



Sherborn School Committee

Tuesday, December 9, 2025

6:30PM

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

- 1. Call to Order**
- 2. Community Comment**
<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)
- 3. Superintendent Comments**
 - Professional Growth Study
 - Elementary Instructional Time Study
 - Literacy Update
- 4. Financial Reports**
 - Warrant Report
 - FY26 Monthly Report
- 5. Discussion Items**
 - Proposed Change to Policy ECAF: Security Cameras in Schools (1st read)
- 6. Action Items**
 - Proposed FY27 Operating Budget version 1.0 **A.R.**
 - Proposed FY27-FY32 Capital Budget **A.R.**
- 7. Consent Items** **A.R.**
 - Approval of Minutes – October 14, 2025
- 8. Informational Items**
 - Dover School Committee Minutes – September 16, 2025 & October 21, 2025
 - Dover-Sherborn Regional School Committee Minutes - October 7, 2025 & November 4, 2025
 - TEC Collaborative Q1 October 2025
 - TEC Collaborative Q4 May 2025
 - ACCEPT Collaborative Q1 October 2025
 - ACCEPT Collaborative Q4 May 2025
- 9. Items for February 3, 2026 Meeting 5:30 pm start**
- 10. Adjourn**
- 11. NOTE:** The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
DATE: December 9, 2025
RE: FY26 Approved Warrants

The following FY26 Accounts Payable Warrants were approved by one of the Committee's designated signers:

#	Date	Amount	Fund
1042	10/23/2025	\$5,248.80	Circuit Breaker
1043	10/23/2025	\$107,258.40	General-OOD
1044	10/23/2025	\$21,651.26	General-School
1046	11/7/2025	\$0.05	Gift Fund
1047	11/7/2025	\$18,954.00	General-OOD
1048	11/7/2025	\$87,206.67	Food Service
1049	11/7/2025	\$32,192.14	Circuit Breaker
1050	11/7/2025	\$24,536.62	General-School
1052	11/20/2025	\$3,700.00	Bldg Rental Fund
1053	11/20/2025	\$84,517.49	General-OOD
1054	11/20/2025	\$10,739.47	Food Service
1055	11/20/2025	\$68,764.73	General-School
1057	12/4/2025	\$9,767.73	Circuit Breaker
1058	12/4/2025	\$26,681.39	General-OOD
1059	12/4/2025	\$30,913.06	General-School
1060	12/5/2025	\$148,087.09	General-School

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26 Monthly Financial Update
DATE: December 9, 2025

Attached for your review is the Status of Appropriations as of December 5, 2025.

Note: As in previous years, the financial narrative will be rolling with new/updated information in bold.

Status of Appropriations

Salaries

Post-FY26 Budget staffing changes include an addition of a .2 FTE ELL Educator due to current student needs, a reduction of a 1.0 FTE SPED Educator as we continue to adjust for the move of the Connections program to Chickering and several employee changes in positions. There is minimal budget impact from the net salary costs of these changes.

Substitute and Custodial overtime are reflected as incurred. These balances will continue to decrease during the school year.

Expenditures

There are no material variances to report to date. Transportation and utilities expenses have been encumbered and reflect additional SPED in-district expenses for transportation and higher than budgeted delivery costs for utilities. We will continue to monitor these monthly.

Out-of-District

Costs for FY26 placements known to date have been encumbered. We budgeted for 13 placements and at this time have 14. **Additional placement changes have occurred resulting in increased tuition and transportation costs. Current tuition costs are now over-budget by \$200,000 and transportation costs are over-budget by \$100,000 resulting in a negative variance of \$300,000 at this date.**

Circuit Breaker reimbursement for FY26 (based on FY25 expenditures) has been posted. Sherborn will be receiving \$490,509, comprised of eligible tuition costs reimbursed at 75% and transportation cost at 61%. **Current year expenses charged against the Circuit Breaker Fund at this time are \$477,281. We budgeted to utilize \$400,000 of CB Funds but increased the amount to help offset the negative variance. We do have additional funds of approx. \$200,000 comprised of carryforward funds to utilize. Additional adjustments will be made in coming months as needed.**

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

Update on Pine Hill Cooling Capital Project

The Library and Café HVAC units are up and running. The ERV unit approved for the Auditorium is **scheduled to be fully installed and operational by the beginning of next week.** We are appreciative of the Town's support for these cooling, heating and humidity control initiatives. We will provide a financial summary of the project once all stages are completed.

We will be happy to answer any questions at Tuesday's meeting.

Sherborn Public Schools
Status of Appropriations as of December 5, 2025

	<u>FY26</u>	<u>EXPENDED</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>% of</u>
<u>SALARIES</u>	<u>BUDGET</u>	<u>5-Dec</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>VARIANCE/</u> <u>BUD.REMAINING</u>	<u>BUDGET</u>
SUPERINTENDENT	\$146,944	\$49,793	\$99,586	\$149,379	(2,435)	- 1.66%
BUSINESS AND FINANCE	124,396	40,234	80,469	120,703	3,693	2.97%
DISTRICT INFO MANAGEMENT	84,027	28,876	57,752	86,628	(2,601)	- 3.10%
SPED ADMINISTRATION	249,785	87,260	130,519	217,779	32,006	12.81%
SCHOOL LEADERSHIP-BUILDING	356,859	159,285	196,887	356,172	687	0.19%
ACADEMIC LEADERS	36,785	18,400	18,260	36,660	125	0.34%
EDUCATORS, CLASSROOM	3,077,197	828,953	2,319,072	3,148,025	(70,828)	- 2.30%
EDUCATORS, SPED	935,806	232,298	638,400	870,698	65,108	6.96%
SUBSTITUTES	34,000	22,286	13,080	35,366	(1,366)	- 4.02%
EDUCATIONAL ASSISTANTS	484,094	187,605	318,909	506,514	(22,420)	- 4.63%
LIBRARIANS & MEDIA CENTER	114,066	31,039	84,248	115,287	(1,221)	- 1.07%
BUILDING BASED PD	20,250	12,600	0	12,600	7,650	37.78%
GUIDANCE COUNSELORS	162,020	42,805	116,185	158,990	3,030	1.87%
PSYCHOLOGICAL SERVICES	122,495	32,979	89,516	122,495	0	0.00%
MEDICAL/HEALTH SERVICES	111,532	27,184	84,722	111,906	(374)	- 0.33%
CUSTODIAL SERVICES	266,350	110,455	133,219	243,674	22,676	8.51%
TOTAL SALARIES	\$6,326,606	\$1,912,053	\$4,380,822	\$6,292,875	\$33,731	0.53%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	\$6,800	\$4,963	\$1,170	\$6,133	667	9.81%
SUPERINTENDENT	19,600	17,997	900	18,897	703	3.59%
LEGAL SERVICES	8,000	5,000	0	5,000	3,000	37.50%
DISTRICT INFO MANAGEMENT	82,700	45,179	1,776	46,956	35,744	43.22%
SCHOOL LEADERSHIP-BUILDING	22,900	17,437	2,837	20,274	2,626	11.47%
SPED SERVICES/SUPPLIES	57,500	12,133	9,300	21,433	36,067	62.72%
LIBRARIANS & MEDIA CENTER	6,250	2,031	0	2,031	4,219	67.51%
COURSE REIMBURSEMENT/PD	27,600	4,233	479	4,712	22,888	82.93%
TEXTBOOKS	30,000	11,271	4,799	16,071	13,929	46.43%
LIBRARY INSTRUCTIONAL MATERIALS	6,000	2,179	0	2,179	3,821	63.68%
INSTRUCTIONAL EQUIPMENT	15,200	5,615	7,364	12,979	2,221	14.61%
GENERAL SUPPLIES	49,000	22,643	2,792	25,435	23,565	48.09%
CLASSROOM INSTRUCT SOFTWARE	32,000	28,750	1,155	29,905	2,095	6.55%
GUIDANCE	3,500	2,118	0	2,118	1,382	39.50%
MEDICAL/HEALTH SERVICES	2,275	1,152	0	1,152	1,123	49.34%
TRANSPORTATION SERVICES	293,854	100,518	207,421	307,939	(14,085)	- 4.79%
CUSTODIAL SERVICES	21,500	11,428	759	12,187	9,313	43.32%
UTILITIES	145,500	35,317	121,004	156,320	(10,820)	- 7.44%
MAINTENANCE OF BUILDINGS	126,500	69,384	44,904	114,288	12,212	9.65%
TOTAL EXPENDITURES	\$956,679	\$399,349	\$406,660	\$806,009	\$150,670	15.75%
TOTAL INDISTRICT OPERATING	\$7,283,285	\$2,311,401	\$4,787,482	\$7,098,884	\$184,401	2.53%
<u>OOD TUITION & TRANSPORTATION</u>						
TUITION TO NON-PUBLIC/OUT-OF-STATE	\$225,000	\$111,559	\$188,342	\$299,902	(\$74,902)	-33.29%
TUITION TO COLLABORATIVES/MA PUBLIC	665,000	190,560	509,857	700,416	(35,416)	- 5.33%
Total Tuition	890,000	302,119	698,199	1,000,318	(110,318)	-12.40%
TRANSPORTATION SERVICES	259,000	99,400	262,125	361,525	(102,525)	-39.58%
TOTAL OOD	\$1,149,000	\$401,519	\$960,324	\$1,361,843	(\$212,843)	-18.52%
TOTAL OPERATING	\$8,432,285	\$2,712,920	\$5,747,806	\$8,460,727	(\$28,442)	- 0.34%
* Total Charged to CB	400,000	175,043	302,238	477,281	(77,281)	

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover, Sherborn and Dover-Sherborn Regional School Committees
FROM: Elizabeth McCoy, Superintendent
DATE: November 14, 2025
RE: Update to Policy ECAF - Security Cameras in Schools

In support of the District's ongoing efforts to promote a secure and orderly environment for all students, the administration is reviewing the potential installation of security cameras on school buses. Implementing cameras would strengthen our capacity to respond to safety and behavioral issues that occur during transportation and would also serve as a preventative measure to discourage inappropriate conduct.

At present, School Committee Policy **ECAF (Security Cameras in Schools)** permits the use of security cameras in district buildings and on school grounds. This authority, however, does not currently include school transportation vehicles. To enable the District to move forward with this initiative, I recommend revising the opening sentence of the policy's third paragraph as shown below (with proposed additions underlined):

*In pursuit of this objective, the School Committee authorizes the use of security cameras in school district buildings, **school transportation vehicles**, and on its property to ensure the health, welfare, and safety of all students, staff, and visitors; to deter theft, vandalism, and other negative behavior; to safeguard district buildings, grounds, and equipment; and to monitor unauthorized individuals in or on school property.*

If the Committee is supportive, I respectfully request a second reading and vote at the joint meeting on January 13, 2026. This timeline would allow the district to initiate the installation process without delay.

Thank you for your attention to this matter. I am happy to address any questions or concerns at Tuesday's meeting.

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Sherborn School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY27 Operating and Capital Budgets – Version 1.0
DATE: December 9, 2025

We look forward to reviewing the initial FY27 Operating and Capital Budgets at Tuesday's meeting. Budget books are being delivered to Committee Members. The FY27 Operating Expense Summary and the FY27-FY37 Capital Budget Request form are included in the packet.

We will be asking for the Committee's approval in order to submit these to the Town in December for their budget planning process.

Sherborn Public Schools

FY27 OPERATING EXPENSE SUMMARY

Description	FY23					FY24		FY25		FY26		FY27		V1.0		% TOTAL BUDGET
	Expended	Expended	Expended	Expended	Expended	Expended	Expended	Expended	Expended	Budget	Budget	Proposed	Proposed	\$	CHANGE	
SALARIES & OTHER COMPENSATION	5,837,191	6,035,294	6,116,673	6,326,606	6,306,002									(20,604)	-0.33%	82.91%
OTHER EDUCATIONAL EXPENDITURES	382,334	367,614	335,871	369,325	701,925									332,600	NA	9.23%
GENERAL EDUCATION TRANSPORTATION	247,555	251,117	249,353	293,854	294,464									610	0.21%	3.87%
BUILDINGS & GROUND EXPENDITURES	269,227	279,323	335,103	293,500	303,500									10,000	3.41%	3.99%
Sub-total In-District	6,736,308	6,933,348	7,036,999	7,283,285	7,605,891									322,606	4.43%	94.36%
TUITION*	722,669	795,356	754,009	890,000	365,000									(525,000)	-58.99%	80.22%
TRANSPORTATION	154,009	168,748	287,598	259,000	90,000									(169,000)	-65.25%	19.78%
Sub-total OOD**	876,678	964,104	1,041,607	1,149,000	455,000									(694,000)	-60.40%	5.64%
TOTAL SCHOOL DEPARTMENT	\$7,612,985	\$7,897,452	\$8,078,606	\$8,432,285	\$8,060,891									(\$371,394)	-4.40%	100.00%
CB Funds Used/Budgeted	\$458,620	\$393,908	\$406,334	\$400,000	\$70,000											

Based on Proposed Budget of December 9, 2025

* Net of utilized Circuit Breaker funds

** Reflects change in accounting for OOD activity for FY27

Input into the cells shaded yellow

Name of Board, Committee or	Sherborn School Committee
Authorized By (Name):	Dawn Fattore/Sherborn School Committee
Date (month/day/year):	12/9/2025

1. Current threat to health and safety
2. Improve to avoid costly repair
3. Replace to maintain service levels
4. Meet legal requirements
5. Improve productivity or service
6. Address overburdened situation

Trade-In Value
or Grant Option
(if any)

Estimated Cost

Capital Item Requested		6. Address overbudgeted situation		(U.USD)							
					2027	2028	2029	2030	2031	2032	
	Water Tank Replacement Project	4			\$300,000						Part of a Town-wide water upgrade initiative that includes replacing Pine Island's water tank located in the boiler room.
	Roof covering	3					\$1,000,000				Roof covering for the boiler room. The boiler room has no urgent need to replace. Minor repairs will be completed as needed. Infrared scan performed and with very limited "moisture areas" roof restoration versus replacement is a viable option.
	Boilers	3								\$400,000	Placeholder based on On-site Insight Report

DRAFT

Sherborn School Committee Meeting of October 14, 2025

Members Present: Becca Hammond
Megha Kadiyala
Bill Alfano
Nathaniel Jackson (remote)
Kate Manzolini
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent

1) **Call to Order**

Becca Hammond called the meeting to order at 6:30 pm in the DSMS Library.

Megha Kadiyala made a motion to move the CSA Co-Presidents update to before the Superintendent Comments. Bill Alfano seconded.

25-13 VOTE: 4 - 0

2) **Community Comments** - none

3) **Superintendent Comments** - Superintendent McCoy spoke about recent the dedication of the new turf/track project, the start of Educator Contract Negotiations, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCA test results from the prior school year for the District.

4) **CSA Co-Presidents** - activities and initiatives for the coming school year were reviewed.

5) **Financial Reports**

- Warrant Report
- FY26 Monthly Report
 - Salaries: post FY-26 Budget staffing changes include an addition of a .2 FTE ELL Educator due to current student needs, a reduction of a 1.0 FTE SPED Educator for the Connections program, and several employee changes in positions. There is minimal net budget impact.
 - Expenditures: there are no material variances to report to date. Transportation and utility expenses have been encumbered and reflect additional SPED in-district expenses for transportation and higher than budgeted delivery costs for utilities.
 - Out-of-District: FY26 placements known to date have been encumbered. Tuition costs are currently over-budget by \$140,000 and transportation costs are over-budget by \$77,500 resulting in a negative variance of \$217,500. Sherborn will be receiving \$490,509 in Circuit Breaker reimbursement, comprised of eligible tuition costs reimbursed at 75% and transportation costs at 61%. Current year expenses charged against the CB Fund at this time are \$387,281. The budgeted amount in CB Fund of \$400,000 will likely need to be increased (there are additional available monies in the CB Fund).

6) **Discussion Items**

DRAFT

- FY27 Budget Development Guidance Discussion - the FY27 first draft budget will be presented at the next meeting (December). The Administration asked for input from the Committee members on their priorities.

7) Action Items

8) Consent Items

- Approval of Minutes: September 16, 2025
- Approval of FY26 Grants: IDEA-SPED 240 \$95,834; Early Child SPED Entitlement 262 \$2,828; Title I \$13,098; Title IIA \$4,751; Title IVA-ESSA \$10,000; and REAP \$51,620.
- Gift: \$175.29 from the Brookline Bird Club for DIY Bird House kits.

*Megha Kadiyala made a motion to approve the Consent Agenda. Bill Alfano seconded.
25-14 VOTE: 5 - 0 via roll call*

9) Informational Items

- October Enrollment Report
- Dover Sherborn Regional Committee minutes of September 9, 2025
- Dover School Committee Minutes of June 3, 2025

10) Items for December 9, 2025 - FY27 draft budget

11) Adjournment at 7:39 pm.

Respectfully submitted,
Amy Davis

Dover School Committee
Meeting of September 16, 2025

Members Present: Goli Sepehr
Kate Cook
Jessica Hole
Kevin Bielke (remote)
Sally Firnstein, METCO member (remote)

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Goli Sepehr called the meeting to order 6:32 pm.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the opening of school and upcoming Open House.

4) Financial Reports

- Warrant Report
- FY25 Budget Closeout
 - Salaries - the year ended with a \$9,841 (0.13%) positive variance reflecting the net savings of an addition of a .3 FTE Pre-School Director, and educator leave of absence, a .3 FTE reduction in EL educator, and addition of .2 FTE Occupational Therapist.
 - Expenditures - overall positive variance of \$2,521 (0.22%) with key drivers being negative variances for additional SPED services and instructional software offset by a favorable heating oil contract.
 - Out-of-District - operating expenses exceeded budget by \$891,739 (33.03%). The majority of the variance resulted from two unbudgeted placements as well as changes in placement locations of existing students totaling approximately \$1,040,000 of additional costs. This was offset by transportation costs that were under budget by approximately \$150,000.
 - Summary of Results - negative variance of \$879,378 (7.78%). The unbudgeted costs were offset by the Circuit Breaker reimbursement of \$1,239,473 resulting in a net turn back to the Town of Dover of \$360,095.
 - Special Revenue/Revolving Funds - balances as of 6/30/25 provided.

5) Discussion Items

6) Action Items

- Chickering School Improvement Plan (2nd read)

Kate Cook made a motion to approve the Chickering School Improvement Plan. Jessica Hole seconded.

25-09 VOTE: 4 - 0 via roll call

- Appoint METCO Liaison to School Committee

Approved 10.21.25

Kate Cook made a motion to appoint Sally Firnstein as METCO Liaison to the Dover School Committee. Jessica Hole seconded.

25-10 VOTE: 4 - 0 via roll call

7) Consent Items

- Approval of Minutes: June 3, 2025
- Approval of Joint Minutes: June 10, 2025

Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.

25-11 VOTE: 4 - 0 via roll call

8) Informational Items

- Subcommittee Assignments
- Regional School Committee minutes of March 4 & May 6, 2025

9) Items for October 21, 2025

10) Adjournment at 7:00 pm.

Respectfully submitted,
Amy Davis

Dover School Committee
Meeting of October 21, 2025

Members Present: Goli Sepehr
Kate Cook
Jessica Hole
Kevin Bielke (remote)
Sally Firnstein, METCO member (remote)

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Goli Sepehr called the meeting to order 5:32 pm.

2) Community Comments - none

3) PTO Update - activities and initiatives for the coming school year were reviewed.

4) Superintendent Comments - Superintendent McCoy spoke about recent the dedication of the new turf/track project, the start of Educator Contract Negotiations, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCA test results from the prior school year for the District.

5) Financial Reports

- Warrant Report
- FY26 Monthly Report
 - Salaries - the majority of salaries have been encumbered resulting in variances in several line items due to post FY26 Budget staffing changes.
 - Expenditures - the savings in SPED, Services reflect the movement of outside SLP services to an education position. The FY26 heating oil bid came in at \$2,225 per gallon (budget estimated \$2.75/gallon).
 - Out-of-District - there are 22 placements which is 5 more than budgeted. The total negative variance in tuition costs is approximately \$800,000: \$415,000 from new placements and \$475,000 from known placements not included in the budget based on one-year impacts, offset by \$90,000 of savings from placement changes. Transportation costs are also estimated to be over budget as well. FY26 Circuit Breaker has been posted and the Town will receive \$1.9 million.

6) Discussion Items

- FY27 Budget Development Guidance Discussion - the FY27 first draft budget will be presented at the next meeting. The Administration asked for input from the Committee members on their priorities.

7) Action Items

- FY27 Capital Plan - a draft of the 5-year capital plan was provided for initial approval and submission to the Town's Capital Budget Committee. There are no capital requests for FY27. The Administration plans to engage an engineering consultant to develop a timeline and more accurate cost estimates for the HVAC equipment at Chickering.

Approved 11/18/2025

*Jessica Hole made a motion to approve the 5 Year Capital Plan as presented..
25-12 VOTE: 4 - 0 via roll call*

8) Consent Items

- PTO Request for use of Cafeteria
- Approval of Minutes: September 16, 2025
- FY26 Grants - IDEA-SPED 240 \$176,159; Early Child SPED Entitlement 262 \$8,930; Title I \$12,487; Title II \$5,881; and Title IV \$10,000.

*Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
25-13 VOTE: 4 - 0 via roll call*

9) Informational Items

- October Enrollment
- Regional School Committee minutes of June 10 & September 9, 2025
- Sherborn School Committee Minutes - June 3, 2025

10) Items for November 18, 2025 - FY27 draft budget

11) Adjournment at 6:39 pm.

Respectfully submitted,
Amy Davis

Dover-Sherborn Regional School Committee
Meeting of October 7, 2025

Members Present: Angie Johnson
 Toa Ashk (remote)
 Jeff Cassidy
 Mary Lowder
 Lindsay Nie
 Kevin Crotty

1) Call to Order

Angie Johnson called the meeting to order at 6:31 pm in the Middle School Library.

2) Community Comments - none

3) Student Council Representative Update

4) Superintendent Comments - Superintendent McCoy spoke about recent Open Houses, the completion of the Turf project, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCAS/AP test results from the prior school year for the District.

5) Financial Reports

- Warrant Report
- FY26 Monthly Update
 - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
 - Salaries: the majority of salaries have been encumbered. There are a few salary variances due to post FY26 staffing changes.
 - Expenditures: there are no material variances projected at this time.
 - FY25 Wrap-Up: E&D certification has been submitted to the DOR. It is expected to be certified at an amount of \$926,225 or 3.18% of the FY26 Budget. The Region's EOYR will be filed this week with DESE.

6) Discussion Items

7) Action Items

- Approval of Competency Determination: 2nd read - since the first read, the definition of "show mastery" was changed to: a student must successfully complete coursework certified by the District as reflecting the skills, competencies, and knowledge outline in the Massachusetts academic standards and curriculum frameworks. In doing so, the student must earn full credit for the specified courses or portfolios as outlined". It has previously been defined as "a student will earn a passing grade on either the 1) final assessment for the course; or 2) a capstone or portfolio project; or 3) an equivalent measure identified by the District's Competency Determination Policy.

Jeff Cassidy made a motion to approve the Competency Determination Policy. Mary Lowder seconded.

25-17 VOTE: 6 - 0 via roll call

8) Consent Items

- Middle School Field Trip to Washington DC - June 10-12, 2026
- Regional School Committee minutes of September 9, 2025
- Gift: three hand made signs designed, manufactured, and installed on campus by Jacob Popiel as part of his Eagle Scout Project.
- FY26 Grants: IDEA-SPED 240: \$287,725; Title I: \$42,235; Title IIA: \$12,746; Title IVA-ESSA: \$10,000; METCO: \$339,882; and Nursing: \$14,000.

*Jeff Cassidy made a motion to approve the Consent Agenda. Kevin Crotty seconded.
25-18 VOTE: 6 - 0 via roll call*

9) Informational Items

- October Enrollment Report
- Sherborn School Committee Minutes - June 3, 2025
- Dover School Committee Minutes of June 3, 2025

10)Next Meeting November 4, 2025

11)Adjournment at 7:35 pm.

Respectfully submitted, Amy Davis

Dover-Sherborn Regional School Committee

Meeting of November 4, 2025

Members Present: Angie Johnson
Jeff Cassidy
Lindsay Nie
Kevin Crotty

1) Call to Order

Angie Johnson called the meeting to order at 6:30 pm in the Middle School Library.

2) Community Comments - none

3) Student Council Representative Update - postponed to next month

4) Superintendent Comments - Superintendent McCoy spoke about the dedication of the Turf as well as upcoming musical, drama, and post-season athletic events. There are safety meetings planned for interested families over the next week. Educator Contract Negotiations are underway.

5) Financial Reports

- Warrant Report
- FY26 Monthly Update
 - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
 - Salaries: the majority of salaries have been encumbered. There are a few salary variances due to post FY26 staffing changes.
 - Expenditures: estimated health insurance costs have been encumbered. These costs are based on Calendar Year (CY) not FY. The FY26 Budget was developed using a 9% estimated increase. The CY26 rates for retiree plans were approved at 12.4% (Medex) and 11.9% (HPHC Medicare Enhanced).

6) Discussion Items

- FY27 Budget Guidance - the FY27 first draft budget will be presented at the next meeting (December). The Administration asked for input from the Committee members on their priorities.

7) Action Items

- FY27-FY31 Five-Year Capital Plan - The FY27 Roof Replacement project estimate has been amended to \$2 million.

Jeff Cassidy made a motion to approve the Five Year Capital Plan with the changes discussed.

Lindsay Nie seconded.

25-19 VOTE: 4- 0

8) Consent Items

- Regional School Committee minutes of October 7, 2025
- Approval of HS Field Trip - Harvard Model UN Program, January 29 - February 1, 2026

Approved 12.2.25

- Approval of Cross Country Field Trip - overnight prior to MIAA Divisionals Meet in Northfield, MA, November 7 - 8, 2025.

Kevin Crotty made a motion to approve the Consent Agenda. Lindsey Nie seconded.
25-20 VOTE: 4 - 0

9) Informational Items

- Sherborn School Committee Minutes - September 16, 2025
- Dover School Committee Minutes of September 16, 2025
- TEC Collaborative Quarterly Report, October 2025
- TEC Collaborative Q4 May 2025
- ACCEPT Collaborative Quarterly Report
- ACCEPT Collaborative Q4 May 2025

10)Next Meeting December 2, 2025

11)Adjournment at 7:13 pm.

Respectfully submitted, Amy Davis

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations



Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional
Learning & Leadership

141 Mansion Drive, Suite 200
East Walpole, Massachusetts 02032

To: TEC Board of Directors

From: Emily Parks, Executive Director

Date: October 8, 2025

Re: Updates from TEC

- Starting enrollments for the 2025-2026 school year across TEC's three special education programs (TEC Campus School, TEC High School, and TEC Academy) are up 5.5% as compared to last school year with 112 students enrolled. Despite that increase, enrollment is still just below our budgeted number. With several student referrals currently being evaluated, we anticipate that enrollment will increase over the course of the fall.
- At the September TEC BOD meeting, the treasurer presented the FY25 end-of-year report. For FY25, TEC had budgeted for a moderate loss of \$631,071, mostly due to the significant amount of capital funding needed for renovations at the former Johnson Middle School (now the TEC "Robbins Rd Campus") as we relocated TEC Academy - Phoenix.

In fact, TEC ended the year with a smaller-than-anticipated loss of \$541,490. This reflects a positive variance of \$89,581 and is particularly notable given higher than anticipated renovation costs, a higher than anticipated OPEB contribution, and increased costs to support the growth in both the TEC Student Data Privacy Alliance and the TEC Campus School programs. Despite these additional costs in FY25, TEC did not use funds from its Capital Reserve. We were able to cover these costs through a combination of general operating funds and through the use of the cumulative surplus.

- For the start of this school year, the TEC Academy - Lower School (elementary behavior program) has joined TEC Academy - Phoenix (grades 6-12) at the Robbins Road campus. Though the age groups are physically separated within the building, with all TEC Academy grades in the same facility, we are able to more efficiently allocate staff and better support students.
- In July, TEC welcomed our two newest member districts, King Philip Regional and the Sharon Public Schools. We are already enjoying the increased participation in our job-alike groups for Superintendents, Assistant Superintendents, Student Services Directors, Technology Directors, and Guidance Directors.

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations



Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional
Learning & Leadership

To: TEC Member Districts

From: Emily Parks, Executive Director

Date: May 23, 2025

Re: Quarterly Update

Q3 Financial Report

At the May meeting of the TEC Board of Directors, Treasurer Brad Jackson presented the Q3 financial report and stated that TEC is anticipating a successful close to the FY2025 fiscal year. The notable rise in enrollments and associated tuition revenue, along with the ongoing expansion of TEC's Student Data Privacy Program, have been key factors in the financial stability of the organization through the 3rd quarter.

FY26 Budget

At the TEC Board of Directors meeting on May 9, 2025, the Board approved the FY26 budget as proposed.

FY25 Budget Amendment

The Board approved an amendment to the FY25 budget. The amended budget reflects higher than anticipated revenue from student enrollments along with correspondingly higher than anticipated expenses (i.e. staffing, equipment, instructional materials) to accommodate the increased student population. In addition, the amended budget includes the Board's December vote to transfer \$115,043 to the OPEB trust and \$292,169 to the capital reserve fund.

Spring Events and Honors at TEC

Similar to our member districts, TEC is having a busy spring with events such as the elementary school play (*The Very Hungry Caterpillar*), the TEC Campus School prom, the first ever TEC Spring Fling, and graduation ceremonies at TEC Academy Phoenix and TEC High School. In addition, TEC was very honored to receive the Billy Elliot Award for creating youth opportunity from the Rodman Center for the Performing Arts. The award citation reads: *The Education Cooperative (TEC) in Walpole is a nonprofit collaborative school that serves students with complex medical, developmental, and behavioral needs. With a strong belief in each student's unique abilities and unlimited potential, TEC fosters a supportive and inclusive environment where students can thrive academically, socially, and emotionally. The dedicated team of educators, therapists, nurses, and support staff work collaboratively to create innovative, individualized learning experiences. Guided by the motto "Together we create more possibilities," TEC truly exemplifies the spirit of the Billy Elliot Award.*



Center for Learning and Growth • 4 Tech Circle, Natick, MA 01760
Main Office • 508.653.6776 • 508.653.0878 Fax • accept.org
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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: October 9, 2025
RE: Quarterly Treasurer's report-July 1 to September 30, 2025

CASH ACCOUNT:

Balance on Hand 9.30.25	\$1,629,179.77
3 Month CD (Dec 2025)	\$ 333,333.33
6 Month CD (March 2026)	\$ 333,605.03
9 Month CD (June 2026)	\$ 333,598.63
Aging Receivables 9.30.25	<u>\$ 597,157.05</u>
	\$3,226,873.81

STATEMENT 18 MONTH CD: \$ 171,681.78 (Required as part of Building Lease)

DONATION ACCOUNTS: \$ 96,978.65

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 7.1.25	\$1,224,349.43
Fees	\$ (1,847.98)
Realized/Unrealized	\$ 8,243.09
Int/Div/Investments	<u>\$ 10,089.91</u>
Balance of Account 9.30.25	\$1,240,834.45

OPEB INVESTMENT ACCOUNT:

Beginning Balance 6.30.25	\$1,443,868.24
Internal Funding	\$
Int/Div/Investments	\$ 7,410.83
Realized/Unrealized	\$ 57,565.26
Fees	<u>\$ (1,444.75)</u>
Balance of Account 9.30.25	\$1,507,399.58

The Collaborative continues to maintain excellent cash reserves, in cash on hand, CD's and investment accounts. The two investments account continue to grow as expected.

The Operating Cash, at \$1.6 million as of September 30, 2025 and the balance of the 3 CD's purchased at the end of September which total \$1,000,537 puts our operating cash total at \$2.6 million.

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director has been given access to this checklist for her review.

Bank reconciliation reports are up to date as of August 31, 2025 and the September reconciliation will be completed this week, and are being reviewed, signed and dated monthly by the Treasurer.

Payments to MTRS and the state retirement system are up to date.

Federal and State taxes are being paid timely with each payroll process.



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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: July 17, 2025
RE: Quarterly Treasurer's report-April 1 to June 30, 2025

CASH ACCOUNT:

Balance on Hand 6.30.25	\$3,786,636.63
Aging Receivables 6.30.25	<u>\$2,018,404.00</u>
	\$5,805,040.63

STATEMENT 18 MONTH CD: \$ 170,931.02 (Required as part of Building Lease)

DONATION ACCOUNTS: \$ 96,929.78

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	\$1,211,757.08
Fees	\$ (1,827.54)
Realized/Unrealized	\$ 6,483.58
Int/Div/Investments	<u>\$ 7,936.31</u>
Balance of Account 6.30.25	\$1,224,349.43

OPEB INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	\$1,326,402.91
Internal Funding	\$ 25,000.00
Int/Div/Investments	\$ 6,266.95
Realized/Unrealized	\$ 87,525.55
Fees	<u>\$ (1,327.17)</u>
Balance of Account 6.30.25	\$1,443,868.24

The Collaborative continues to maintain excellent cash reserves, both in cash on hand and investment accounts. The two investments account continue to grow as expected.

The Operating Cash, at \$3.7 million as of June 30, 2025 is currently being reviewed by the Treasurer and Director of Finance. Once the books have been closed for FY25 and audited and the Cumulative Surplus for FY25 has been tallied we will be presenting to the Board of Directors several options for investing some of the operating cash (purchase CD's, increase the investment in the Capital Investment account, etc.).

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director will be given access to this checklist for her review. Bank reconciliation reports are up to date as of June 30, 2025 and are being signed and dated monthly by the Treasurer.

Payments to MTRS and the state retirement system are up to date.

Federal and State taxes are being paid timely with each payroll process.