5530.417-00-0000	ELECTRICITY		20,000.00	0.00	20,000.00	6,666.66	10,000.01	3,333.33
A 5530.418-00-0000	WATER		10,000.00	0.00	10,000.00	2,666.64	7,333.36	0.00
A 5530.450-00-0515	SUPPLIES&MATERIALS		3,500.00	0.00	3,500.00	743.50	449.00	2,307.50
A 5530.450-00-0516	TOOLS-MECHANICS		100.00	0.00	100.00	0.00	0.00	100.00
5530	GARAGE BUILDING	*	68,600.00	0.00	68,600.00	26,361.60	27,959.57	14,278.83
55		**	841,922.00	9,132.71	851,054.71	353,442.57	85,683.73	411,928.41
5		***	841,922.00	9,132.71	851,054.71	353,442.57	85,683.73	411,928.41
A 9010.800-00-0000	EMPLOYEE RETIREMENT		295,187.00	0.00	295,187.00	0.00	0.00	295,187.00
9010	STATE RETIREMENT	*	295,187.00	0.00	295,187.00	0.00	0.00	295,187.00
A 9020.800-00-0000	TEACHER RETIREMENT		615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
9020	TEACHERS' RETIREMENT	*	615,888.00	0.00	615,888.00	0.00	0.00	615,888.00
A 9030.800-00-0000	SOCIAL SECURITY		526,555.00	0.00	526,555.00	91,209.32	0.00	435,345.68
9030	SOCIAL SECURITY	*	526,555.00	0.00	526,555.00	91,209.32	0.00	435,345.68
A 9040.800-00-0000	WORKERS COMP.		48,500.00	0.00	48,500.00	32,042.45	0.00	16,457.55
9040	WORKERS' COMPENSATION	*	48,500.00	0.00	48,500.00	32,042.45	0.00	16,457.55
A 9050.800-00-0000	UNEMPLOYMENT INS.		10,000.00	3,491.12	13,491.12	6,055.53	3,944.47	3,491.12
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	3,491.12	13,491.12	6,055.53	3,944.47	3,491.12
A 9055.800-00-0000	DISABILITY INSURANCE		2,000.00	157.20	2,157.20	88.90	68.30	2,000.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9055	DISABILITY INSURANCE	*	2,000.00	157.20	2,157.20	88.90	68.30	2,000.00
A 9060.800-00-0000	HEALTH INSURANCE		2,052,570.00	-240,990.00	1,811,580.00	1,032,354.86	0.00	779,225.14
9060	HOSPITAL, MEDICAL & DENTAL INS	*	2,052,570.00	-240,990.00	1,811,580.00	1,032,354.86	0.00	779,225.14
A 9089.800-00-0000	OTHER EMPLOYEE BENEFITS		0.00	3,660.00	3,660.00	3,660.00	0.00	0.00
9089	OTHER	*	0.00	3,660.00	3,660.00	3,660.00	0.00	0.00
90		**	3,550,700.00	-233,681.68	3,317,018.32	1,165,411.06	4,012.77	2,147,594.49
A 9711.600-00-0000	SERIAL BOND-PRINCPAL-CONSTRUCTION		385,377.00	0.00	385,377.00	0.00	0.00	385,377.00
A 9711.700-00-0000	SERIAL BOND-INTEREST-CONSTRUCTION		79,347.00	0.00	79,347.00	0.00	0.00	79,347.00
9711	SERIAL BOND	*	464,724.00	0.00	464,724.00	0.00	0.00	464,724.00
A 9731.700-00-0000	BAN-INTEREST-CONSTRUCTION		227,250.00	0.00	227,250.00	0.00	0.00	227,250.00
9731	Bond Anticipation Notes School	*	227,250.00	0.00	227,250.00	0.00	0.00	227,250.00
A 9789.600-00-0000	OTHER DEBT-EPC PRINCIPAL		79,339.00	0.00	79,339.00	0.00	0.00	79,339.00
A 9789.700-00-0000	OTHER DEBT-EPC INTEREST		36,445.00	0.00	36,445.00	0.00	0.00	36,445.00
9789	Other Debt (Specify)	*	115,784.00	0.00	115,784.00	0.00	0.00	115,784.00
97	Endowment, Scholarship and Gift Fund	**	807,758.00	0.00	807,758.00	0.00	0.00	807,758.00
A 9901.950-00-0000	TRANSFER-SPECIAL AID		15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
9901	TRANSFER TO SPECIAL AID	*	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
A 9950.900-00-0000	TRANSFER-CAPITAL FUND		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
9950	TRANSFER TO CAPITAL	*	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
99		**	115,000.00	0.00	115,000.00	115,000.00	0.00	0.00
9		***	4,473,458.00	-233,681.68	4,239,776.32	1,280,411.06	4,012.77	2,955,352.49
Fund ATotals:			17,575,535.00	582,223.55	18,157,758.55	4,158,853.99	4,560,369.10	9,438,535.46
Grand Totals:			17,575,535.00	582,223.55	18,157,758.55	4,158,853.99	4,560,369.10	9,438,535.46

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$16,089.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 31	Interest	5.51
Total Receipts		5.51
Total Receipts, including balance		\$16,095.41

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 2091 To Check No 2091 4,753.00

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$4,753.00

Cash Balance as shown by records \$11,342.41

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	11,342.41
Less total of outstanding checks	0.00
Net balance in bank	11,342.41
Amount of deposits in transit	
Total available balance	\$11,342.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2025



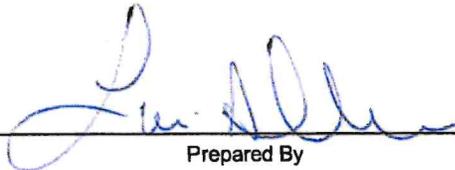
Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

Ending Bank Balance:		11,342.41
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	11,342.41
Cash Account Balance:	11,342.41

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: October 31, 2025

Total available balance as reported at the end of preceding period \$93,148.27

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 31	Interest	177.66

Total Receipts 177.66

Total Receipts, including balance \$93,325.93

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE

0.00

(Total amount of debit charges) \$0.00

Cash Balance as shown by records \$93,325.93

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 93,325.93

Amount of transfers in transit 0.00

Net balance in bank 93,325.93

Amount of Transfers in transit 0.00

Total available balance \$93,325.93

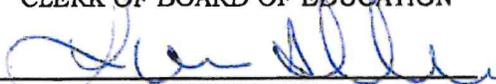
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	11,342.41	0.00
C 201	CASH IN TIME DEPOSITS	93,325.93	0.00
C 210	PETTY CASH	20.00	0.00
C 522	EXPENDITURES	9,506.02	0.00
C 909	FUND BALANCE, UNRESERVED	5,565.45	0.00
C 911	UNAPPROPRIATED FUND BALANCE	0.00	58,008.35
C 980	REVENUES	0.00	61,751.46
C Fund Totals:		119,759.81	119,759.81
Grand Totals:		119,759.81	119,759.81

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	605.02	-605.02
C 2770	MISCELLANEOUS REVENUE	0.00	0.00	0.00	61,146.44	-61,146.44
	C Totals:	0.00	0.00	0.00	61,751.46	-61,751.46
	Grand Totals:	0.00	0.00	0.00	61,751.46	-61,751.46

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: October 31, 2025

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
OCT 10	Transfers from General for Payroll	241,856.85	
OCT 24	Transfers from General for Payroll	239,915.44	
Total Receipts			\$481,772.29
Total Receipts, including balance			\$481,772.29

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE	Transfers for Payroll Checks and Direct Deposits	335,227.73	
	Federal Taxes	112,618.19	
	State Taxes	20,735.03	
	OMNI	9,500.62	
	OCT ERS	3,690.72	
(Total amount of checks issued and debit charges)			481,772.29
Cash Balance as shown by records			<u>\$0.00</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	-	
	-	
ERS Outstanding		
Payroll in Transit		
Amount of transfers in transit	-	
Total available balance		<u>\$0.00</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$ -

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 10	Net Payroll	170,099.25
24	Net Payroll	165,128.48

Total Receipts 335,227.73

Total Receipts, including balance 335,227.73

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. 98910 To Check No. 99115 30,153.02

BY DEBIT CHARGE Direct Deposits 305,074.71

(Total amount of checks issued and debit charges) 335,227.73

Cash Balance as shown by records (0.00)

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 332.46

Less total of outstanding checks (See attached Nvision report) 332.46

Payroll in transit -

Net balance in bank -

Total available balance (0.00)

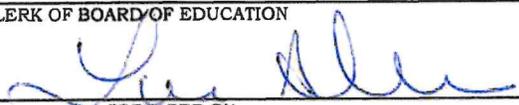
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2025



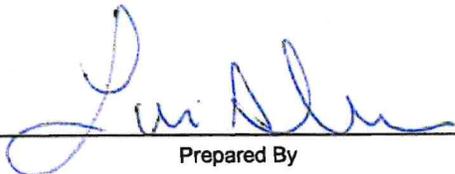
Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

Ending Bank Balance:		332.46
Outstanding Checks (See listing below):	-	332.46
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:		0.00
Cash Account Balance:		0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
09/26/2025	98853	DEBORAH LUVERA	110.82
10/10/2025	98957	DEBORAH LUVERA	110.82
10/24/2025	99044	Kevin T. Schultz	110.82
Outstanding Check Total:			332.46


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$3,801,744.91

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
OCT 30	Interest	1,431.43	
10 10	Transfer from General	100,000.00	
Total Receipts			\$101,431.43
Total Receipts, including balance			\$3,903,176.34

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 2229 To Check No 2236 531,809.92

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$531,809.92

Cash Balance as shown by records \$3,371,366.42

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	3,492,136.72	
Less total of outstanding checks	(120,770.30)	
Net balance in bank	<u>3,371,366.42</u>	
Total available balance		<u>\$3,371,366.42</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2025



Account: M&T CAPITAL FUND CHECKING
Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200

Ending Bank Balance:		3,492,136.72
Outstanding Checks (See listing below):	-	120,770.30
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	3,371,366.42
Cash Account Balance:	3,371,366.42

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
10/24/2025	2235	ARCTIC ENTERPRISES INC	15,953.00
10/24/2025	2236	HJ BRANDELES CORP.	104,817.30
Outstanding Check Total:			120,770.30


Prepared By

Approved By

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2025 - 6/30/2026



Account	Description	Debits	Credits	Balance
H 200	CASH IN CHECKING	4,194,316.16	822,949.74	3,371,366.42
	200 Totals:	4,194,316.16	822,949.74	3,371,366.42
H 521	ENCUMBRANCES	168,338.75	35,403.00	132,935.75
	521 Totals:	168,338.75	35,403.00	132,935.75
H 522	EXPENDITURES	822,949.74	0.00	822,949.74
	522 Totals:	822,949.74	0.00	822,949.74
H 626	BAN PAYABLE	0.00	3,900,000.00	3,900,000.00 CR
	626 Totals:	0.00	3,900,000.00	-3,900,000.00
H 630	DUE TO OTHER FUNDS	0.00	10,178.52	10,178.52 CR
	630 Totals:	0.00	10,178.52	-10,178.52
H 821	RESERVE FOR ENCUMBRANCES	35,403.00	168,338.75	132,935.75 CR
	821 Totals:	35,403.00	168,338.75	-132,935.75
H 911	UNAPPROPRIATED FUND BALANCE	0.00	184,137.64	184,137.64 CR
	911 Totals:	0.00	184,137.64	-184,137.64
H 980	REVENUES	0.00	100,000.00	100,000.00 CR
	980 Totals:	0.00	100,000.00	-100,000.00
	Grand Totals:	5,221,007.65	5,221,007.65	0.00

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 5031	INTERFUND TRANSFERS FROM GENERAL	0.00	0.00	0.00	100,000.00	-100,000.00
	H Totals:	0.00	0.00	0.00	100,000.00	-100,000.00
	Grand Totals:	0.00	0.00	0.00	100,000.00	-100,000.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 0002.020-240	\$5Mil CAPITAL PROJECT-CONTRACTUAL	0.00	0.00	0.00	72,409.71	20,000.00	-92,409.71
H 0002.020-245	\$5Mil CAPITAL PROJECT-ARCHITECT	0.00	0.00	0.00	26,060.00	82,288.75	-108,348.75
H 0002.020-246	\$5Mil CAPITAL PROJECT-SURVEY	0.00	0.00	0.00	0.00	12,600.00	-12,600.00
H 0002.020-293	\$5Mil CAPITAL PROJECT-CONSTRUCTION	0.00	0.00	0.00	491,076.58	9,047.00	-500,123.58
H 0002.020-294	\$5Mil CAPITAL PROJECT-HVAC	0.00	0.00	0.00	105,882.25	0.00	-105,882.25
H 0002.020-295	\$5Mil CAPITAL PROJECT-PLUMBING	0.00	0.00	0.00	64,030.00	0.00	-64,030.00
H 0002.020-296	\$5mil CAPITAL PROJECT-ELECTRICAL	0.00	0.00	0.00	58,991.20	0.00	-58,991.20
H 0002.022-245	CAPITAL OUTLAY 25/26-ARCHITECT	0.00	0.00	0.00	4,500.00	9,000.00	-13,500.00
0002	*	0.00	0.00	0.00	822,949.74	132,935.75	-955,885.49
00	**	0.00	0.00	0.00	822,949.74	132,935.75	-955,885.49
0	***	0.00	0.00	0.00	822,949.74	132,935.75	-955,885.49
	Fund HTotals:	0.00	0.00	0.00	822,949.74	132,935.75	-955,885.49
Grand Totals:		0.00	0.00	0.00	822,949.74	132,935.75	-955,885.49

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$1,451,350.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 31	Interest	2,768.07

Total Receipts \$2,768.07

Total Receipts, including balance \$1,454,118.44

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,454,118.44

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 1,454,118.44

Amount of transfers in transit

Net balance in bank 1,454,118.44

Amount of transfers in transit

Total available balance \$1,454,118.44

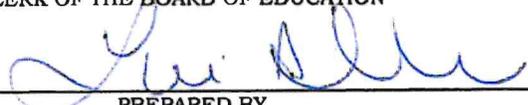
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits	Balance
V 231	CASH IN TIME-SPECIAL RESERVES	1,454,118.44	0.00	1,454,118.44
V 391	DUE FROM OTHER FUNDS	10,178.52	0.00	10,178.52
V 909	FUND BALANCE, UNRESERVED	0.00	90,707.45	90,707.45 CR
V 911	UNAPPROPRIATED FUND BALANCE	0.00	1,354,067.24	1,354,067.24 CR
V 980	REVENUES	0.00	19,522.27	19,522.27 CR
V Fund Totals:		1,464,296.96	1,464,296.96	0.00
Grand Totals:		1,464,296.96	1,464,296.96	0.00

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>V 2401</u>	INTERST AND EARNINGS	0.00	0.00	0.00	19,522.27	-19,522.27
	V Totals:	0.00	0.00	0.00	19,522.27	-19,522.27
	Grand Totals:	0.00	0.00	0.00	19,522.27	-19,522.27

NEW YORK MILLS UNION FREE SCHOOLS
FEDERAL FUND
ACCOUNT 6534
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/25 TO: 10/31/25

Total available balance as reported at the end of preceding period \$296,102.75

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
OCT 31	Interest	116.45
5	Aid Received Title 1-D 24/25	18,908.00
10	Transfer from General	15,000.00
18	Federal Aid Received	11,909.00
Total Receipts		\$45,933.45
Total Receipts, including balance		\$342,036.20

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 45137 To Check No.

BY DEBIT CHARGE Transfer to General for Payroll 23,609.82

(Total amount of checks issued and debit charges) \$23,609.82

Cash Balance as shown by records \$318,426.38

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	318,426.38
Less total of outstanding checks	0.00
Reconciling Items: Payroll in Transit to General	
Net balance in bank	<u>318,426.38</u>

Total available balance \$318,426.38

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
FEDERAL FUND**

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
TOTAL	\$0.00	TOTAL	

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits	Balance
F022 200	CASH - TITLE I PT A 21/22	357,419.84	0.00	357,419.84
F026 200	CASH IN CHECKING	0.00	21,953.56	21,953.56 CR
F036 200	CASH IN CHECKING	33,481.00	22,842.08	10,638.92
F056 200	CASH IN CHECKING	356.00	253.00	103.00
F076 200	CASH IN CHECKING	0.00	3,725.02	3,725.02 CR
F085 200	CASH IN CHECKING SUMMER DISAB 4408 24-25	56,991.48	89,157.40	32,165.92 CR
F086 200	CASH IN CHECKING SUMMER 25/26	15,000.00	6,890.88	8,109.12
	200 Totals:	463,248.32	144,821.94	318,426.38
F075 391	DUE FROM OTHER FUNDS TITLE IV 24-25	2,000.00	0.00	2,000.00
	391 Totals:	2,000.00	0.00	2,000.00
F075 410	FED AID REC TITLE IV 24-25	2,000.00	4,000.00	2,000.00 CR
F085 410	AID RECEIVABLE SUMMER 4408	141,680.56	109,514.64	32,165.92
	410 Totals:	143,680.56	113,514.64	30,165.92
F036 510	ESTIMATED REVENUE	167,409.00	0.00	167,409.00
F056 510	ESTIMATED REVENUE	1,783.00	0.00	1,783.00
	510 Totals:	169,192.00	0.00	169,192.00
F026 522	EXPENDITURES	21,953.56	0.00	21,953.56
F036 522	EXPENDITURES	22,842.08	0.00	22,842.08
F056 522	EXPENDITURES	253.00	0.00	253.00
F076 522	EXPENDITURES	3,725.02	0.00	3,725.02
F086 522	EXPENDITURES	6,890.88	0.00	6,890.88
	522 Totals:	55,664.54	0.00	55,664.54
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	0.00	357,419.84	357,419.84 CR
	630 Totals:	0.00	357,419.84	-357,419.84
F036 960	APPROPRIATIONS	0.00	167,409.00	167,409.00 CR
F056 960	APPROPRIATIONS	0.00	1,783.00	1,783.00 CR
	960 Totals:	0.00	169,192.00	-169,192.00
F036 980	REVENUES	0.00	33,481.00	33,481.00 CR
F056 980	REVENUES	0.00	356.00	356.00 CR
F086 980	REVENUES	0.00	15,000.00	15,000.00 CR
	980 Totals:	0.00	48,837.00	-48,837.00
	Grand Totals:	833,785.42	833,785.42	0.00

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F036 4256	SECTION #611	167,409.00	0.00	167,409.00	33,481.00	133,928.00
	F036 Totals:	167,409.00	0.00	167,409.00	33,481.00	133,928.00
F056 4256	SECTION # 619	1,783.00	0.00	1,783.00	356.00	1,427.00
	F056 Totals:	1,783.00	0.00	1,783.00	356.00	1,427.00
F086 5031	INTERFUND TRANSFERS SUMMER 4408	0.00	0.00	0.00	15,000.00	-15,000.00
	F086 Totals:	0.00	0.00	0.00	15,000.00	-15,000.00
	Grand Totals:	169,192.00	0.00	169,192.00	48,837.00	120,355.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F026 2110.150	TITLE I-A-SALARIES	0.00	0.00	0.00	21,093.56	0.00	-21,093.56
F026 2110.450	TITLE I-A-SUPPLIES AND MATERIALS	0.00	0.00	0.00	860.00	0.00	-860.00
	Fund F026Totals:	0.00	0.00	0.00	21,953.56	0.00	-21,953.56
F036 2250.150	SECTION #611-SALARIES	99,700.00	0.00	99,700.00	22,645.08	0.00	77,054.92
F036 2250.400	SECTION #611 -PURCHASED SERVICES	67,513.00	0.00	67,513.00	0.00	0.00	67,513.00
F036 2250.450	SECTION #611 - SUPPLIES AND MATERIALS	196.00	0.00	196.00	197.00	0.00	-1.00
	Fund F036Totals:	167,409.00	0.00	167,409.00	22,842.08	0.00	144,566.92
F056 2250.400	SECTION #619-PURCHASED SERVICES	1,530.00	0.00	1,530.00	0.00	0.00	1,530.00
F056 2250.450	SECTION #619 -SUPPLIES AND MATERIALS	253.00	0.00	253.00	253.00	0.00	0.00
	Fund F056Totals:	1,783.00	0.00	1,783.00	253.00	0.00	1,530.00
F076 2110.160	TITLE IV-A 25/26-SALARIES	0.00	0.00	0.00	3,540.00	0.00	-3,540.00
F076 2110.450	TITLE IV-A 25/26-SUPPLIES AND MATERIALS	0.00	0.00	0.00	185.02	0.00	-185.02
	Fund F076Totals:	0.00	0.00	0.00	3,725.02	0.00	-3,725.02
F086 5511.160	SECTION #4408- SALARIES	0.00	0.00	0.00	6,890.88	0.00	-6,890.88
	Fund F086Totals:	0.00	0.00	0.00	6,890.88	0.00	-6,890.88
Grand Totals:		169,192.00	0.00	169,192.00	55,664.54	0.00	113,527.46

**NEW YORK MILLS UFSD
2025-2026 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

NAME		OPENING BAL	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ENDING BAL
BEEKMAN	A	2,198.73	2,203.40	2,208.08	2,212.67	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19	2,216.19
HERTHUM FUND	R	5,953.88	5,966.53	5,979.21	5,991.68	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19	6,001.19
KIWANIS CLUB	H	4,203.45	4,212.38	4,221.33	4,230.13	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85	4,236.85
MIGA MENTORING	M	4,087.33	4,096.02	4,104.73	4,113.29	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82	4,119.82
D & G HERTHUM	DGH	3,404.43	3,411.67	3,418.92	14,801.05	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55	14,824.55
ETUDES	X	7.27	7.29	7.31	7.33	7.34	7.34	7.34	7.34	7.34	7.34	7.34	7.34	7.34	7.34
KARUZAS	Y	16,817.88	16,853.63	16,889.45	16,924.67	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55	16,951.55
LAVIER	TL	94.97	95.17	95.37	95.57	95.72	95.72	95.72	95.72	95.72	95.72	95.72	95.72	95.72	95.72
		36,767.94	36,846.09	36,924.40	48,376.39	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21	48,453.21

INTEREST EARNED

			JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
BEEKMAN	A	0.00	4.67	4.68	4.59	3.52	-	-	-	-	-	-	-	-	17.46
HERTHUM FUND	R	0.00	12.65	12.68	12.47	9.51	-	-	-	-	-	-	-	-	47.31
KIWANIS CLUB	H	0.00	8.93	8.95	8.80	6.72	-	-	-	-	-	-	-	-	33.40
MIGA MENTORING	M	0.00	8.69	8.71	8.56	6.53	-	-	-	-	-	-	-	-	32.49
D & G HERTHUM	DGH	0.00	7.24	7.25	7.13	23.50	-	-	-	-	-	-	-	-	45.12
ETUDES	X	0.00	0.02	0.02	0.02	0.01	-	-	-	-	-	-	-	-	0.07
KARUZAS	Y	0.00	35.75	35.82	35.22	26.88	-	-	-	-	-	-	-	-	133.67
LAVIER	TL	0.00	0.20	0.20	0.20	0.15	-	-	-	-	-	-	-	-	0.75
INTEREST			78.15	78.31	76.99	76.82	-	-	-	-	-	-	-	-	310.27
		0.00	78.15	78.31	76.99	76.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310.27

INTEREST JOURNAL ENTRY

			TE201	76.82	
BEEKMAN		TE2401	TE092A		3.52
HERTHUM FUND			TE092R		9.51
KIWANIS			TE092H		6.72
MIGA			TE092M		6.53
D&G HERTHUM			TE092DGH		23.50
ETUDES			TE092X		0.01
KARUZAS			TE092Y		26.88
LAVIER			TE092TL		0.15
					76.82

**3.4 Approval of the
Previous Minutes**



BOARD OF EDUCATION MEETING MINUTES
November 4, 2025
6 PM - NEW YORK MILLS UFSD LIBRARY

- Kristin Hubley
- Robert Mahardy, Jr.
- Sandra Dare
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>In partnership with students, staff, families, and the community, our mission is to create an educational environment that inspires confidence, builds character, and fosters respect – empowering every student with the knowledge to become a productive, responsible citizen.</i>
1.3 Acceptance of Agenda	K. Hubley	Yes	Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President’s Message	K. Hubley		Information	<i>K. Hubley – Tonight, I am going to keep it short, we have a lot of visitors and I am excited to hear from everyone. I do want to thank the PTSO for the Trunk or Treat, we had a huge number of kids here. With Thanksgiving coming up I just want to give gratitude to our parents and staff especially now while we are going through our Capital Project. We thank you all for your dedication, particularly during these times, though we are very excited for these projects that will come to fruition real soon. So, thanks you again for that.</i>
2.2 BOCES Representative Report	K. Hubley		Information	

K. Hubley – I do want to thank our Administrators who came to last months meeting. One of our NYMUFSD students Ariana McNeal was recognized for her role in the P-Tech Program and I was very honored to give her a certificate, recognizing her accomplishments. So, thank you to Mrs. DiSpirito, Mrs. Facci and Mrs. LaGase for coming to support her. I had attended the NYSSBA conference a few weeks ago, I will wait to discuss that during board discussion because Mrs. DeFazio and Mr. Mahardy, did the online. So, we will talk about it then.

2.3 Ex Officio Student Member Report	C. Miner		Information	
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C. Minor – Student Council would like to report the Homecoming Dance went great. Each grade level made banners, hung up outside for the Homecoming Game and Pep-Rally. The Annual Pep-Rally went off amazingly with all students watching or participating in the games. All grade levels were included in fall clean-up, and we collected candy from each homeroom for Trunk or Treat. The winning homeroom received breakfast on Halloween morning. The Student Council also participated in Trunk or Treat by handing out candy at a Jurassic Park themed car. Student Council is also working on donations for assigned families. Students are encouraged to bring in donations of food, blankets, toys, but it is not required. This program helps out families in need and student council is honored to help out again this year.

2.4 Selection of Cast Members from Aladdin Jr.			Information	
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K.Hubley - now we are going to move onto our first set of guests. Mrs. Lovecchio and select student cast members from Aladdin Jr. will perform a song. The musical is this weekend, Nov. 7th and 8th at 6 p.m. and we are very excited to have them here giving us a little preview of the show. The song "A Whole New World" was performed.

K.Hubley/Mrs. LaGase – Wonderful job! Thank you, we are all looking forward to see the performance this weekend.

2.5 Grade 7 Student Water Project Presentation			Information	
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Ms. Foote (Science), Mr. Davies (Art) and 4 students presented and answered questions on an interdisciplinary learning investigation of different pollutants found within the Sauquoit Creek. To teach about human impact on past, present and future climate and environmental changes.

K.Hubley – This project is also featured as a special monthly feature on our Marauder Marquee. So, you can see additional information on the website and Facebook connections. 16:02 -27:17

2.6 OHM BOCES – NY Inspires	Amy Lamitie		Information	
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Amy Lamitie, Coordinator of Programs and Special Projects at OHM BOCES, presented on the role out and timeline of NYS Inspires Initiative.

2.5 Committee Reports			Information	
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Policy Committee: *Sara DeFazio/Chair, Jacqueline Edwards* : Set to meet on Nov. 17th . I know on the docket we talked about pulling some policies of the floor in terms of job descriptions, are there any other policies you would like us to take a look at?

Facilities Committee: *Jeremy Fennell/Chair, Sara DeFazio* : Not much to report, we will set-up a meeting soon once we have more information on scheduling and a walk through of the gym.

Communications Committee: *Abbie Taylor/Chair, Robert Mahardy Jr.* : Nothing at the moment.

Transportation Committee: *Sandra Dare/Chair, Abbie Taylor* : Nothing.

Health & Safety Committee: *Robert Mahardy Jr./Chair, Sandra Dare* : An initial meeting next month to get our timeline set.

Finance Committee: *Jacqueline Edwards/Chair, Jeremy Fennell* : Nothing now, I will coordinate with the Superintendent and Lisa towards the end of November, beginning of December to figure out a timeline.

SBI: *Jacqueline Edwards (SBI Alternate: Sara DeFazio)* : There was a Legislative zoom meeting, that unfortunately was during my work hours, I do know if the Superintendent attended. So, if anyone wants to information on the particular zoom. M. LaGase – Our area

representative and members of NYSSBA met and discussed advocacy points for full alignment between NYSSBA and SBI talking points for the upcoming SBI Legislative event.

3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	K. Hubley	Yes	Action	1 st A. Taylor 2 nd J. Fennell / Yes 7 No 0 Abstain ____
3.2 Business Office Reports				
3.3 CSE Reports				
3.4 Approval of the Previous Minutes	10.5.2025 10.13.2025			
4. OLD BUSINESS				
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st A. Taylor 2 nd J. Fennell / Yes 7 No 0 Abstain ____
5.2 Resolution to Accept the Audit Response Related to the Corrective Action Plan for Fiscal Year 2024 - 2025		Yes	Action	1 st J. Edwards 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
5.3 Resolution to Accept the Corrective Action Plan for Extra Curricular Activity Fund 2024 - 2025		Yes	Action	1 st S. DeFazio 2 nd S. Dare / Yes 7 No 0 Abstain ____
5.4 Approval of the 2026-2027 Annual Budget Development Timeline		Yes	Action	1 st J. Edwards 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ____
5.5 Policy 5009 Extreme Heat Conditions Days (Second Read)		Yes	Action	1 st A. Taylor 2 nd J. Edwards / Yes 7 No 0 Abstain ____

A. Taylor - On item "C – Room temperature at 88 degrees or higher." That's required language? M.LaGase – Yes.] How does that get applied? Because the first one in B says room temperature at 82 degrees and then in C – Room temperature in 88 degrees. M.LaGase - that is the application, in terms of what Building Principals have to do for mitigation strategies. A.Taylor – with budgeting talks, are there any rooms or classrooms that may need additional cooling? M.LaGase - Right now there is zero funding from SED for HVAC improvements related to this mandate. A.Taylor – So what happens if the room gets too hot and meet the policy requirements if it gets too hot? M.LaGase - We are able to meet the policy by moving the students to another instructional space. A.Taylor – Okay, thanks.

5.6 Policy 7005 Education of Homeless Children (Second Read)		Yes	Action	1 st R. Mahardy, Jr. 2 nd J. Edwards / Yes 7 No 0 Abstain ___
5.7 Regulation 7005.1 Procedures for Achieving Education of Homeless Children (Second Read)		Yes	Action	1 st S. DeFazio 2 nd J. Fennell / Yes 7 No 0 Abstain ___
5.8 Regulation 7005.2 STAC-202 Homeless Designation Form (Second Rescind)		Yes	Action	1 st J. Edwards 2 nd S. Dare / Yes 7 No 0 Abstain ___
5.9 Policy 6005 Stipend Payment of Coaches (Second Rescind)		Yes	Action	1 st S. DeFazio 2 nd S. Dare / Yes 7 No 0 Abstain ___
5.10 Policy 4302 Internal Audit Function (Second Read)		Yes	Action	1 st S. DeFazio 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ___
5.11 Policy 4303 Auditing Claims for Payment (Second Read)		Yes	Action	1 st R. Mahardy, Jr. 2 nd J. Edwards / Yes 7 No 0 Abstain ___
5.12 Policy 4400 General Procurement Standards (Second Read)		Yes	Action	1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ___
5.13 Policy 4401 Competitive Bidding (Second Read)		Yes	Action	1 st J. Fennell 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ___
5.14 Policy 4402 Non-Bid Purchasing (Second Read)		Yes	Action	1 st J. Fennell 2 nd S. DeFazio / Yes 7 No 0 Abstain ___
5.15 Regulation 4402.1 Procurement of Goods and Services Quote Form (Second Rescind)		Yes	Action	1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ___

6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	
<p><i>M. Facci – It’s hard to believe the first quarter is starting to wrap-up, students are testing and report cards will go home on Nov. 18th. Our upper classmen have been taking a few fieldtrips. Student Councils executive positions attended the Genesis Group Legislative Breakfast, Nov. 3rd at Hart Hill. Seniors went to Utica University to check out the Communications Dept and another trip is planned for them on Nov. 18th to Sun-Poly. Nov. 20th Juniors will get a Shadow Career Business Day, where they can determine if they want to have individual shadowing. Nov.21st are quarterly assemblies. I spoke earlier about a collaboration with Dunkin Donuts; they sent enough gift cards for the entire Honor Roll to receive them and they will be visiting us with their “Refresher” Truck on Tuesday, Nov. 24th to treat grades 7-12 and all faculty for a midday refresh! Having samples and additional gift cards for students. Auditions for the high school performance of “Anything Goes” will take place on December 3rd. Student Council will sponsor Snack’s with Santa again this year, on December 13th. Congratulations to the October Optimus Club Student of the Month individuals; gr.7: Carson Spost; Gr. 8: Reid Cilbrith; Gr.9: Abigal Haug; Gr. 10: Nick Tan; Gr.11: Aubrey Salmon; and our Senior: Asah Bova. K.Hubley – Congratulations!</i></p>				
6.2 Interim Principal K-12	D. DiSpirito		Information	
<p><i>D. DiSpirito - I am going to take our December/November Activities Calendar and hand it out because it is lengthily and a little crazy. One of the things we didn’t talk about last time was we are going to have the Veteran’s Assembly again on November 12th, we are inviting Veterans from the community and any family members at NYMills who could be here and would like to be honored that day. That is probably the biggest item on the calendar. There is just a lot of things going on. We also, have the Leatherstocking Ballet coming, which is new to us. We still have kids going to the Country Club Court Apartments in December. On top of our newest teacher Doug Rehm came to me and asked if we could do a food drive. So, Ms. Williams, Mrs. Bara and I said sure! So, we are going to be doing a food and can drive for “Feed our Vets” with coordination with the assembly. Our 2nd grade is going to continue their long-standing tradition of the “I Wish Tree” with hats, gloves, and scarves donations. The Fire Dept. was here with 4 vehicles from Yorkville and New York Mills. The kids had a great time getting in the ambulance. That seemed to be the highlight. We are still doing a lot with Utica University and the pre-service teachers. We have a student teacher coming in the fall who has been subbing for us, so that is very exciting to have someone that knows the building and wants to come in to work with us and for us. We have been doing an awful lot of job shadowing for the Elementary Teachers with the OHM BOCES, which is terrific. And the last item, the “Bean Stack” Library challenge. I had been bamboozled and ate 5 out of 7, YUCKY! jellybeans that day. The students had reached 22,000 minutes. The next challenge is to get to 100,000 reading minutes. They are already at 80,000 minutes. [M.LaGase – what were the flavors?] Oh, gosh, I had to eat dead fish, [DeFazio – burnt rubber] r, [DeFazio- boogers] I had to eat boogers, [DeFazio – those were the highlights], yup. Yup. And they were like, like the first 2 were awesome. I got great flavors, then the last 5 were just awful! [laughter]. LaGase – But, the kids were just loving it. R. Mahardy, Jr. – I love it! I love that this is in the minutes. DiSpirito – I don’t know what the next challenge will be. I know they keep asking and want me to do that one again. I literally opened the boxed and did what they told me to do. Haha. DeFazio – Oh liver and onions was another one. DiSpirito - Oh, wet dog! Wet dog was the other one I had to eat.</i></p>				
				He
7. SUPERINTENDENT’S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent’s Update	M. LaGase		Information	

M. LaGase – I would like to echo what you had said in the Presidents message. Just a huge thank you to PTSO and Booster for all they do for the students and the school community. It was another outstanding Trunk or Treat Event. Thank you, Mrs. Taylor, for spear heading the boards truck and really for all of the on-going support from the board. PTSO is very generous and have supported field trips and other positive opportunities for our kids. The Genesis Group is hosting its 19th Annual Educational Celebration on November 20th at Harts Hill. This event recognizes educators and programs that positivity impact students, schools and local colleges. We are pleased to announce Colleen Sparacino, our Reading Specialist, was selected as an honoree and we are looking forward to attending. I have heard staff saying there are registered to attend. She is well deserving and does an outstanding job supporting literacy here at New York Mills. So. Commissioner of Education visit- Area Superintendent’s had the pleasure of meeting with Commissioner Rosa, members of her staff and our Regions Legislators’ including, Senator Griffo, Assemblywoman Buttenschon, Assemblyman Brian Miller, Assemblyman Robert Smullen and our Board of Regents Patrick Mannion, the commissioner addressed our group with additional information on NY Inspire Initiative and other many of the other issues facing schools. We were pleased to have these representatives; it was a unique opportunity to really sit in the room collectively and talk about advocacy and talking points and our needs in public education. We thank them immensely for the strong partnerships. Senator Griffo was actually the one who facilitated the Commissioner’s visit. I want to acknowledge capital project update; we are all excited to see the progress in the 7-12 gymnasium and locker room area, feedback from our construction manager and architects. We are on tract; things are going well. Recently, NY State has enacted new legislation requiring School Districts to provide “Water Safety Information” to families, signed into law, Sept. 2025, taking effect July 1, 2026. Districts will be required to provide information from the Dept of Health. New School publications, we have been working closely with OHM BOCES School Communications Division to share and highlight all of the opportunities and contributions our faculty and staff are making in our educational programming. We are going to focus on 3 educational videos related to the holiday season. First the act s of character; capturing students performing small acts of kindness helping others, in alignment with Thanksgiving. Second, excellence in every season, video clips working in the classrooms and other holiday spirits. The third, is going to be New Year, New Goal! Students and staff can share on a goal or hope for the upcoming year and we will try to build in a unify message of growth and opportunity.

8. COMMUNICATIONS

8.1 From the Floor -

District Clerk

Information

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

J.Marley (NYMTA) – Really interested to see we have adopted a Portrait of a Grad for the Marauder Way, as the association of teachers here were interested to work with the district to develop a plan that works well for all of our students.

S.King – couple of things if you could put that Portrait of a Marauder on the website so we view. The Elementary calendar is that out in the world too? [M.LaGase, yes, it is on the website] Great! Lastly, in this month of Thanksgiving is to thank you all for all you do and services you give and provide. As well as the staff and the parent associations that help out with all the other activities it is really a wonderful community that we live in it is great to have the opportunity to be a part of it.

M.Mitchell (PTSO) – Just want to give a quick shout out about our up coming Craft Fair, this December 6th and 7th it is such a fun event and we were hoping for volunteers to make that happen. We were wondering if we sent the link if it could go out on Parent Square for K-12 parents. We need extra hands for set up, clean up and during the fair itself. It’s a great way to get involved and support our school. Thanks so much. On a side note, Mrs. DiSpirito, I’m glad to hear about the Veterans Assembly and that K-12 are all involved.

8.2 Board Discussion

BOE

Discussion

A.Taylor – Just want to thank PTSO for a wonderful Trunk or Treat. Very generous, people had a wonderful time, no one wanted to leave.

R.Mahardy, Jr. – As we approach the holiday season and I know it gets busy...Hang in there, staff. Hang in there! Same thinking... transitioning from fall sports to winter sports, the winter sports meeting is Monday. Congratulations to all the fall sports participants! Elementary Musical is coming up. Today is election day – go vote! Thank you to PTSSO and Abbey for all their work with Trunk or Treat.

K.Hubley – I did want to mention last month was recognition week [Oct. 13-17] for School Boards. And I did put together a letter for everyone, but would like to thank you all for everything you do and the collaboration you have. We have certificates for each of you. With that I would like to talk about the conferences of NYSSBA. I went in person through BOCES and was able to do the pre-conference seminar; I did the Board Officers Academy the first day, which was a full day. I learned some new things, got some clarification and also, I could see how we are doing things right. It was great to collaborate with other School Board Officers. We also did a great team building exercise together and I think getting a lot of officers together may not have been the best way to do this because we all wanted to be the leaders. Though it was a great exercise and I have all the materials if we ever want to do that in the future. The next day I went to the opening session with Mr. Tim Shriver, Rob and Sara were able to see it live streamed. I also, went to “Dos and Don’ts of Executive Session”, which also turned into more of running a board meeting, what’s appropriate at a board meeting and also what’s appropriate in how things should work when you are not in a board meeting and how communications should be. That also, validated what we do already. I did go to “Integrated Strategies’ of Regionalization”, because I was there through BOCES and I know how Dr. Kilburn is working on that, but that was one of the sessions we had before, where you think it is one thing, you go and it is something else. Ending up being 2 School Districts where the High School one District ended up being absorbed into the other District. I didn’t go there for that I went because I thought about all this collaboration. But it was nice to see how they worked it out and hear how it’s coming along, because it that just started in September. The best seminar I went to was the NYS Distance Learning Consortium presented expanding educational access across the state, presented by Greg Smith from our OHM BOCES. How I got there was Scott Morris, the Assistant Superintendent at BOCES and I were a lunch on a break and he commented one of his employees was doing a break out seminar. It really was one of the bests presentations. Everyone was talking about the NYS Inspires and A Portrait of the Graduate. It was a buzz all weekend. His presentation on the “Distance Learning” and the things they can do was really inspiring to me. That one was not available on the website, but I was sent a copy if you would like. Now, Mr. Mahardy and Mrs. DeFazio did the on-line version and I am excited to see compare.

S.DeFazio - Thank you. The digital experience was great. Was it perfect? No, but for what it was I felt we got a lot of really great information from there. I felt it was very engaging, because sometimes you go and feel like people are just talking at you, but they literally made it like a speed dating, I guess... They had presenters coming into the room every 20 minutes and giving us the highlight overview of certain topics. What I took away the first day was like a half day, focusing on student mental health, which is really important. Talked about ensuring the success of all learners. The biggest take away from the 2 days was call the “Dignity Index” and it was huge. They adapted this Dignity Index for elementary and high schoolers and obviously adults. So, it was really great to get involved in activities around this index because I would love to share this with you. As an overview they had you rate things on a scale of 1 – 8. With 1 meaning contempt or you are feeling some sort of way about it and 8 is where you are approaching a situation with dignity. As an example, we talked about a contempt response is basically saying “they’re not even human, its our moral duty to destroy them before they destroy us.” Which oofph crazy mindset. But then all the way when you go up to dignity looking at the same situation each one of us is born with inherent dignity so we treat everyone with dignity not matter what and there was obviously a scale in between and just a great activity. The second day talked more about the procedural things. Superintendent evaluations. Board Goals. We talked about the road to zero emissions on School Buses. Rob and I were texting back, thank God for Lisa! The Last day was more on just becoming a team and how we are going to come forward and be positive. Creating a future that is focused on student learning and engagement. So, it was really great! Rob and I were texting and a big take away, I had to write it down, wait, from what Rob had said, it was

basically we get inspired, we go to these conferences and get inspired and we think we can do this we can make this change. So, Rob had said lets turn mindset into action. So having these conversations and moving forward. Still keeping our eyes on the target on where we want to be in 5, 10, 15 years.

R. Mahardy, Jr. Yeah, I think you hit most of it. The logistics of it really was - boom – 20 minute sessions. On Friday we just got the links to the presentations. The Dignity Index was eye opening. Very much. I see myself saying that and how you are jabbing at somebody self-worth, when you dig back in. it’s an incredible way to change your own mindset. So, Dignity Index – Tim Shriver, google it. And the other keynote speaker, was Steve Hartman that does the CBS was On the Road”, um, he... I’ll say it, he does these stories that just melt your heart. The kids, the resilience and compassion these kids have. I was in a parking lot listening to these stories, tearing up as people are walking by. It was just amazing. Dr.Z was another story that was incredible about an individual who gives back to his community.

K.Hubley – So going to this conference, and we haven’t been to one in a while because we didn’t feel we were getting enough out of them or getting blocked off. But going to this one I have to say this was the best organized and well handled. Next year it will be in Buffalo. [S.Defazio – the virtual was great, not to toot my own horn but I represented NYMills in the Jeopardy Game and I won. R.Mahardy – She did great, that was brutal. A.Taylor – thank you for that.] So, I’m excited to see now that the 3 of us are going to Rural School in December 4 and 5th and compare. There is an app for notes and slides. I’m sure we will be hearing more in the up coming weeks. I was very impressed. Thanks you guys. We do need to go into Executive Session to follow up in legal matters.

9. EXECUTIVE SESSION ** (If Needed)	BOE	7:56 pm	Discussion/Action	1 st S. Dare 2 nd J. Fennell / Yes 7 No 0 Abstain ___
9.1 Return to General Session (time)	BOE	8:36 pm	Action	1 st J. Fennell 2 nd R. Mahardy, Jr. / Yes 7 No 0 Abstain ___
Motion from the Floor – Resolution to Approve Administrative Restructuring			Action	1 st J. Fennell 2 nd A. Taylor / Yes 6 No 1 Abstain ___
<i>K.Hubley – The Board of Education approves administrative restructuring effective July 1, 2026 and authorizes the Superintendent of Schools to execute the full terms of the resolution.</i>				
10. ADJOURNMENT				
10.1 Adjournment			Action	1 st J. Edwards 2 nd S. DeFazio / Yes 7 No 0 Abstain ___

**§105. Conduct of executive sessions.

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**

- e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

New York Mills Union Free School District - Personnel Report School Yr. 2025-2026

Board of Education Meeting: 12/2/2025

NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Instructional Appointment							
Kathleen Pegg		Substitute Teacher K-12	certified	\$100/Day		12/3/2025	
Nabil Khan		Substitute Teacher K-12	uncertified	\$100/Day		12/3/2025	
Bayleigh Woodard		Substitute Teacher K-12	uncertified	\$100/Day		12/3/2025	
Caleb Young		Substitute Teacher K-12	uncertified	\$100/Day		12/3/2025	
II. Coaching Appointments							
Madeline Acevedo		Basketball - Girls Modified	CPE	\$3,283.00		School Year 2025-26	
III. Resignation							
Elizabeth Camrike	Civil Service	Office Specialist	Civil Service	per CSEA contract		12/5/2025	

Teacher Key: Certification Listed or 'N' Uncertified
 Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, CTIII Certified Teaching Assistant Level III,
 TAP' Pre-Professional ^see attachment
 Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License
 *Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1

**5.2 Resolution to Establish the
Donald Peter Adamczyk Scholarship**



**RESOLUTION TO ESTABLISH -
DONALD PETER ADAMCZYK SCHOLARSHIP**

BE IT RESOLVED that the New York Mills Board of Education accepts to establish an expendable scholarship fund in the name of DONALD PETER ADAMCZYK. Qualifications for the award are as follows:

- One graduating student from New York Mills Union Free School District Senior Class;
- Be a current student-athlete in good standing;
- Plays at least 2 varsity sports;
- Demonstrates values of kindness, teamwork, humility, sportsmanship and loyalty.

Motion _____

Second _____

Yes _____ No _____

DATED: December 2, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

The Donald Peter Adamczyk Award

Donald Adamczyk grew up in New York Mills and had strong, lasting ties to his hometown. He was a passionate sports fan who played for both his school and local teams. Don's caring spirit shone through in everything he did - both on and off the field.

A \$100 scholarship will be awarded in Don's memory to one graduating senior student-athlete who demonstrates the same qualities Don was known for:

Kindness, Teamwork, Humility, Sportsmanship, and Loyalty.

Applicants Must:

- Be a member of the New York Mills UFSD Class of 2026
- Be a current student-athlete in good standing
- Play at least 2 varsity sports
- Demonstrates the values of Kindness, Teamwork, Humility, Sportsmanship, and Loyalty.
- Provide written responses to the following questions:
 - Why do you feel you qualify for this award?
 - What has being a student-athlete taught you, both on and off the field?
 - In what ways have you demonstrated Kindness, Teamwork, Humility, Sportsmanship, and Loyalty as a student-athlete, and how will you carry those values into your future?

Complete the information below and attach to the front of your written response.

Name: _____

Sports Played: _____

Years Participated: _____

College/Program Plans After Graduation: _____

RECEIVED
NOV 10 2025
BY: zy

I would like to offer a scholarship in my husband Donald Peter Adamczyk's memory to New York Mills School.

My husband Donald Adamczyk grew up in New York Mills and had very strong ties to his hometown. Don passed away 2 years ago, and his truly caring spirit was seen in every aspect of his life.

Our favorite restaurant, Santangelo's Ristorante had their annual Golf Benefit and wish to donate \$1000

Please offer scholarship to your Varsity aged / 9th – 12th grade students.

Don was a huge sports fan and played for local teams and Notre Dame High School. Please choose a student who displays the qualities that Don possessed. Someone who is Kind, A Team Player, Humble, Displays Sportsmanship and Loyalty.,

**5.3 Resolution to Accept Donation
to the Donald Peter Adamczyk
Scholarship**



**RESOLUTION TO ACCEPT DONATION -
DONALD PETER ADAMCZYK SCHOLARSHIP**

BE IT RESOLVED that the New York Mills Board of Education accepts memorial monies in the amount of \$1,000.00 from the Santangelo's Ristorante, Golf Benefit to contribute towards an established expendable scholarship.

Motion _____

Second _____

Yes _____ No _____

DATED: December 2, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

**5.4 Policy 5300 Purpose (Acceptable)
and Administration of
District Digital Information System
Policy (First Read)**

PURPOSE (ACCEPTABLE) USE, AND ADMINISTRATION OF DISTRICT DIGITAL
INFORMATION SYSTEMS POLICY

New language per Policy Service template:

- I. Scope of Policy
 - A. Digital information systems are important to achieving the New York Mills Union Free School District's (the District) educational goals and conducting business operations in an efficient manner. The District Board of Education's (the Board) goal is to provide students and staff with digital technology tools that are appropriate to support the District instructional goals and operational needs, consistent with a prudent use of the District' financial resources.
 - B. When used in this Policy, the terms "digital information systems" or "digital information assets" includes computers of any size and form factor (including smartphones and tablets), network servers, routers, cables, interactive white boards, video conferencing equipment, switches, applications ("apps"), software, and software as a service (SaaS) that is owned, leased, or licensed by the District, and used to deliver District instructional programming or to conduct District operations.
 - C. This Policy applies to the use of all District-managed devices, including mobile devices such as laptop computers and digital tablets, used to deliver District instructional programming or to conduct District operations, whether the equipment is used by staff, students, or members of the public.
 - D. This Policy also applies to the use of digital devices that are not District-managed devices but are used to access and connect to the District' network, whether the device is owned or used by a staff member, student, or member of the public.
 - E. Anyone who uses any part of the District' digital information systems is expected to comply with the standards of use set forth in this Policy, whether that person is a staff member (employees and volunteers), student, contractor, or member of the public (including parents and community members).
 - F. In addition to the standards set forth in this Policy for use of the District' digital information systems, users of those systems must comply with all Board-adopted policies and related regulations, including but not limited to, the Code of Conduct, the Internet Safety Policy, the District's policies prohibiting harassment, discrimination, and bullying, Title IX, and other related Board policies.
- II. District Accountability for Use of Digital Information Systems

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- A. The District Board recognizes the District' responsibility to monitor the use of its digital information assets to ensure that those assets are used for their intended purposes, and that the use of those assets does not expose the District to unnecessary risk. This monitoring includes the use of filtering and other security protocols, which may include blocking certain networks or websites (including but not limited to social media sites), to protect the District's digital assets and systems. The Superintendent or designee shall develop procedures and operating protocols that provide for the periodic review of access logs and filtering logs for the purpose of identifying possible misuse of the District' assets.
 - B. The District reserves the right to inspect the contents of any digital files, folders, images, or other digital information created, modified, stored, accessed, or transmitted using the District' digital information assets.
 - 1. The only information that should be created, modified, stored, or transmitted using the District' digital information systems is information that is necessary to or supportive of the District' education program or business operations. Individuals do not have an expectation of personal privacy in any information created, stored, or transmitted by the individual using the District' digital information systems. This includes any passwords to an individual's personal internet accounts that the individual chooses to store on the District' digital information systems.
 - 2. The Superintendent or designee shall ensure that staff, students, and the public are periodically advised that any information created, modified, stored, or transmitted using the District' digital information systems may be examined by the District for such reasons as to ensure that the systems are being properly used, or to comply with obligations under laws such as the Freedom of Information Law (FOIL), the Family Educational Rights and Privacy Act (FERPA), NYS Education Law 2-d, and litigation discovery procedures.
 - C. The District is not responsible for the quality, availability, accuracy, nature, or reliability of internet service beyond the point at which the District' digital information systems connect to the internet. Not all information found on the internet is accurate or reliable, and each user is responsible for verifying the integrity and authenticity of information that the user finds on the internet.
 - D. The District maintains its digital information systems for the sole purpose of delivering its educational program and conducting its business operations, and the digital information system shall not be deemed to be a public forum or limited public forum.
- III. Responsible Use of Digital Information Systems and Assets

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- A. Instructional and non-instructional staff are provided with access to the District' digital information systems for the purpose of performing their work duties. Use of the systems for any other purpose may be classified as unacceptable work performance and may be subject to counseling or discipline consistent with applicable laws and collective bargaining agreements. Limited personal use for such purposes as brief communication with family members may be acceptable, but staff members should keep in mind that any data created by personal use remains subject to review by the District.
- B. Students are provided with access to the District' digital information systems for the purpose of completing instructional assignments under the guidance of a teacher. Use of the systems in a manner that does not comply with the standards in this Policy or another Policy, or guidance issued by the Superintendent or their designee, may result in disciplinary action consistent with the District's Code of Conduct.
- C. Members of the public may access the District' digital information systems to support a child's education (e.g., Parent Portal to access grades), to communicate with staff, or for personal reasons (e.g., WiFi access). The Superintendent or designee shall develop and implement procedures and protocols so that members of the public are reasonably advised of their responsibility to adhere to the standards set forth in this and other District Board Policies, and are reasonably advised that information created, modified, stored, accessed, or transmitted through the District' digital information systems are not considered private, except to the extent explicitly provided by law.
- D. Users must not engage in conduct that may compromise the security of the District' digital information systems.
1. A user may not access the systems with any username/password other than the username/password given to the user by the authorized District staff member.
 2. A user may not disclose the user's assigned password to anyone except a District staff member authorized to have access to that user's password.
 3. A user may not download or install any program, app, content, or other software that has not been approved for installation by the District.
 4. A user may not circumvent, or attempt to circumvent, any computer security measure implemented by the District or required by any service provider or program as a condition for using a service or program.

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5. A user may not download, create, or distribute a virus, Trojan horse, adware, or other malware, or add files to or delete files that change the function or operation of the digital information systems.
- E. Users must understand and respect the capacity of the digital information systems and the need to accommodate other users. Therefore, users shall not engage in activities that use a disproportionate share of the system's assets, such as creating or disseminating commercial advertising, political fundraising, mass mailings (unless pre-approved District-related purposes), or playing online games that have not been incorporated into course material.
- F. Users must respect the rights of other individuals regarding content those individuals have created. A user cannot download or use content in violation of copyright laws, including music, movies, artwork, photographs, and programs.
- G. Users may not access, upload, download, or distribute material that is pornographic, obscene, or sexually explicit. This includes a prohibition of "sexting", which is the transmission of images, text, and/or links to content that are sexually explicit, often sent and received through SMS, MMS, or social media.
- H. Users may not create or distribute information that is disrespectful of other persons or groups, or that is illegal, defamatory, abusive, intimidating, harassing, discriminatory, or bullying, or the creation or distribution of which is illegal.
- I. Users may not participate in chat rooms, instant messaging, or e-mail that is not specifically permitted by a staff member as a legitimate District-related purpose.
- J. Users may not receive, send, or display unsolicited non-educational related messages or pictures.
- K. Users may not access the internal components of a computer or other device, except as instructed by an authorized member of the District' instructional technology staff or other technical consultants.
- L. Users may not access, trespass, or "hack into," other user accounts or files or directories that the user is not authorized to access.
- M. Users may not use the District' digital information systems to conduct business transactions not related to their District responsibilities, or to perform work on behalf of any non-school organization.
- N. Users may not engage in any activity using the District's digital information systems that violates any local, State, or federal law. District Representatives who encounter

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materials on District accounts, computers, devices, or elsewhere, should immediately report it to their supervisor, or the District's Title IX Coordinator, Compliance Coordinator, or DASA Coordinator.

- O. Users who engage in inappropriate use of the digital information systems may have their access rights modified or revoked or be subject to discipline consistent with the Code of Conduct and applicable laws and collective bargaining agreements.
- P. Use of Artificial Intelligence (AI)
 - 1. The District commits to using AI responsibly, fairly, safely, and with respect for the principles of academic integrity, honesty, and educational and professional ethics. The use of AI by staff and students must also be in accordance with applicable state and federal laws, including but not limited to:
 - a. NYS Education Law 2-d;
 - b. FERPA;
 - c. NYS Technology Law 208;
 - d. District policies, including but not limited to:
 - i. data security and privacy policies; and
 - ii. the Code of Conduct;and
 - e. data privacy agreements with third-party contractors and vendors
 - 2. There are a variety of AI products and programs available. These include but are not limited to products that use Generative AI (GenAI), that are built and enhanced by large language models (LLMs), or train AI products and programs using customer input. Information entered into AI products and programs may be accessible to others due to data sharing or breaches.
 - 3. Staff and students must understand that there are risks associated with the use of AI, including but not limited to:
 - a. implicit bias;
 - b. hallucinations;
 - c. incorrect results; and
 - d. the AI product or platform using data input by the user for training its products or LLMs.

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Staff and students must think critically, fact-check AI outputs, be cautious when inputting data and information, and use primary, non-AI sources and references when using AI as a tool in their studies and their professional work.

4. Staff and students are prohibited from inputting certain types of data into AI products and software and are prohibited from creating certain outputs using AI products and software.
 - a. Prohibited input includes but is not limited to:
 - i. Materials, information, and/or data that is protected by copyright, trademark, intellectual property, or other federal or state law or regulation;
 - ii. Proprietary information or data;
 - iii. Confidential information or data such as student and employee records;
 - iv. Student and employee personal information including but not limited to:
 - (1) log ins,
 - (2) usernames,
 - (3) student IDs,
 - (4) names and addresses of students or, parents/guardians names
 - (5) other personal information to create vendor or product accounts or sign-ups to utilize AI or other digital products or vendors.
 - b. Additional prohibited uses of AI include but are not limited to generating or distributing content that:
 - i. is harmful or illegal.
 - ii. facilitates discrimination, harassment, or bullying.
 - iii. includes hate speech, is violent, or incites violence.
 - iv. is sexually explicit.
 - v. exploits or manipulates individuals.
 - vi. is defamatory.
 - vii. includes deepfakes or other similar outputs that are made using videos or photos to digitally alter the face, body, voice, or other identifying characteristics of an individual for malicious purposes.
 - viii. facilitates spam, phishing emails, malicious code, malware, or other deceptive or illegal communications or practices.
 - ix. engages in misrepresentation or misleading activities, such as fraud, scams, deceptive actions, misleading claims or representations, or impersonations.

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- x. otherwise violates federal or state laws or regulations.
5. Students and staff may only use AI products or programs that have been approved by the Superintendent or their designee and conform with Education Law 2-d and any other applicable state or federal laws.
6. Staff and students must ensure their use of AI aligns with District policies and any related Regulations or internal procedures. Use of AI that plagiarizes or violates copyright protections, includes inaccurate information, or other misuse may result in discipline.
- a. Violations of the use of AI by staff or students shall be dealt with in accordance with the District Code of Conduct or other applicable policies.
 - b. Consequences for violations may include:
 - i. Revocation of access and/or discipline, up to and including suspension for students;
 - ii. Revocation of access, counseling memos, and discipline, up to and including termination, pursuant to applicable laws and collective bargaining agreements, if any, for staff.
7. Responsibilities of the Superintendent
- The Superintendent or their designee may develop and update Regulations or internal processes or procedures regarding the use of AI by staff and students to ensure the protection of student and employee data and that aligns with subsequent federal and state laws and regulations. This may include, but is not limited to:
- a. staff trainings and professional development;
 - b. approved uses of AI by staff and students;
 - c. prohibited uses of AI use by staff and students;
 - d. lists of prohibited AI inputs; and/or
 - e. other procedures necessary to ensure that the use of AI by staff and students aligns with applicable laws, regulations, and District policies.

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IV. Physical Environment and Security

- A. The physical assets that are incorporated into the District' digital information systems (hardware) are both valuable and vulnerable. To the extent feasible in existing facilities, network servers and other critical infrastructure shall be installed in physical locations that provide appropriate ventilation, electrical supply, and an absence of potential risks (e.g., water leaks). Future facility plans shall include consideration of proper physical spaces to house digital network infrastructure.
- B. The Superintendent or designee shall adopt a protocol for limiting access to spaces housing network servers and other critical infrastructure, and for logging the identity of those accessing those spaces and the dates of access.
- C. If a District-managed mobile device is assigned to a student or staff member for their dedicated use, a record shall be made identifying the device, the person to whom it is assigned, the date of the assignment, and the date of the expected return of the device. All devices shall be returned to the Instructional Technology Department no later than June 30th of each school year, unless prior arrangements have been made with the IT Department.
- D. A staff member or student may take possession of an assigned device only after providing the Instructional Technology Department with the required personal information such as name, address, phone number, parents' names, address(es) and phone numbers for student devices, and any other information required by the IT Department.
- E. The user, and in the case of devices provided to a student, their parent(s)/guardian(s), must also acknowledge and agree that by accepting the device, and upon receipt of a copy of this Policy, that they will comply with this Policy. The user, and in cases of devices provided to students, their parents, acknowledge and agree to the following conditions with respect to the device and any related equipment provided with the device:
 - 1. Use of the device must conform to the standards of responsible use set forth in this Policy, any corresponding Regulations, and all other applicable District policies and rules, whether the device is connected to the District' digital information systems or not;
 - 2. The device remains the property of the District, and must be returned to the District at the designated time or when the user ceases to be affiliated with the District, if earlier;

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3. The user will take reasonable care to protect the device from damage due to dropping or other physical shock, inclement weather, spillage of food or other substances, and other physical dangers;
4. The user will lock the device using the assigned password, will not share that password with anyone other than an authorized District employee or designee, and will not allow any other person to use the device;
5. The software installed on the device is owned by or licensed to the District, and the user may not copy or alter the installed software; the user will not install or download any software, program, application, or executable code onto the device that is not approved by an authorized District employee or designee;
6. The user acknowledges that the device may be equipped with software installed by the District to protect the device from damage from viruses or other malware, which may prevent the user from installing software or making other changes to the device, and the user agrees not to attempt to remove, neutralize, or circumvent this security measure;
7. The District retains the right to examine the device and its contents, and may do so remotely, and the user has no expectation of privacy in any information created, modified, stored, or transmitted with the device; and
8. If the device is damaged through the gross negligence of the user, the user will be responsible for compensating the District for the damage.

V. User Access Rights

- A. The District shall assign each user rights to access only those assets of the digital information systems, and only those data fields, files, or elements that are appropriate to the user's status and, where applicable, job responsibilities.
- B. The District shall periodically review the roster of users and their assigned access rights, and make adjustments to reflect any changes in circumstances.
- C. Users shall be required to use passwords that meet standards established by the Superintendent or designee, and to change passwords periodically.
- D. The Superintendent or designee is authorized to develop and adopt procedures and protocols for assigning, reviewing, and removing user access rights, including the use of passwords. These procedures and protocols shall include procedures for removing users from the roster when an individual is no longer affiliated with the District.

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VI. Mitigation of Business Interruption Risk

- A. The District shall create, periodically review, and update as necessary, a disaster recovery plan that provides a reasonably specific roadmap to responsible District personnel of the steps to follow in responding to, and recovering from, a disaster-related interruption of the operation of the District's digital information systems. The plan shall be responsive to such extraordinary events as flood, storm, electrical grid failure, system component failure, and cyber intrusion.
- B. As part of the disaster recovery plan, the District shall create, periodically review, and update as necessary, a plan for routine backup of the information stored in the District's digital information systems. The backup plan shall balance cost and administrative effort with the potential consequences of losing particular data elements. The importance of individual data elements or databases to the continued operation of the District shall be prioritized and backup schedules set accordingly.
- C. The Superintendent or designee is authorized to develop and implement the procedures and protocols for disaster recovery and information backups. The District Board shall be briefed on the status of these plans at least annually.

VII. Use of Digital Information Systems or Assets for Communication

- A. This Policy applies to the use of District digital information systems include the use of those systems for the composing, sending, receipt, and storage of communication, including email and District-approved messaging apps and software. The District reserves the right to access and inspect information stored on or passing through its systems as it applies to these messages and related metadata. The standards of responsible use set forth above apply to all District communications whether by email or other form of communication.
- B. Communication By Staff Members
 - 1. Staff members are provided with credentials to access and use the District's email domain [@newyorkmills.org] to send and receive work-related emails. Staff may also be given access to specific apps or services such as ParentSquare, SchoolMessenger, or other similar apps or services to communicate with students and their families.
 - 2. Communications via email, apps, or software (or SaaS) are not confidential or private. The District may review those communications for any reasonable business purpose, including to ensure compliance with this and other Policies, and with other applicable laws and regulations. The District may be required

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to disclose emails to third parties pursuant to FOIL, FERPA, or other legal requirements. Employees shall not conduct personal business using the District's email address.

3. Staff members must use the District's email domain or District-approved apps, software, or SaaS to send and receive all work-related messages, including to students or their families. If a staff member uses a personal email account or cell phone to send or receive a work-related message, the staff member may be required to provide access to the personal email account or phone in order to comply with FOIL, FERPA, or another legal requirement.
4. If a staff member stores personal email, or passwords to personal accounts, including personal email accounts, on the District' digital information systems or assets, that information will be available to the District.
5. Each email or other digital communication is a business document. Consistent with the standards for responsible use set forth above, all communications should be businesslike, appropriate to the business purpose, and respectful of the recipients. Staff members must keep in mind that communications, including emails, may be subject to public disclosure under FOIL, FERPA, or another legal requirement.
6. Emails that contain personally identifiable student information may be classified as education records under FERPA. Staff members should use discretion when communicating personally identifiable student information to anyone through email. Disclosure of personally identifiable student information to other staff members should be limited to those staff members who work with the student.

C. Communication by Students

1. Use of the District' email domain by students is permitted when approved by a teacher or administrator as part of a class requirement, project, or unit.
2. Students may not access their personal email accounts (such as Yahoo!, MSN, personal Gmail, etc.) or other personal accounts such as social media, through a District-owned device. If a student uses or stores personal email, or passwords to personal accounts, including personal email accounts, on District' digital information systems or assets, that information will be available to the District.

VIII. Personally-Owned Devices Connected to the District' Digital Information Systems

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- A. When devices not owned or managed by the District access the District' digital information systems, the District is exposed to several additional risks, such as the risk that malware will infiltrate the District' system from a non-secure device; the risk that confidential student information will migrate to the device, which might then be lost or stolen; and the risk that records relating to District business will be stored on the device, and the District will be legally obligated to produce those records in response to a FOIL request or litigation. To mitigate these risks, employees connecting non-District managed devices to the District' digital information systems shall be required to accept certain requirements.
- B. The Superintendent or designee is authorized to develop and implement procedures and protocols for authorizing devices not managed by the District to be connected to the District's digital information systems. Devices shall not be connected to the District's systems unless the user of the device agrees to the terms determined by the Superintendent or designee to be appropriate and necessary to mitigate the foreseeable risks. Those terms shall include, but not be limited to:
1. The user acknowledges familiarity with this Policy and other relevant Policies, and agrees that the use of the District' digital information systems through the device will comply with the standards of responsible use and other requirements in the Policies;
 2. The user agrees to give the District access to the memory of the device when the District has a business reason to retrieve data or documents, including the need to respond to a FOIL request, a request for education records under FERPA, or a litigation disclosure requirement, or a review to confirm compliance with the standards of responsible use;
 3. The user agrees that no District-related data or documents will be copied or otherwise stored in personal "cloud" accounts such as Dropbox, Box, OneDrive, etc. All District documents and data should be stored on District approved accounts and devices, using District credentials;
 4. In the event that the device is lost, stolen, or missing for more than forty-eight (48) hours, the user will immediately notify and Administrator, and will cooperate with all District efforts to recover or reconstruct District-related information that was stored on the device;
 5. The user acknowledges that if the device is used to access the internet through the District's digital information systems then that access will be filtered in accordance with the District's Internet Safety Policy;

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6. The user agrees that all system updates and all application updates will be installed within a reasonable time of being available, and agrees that anti-virus software will be installed on the device, activated, and updated where applicable;
7. The user agrees that the delivery of instructional programs and/or the conduct of District operations will be conducted on District networks;
8. The user agrees that the District will not be responsible for any damage that occurs to any component of the device, including processors, memory, video displays, WiFi or Bluetooth circuitry, or programs as a result of being connected to and operating on the District' digital information systems; and
9. The user agrees that failure to abide by the terms of use will be sufficient reason for the District to block the device from further access to the District's digital information systems.

IX. Student Data Security and Parental Consent

- A. The creation, modification, storage, and transmission of personally identifiable student information using the District' digital information systems must comply with the requirements of federal and State law, including New York State Education Law 2-d.
 1. Usernames and passwords assigned to or created for students will generally be considered personally identifiable student information.
 2. Personally identifiable student information may not be provided to third party contractors (including online or "cloud" services) without determining that any online Terms of Service or other online agreement complies with federal and state laws. The Superintendent or designee shall develop and implement a procedure for administrators, teachers, and other staff to seek evaluation of any online product or service that they wish to implement to support instruction or business operations.
- B. The standard procedure in the District shall be to provide each student with access to the District' digital information systems unless a student violates the District rules for the use of those systems or the District is notified in writing by a student's parent or person in parental relation that the student is not to be given access to those systems.

X. Data Security Awareness Training

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District staff shall be provided with instruction concerning the requirements of applicable laws and this Policy, and the importance of following best practices to protect the security of information stored in the District’ digital information systems.

XI. Notification

- A. The District shall ensure this Policy is provided to students, their parents/guardians, and staff on an annual basis and posted on the District website.
- B. At the time of enrollment and the beginning of each school year, a student’s parent or person in parental relation shall be notified of this Policy, the importance of online access to contemporary education methods, and how to inform the District that their student is not to be given access to the District’s digital information systems.

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Legal Ref: NYS Education Law § 2-d; The Federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232; NYS Public Officers Law § 87 (Freedom of Information Law (FOIL)); NYS Technology Law § 208

Cross Ref: 5301, Internet Safety Policy; 5305, Social Media Policy; 5302, Use of Security Video Cameras; 5303, Information Security Breach Policy; 7208, Student Use of Internet-Enabled Devices

Adopted: 10/01/96

Revised: 05/07/02, 02/05/13, 07/07/15, 08/06/19, _____

Reviewed: 01/06/15

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SOCIAL MEDIA POLICY

I. Purpose

- A. Social media has become a communications, entertainment and learning tool. The New York Mills Union Free School District (the District) recognizes that employees, students and Board of Education (the Board) members utilize social media for a wide variety of communications and social interaction endeavors.
- B. The District encourages the proper, appropriate use of electronic devices and social media by District employees, students and members of the Board. Simultaneously, it seeks to prevent use of social media in a manner which disrupts the educational environment of the school or jeopardizes the safety, health and well-being of employees and students. While the District has established these goals it does not intend to monitor employees' use of social media during off-duty hours.
- C. This Policy is aimed at fostering these goals and establishing guidelines for social media use by District employees, students and Board members. This Policy is to be read in conjunction with applicable law (statutory and case law) and existing District policies and regulations including but not limited to the Purpose (Acceptable) Use Policy (5300), Internet Safety Policy (5301), Code of Conduct, (1030), Prohibition of Sexual Harassment in the Workplace (6010) and Prohibition of Discrimination and Harassment (0015). This Policy supplements but does not supplant existing policies.

II. Definitions

- A. The definitions set forth below shall apply throughout this Policy. Additionally, recognizing social media changes regularly, the Superintendent is hereby authorized to provide further definitions in regulation with respect to terms applicable to social media use.
- B. The following definitions are to be read in conjunction with applicable definitions in other Board policies including but not limited to the Purpose (Acceptable) Use Policy (5300), Internet Safety Policy (5301), Code of Conduct (1030), Prohibition of Sexual Harassment in the Workplace (6010) and Prohibition of Discrimination, Harassment, and Bullying (0015).
 - 1. "Blog" is a website or portion of a website where individuals may provide comment, description or opinion on a matter related to (or not) subject matter otherwise found on that site.

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2. “District” shall mean the New York Mills Union Free School District including all “school property” and possessions (busing).
3. “Employee” shall mean any person employed by the District in a full or part time capacity and shall include temporary workers in the District.
4. “Electronic Communications Device” shall mean and include cellular telephones, pagers, computers and other devices meant to transmit audio, video and/or text from one or more electronic medium to one or more other electronic medium. It shall also include internet-enabled devices, as defined by NYS Education Law 2803.
5. “District Representative” shall mean the Superintendent or someone appointed or designated by the Superintendent.
6. “Sexting” refers to the act or process of a person taking a sexually-explicit digital photograph of themselves or of someone else and transmitting it as an MMS and SMS via an electronic communications device. These images can then be posted on the internet or forwarded electronically to other people. Sexting may also include transmission of images and text which are sexually explicit. Such materials may include, but are not limited to, digital photographs, language text, and links to such content.
7. “Social Media” refers to content generally created by individuals using accessible and scalable technologies through the Internet. Popular examples of social media include (but are not limited to): Facebook, X, Flickr, Wiki, YouTube, Instagram, SnapChat, LinkedIn and blogs. These examples are not all inclusive and this Policy is intended to cover all social media platform options even those not specifically listed.
8. “Student” means any elementary or secondary student of the District including any out-of-district student being educated in the District.
9. “Text Message,” a colloquial term, refers to brief written messages, between mobile phones over wireless networks.
10. “Tweet” is a term coined from the X website (www.twitter.com). A tweet is a blog post of sorts. Sending a tweet is tweeting.
11. “Wiki” is effectively a web-based encyclopedia which any person may be able to add an entry or edit without authorization of the site administrator. www.Wikipedia.org is one of the most popular Wikis.
12. E-mail policies apply when used as social media.

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(Source: Some of the above definitions are adapted in whole or part from www.wikipedia.com)

III. Social Media Guidelines & Use

A. Privilege

The District determines that social media is a privilege, not a right and requires responsibility. Failure to adhere to this Policy or the regulations promulgated hereunder may result in discipline which may include prohibition of social media.

B. Applicability of Policy

1. This Policy applies to social media activity which takes place in the school building(s), on District grounds or at District events.
2. This Policy applies to social media use accessed through school resources.
3. Recognizing certain legal limitations with respect to application of this Policy to off-campus, private activity of District employees and staff, the Board encourages and expects appropriate use of social media at all times, including off school grounds.
4. This Policy applies to District employees, students and Board members.

C. General Rules

District employees, students and Board members shall:

1. Use social media in an educationally responsible and appropriate manner;
2. Use social media in a manner which does not create a risk of substantial disruption or threat of violence within the school environment; and,
3. Use social media in a manner which avoids invasion of the privacy of rights of students, employees and members of the District community.

D. Electronic Mail Use

1. Employees should refrain from sending all staff or large group e-mails without express permission. [It is understood and accepted that staff may send emails providing notice of meetings such as union meetings.]
2. Personnel matters should never be discussed in public Internet spaces, social media or through group e-mails. Any concerns about personnel matters should be addressed to the administration only.

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SOCIAL MEDIA POLICY

E. Monitoring Use

The District's digital information systems and networks, including social media, shall be monitored and filtered pursuant to Policy 5300.

IV. Superintendent Rules

The Superintendent is authorized to establish rules governing the specific use of social media by employees and staff. Such rules shall be consistent with this Policy and the guidelines of use herein.

V. Consequences for Non-Compliance

A. All users of social media shall comply with this Policy and Superintendent rules. Failure to comply may result in disciplinary action including but not limited to suspension.

B. An employee's failure to adhere to this Policy can result in disciplinary action up to and including termination. Such action shall be consistent with collective bargaining agreements, Education and Civil Service Laws as applicable.

C. A student who fails to adhere to this Policy and superintendent rules risks discipline consistent with the District Code of Conduct (1030) and any such further discipline consistent with Board policies and law.

D. Members of the Board are subject to the terms of this Policy and expected to adhere to it. Failure to adhere to the Policy could lead to action, consistent with existing law, against any particular Board member.

VII. Employee Personal Electronic Device Use

A. In addition to and consistent with this Policy, to maximize efficiency and ensure against unwanted disruption and distraction, District employees may communicate with one another during school hours so long as such communication is to further the educational mission of the District and is not in any manner disruptive to the learning environment. Employees shall not engage in use of personal electronic devices during class except when such use is pursuant to a lesson or part of the instructional program.

B. The Board prohibits employees from using personal electronic devices to communicate with students.

POLICY

SUPPORT OPERATIONS

Draft 11/19/25
REVISE 5305

SOCIAL MEDIA POLICY

New York Mills Union Free School District

Cross Ref: 1030, Code of Conduct; 0015, Prohibition of Discrimination, Harassment, and Bullying; 5300, Purpose, Use and Administration of District Digital Information Systems; 5301, Internet Safety; 6010, Prohibition of Sexual Harassment in the Workplace; 7208, Student Use of Internet-Enabled Devices

Adopted: 12/02/14

Revised: 08/06/19, _____

**5.6 Policy 6100 Job Descriptions
(First Read)**

JOB DESCRIPTIONS

~~The Board shall approve or revise the general purpose and function of all positions and delegate to the Superintendent the task of writing, or causing to be written a job description for all positions except the Superintendent.~~

I. Statement of Policy

- A. The Board of Education (the Board) directs the Superintendent to maintain an uptodate, comprehensive, coordinated set of job descriptions for all ~~such~~ positions, except the Superintendent.
- B. Job descriptions shall be developed and maintained in compliance with applicable law and regulations, and in accordance with the collective bargaining agreements.

New York Mills Union Free School District

Adopted: 09/03/02

Readopted: 03/05/13

Revised: 01/05/16 _____

**5.7 Resolution to Approve
Return of Uncollected Taxes**



Return of Uncollected Taxes

Whereas: The Tax Collectors have returned their uncollected tax report which needs to be returned to Oneida County

Resolved: that the Board President of the New York Mills Union Free School District Board of Education is authorized to sign the return of taxes to the Oneida County Office of Finance and application for corrected tax roll and directs the Business Office to process the necessary paperwork.

Uncollected Taxes for Oneida County for Tax Year 2025-2026:

Whitestown:	\$119,396.41
New Hartford:	\$66,599.34

Motion_____

Second_____

Yes _____ No _____

DATED: December 2, 2025
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

AUDIT OF CLAIMS

ONEIDA COUNTY

Total amount of school taxes returned for
District No. 304804
In the town of Whitestown
\$119,396.41

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR
COUNTY COMMISSIONER OF FINANCE

ITEM	AMOUNT	DATE
Total allowed	\$	
Total collected before levy	\$	
Total relieved	\$	

return tax claim audit by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires....that in school districts under the jurisdiction of a district superintendent of schools the trustees shall deliver said tax-list and warrant after its return by a collector to said district superintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

**MAKE EVERY EFFORT POSSIBLE TO COLLECT TAXES
BEFORE MAKING RETURNS**

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK) ss:
County of Oneida

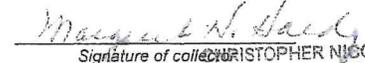
Margaret H. Hardy, being duly sworn, deposes and says that her address is 8539 Clark Mills Road, Town of Whitestown; that the forgoing list of unpaid taxes are for property in this School District and have not been paid to her or any part thereof; that has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and correct copy of all unpaid taxes in the said district; and that after diligent effort she has been unable to collect the same.

Subscribed and sworn to before me this
20 day of November, 2025



Signature of notary public
Asst Branch Manager

Title



Signature of collector
CHRISTOPHER NICOTERA
Notary Public, State of New York
No. 01N10004422
Qualified in Oneida County
Commission Expires March 29, 27

Name and address of treasurer, if the district has elected one other than the collector.
The Education Law requires that the check shall be sent to the treasurer if one has been elected.

Name of treasurer of district

Address of treasurer of district

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Sectin 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature of trustees

Dated the _____ day

of _____, 20____

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town.
3. Be sure to list the page numbers and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls.
4. Be sure that the date of our warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education, no school tax warrants may be renewed beyond Nov 15.
5. County Commissioner of Finance does not accept responsibility for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amount apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessor.

AUDIT OF CLAIMS

MAKE EVERY POSSIBLE EFFORT TO COLLECT TAXES BEFORE MAKING RETURNS

ONEIDA COUNTY

Total amount of school taxes returned for District No. 304804

New York Mills School District in the town of New Hartford

\$66,599.34

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR COUNTY COMMISSIONER OF FINANCE

ITEM	AMOUNT	DATE
Total Allowed	\$	
Total collected before relevy	\$	
Total releived	\$	

return tax claim audited by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires...that in school districts under the jurisdiction of a district superintendent of shcools the trustees shall deliver said tax-list and warrant after its return by a collector to said district supintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK, } ss:
County of Oneida,

Anthony Carvelli, being duly sworn, deposes and says that his post office address is 800 Park Avenue, City of Utica, 13501; that the foregoing list of unpaid taxes are for properly in this School District and have not been paid to him or any part thereof; that he has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and corect copy of all unpaid taxes in the said district; and that after diligent effort he has been unable to collect the same.

Subscribed and sworn to before me this

14 day of November, 2014

[Handwritten Signature]
Signature of Notary Public

Signature of collector

Notary Public, State of New York

Qualified in Oneida County

Reg. No. 01GR6081427

My Commission Expires Oct. 7, 2016

Name and address of treasurer, if the district has elected one other than the collector. The Education Law requires that the check shall be sent to the treasurer if one has been elected.

Name of treasurer of district

Address of treasurer of district

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature

of trustees

Dated the _____ day

of _____, 20____

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town
3. Be sure to list the page numbes and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls.
4. Be sure that the date of your warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education no school tax warrants may be renewed beyond Nov. 15.
5. County Commissioner of Finance does not accept responsiblity for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on return school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amounts apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessors.

		Detailed Census 2025-26 11/18/2025																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V			
		BOCES								OUTSIDE PLACEMENT						Total								
Grade		CTE AM	CTE PM	PTECH	MITECH	New Visions	Homebound Tutored	MSA	grade	UCP/ Tradewinds	HGS	OHM BOCES Center Based	OHM BOCES/ Sauquoit	OHM BOCES/ Waterville	waiting placement/h omebound tutored	Special Ed.	grade	Christian Heritage	Notre Dame	UAS	Home school			
K	31								K			1			3	4	K		1		1			
1	33								1	1		4				5	1	1						
2	38								2	1			1	1		3	2				2			
3	41								3			2				2	3							
4	36								4	1						1	4				1			
5	37								5	1		1			1	3	5			2				
6	35								6					2		2	6		1		1			
Total	251								Total	4		8	1	3	4	20	Total	1	2	2	5			
7	51								7			2				2	7		3					
8	55								8	1		2				3	8				2			
9	57			4	2				9	1			1	1		3	9				2			
10	35			4					10			1				1	10		1		2			
11	46		15	3				2	11	1			2			3	11				1			
12	39	8	3	4					12			2				2	12				1			
Total	283	8	19	15	2			2	Total	3		7	3	1		14	Total	4			8			
Grand Total	534							2	Grand Total	7		15	4	4	4	34	Grand Total	1	6	2	13			

Column C-H are included in Column B

Columns K-P total column Q

11/18/2025

	June 25	Jul 25	Aug 25	Sept 25	Oct. 25	Nov. 25	Dec. 25
K	35	29	28	33	32	31	31
1	35	32	31	33	33	33	33
2	42	35	34	38	38	38	38
3	34	42	42	41	41	41	41
4	34	34	33	37	37	36	36
5	37	34	35	36	37	37	37
6	46	38	38	36	35	35	35
Elem	263	244	242	254	253	251	251
7	59	46	47	53	52	51	51
8	55	59	59	57	56	56	55
9	35	55	57	57	58	58	57
10	44	35	34	34	34	35	35
11	39	44	44	46	46	46	46
12	40	38	39	40	39	39	39
Sec							
Total	272	277	280	287	285	285	283
Grand Total	535	521	522	541	538	536	534
	5/20	7/1	7/29	9/4	9/25	10/27	11/18

BOCES: Career Tech: Special Education

AM: 8 Elementary: 20
 PM: 19 Secondary: 14
 PTECH: 15
 MITech: 2 MSA: 2