

AGENDA  
BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT 445, COFFEYVILLE  
Regular Meeting  
December 8, 2025 - 4:00 p.m. at the District Office

*"Building on a culturally diverse community, USD 445 will prepare all students for life-long learning by providing resources for a comprehensive quality education in a safe environment that promotes high academic achievement and responsible citizenship in a global society." – Mission Statement*

*"Valuing individuals, Celebrating Learning, Improving Life! USD 445 will provide a happy, caring, hopeful environment that will empower children to achieve their greatest potential." – Vision Statement*

1. Call to Order/Roll Call
2. Adoption of Agenda
3. Executive Session

**Attorney-Client Privilege**

I move that we go into executive session to discuss potential litigation with our legal counsel pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act, and the open meeting will resume in this room at \_\_\_\_\_ pm.

Reconvene to Open Session

4. Consent Agenda
  - A. Approval of Minutes of Regular Meeting, November 14, 2025, and Special Meeting held on December 1, 2025 (pg. 3)
  - B. Approval of Bills and Treasurer's Report (pg. 15)
  - C. Child Nutrition Report – November (pg. 31)
  - D. Acceptance of Resignations/Retirement
    - i. Resignation – Melissa Strassburg, Ag Teacher, FKHS (effective end of year)
    - ii. Resignation – Jill Thompson, Teacher Assistant, CES (effective 11/14/2025)
5. Miscellaneous Reports
  - A. Positive Comments
  - B. Central Office
    - i. Business Manager/Clerk of the Board
      - a. 2025 Election Results (pg. 40)
      - b. CES Roof Overlay Project (pg. 42)
  - C. Tri-County Special Education Report
6. Action Items
  - A. Board action to approve the Superintendent's recommendation of Microsoft Office for the entire district from CDW-G for \$22,245.80 (pg. 41)
  - B. Board action to approve the Superintendent's recommendation of a moisture scan by Rooflink for Community Elementary School.
  - C. Board action to approve the Superintendent's recommendation of an RFP for roof overlay at Community Elementary School.
  - D. Board action to schedule a special board meeting in December to discuss the FKHS Natatorium facility.
7. Action Items Personnel
  - A. Board action to approve the Superintendent's recommendation for employment:
    - i. Wesley Kimmel, Maintenance
    - ii. Jessie Carpenter, Maintenance

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- B. Board action to approve the superintendent’s recommendation of administrative contract extensions:
- i. Dr. Amanda Cavaness, Principal, ELC *(F27, F278- 1-year extension)*
  - ii. Julie Dunham, Principal RMS *(F27, F29 – 1-year extension)*
  - iii. Edward Rutherford, Assistant Principal, RMS *(F27, F29 – 2-year contract)*
  - iv. Angela Krause, Principal, CES *(F27, F28 - 1-year extension)*
  - v. Michael Speer, Deputy Superintendent/Business Manager *(F27, F28 - 1-year extension)*
  - vi. Lora Stalford, Assistant Superintendent/Learning Services *(F27, F28 - 1-year extension)*
  - vii. Travis Stalford, Principal, FKHS *(F27, F28 - 1-year extension)*
  - viii. Kelsa King, Assistant Principal, FKHS *(F27, F28 - 1-year extension)*
  - ix. Wade Welch, Assistant Principal/Activities Director *(F27, F28 – 1-year extension)*
  - x. Julie Stukesbary, Assistant Principal, CES *(F27, F28 – 1-year extension)*
  - xi. Tara Gossard, Assistant Principal, CES *(F27, F28 - 1-year extension)*
  - xii. James Thompson, Assistant Principal, CES *(F27, F28 - 2-year contract)*
- C. Board action to approve the Superintendent’s recommendation of director contract:
- i. Jared Chastain, Director of Maintenance
  - ii. Melissa Murray, Director of Student Services
  - iii. Jenna Nash, Director of Technology
  - iv. Lisa Stockton, Director of ESOL/Migrant Services
  - v. Griffin Walker, Director of Afterschool Programs
  - vi. Cassandra Worden, Director of Food Service
  - vii. Leslie Herkelman, Director of Parents as Teachers

8. Executive Session

**Personnel Matters**

I move that we go into executive session to discuss an employee(s) performance pursuant to the nonelected personnel exception under the Kansas Open Meetings Act, and the open meeting will resume in this room at \_\_\_\_\_ pm.

Reconvene to Open Session

9. Adjournment

NEXT REGULAR MEETING: January 12, 2026, 4:00 p.m., District Office

**USD 445 Strategic Plan/Kansas Can Outcomes**

*#1: Graduation/Post-Secondary Success, #2: Individual Plan of Study, #3: Civic Engagement,  
#4: Social-Emotional Learning, #5: Kindergarten Readiness*

*“...it shall be my constant endeavor to devote time, thought and study to the duties and responsibilities of a school board member so that I may render effective and credible service...” – School Board Member Code of Ethics*