

**PLEASANT VALLEY
SCHOOL DISTRICT**

**ADMINISTRATIVE
REGULATION**

201-AR-0. ADMISSION OF STUDENTS

When a student who meets the age requirements of Board policy is presented for admission into kindergarten or first grade, school staff will require the following documentation and will complete the district's enrollment process in accordance with Board policy and administrative regulations on student enrollment:

1. Proof of the student's date of birth – acceptable documentation includes one (1) of the following: birth certificate; baptismal certificate; transcript of the record of baptism duly certified and showing the date of birth; notarized statement from the parent/guardian indicating date of birth; duly attested transcript of the birth certificate; or duly certified transcript of birth.
2. Immunization record with dates or assurance from the former school district or a medical office that the required immunizations have been completed or a required series has begun, with a record to be sent. Written statements are required for religious and medical exemptions.
3. Proof of residency – acceptable documentation includes two (2) of the following: PA driver's license; PA vehicle registration; mortgage agreement; rent payment receipts or lease; property tax payment receipts; utility bill with current address; paycheck stub with employer and employee's address; current voter registration.
4. Parent Registration Statement attesting to whether the student has been or is suspended or expelled for offenses involving drugs or alcohol, weapons or violence as required by the Pennsylvania School Code.

Kindergarten and first grade students will be admitted during the first two (2) weeks of the school term. Later admissions and transfers from another school will be reviewed and may be approved by the Superintendent.

A student who has been attending an approved kindergarten program in another district or state and does not meet the Board's established age requirements will be permitted to enter the district's program, upon presentation of the required documentation.

Parents/Guardians will be notified of the timelines for kindergarten registration and student screening. Kindergarten readiness screening will be conducted by district staff prior to the beginning of the school term.