

**Kathy L.
Batterman**

10135 W. Quail Avenue
Las Vegas, Nevada 89148
(702) 799-1920 Fax: 799-1912



**Elementary
School**

**Christopher Sparrow, Principal
Kara Huffey, Assistant Principal**

Minutes

Kathy L. Batterman Elementary School
School Organization Team Meeting

Wednesday, **November 12, 2025 @ 3:30pm** in the Batterman Library

Batterman ES School Organization Team Members/Roles

- Aja Hyden:** (Parent Member) **SOT VICE CHAIR** - Present
- Bethany Duggan:** (Parent Member) - Present
- Kara Wintermute:** (Parent Member) **CHAIR** - Present
- Steven Qualls:** (Parent Member) **MINUTES DESIGNEE** - Present
- Eliana Pacheco:** (Support Staff Member) - Present
- Kristine Recto:** (Licensed Staff Member) - Present
- Amy Urrea:** (Licensed Staff Member) - Present
- Christopher Sparrow:** (Principal Member) **PRINCIPAL** - Present

1.0 Roll Call

- *Roll Call Conducted*
- *Meeting Called to Order @ 3:30pm*

2.0 Old Items

- **Approve Minutes:** *October 15, 2025 SOT Minutes were approved with no objection.*

3.0 New Items

3.1 Code of Conduct (*Huffey Assistant Principal*)

- Administration informed meeting members of the CCSD Code of Conduct and discussed recommendations for revisions

4.0 General Discussion

- *There were no items discussed*

5.0 Information

5.1 Next SOT Meeting:

- Next SOT Meeting will be December 10, 2025 at 3:30pm – Approved with no objection

6.0 Public Comment Period (*Wintermute CHAIR*)

- There was no public comment

7.0 Adjournment (*Wintermute CHAIR*)

- *Adjourned with no objection*



Approved SOT Meeting Norms
2025-2026

Kathy L. Batterman Elementary School

1. **Day/Time**
 - a. **Meeting will be held the second Wednesday of every Month school is in session
(unless business demands otherwise)**
 - b. **Meetings will start at 3:30pm**
 - c. **Meetings will end by 4:30pm**
2. **Attendance**
 - a. **Be punctual and prepared**
3. **Participation/Listening**
 - a. **Support each other by actively listening and staying engaged**
 - b. **Bring positive attitudes and be ready to share**
4. **Addressing Disagreements**
 - a. **Be respectful and honor each other's time and turn**
 - b. **Feel free to ask respectful questions**
5. **Consensus**
 - a. **By Consent**
6. **Expectations**
 - a. **Provide assistance and advice to the principal regarding:**
 - i. **Development of the School Performance Plan**
 - ii. **Development of the Batterman ES budget**
 - iii. **The ongoing Batterman ES plan of operation**