School Parent and Family Engagement Policy
Donaldson Way Elementary

Donaldson Way Elementary School has developed a written School Parent and Family Engagement Policy with input from parents. This Parent Involvement Policy will be translated and distributed to parents through the school newsletter and will be available in the school office.

Involvement of Parents

Donaldson Way Elementary School does the following:

1. Convenes meetings to inform parents of student progress
2. Offers a flexible number of meetings.
3. Involves parents in an organized, ongoing and timely way, in the planning, review and improvement of its programs and the school parental involvement policy.
   - Parents are asked to help build agendas based on their interests.
   - School staff provides parents with ongoing up-to-date involvement information The school parent involvement policy is reviewed annually for any revisions.
4. Provides parents with timely information about programs.
   - Programs are explained at meetings, including placement decisions and entrance/exit criteria for interventions
   - Progress monitoring is reviewed.
   - Updates are included in school newsletters including updates on schoolwide student progress
5. Provides parents with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet.
   - Meetings include an agenda item addressing curriculum, assessments and proficiency levels including ELPAC proficiency for redesignation
   - Information is provided at Back to School Night and at student/parent conferences
6. Provides parents with opportunities for regular meetings to participate in decisions relating to the education of their children

School-Parent Compact

Donaldson Way Elementary School has developed and distributed to parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes:

- The school's responsibility is to provide high-quality curriculum and instruction.
- The parents' responsibility to support their children's learning.
- The importance of ongoing communication between parents and teachers through, at least, annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in and observe the educational program.

Building Capacity for Involvement

Donaldson Way Elementary School engages parents in meaningful interactions with the school. It supports a partnership among staff, parents and the community to improve student academic achievement. To help reach these goals, we:

- Assist parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - *Donaldson Way Elementary School holds meetings each year that focus on content standards, assessments and training for parents on how to monitor and improve student achievement. Topics for additional meetings are generated by parents via meeting evaluation forms at the conclusion of every workshop/meeting*
- Provide materials and training to help parents work with their children to improve their children's achievement.
- Educate staff, with the assistance of parents, in the value of parent contributions and how to work with parents as equal partners.
  - *Staff receives training on working with parents prior to parent conferences and throughout the year.*
- Coordinate and integrate the parental involvement program with other programs and conduct other activities that encourage and support parents in more fully participating in the education of their children.
- Distribute to parents information related to school and parent programs, meetings and other activities in a form and language that the parents understand.

- Provide support for parental involvement activities requested by parents.
- Host monthly Coffee with the Principal to provide community building opportunities.

Accessibility

Donaldson Way Elementary School provides opportunities for all parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.

- *Home/school communication is translated*
- *Translators are provided at meetings*
- *School administration meets with migrant parents to explain supplemental support and community resources available*
- *Parents with disabilities are accommodated with written information and small group or one-on-one meetings; all meetings are held in handicapped accessible locations.*
- *All parents participate in conferences*