



Franklin PTO

Meeting Agenda

December 5, 2025

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood,
Brittany Balmat, Samantha Martin



Attendees

- In Person: Maggie Luth, Nikki Holbrook, Katie Heiple, Jill Munyon, Jess Sulzener, Susan Smerekanich, Kim Whitmire, Kelly Laib, Alysna Walter, Sarah Crowley, Brittany Balmat, Haley Mack, Dani Winwood, Samantha Martin, Lauren Kozak, Sunaina Kelly
- Online: Beth Keck and Nita Kollar

Call to Order

- 9:32 Motion: Haley Second: Samantha

Principal Report

- STEM Visit - We'll hear the final decision in February 2026
- December - families are giving positive feedback that there is no spirit week in December - it's already such a busy time. And it's making it an easier environment for students to learn. Mrs. Kelly will still have some surprises up her sleeve!
- 4th Grade Trip to Columbus - costs have become so high that this might not be possible going forward. Mrs. Kelly is looking into alternative options.
- STEM Night and Open House - will be in March this year.
- Teacher evaluations are starting
- Mrs. Kelly will do a virtual tour of the school to be released in an upcoming newsletter

Staff Report

- Ms. Laib - thank you for your support of the Soccer Goal project. The kids were so thrilled to hear the good news and know that they helped to solve it at other schools in addition to Franklin. (Valley View, Isham, and Grizzly Academy)
- Ms. Crowley - thank you for all that you do
- Thank you for the Halloween costumes so that all students could participate in a special event. The looks on the kids' faces was so special and impactful to the students.
- Mrs. Neuman - K-4th Grade Winter Counseling Advisory Meeting - 12/12 at Discovery Church 9:30a-11a. The last day to RSVP is 12/5.

Board Reports

President - Maggie Luth

- Booster Update: 3 of 23 paid
- Committee Chair Openings: Spring Fundraiser & Staff Appreciation Week
- Katie P is chairing Spring Dance

1st Vice President (Volunteers) - Lauren Kozak

- \$24.40 check from Travelin' Tom's Coffee Truck

2nd Vice President (Membership) - Danielle Winwood

- Current members: 52 family members, 23 staff members, 75 total
- \$5 per family per year to join
- Membership link: <https://bit.ly/4dohJeM>

Secretary - Brittany Balmat

- Approval of November meeting minutes. Motion: Lauren Second: Hayley
- Thank yous: Wadsworth Eagles, Travelin' Tom's Coffee Truck

Treasurer - Samantha Martin

- Ending November balance: \$14,053.11 (includes our \$3k balance requirement)
- Proposed Budget Changes
 - Outdoor Recess Equipment and Supplies - for everything except Gaga Balls and Jump ropes - \$678 - Vote: Motion Susan Second Jill
 - 2 Soccer Goals
 - WASA donating goals - waiting on approval from school board
 - Soccer Balls (\$30/each) - need 6 (\$180)
 - Footballs (\$21/each) - need 6 (\$126)
 - Basketballs (\$30/each) - need 6 (\$180)
 - Volleyballs (\$32/each) - need 6 (\$192)
 - Playground/Gaga balls - need 10
 - Jump Ropes (heavy duty) - need 10
 - Looking into a combination lock and ball case too so balls will only be used for lunch recess
 - Paint the blacktop
 - HS art club might be interested; follow up with them in the spring
 - Sensory room - purchased \$146.28
 - \$3,740 - Motion: Jill Second: Lauren
 - 2 paper cutters (one for main office, one for art room) ~\$400 each
 - Binoculars ~\$60 each - need 6
 - Slant writing boards ~\$60 each - need 12
 - Chair Bands ~\$25 each - need 36 (3/class)
 - Wiggle Seats ~\$40 each - need 24 (2/class)
 - 75 lbs of clay for art ~\$180
 - PTO to reach out to art teachers to utilize booster funds
 - Musical instrument
 - PTO to reach out to music teachers to utilize booster funds
 - Weighted vests ~\$100 each
 - Lauren to reach out to OT as there are several regulations within the district on these
 - Book vending machine ~\$6,000 - Mrs Kelly doesn't want this in the school
 - Funnel/Fun Ball Hoop (\$750-1550 + install)
- Please send all receipts to franklinelementarytreasurer@gmail.com
 - Make sure to include the following information in your email
 - Event your purchase is for & payment method (PTO Card, personal card, cash, etc.)

Recaps

- Veterans Day - the event went really well
- Haircuts in November - there were 12 kids

Committee Reports/Updates

- Backpack Connection (Katie H)
 - Amazon wishlist: <https://amzn.to/3ZKxOGV>
 - Donation link: <https://bit.ly/3ImBRmz>
 - 19 students
 - Low on some breakfast items. Goal for winter break: 2 boxes of cereal/child - currently need about 20 more boxes. Nikki has been a huge help in packing bags with Katie every week. It would be great to have more PTO members to help with this process.
 - Looking into Recipe/Meal options
 - Katie has a connection at Acme that has been helping her find some good deals
- Holiday Shop (Jill)
 - December 8-12
 - Volunteer sign up: <http://bit.ly/42OZTxE> - more help is needed
 - Gift voucher: <https://bit.ly/4nZfvpO>
 - Need decorating help after the meeting
 - Samantha will have the cash box ready for them Monday morning.
 - Vote to approve \$40 overage (of student spending) - Motion: Hayley Second: Nikki
- Cavs Game (Lauren)
 - Saturday January 10 at 1p
 - Link to purchase tickets: <https://cavaliers.group/WadsworthPTO>
 - \$10 from each ticket goes to Wadsworth PTOs
 - No Wadsworth Schools specific sections
- Tailgators Restaurant Night (Lauren)
 - January 26 from 5p-9p
 - 20% goes to PTO with flyer
 - Dine in or Carry Out
 - Vote to approve \$25 to donate crayons and coloring sheets - Motion: Brittany Second: Dani
- Farmer's Market (Nikki)
 - January 30
 - V8 Juice, lemon slices, rainbow carrots, and beet chips

Other Business & Announcements

- STEM Mural Plaque (Brittany)
 - Working with Mrs. Kelly on this
- Mural being framed - should be done by the beginning of January
- Grizzly Arcade Night Idea (Katie H/Maggie)
 - Idea for a Franklin Night. Call for a playdate to meet up with Franklin friends. We aren't asking for fundraising - we just want to encourage families to meet up and support this local business. PTO Board will contact the business owner.

Vote to Close

- 10:35am Motion: Dani Second: Brittany

Next Meeting Topics

- Cavs Game
- Tailgators Restaurant Night
- Farmers Market
- Conference Meals
- Book Fair

Upcoming Dates (PTO led events/initiatives are noted - other items are Franklin or district-led)

- **December**
 - **12/8-12/12:** PTO Holiday Shop
 - **12/19:** Classroom Holiday Parties 2:15pm
 - **12/22-1/5:** No School Winter Break
- **January**
 - **1/6:** Student's First Day Back from Winter Break
 - **1/9:** PTO Meeting 9:30am and Volunteer Breakfast
 - **1/10:** PTO Cleveland Cavaliers Game 1:00pm
 - **1/13:** Student Council McDonald's Night 5:00pm-7:00pm
 - **1/16:** STEM Committee Meeting 8:10am
 - **1/19:** No School Martin Luther King Jr. Day
 - **1/22:** K-4 Donuts with Grownups
 - **1/26:** PTO Tailgators Restaurant Night 5:00pm-9:00pm
 - **1/30:** PTO Winter Farmers Market 12:00pm
- **February**
 - **2/6:** PTO Meeting 9:30am
 - **2/12:** Variety Show Auditions 6:00pm-7:00pm
 - **2/13:** Class Valentine's Day Parties 2:15pm
 - **2/16:** No School Presidents' Day
 - **2/19:** Conferences 4:30pm-8:00pm
 - **2/23:** Variety Show In School Practice 2:00pm-3:00pm
 - **2/23-2/27:** Franklin Right to Read Week
 - **2/23-2/26:** PTO Book Fair
 - **2/23-2/25:** Special Person Lunches (during Book Fair)
 - **Monday February 23rd:** Kindergarten Special Person Lunch 11:00am
 - **Monday February 23rd:** 2nd Grade Special Person Lunch 12:15pm
 - **Tuesday February 24th:** 4th Grade Special Person Lunch 11:50am
 - **Wednesday February 25th:** 3rd Grade Special Person Lunch 11:25am
 - **Wednesday February 25th:** 1st Grade Special Person Lunch 12:40pm