



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**WILLSON BOARD ROOM #217A**  
**MONDAY -- December 8, 2026 -- 5:45 PM**

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**Regular Board Meeting**

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)  
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
  - 2.2 Board Education - Karl Schwartz, Career Outreach Coordinator - Advanced Opportunities Grant, Construction Academy, CTE Career Pathways  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
    - [2.3.1](#) 2025 BHS Soccer All-State Individuals
    - [2.3.2](#) 2025 Volleyball State Championship Team and All-State Individuals
    - [2.3.3](#) NFHS/MHSA MOA Boys Soccer Official of the Year
    - [2.3.4](#) MTSBA Golden Gavel Award
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
    - [3.1.1](#) Consider Approval of Recommended Revisions to Policy #3110 - Entrance, Placement, and Transfer
    - [3.1.2](#) Consider Approval of Recommended Revisions to Policy #3140 - Part-Time Enrollment
  - 3.2 Minutes
    - [3.2.1](#) Consider Approval of Board Meeting Minutes
  - 3.3 High School District
    - [3.3.1](#) Consider Approval of High School Advanced Opportunities Annual Report
    - [3.3.2](#) Consider Calling for May 5, 2026 School Election - High School District
    - [3.3.3](#) Consider Approval of MOU Amendment 2 Regarding Future Sports Park Improvements and Use
  - 3.4 Both Districts
    - [3.4.1](#) Consider Approval of Personnel Actions
    - [3.4.2](#) Consider Approval of Financial Reports, Donations, and Warrant Approval
    - [3.4.3](#) Consider Approval of Nonresident Students
  - 3.5 Elementary District
    - [3.5.1](#) Consider Approval of Elementary Advanced Opportunities Annual Report
    - [3.5.2](#) Consider Calling for May 5, 2026 School Election - Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
    - [4.1.1](#) Consider Conditional Approval of Joining Bridged Health Care Alliance
  - 4.2 High School District
  - 4.3 Elementary District
5. **Board Discussion**
- 5.1 Policy 1st Reading
  - [5.2](#) Superintendent Evaluation Formative Assessment Discussion #2

## 6. Public Comment on Non-Agenda Items

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

## 7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

\_\_\_\_\_ ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## PLEASE TURN OFF CELL PHONES

The public portions of the board meeting are being recorded in accordance with District Policy 1420 and Section 2-3-214, MCA. By remaining in this meeting all participants and attendees acknowledge they may appear on the recording which will be placed on the School District's website for a minimum of one year from the date of the meeting. Further instructions about participating in the meeting will be provided throughout the meeting.

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



**Meeting Date:** December 8, 2025  


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**Category:** Recognition and Awards  


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**Agenda Item #:** 2.3.1  


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**Originated By:** Mark Ator, Activities Director  


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**Others Involved:** Patrick Straub, BHS Boys Head Coach;  
 Erika Cannon, BHS Girls Head Coach;  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 2025 BHS Soccer All-State Individuals

**Fiscal Impact:**  
 N/A

**Recommendation:**  
 It is recommended that the Board of Trustees adopt the following resolution:

**WHEREAS:** The Bozeman High Boys and Girls Soccer teams qualified for the 2025 AA State Playoffs; and

**WHEREAS:** Earning 1st Team All-State honors are:  
 Justin Burnham  
 Sven Menkhaus  
 Haley Tobin and  
 Brynn Wilson

**THEREFORE:** Be it resolved that the Board of Trustees recognize and honor the Bozeman High All-State Individuals: Justin Burnham, Sven Menkhaus, Haley Tobin, and Brynn Wilson.



**Meeting Date:** December 8, 2025

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**Category:** Recognition and Awards

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**Agenda Item #:** 2.3.2

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**Originated By:** Mark Ator, Activities Director

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**Others Involved:** Erika Gustavsen - GHS Head Coach  
Devin Dynan - BHS Head Coach

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
2025 AA Volleyball State Championship Team and All-State Individuals

**Fiscal Impact:**  
N/A

**Recommendation:**  
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High and Gallatin High Volleyball teams participated in the 2025 State AA Volleyball Tournament in Bozeman, November 12-14, 2025; and

WHEREAS: The Gallatin High team finished as state champions: Team members include: Brooklyn Binford, Kate Breeding, Kylie Butler, Miya Chase, Makayla Coleman, Camille Falk, Ava Flohr, Delaney Horsley, Amelia Hunter, Savannah Jones, Josie Lathrop, Kate Nansel, Katie Swanson, Kennedy Varda, and Markie Wiseman; and

WHEREAS: Earning 1st Team All-State honors are:

<b>Bozeman High:</b>	<b>Gallatin High:</b>
Nula Anderson	Brooklyn Binford
Greta Berkram	Makayla Coleman
	Kennedy Varda

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2025 Gallatin High State Championship Volleyball Team: Brooklyn Binford, Kate Breeding, Kylie Butler, Miya Chase, Makayla Coleman, Camille Falk, Ava Flohr, Delaney Horsley, Amelia Hunter, Savannah Jones, Josie Lathrop, Kate Nansel, Katie Swanson, Kennedy Varda, and Markie Wiseman;

Bozeman High All-State Individuals: Nula Anderson and Greta Berkram; and

Gallatin High All-State Individuals: Brooklyn Binford, Makayla Coleman, and Kennedy Varda.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Recognition and Awards
<b>Agenda Item #:</b>	2.3.3
<b>Originated By:</b>	Mark Ator, Activities Director
<b>Others Involved:</b>	Dan Mills, BHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
NFHS/MHSA MOA Boys Soccer Official of the Year

**Fiscal Impact:**  
N/A

**Recommendation:**  
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Montana High School Association (MHSA) and the Commissioner of the Montana Officials Association (MOA) has announced this year’s National Federation of State High School Associations (NFHS) Officials of the Year for Montana; and

WHEREAS: Nominees for this distinguished award must exemplify the highest standards of ethical conduct and moral character; as well as carry the endorsement of their respective state high school associations, demonstrating exceptional professionalism, dedication, and integrity; and

WHEREAS: The NFHS Officials Association annually recognizes officials in every state for their significant commitment to young people participating in high school activities across the nation; and

WHEREAS: The MHSA and MOA are proud to celebrate James Maxwell whose contributions embody excellence in service, leadership, and support of student activities, and stands as an outstanding representative of the officiating community in the State of Montana

THEREFORE: Be it resolved that the Board formally recognizes and congratulates James Maxwell for being named the NFHS/MHSA MOA Boys Soccer Official of the Year, and expresses its appreciation for his dedication, professionalism, and exemplary service to high school activities in Montana.



**Meeting Date:** December 8, 2025  


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**Category:** Recognition and Awards  


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**Agenda Item #:** 2.3.4  


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**Originated By:** Casey Bertram, Superintendent  


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**Others Involved:** Bozeman Board of Trustees  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 MTSBA Golden Gavel Award

**Fiscal Impact:**  
 N/A

**Recommendation:**  
 It is recommended that the Board of Trustees adopt the following resolution:

**WHEREAS:** The Montana School Boards Association recognizes Boards that have collectively completed extensive training and have attained certification within the same 12-month period with the Golden Gavel Award; and

**WHEREAS:** The Bozeman Trustees have consistently shown a commitment to training opportunities. In doing so, they recognize the connection between board education and effective governance; and

**WHEREAS:** The Bozeman Board of Trustees was recognized at the annual MTSBA meeting on October 16, 2025, as one of just a handful of Boards having achieved this accomplishment;

**THEREFORE:** Be it resolved that the Bozeman Board of Trustees be honored for their collective effort in attaining the MTSBA Golden Gavel Award for the 2024-2025 school year.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.1.1
<b>Originated By:</b>	Casey Bertram, Superintendent
<b>Others Involved:</b>	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Recommended Revisions to Policy #3110 - Entrance, Placement, and Transfer

**Facts:**

1. Recommended revisions to Policy #3110 cover two main topic areas:
  - a. With the District’s launch of Bozeman Reads early intervention classrooms for qualifying four-year-old students, the policy for “early entry” into BSD7 is being adjusted to limit that enrollment to the four-year-old classroom or summer jump start programs.
  - b. With a recent court order entered on a settlement of litigation between the state and Disability Rights Montana, it significantly changes how special education services are provided in Montana. The order requires all school districts to ensure a Free Appropriate Public Education (FAPE) is available to eligible students with disabilities until their 22nd birthday, unless they've earned a regular high school diploma.
2. The policy changes were discussed at the November 10, 2025, meeting.

**Fiscal Impact:**

There may be a yet-to-be determined fiscal impact associated with the special education lawsuit impacting potential expanded services for students with disabilities through their 22nd birthday.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the recommended revisions to Policy #3110 - Entrance, Placement, and Transfer as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

## Bozeman Public Schools

### STUDENTS

#### Policy 3110

##### Entrance, Placement, and Transfer

##### Entrance, Date, and Age

The trustees will enroll and admit a child to a school in the district when the child is 5 years of age or older on or before the tenth (10<sup>th</sup>) day of September of the school year in which the child is to enroll but is not yet 19 years of age who is a resident of the District. Parents may request a waiver of the age requirement. All waivers are granted in the sole discretion of the Trustees.

Non-resident students may be admitted in accordance with Policy 3141. Children will be enrolled in the grade identified in accordance with District policy or at the discretion of the administration in consultation with the student's parents or guardians. The District requires proof of identity and an immunization record for every child to be admitted to District schools.

The Trustees may at their discretion assign and admit a child to a school in the district who is under 5 years of age or an adult who is 19 years of age or older if there are exceptional circumstances that merit waiving the age provision. As used in this policy, "exceptional circumstances" means any of the following:

- a. ~~the child under 5 is determined by the trustees to be ready for kindergarten and the child's parents have requested early entry into the district's regular 1-year kindergarten program;~~
- b. ~~a. the child under 5 is being admitted into an early targeted intervention classroom or jumpstart program pursuant to Title 20, chapter 7, part 18 and Policy 2165; or~~
- e. ~~b. the adult is 19 years of age or older and, in the trustees' determination, would benefit from educational programs offered by a school of the district.~~

The administration shall include children enrolled pursuant to this policy in the District's calculation of average number belonging (ANB) as reported to OPI to the extent allowed by law.

The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision of this Policy.

In addition, under certain extenuating circumstances, the superintendent may grant the privilege of school attendance to persons whose 19th birthday falls before September 10 of the academic year under consideration. This privilege may be extended to all ~~regular education and Special education~~ students when:

1. A student has not completed graduation requirements, but could do so within one additional year of school attendance beyond four years in a regular education setting or an equivalent in a non-graded classroom.
2. The student is a resident of the District as defined in 1-1-215-M.C.A.
3. The educational needs of the student can be met within the District's existing educational program.
4. The student will be less than 20 years of age during the entire semester of attendance.

Unless otherwise allowed by law, these students may not be counted for ANB purposes.

The trustees shall assign and admit a child who is enrolled in a nonpublic or home school and who meets the age and residency requirement of this policy on a part-time basis at the request of the child's parent or guardian consistent with the provisions of Policy 3150. A part time enrollee shall be calculated for purposes of ANB consistent with Policy 3121.

## Students with Disabilities - Additional Enrollment Circumstances

~~A child at least 3 years of age with a disability qualifying the child for services under the federal Individuals with Disabilities Education Act~~

Students who are eligible students with disabilities entitled to a free appropriate public education are entitled to enrollment in the District beginning at their 3rd birthday until they reach the age of 22 years old, unless the student has received a regular high school diploma.

~~A pupil with a disability who is over 19 years of age and has not yet reached 21 years of age by September 10 of the school year, and who is receiving special education services pursuant to 20-7-411(4)(a) if:~~

- ~~a. The student is a resident of the district~~
- ~~b. The student has not graduated;~~
- ~~c. The student is eligible for special education services and is likely to be eligible for adult services for individuals with developmental disabilities due to the significance of the student's disability; and~~
- ~~d. The student's individualized education program has identified transition goals that focus on preparation for living and working in the community following high school graduation since age 16 or the student's disability has increased in significance after the age of 16.~~

Regular High School Diploma Defined: Regular high school diploma means the standard high school diploma awarded to the preponderance of students in the State that is fully aligned with State standards. A regular high school diploma shall not be aligned to the alternate academic achievement standards described in section 1111(b)(1)(E) of the ESEA. A regular high school diploma does not include a recognized equivalent of a diploma, such as a general equivalency diploma, certificate of completion, certificate of attendance, or similar lesser credential.

## School Entrance

1. The District requires that a student's parents, legal guardian, or legal custodian present proof of identity of the child to the school within forty (40) days of enrollment, as well as proof of residence in the District. Students who are not residents of the District may apply for admission pursuant to Policy 3141. For the purposes of this section "proof of identity" means a certified copy of a birth certificate, a certified transcript or similar student records from the previous school, or any documentary evidence that a school district considers to be satisfactory proof of identity.
2. To be admitted to District schools, in accordance with the Montana Immunization Law, a child must have been immunized against varicella, diphtheria, pertussis, tetanus, poliomyelitis, rubella, mumps, and measles in the manner and with immunizing agents approved by the department. Immunizations may not be required if a child qualifies for conditional attendance or an exemption is filed as provided by Montana law.
3. The above requirements are not to serve as barriers to immediate enrollment of students designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by ESSA. The District shall work with the local child welfare agency, the school last attended, or other relevant agencies to obtain necessary enrollment documentation and ensure a student receives education services in the best interests of the child. The Superintendent or designee shall serve as point of contact with all applicable agencies to review records, facilitate services and resolve disputes.

## Placement

The District goal is to place students at levels and in settings that will increase the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Superintendent or the Board.

## Children of Relocated Military Families

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency.

The student will be placed in the student data management system as soon as enrolled under this provision. The student will attend classes during preliminary enrollment and the Board authorizes the administration to provide off site instruction to the student if not present in the District. The District will include a student enrolled under this provision as part of the calculation of ANB.

## Transfer

District policies regulating the enrollment of students from other accredited elementary and secondary schools are designed to protect the educational welfare of children.

### Elementary Grades (K-8)

A student transferring into the District will be admitted and placed subject to observation by appropriate teachers and a building principal during a probation period of two (2) weeks. Thereafter, should doubt arise as to initial grade and level placement of a student, school personnel will conduct an educational assessment to determine appropriate grade and level placement.

### Secondary Grades (9-12) Credit Transfer

A transfer of credits from any secondary school is subject to a satisfactory examination of the following:

1. Appropriate certificates of school accreditation;
2. Length of course, school day, and school year;
3. Content of applicable courses;
4. School building as it relates to credit earned (i.e., lab areas for appropriate science or vocational instruction);
5. Appropriate evaluation of student performance leading toward credit issuance.

The District will follow Montana Accreditation Rules and Standards, along with local alternate procedures for earning credit, in reviewing requests for transfer of credits. High school principals have authority for approving credit transfers, subject to review by the Superintendent or the Board.

Cross Reference:	2158	<a href="#">Parent/Family Engagement and Involvement in Education Policy</a>
	2165	<a href="#">Early Targeted Interventions</a>
	2413	<a href="#">Credit Transfer and Assessment for Placement</a>
	3121-3121P	<a href="#">Enrollment and Attendance Records</a>
	3124	<a href="#">Military Compact Waiver</a>
	3125	<a href="#">Education of Homeless Children</a>
	3141	<a href="#">Nonresident School Enrollment</a>
	3150	<a href="#">Part-Time Enrollment</a>
	3413	<a href="#">Student Immunization</a>
	3520	<a href="#">Student Fees, Fines, and Charges</a>
	3600-3600P	<a href="#">Student Records</a>
	8100	<a href="#">Transportation</a>

Legal Reference:	20-1-101	Definitions
	20-5-101, MCA	Admittance of child to school
	20-5-403, MCA	Immunization required – release and acceptance of

20-5-404, MCA	Immunization records
20-5-405, MCA	Conditional attendance
20-5-406, MCA	Medical or religious exemption
44-2-511, MCA	Immunization record
10.16.3122, ARM	School enrollment procedure
	Local Educational Agency Responsibility For Students with Disabilities
10.55.601, et seq., ARM	Accreditation Standards: Procedures
Title 20, Chapter 5, Part 5	Enrollment of Pupil by Caretaker Relative
10.16.3122	Local Educational Agency Responsibility for Students with Disabilities
	Class Size Elementary
10.55.712	Teacher load and class size
10.55.713	Accreditation Standards
Title 10, Chapter 55	

Policy History:

Adopted on:

1/12/1987

Revised on:

9/28/2015, 7/14/2017, 1/10/2022, 4/25/2022, 7/24/2023, 4/08/2024, 7/28/2025



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.1.2
<b>Originated By:</b>	Casey Bertram, Superintendent
<b>Others Involved:</b>	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of Recommended Revisions to Policy #3150 - Part-Time Enrollment

**Facts:**

1. The recommended policy revisions are simply a clean-up stemming from changes to nonresident enrollment and the adoption of policy #3141.
2. When policy #3141 was adopted, the administrative team missed the cross-references in Policy #3150 that pointed to old policy numbers governing nonresident enrollment.
3. The policy change was discussed at the November 10, 2025, meeting.

**Fiscal Impact:**

N/A

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve revisions to Policy #3150 - Part-Time Enrollment as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

## Bozeman Public Schools

### STUDENTS

#### Policy 3150

##### Part-Time Enrollment

In accordance with Policy 3110, the District will review requests for part-time enrollment of resident students for purposes of academic courses on a case-by-case basis, with a building principal making a preliminary decision pursuant to the criteria set forth in this Policy. Denial of part-time enrollment may be appealed pursuant to policy 1700. Admission of nonresident students on a part-time basis shall be governed in accordance with Policies ~~3141 3114 and 3115~~.

Criteria for accepting students for part-time enrollment are the following:

1. Accepting a student will not create excess student enrollment in a requested class;
2. Accepting a student will not create need for an additional staff member;
3. Accepting a student will not cause a new section of a course to be created.

The District will accept on a first-come, first-served basis students wishing to enroll in the same course. Whenever the enrollment position of a part-time student is needed for a regular, full-time student during the year, a full-time student has priority for the position beginning with the next semester. The District may secure ANB for part-time enrollees in accordance with Policy 3121.

##### Participation in District Extracurricular Activities by Unenrolled Children

This policy does not restrict or limit the ability of unenrolled children to seek to participate in extracurricular activities in accordance with Policy 3510. The District may secure ANB for unenrolled children participating in identified extracurricular activities in accordance with Policy 3121.

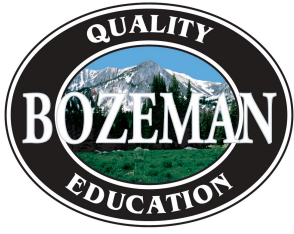
Cross References:	<del>3114</del>	<del>Out-of-District Attendance</del>
	<del>3115</del>	<del>Out-of-District Attendance with Discretionary Approval</del>
	<b>3110</b>	<b>Entrance, Placement, and Transfer</b>
	<a href="#">3121</a>	<a href="#">Enrollment and Attendance</a>
	<b>3141</b>	<b>Nonresident Student Enrollment</b>
	<a href="#">3510</a>	<a href="#">School-Sponsored Student Activities</a>

Legal Reference: § 20-9-311(a), MCA      Calculation of average number belonging (ANB) – 3-year averaging

##### Policy History:

Adopted on: 11/24/1986

Revised on: 8/26/1991, 10/09/1995, 10/14/1996, 1/11/1999, 2/08/1999, 1/10/2000, 4/28/2008, 7/13/2009, 4/24/2019, 10/12/2020, 1/10/2022, 7/24/2023



**Meeting Date:** December 8, 2025  


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**Category:** Action Item - Consent - Both Districts  


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**Agenda Item #:** 3.2.1  


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**Originated By:** Lacy Clark, District Clerk  


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**Others Involved:** Lori Ross, Executive Assistant  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of Board Meeting Minutes

- Facts & Discussion:**
- Minutes of the [November 10, 2025](#), Regular Board Meeting.
  - Minutes of the [November 4, 2025](#) and [November 19, 2025](#) Board Presentation.
  - Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

**Fiscal Impact:**  
N/A

**Superintendent’s Recommendation:**  
It is recommended that the Board of Trustees approve the minutes of the Regular Board Meeting on [11-10-2025](#) and the Board Presentations on [11-04-2025](#) and [11-19-2025](#) as presented.

- Other Alternatives:**
- Do not approve the recommendation and request that the administration propose changes.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - High School
<b>Agenda Item #:</b>	3.3.1
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Patrick McClellan, Director of Student Programs; Karl Schwartz, Career Outreach Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of the [High School Advanced Opportunities Annual Report](#)

**Facts:**

- The Montana Advanced Opportunity Act:
  - expands personalized career & technical education opportunities for middle and high school students;
  - reduces out-of-pocket costs for students and families in support of a student’s post-secondary success;
  - empowers students to actively engage in forming post-secondary success that aligns with their individual interests, passions, strengths, needs, and culture; and
  - authorizes elected school boards to use advanced opportunity aid to invest in Montana students by supporting individualized pathways for career and post-secondary.
- Bozeman School District #7 takes seriously its mission statement, “Bozeman Public Schools exist to a high-level learning for all students” With this in mind, the District reports on its efforts to support all students and families, paving the way to productive futures.
- The annual report details the utilization of year to date spending of the \$209,305.91 in funding received through the Montana Advanced Opportunities grant for fiscal year 2025-26. The funds have been allocated for various out-of-pocket expenses for families and partial funding for a career outreach director, enhancing access to career and technical education.
- The report summarizes the impact of these initiatives from 11/1/2024 - 10/31/2025 and outlines future goals to continue fostering personalized educational pathways. During the reporting period, 4,742 student lab fees were covered by the grant in addition to numerous other CTE pathway expenses for individual students.

**Fiscal Impact:**

\$198,833 for required reporting period from 11/1/2024 - 10/31/2025, \$209,305, for fiscal year 2025-26 grant application

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the [Advanced Opportunities Annual Report](#) as submitted.

**Other Alternatives:**

- Do not approve the recommendation and request administration propose changes.



**Meeting Date:** December 8, 2025  


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**Category:** Action Item - Consent - High School District  


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**Agenda Item #:** 3.3.2  


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**Originated By:** Lacy Clark, District Clerk  


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**Others Involved:**  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 Consider calling for May 5, 2026 School Election - High School District

**Facts & Discussion:**

1. HB406 from the 2025 Legislative session, provides that the Board of Trustees must pass a resolution calling for an election at least one hundred forty five (145) days before the date of the election. The first Tuesday following the first Monday in May shall be the regular School Election Day.
2. The Board of Trustees must pass a resolution calling for the 2026 regular school election by December 11, 2025. The budget outlook for the upcoming year will be reviewed at a future meeting.
3. The Trustees will finalize levy amounts on March 9, 2026. However, the Board has until March 26, 2026, to cancel the election if it is determined the election is not needed.
4. The District intends to fully cooperate with and assist the Gallatin County election administrator to the extent needed to conduct the election.

**Fiscal Impact:**

Approximately \$41,000, General Fund

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees call for the annual school election and adopt the following resolution.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

## **RESOLUTION CALLING FOR AN ELECTION**

Be it resolved, the Board of Trustees for Bozeman High School District #7, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 5, 2026, which date is not less than one hundred forty five (145) days after the passage of this resolution.

The purpose of the election is voting on a General Fund operating levy.

The election will be held by mail ballot conducted by the Gallatin County Election Administrator with all qualified electors in Bozeman High School District #7 participating.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Lacy Clark, District Clerk, to cancel the affected portion of the election in accordance with Sections 13-1-304 and 20-3-313 of the Montana Code Annotated (MCA).

Lacy Clark, District Clerk, is instructed to notify the County Election Administrator of the date of the election, and request him to close registration and to prepare election materials as required by law. The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.3.3
<b>Originated By:</b>	Mike Waterman, Executive Director of Business & Operations
<b>Others Involved:</b>	Casey Bertram, Superintendent; Matt Stark, Director of Facilities

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of [MOU Amendment 2](#) Regarding Future Sports Park Improvements and Use

**Facts and Discussion:**

1. Community Engagement and Partnerships are a stated goal of the District’s Long Range Strategic Plan.
2. The District’s Long Range Facility Planning Committee prioritized additional parking and turf fields as the most pressing improvements needed at Gallatin High School.
3. The City of Bozeman owns the land between Cottonwood and Flanders Mill Roads, north of Oak Street and adjacent to Gallatin High School. Once complete, that property–known as the ‘Sports Park’–will include 80 acres of fully developed spaces including 14-18 full size fields and additional community-based amenities. The City estimates the completed facility will generate approximately \$6.2 million in annual economic impact.
4. City and School District officials believe their respective needs and visions overlap and see the opportunity for synergy between the entities.
5. Trustees approved an initial [MOU](#) and [Letter of Agreement](#) to get the project moving forward on 12/9/2024. The Letter of Agreement included a financial commitment to help move the planning and design process forward.
6. On July 28, 2025, Trustees approved [MOU Amendment 1](#).
7. The approved MOU provides for the construction of a 100+ stall parking lot and one synthetic turf field at the Sports Park, north of Oak Street and immediately adjacent to Gallatin High School. In addition, a mid-block pedestrian crossing will be constructed at West Oak Street between Gallatin High School and the Sports Park for the safety of the public and Gallatin High School students and faculty.
8. The project has been bid and the City has prepared MOU Amendment 2 to finalize plans and the project budget.
9. Future MOU amendments are expected to address the use and maintenance of the project.
10. The mid-block crossing portion of the project is complete with the signal activated. A construction schedule for the parking lot and installation of the turf field will be developed following contract approval scheduled before the City Commission on December 16th. With groundbreaking not likely to occur until spring of 2026, every effort will be made to have both the parking lot and the turf field available for use by the fall of 2026.

**Fiscal Impact:**

The entire scope of the project is up to \$3 million, High School Building Reserve Transition Levy. There is no cost specifically associated with MOU Amendment 2.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve [MOU Amendment 2](#).

**Other Alternatives:**

1. Do not approve the recommendation.



**Meeting Date:** December 8, 2025  


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**Category:** Action Item - Consent - Both Districts  


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**Agenda Item #:** 3.4.1  


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**Originated By:** Pat Strauss, Director of Human Resources  


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**Others Involved:**  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Personnel Actions

**Facts:**

As per [MCA 20-3-324 -- Powers and Duties of Trustees](#) -- the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

**Fiscal Impact:**

Noted on report.

**Superintendent's Recommendation:**

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

**Other Alternatives:**

1. Do not approve the recommendation and request that the administration propose changes.

December 8, 2025

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Classified)**

Name	Position	Level/Step	Effective	Hrly. Rate
Canu, Jessica	Custodian, 5 FTE, LONG, 12 mos.	G01	11/12/2025	\$22.10
Chavez Torres, Anyela	Custodian, 5 FTE, SMS, 12 mos.	G05	11/24/2025	\$23.84
Dale-Gau, Sam	Clerical-Library, .75 FTE, CJMS, 9.25 mos.	D05	11/19/2025	\$19.67
Ferrara-Garcian, Sofia	Overflow PARA, 5 FTE, MDLK, 9.25 mos.	Hrly Rt.	11/12/2025	\$18.00
Fischer, Amber	Overflow PARA, .375 FTE, MDLK, 9.25 mos.	Hrly Rt.	11/3/2025	\$18.00
Forsythe, Christa	FS Specialist, 5625 FTE, BHS, 9.25 mos.	FB05	11/17/2025	\$22.05
Gomez, Levana	Custodian, 1.0 FTE, BHS, 12 mos.	G05	11/3/2025	\$23.84
Harris, Rosemary	FS Specialist, .375 FTE, MDLK, 9.25 mos.	FB05	12/1/2025	\$22.05
Kotowicz, Madeline	Life Skills PARA, .625 FTE, SMS, 9.25 mos.	LS SPED D05	10/13/2025	\$23.27
Lopez, Naomi	Disc. PARA, .375 FTE, MDLK, 9.25 mos.	B02	11/19/2025	\$18.12
Skinner, Alean	Overflow PARA, .8125 FTE, MOST, 9.25 mos.	Hrly Rt.	12/2/2025	\$18.00
Struckman, Brandon	Overflow PARA, .875 FTE, EMDI, 9.25 mos.	Hrly Rt.	11/24/2025	\$18.00
Wolcott, Courtney	Overflow PARA, .125 FTE, HAWT, 9.25 mos.	Hrly Rt.	11/10/2025	\$18.00

**REPORT OF ADMINISTRATIVE ACTIONS**

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Prato, Kathryn	Elementary Teacher, 1.0 FTE, MDLK	LOA	11/6/25 - 6/13/26
Chocholousek, Anna	Spanish Teacher, 1.0 FTE, GHS	FMLA	12/15/25 - 3/31/26
Nagel, Jason	Social Studies Teacher, 1.0 FTE, BHS	Military LOA	12/9/26 - 6/13/26
Cosgrove, Ragan	SPED Teacher, 1.0 FTE, BHS	LOA	11/3/25 - 6/13/26

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Lannoye, Clinda	Life Skills, SPED, XWalk PARA, .875 FTE, MOST	LOA	12/1/25 - 1/9/26
Domanski, Sue	Clerical-Bookkeeper, 1.0 FTE, SPT SVS	LOA	12/9/25 - 12/26/25

**Confirmation of Resignations/Terminations (Professional)**

Name	Position	Reason	Effective	Years of Service
Campbell, Caroline	Assoc. HR Asst., 1.0 FTE, Professional Non-Exempt, \$25.00/hr., CENT. OFF., 12 mos.	Resignation	1/9/2026	1.53
Michels, Kirsten	Dietitian, 1.0 FTE, Professional, \$30.51/hr., SPT. SVS., 12 mos.	Resignation	12/25/2025	3.41

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Bernosky, Emma	Executive Secretary, 1.0 FTE, H09, \$25.80/hr., BHS, 12 mos.	Resignation	12/19/2025	3.64
DiPentino, Destiny	Custodian, 5 FTE, G06, \$24.30/hr., SMS, 12 mos.	Resignation	10/30/2025	0.37
Domanski, Suzanne	Clerical-Bookkeeper, 1.0 FTE, H18, \$28.41/hr., SPT. SVS., 12 mos.	Retirement	12/31/2025	17.51

**Changes and Revisions in Contracts (Certified)**

Name	From	To	Effective	Reason
Kimmel, Megan	Speech Language Path., 5 FTE, BA(M)+90, Step 9, \$37,925, CENT. OFF.	Speech Language Path., 5 FTE, BA(M)+90, Step 9, \$37,925, CENT. OFF., 3 FTE, BA(M)+90, Step 9, \$22,755.30, MDLK	8/27/2025	Increase in FTE/Hrs.

December 8, 2025

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Certified) con't.**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Tidd, Sarah	Business Teacher, 1.0 FTE, BA(M)+45, Step 3, \$60,681, GHS	Business Teacher, 1.0 FTE, BA(M)+60, Step 3, \$62,681, GHS	8/27/2025	Step Up
Lovgren, Megan	Science Teacher, 1.0 FTE, BA(M)+75, Step 8, \$72,339, GHS	Science Teacher, 1.0 FTE, BA(M)+105, Step 8, \$76,339, GHS	8/27/2025	Step Up

**Changes and Revisions in Contracts (Classified)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Bitters, Brian	Custodian, 5 FTE, MOST, 5 FTE, WHIT, G10, \$26.21/hr., 12 mos.	Custodian, 5 FTE, MOST, G10, \$26.21/hr., 12 mos.	10/10/2025	Decrease in FTE/Hrs.
Davis, Korissa	ISS PARA, 1.0 FTE, D04, \$19.32/hr., CJMS, 9.25 mos.	ISS PARA, 5313 FTE, D04, \$19.32/hr., Disc. PARA, 4688 FTE, B04, \$18.66/hr., CJMS, 9.25 mos.	9/22/2025	Correction to FTE/Hrs breakdown
Howard, Hannah	SPED PARA, 53125 FTE, SPED D06, \$20.47/hr., XWalk PARA, 0625 FTE, B06, \$19.04/hr., LS PARA, 28125 FTE, LS SPED D06, \$23.47/hr., HYL, 9.25 mos.	SPED PARA, 3438 FTE, SPED D06, \$20.47/hr., XWalk PARA, 0313 FTE, B06, \$19.04/hr., LS PARA, 5 FTE, LS SPED D06, \$23.47/hr., HYL, 9.25 mos.	10/14/2025	Correction to FTE/Hrs breakdown

**Stipends - Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Amende, Jessica	6th Grade Student Council - SMS (longevity)	\$1,598.48	6	2025 - 2026
Becker, Katie	7th Grade Student Council - CJMS (5)	\$768.50	6	2025 - 2026
Belote, Melissa	7th Grade Student Council - SMS	\$1,537.00	6	2025 - 2026
Boettcher, Megan	Art Club - CJMS (longevity)	\$1,659.96	6	2025 - 2026
Chamberlain, Gordan	Computer Club - SMS (longevity)	\$920.25	7	2025 - 2026
DiPrizio, Joseph	Debate Coach - GHS (5)	\$2,251.00	3	10/1/25 - 1/30/26
Dissly, Allison	8th Grade Student Council - CJMS (5)	\$768.50	6	2025 - 2026
Doe-Stephens, Aimee	SOAR - CJMS (longevity)	\$1,736.81	6	2025 - 2026
Doolittle, Josephine	All Class Officer Advisor	\$1,537.00	6	2025 - 2026
Doornbos, Kace	Yearbook - SMS (longevity)	\$1,598.48	6	2025 - 2026
Duncan, Allison	6th Grade Student Council - CJMS (longevity)	\$1,736.81	6	2025 - 2026
Fischer, Alison	Native American Club	\$1,537.00	6	2025 - 2026
Fisher, Heather	Forensics - CJMS (longevity)	\$1,659.96	6	2025 - 2026
Gutormson, Maggie	8th Grade Student Council - SMS (longevity)	\$1,598.48	6	2025 - 2026
Harper, Noelle	Native American Club	\$1,537.00	6	2025 - 2026
Hatten, Charles	Asst. Speech/Debate - BHS (5)	\$2,341.04	3	10/1/25 - 1/30/26
Henry, Amanda	Running Club - MOST	\$915.00	7	9/15/25 - 10/22/25
Herbst, Alyssa	Volleyball - HYL (longevity)	\$847.60	7	10/9/25 - 11/11/25
Johaneson, Charissa	7th Grade Student Council - CJMS (5)	\$768.50	6	2025 - 2026
Koelzer, Elle	Head Volleyball Coach - SMS (8th grade)	\$2,414.00	5	8/27/25 - 10/17/25
Koelzer, Elle	Asst. Volleyball Coach - SMS (7th grade)	\$1,537.00	6	8/27/25 - 10/17/25
Martin, Talia	Yearbook - CJMS (5) (longevity)	\$829.98	6	2025 - 2026
Masood, Homa	Debate Coach - GHS (5)	\$2,251.00	3	10/1/25 - 1/30/26
Mollgaard, Justin	Archery - SMS (longevity)	\$1,598.48	6	2025 - 2026

December 8, 2025

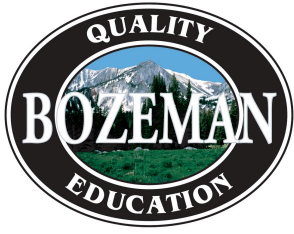
REPORT OF ADMINISTRATIVE ACTIONS

Stipends - Extracurricular con't

Name	Authorized Position	Stipend	Level	Effective
Morgan, Riley	Special Olympics - Head Coach	\$4,502.00	3	8/1/25 - 6/12/26
Morris, Jonathan	Tag Rugby - MDLK	\$815.00	7	9/29/25 - 11/5/25
Otley, Chris	Outdoors Club - SMS (longevity)	\$2,727.82	5	2025 - 2026
Pope, Sarah	Soccer - HYL	\$815.00	7	9/23/25 - 10/30/25
Rooney, Tim	Art Club - SMS (longevity)	\$1,598.48	6	2025 - 2026
Schmidt, Jennifer	Yearbook - CJMS (5)	\$768.50	6	2025 - 2026
Spaulding, Leonard	Asst. Boys Soccer - BHS	\$1,809.00	4	8/1/25 - 11/30/25
Woolan, Kamie	8th Grade Student Council - CJMS (5)	\$768.50	6	2025 - 2026

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Berlken, Johanna	Crisis Response Coord. 24/25 (5)	\$500.00		2024 - 2025
Berlken, Johanna	Crisis Response Coord. 25/26 (5)	\$500.00		2025 - 2026
Rodriguez, Taeler	Crisis Response Coord. 25/26 (5)	\$500.00		2025 - 2026
Reutter, Suzanne	SPED - 5th Standard on Eval. Rubric	\$1,000.00		2025 - 2026
Nehring, Alec	Add'l Class Assign., .063 x \$60,681 (BA[M]+45, Step 3)	\$6,036.52		2025 - 2026
Drahos, Dawn	MTDA Online Learning Section 2 - GHS	\$3,997.63		2025 - 2026
Drahos, Dawn	MTDA Online Learning Section 3 - GHS	\$2,619.13		2025 - 2026
Chandler, Hunter	MTDA Online Learning - GHS	\$1,654.16		2025 - 2026
Wallner-Drake, Amy	MTDA Online Learning, AP Human Geography Section 1 - BHS	\$2,619.11		2025 - 2026
Knodel, Shannon	MTDA Online Learning, Medical Term. Section 4 - BHS	\$3,584.08		2025 - 2026
Maddock, Patricia	MTDA Online Learning, Language Arts Section 1 - GHS	\$1,378.46		2025 - 2026
Wesche, Abbey	MTDA Online Learning, Personal Finance Section 3 - BHS	\$4,135.48		2025 - 2026
Houston, Todd	MTDA Online Learning, Physical Ed. - WHIT	\$4,509.01		2025 - 2026
Nelson, Ryan	MTDA Online Sports Officiating - BHS	\$5,100.41		2025 - 2026
Obstar, Ashley	Add'l Class Assign., Hrly Rt. x BA(M)+105, Step 18	\$71.17/hr		9/30/25 - 12/19/25
Humberger, Eric	Add'l Class Assign., Hrly Rt. x BA(M)+105, Step 18	\$59.68/hr		10/1/25 - 12/18/25
Holman, Randi	Add'l Class Assign., .063 X \$84,046 (BA[M]+105, Step 13)	\$6,975.82		2025 - 2026
Hansen, Aaron	Add'l Class Assign., Hrly Rt. x BA+60, Step 8	\$54.55/hr.		9/2/25 - 12/1/25



<b>Meeting Date:</b>	December 08, 2025
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.2
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Julia Wayman, Accounting Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of the [Financial Reports](#), [Donations](#), and Warrant Listing,

**Facts & Discussion:**

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. November 2025 warrants are as follows: Operational warrants were \$7,338,286.07; net Payroll, taxes, and deductions were \$6,117,994.30; Warrants disbursed for November 2025 were \$13,456,280.37.

Investment of District Funds in accordance with State law as of:	<u>October 31st, 2025</u>
Gallatin County Investment Pool	\$132,814.35
First Interstate Bank Investment Pool	\$16,554,479.95
STIP Investment Pool	\$20,336,343.38
<u>Nonexpendable Endowment (D.A. Davidson)</u>	<u>\$981,366.61</u>
Total District cash and investments	<u>\$38,035,004.29</u>

*The Gallatin County October bank statement was not received in time for the October financial reports. Therefore, any county interest payments received in October are not included in this cash reconciliation. As a result, the reported figures may be understated and do not fully reflect the actual financial status until the final reports are received.*

**Fiscal Impact:**

Refer to [attached report](#).

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees approve the [Financial Reports](#), [Donations](#), and Warrant Listing as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - High School District
<b>Agenda Item #:</b>	3.4.3
<b>Originated By:</b>	Casey Bertram, Superintendent
<b>Others Involved:</b>	Enrollment Office

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of Nonresident Students

**Facts and Discussion:**

1. The 2023 Montana Legislature passed [HB203](#), which opens nonresident enrollment across Montana’s public schools. The application process for nonresident families wishing to attend a BSD7 school for the 2025-2026 school year was publicized on December 30, 2024, and enrollment applications were accepted through January 31, 2025. Information was provided on the [Enrollment Website](#).
2. Bozeman Public Schools Policy 3141/3141P describes the Nonresident Student Enrollment Policy and Procedures.
3. The District utilizes the [LRSP Open Enrollment Guidance Document](#) for the nonresident student enrollment process.
4. The application review process prioritizes the quality of education for residents, children of District employees, and siblings of current nonresident students.
5. Decisions will be made per [Policy 3141](#) and Section 20-3-320, MCA.
6. Policy 3141 states, “A previously enrolled resident student requesting continued enrollment for the remainder of the current school year as a nonresident student may submit an application at any time during the current school year once a new residence outside the District is claimed as specified by law and this Policy.”
7. The applications included in the action item are for students who recently moved out of the district but wish to remain at their current school for the 2025-2026 school year.
8. Approvals are granted on a year-to-year basis.
9. The superintendent and executive team have prepared [THIS](#) spreadsheet, including de-identified information regarding the student's approval recommendation.

**Fiscal Impact:**

Tuition receipts as determined by enrollment dates in accordance with HB203.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the nonresident student applications as presented.

**Other Alternatives:**

1. Do not approve the recommendation.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Consent - High School
<b>Agenda Item #:</b>	3.5.1
<b>Originated By:</b>	Lacy Clark, Director of Business Services
<b>Others Involved:</b>	Patrick McClellan, Director of Student Programs; Karl Schwartz, Career Outreach Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of the [Elementary Advanced Opportunities Annual Report](#)

**Facts:**

1. The Montana Advanced Opportunity Act:
  - expands personalized career & technical education opportunities for middle and high school students;
  - reduces out-of-pocket costs for students and families in support of a student’s post-secondary success;
  - empowers students to actively engage in forming post-secondary success that aligns with their individual interests, passions, strengths, needs, and culture; and
  - authorizes elected school boards to use advanced opportunity aid to invest in Montana students by supporting individualized pathways for career and post-secondary.
2. Bozeman School District #7 takes seriously its mission statement, “Bozeman Public Schools exist to a high-level learning for all students” With this in mind, the District reports on its efforts to support all students and families, paving the way to productive futures.
3. The annual report details the utilization of year to date spending of the \$58,191.06 in funding received through the Montana Advanced Opportunities grant for fiscal year 2025-26. The funds have been allocated for various out-of-pocket expenses for families and partial funding for a career outreach director, enhancing access to career and technical education.
4. The report summarizes the impact of these initiatives from 11/1/2024 - 10/31/2025 and outlines future goals to continue fostering personalized educational pathways.

**Fiscal Impact:**

\$65,197 for required reporting period from 11/1/2024 - 10/31/2025, \$58,191.06, for fiscal year 2025-26 grant application

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees approve the [Advanced Opportunities Annual Report](#) as submitted.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



**Meeting Date:** December 8, 2025  


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**Category:** Action Item - Consent - Elementary School District  


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**Agenda Item #:** 3.5.2  


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**Originated By:** Lacy Clark, District Clerk  


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**Others Involved:**  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider calling for May 5, 2026 School Election - Elementary School District

**Facts & Discussion:**

1. HB406 from the 2025 Legislative session provides that the Board of Trustees must pass a resolution calling for an election at least one hundred forty-five (145) days before the date of the election. The first Tuesday following the first Monday in May shall be the regular School Election Day.
2. The Board of Trustees must pass a resolution calling for the 2026 regular school election by December 11, 2025. The budget outlook for the upcoming year will be reviewed at a future meeting.
3. The Trustees will finalize levy amounts on March 9, 2026. However, the Board has until March 26, 2026, to cancel the election if it is determined that the election is not needed.
4. The District intends to fully cooperate with and assist the Gallatin County election administrator to the extent needed to conduct the election.

**Fiscal Impact:**

Approximately \$41,000, General Fund

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees call for the annual school election and adopt the following resolution.

**Other Alternatives:**

1. Do not approve the recommendation and request that the administration propose changes.

## **RESOLUTION CALLING FOR AN ELECTION**

Be it resolved, the Board of Trustees for Bozeman Elementary School District #7, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 5, 2026, which date is not less than one hundred forty five (145) days after the passage of this resolution.

The purpose of the election is voting on two Trustees for three-year terms and a General Fund operating levy.

The election will be held by mail ballot conducted by the Gallatin County Election Administrator with all qualified electors in Bozeman Elementary School District #7 participating.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Lacy Clark, District Clerk, to cancel the affected portion of the election in accordance with Sections 13-1-304 and 20-3-313 of the Montana Code Annotated (MCA).

Lacy Clark, District Clerk, is instructed to notify the County Election Administrator of the date of the election, and request him to close registration and to prepare election materials as required by law. The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Action Item - Singular - Both Districts
<b>Agenda Item #:</b>	4.1.1
<b>Originated By:</b>	Casey Bertram, Superintendent
<b>Others Involved:</b>	Insurance Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Conditional Approval of Joining Bridged Health Care Alliance

**Facts & Discussion:**

1. Since 1990, the District has had a self-funded medical insurance plan—which means the District collects, retains, and invests all price tag amounts until claims are presented. A third-party administrator (“TPA”) is hired to pay the claims for the health plan, while dental and vision plan claims are administered and paid in-house. As a part of that program, the District:
  - Implemented a Wellness Plan in 2013-2014 that provides financial incentives to plan participants to complete certain prevention-related activities. The program has been successful in helping identify medical problems early and holding down escalating medical costs.
  - Plan year starts on September 1. Price tags (or “premiums”) must be approved annually by the Board in time for open enrollment, which occurs each August.
  - Currently contracts with Health Care Services Corporation (HCSC) dba Blue Cross/Blue Shield of Montana (BCBS) as the District’s Third Party Administrator. BCBS has been the District’s TPA since September 1, 2007.
  - Purchases excess risk insurance to protect the district from excessive losses. The District currently purchases excess risk coverage for individual claims that exceed \$250,000 per year and aggregate claims for the entire plan that exceed 125% of expected claims. Excess risk coverage is bid and approved by the Board annually.
  - Currently offers three plan structures to meet our employees’ diverse health insurance needs: a \$2,000 deductible traditional plan, as well as \$5,000 and \$8,050 High-Deductible Health Plan (HDHP) options. The \$5,000 and \$8,050 HDHP options are HSA-qualified. The \$2,000 deductible plan option is eligible for a Medical Flexible Account.
  - Provides plan financial statements to the Board as a part of the monthly Financial Reports agenda item.
2. Over the last 10 years, price tag increases have increased by an average of 8.6%.
3. On July 14, 2025, the Board reviewed the District’s Self-Insurance Plan. At that time, it was noted that District costs have been escalating at a higher rate than our premiums since 2020. As a result, our Self-Insurance Plan reserves are currently below our actuaries’ recommendations.
4. In 2023, the Montana Legislature passed [HB332](#) which provides for the creation of a new statewide school health insurance trust.
5. Bridged Care Health Alliance (“Bridged”) is the newly established health and wellness benefits trust from HB332 and the formal name of the new trust developed by the Montana Schools Insurance Alliance (MTSIA). Bridged empowers Montana public school systems of all sizes with higher-quality, lower-cost health, wellness, and pharmaceutical benefits responsive to the unique needs of employees and beneficiaries of Montana’s public education systems.

6. Bridged has selected Allegiance and Capital RX and its Third Party Administrator and Pharmacy Benefit Manager, respectively.
7. On October 9th, Bridged staff presented their proposal to the District Insurance Committee. The program has two “tiers”: a level-funded tier intended for smaller Montana school districts and a “Skyline Tier” where schools are responsible for paying their own claims, can bring their benefit design and plans, maintain local control, and yet take advantage of the substantial savings in administrative and claim costs afforded by Bridged Health Alliance’s size and scale.
8. Bridged and Allegiance are in the process of negotiating contracts with Montana’s hospitals. Those contracts are intended to be based on a percent-of-Medicare model rather than a traditional network discount model. If successful, Administration and the District Insurance Committee believe this model would result in more moderate and predictable claims cost increases for our plan.
9. HB332 requires that districts joining the trust must participate for at least 5 consecutive school fiscal years before becoming eligible to withdraw from it.
10. In order for them to meet the requirements of HB332 and qualify the trust, Bridged has established a December 19, 2025 deadline for districts to respond to their proposal.
11. Administration also solicited proposals from other fully-insured and level-funded health plan providers. The District Insurance Committee reviewed those results this fall and determined they do not appear to provide benefit over the District’s current arrangements.

### **Fiscal Impact:**

Most of the fiscal impacts of having a self-funded insurance plan will remain unchanged if the District joins Bridged:

- Employer and employee contributions to the District health plan are determined by our collective bargaining agreements and District policy. Those contribution amounts will not change as a result of joining Bridged.
- The District will retain responsibility for its own plan reserves and for setting plan price tags each year.
- Excess risk insurance will be included as a part of the Bridged package, so selecting an excess risk provider will no longer be a separate decision point.

One significant change is that, as required by HB332, Bridged will be authorized to bill participating school districts for all liabilities of the Trust if the trust underperforms. In that event, an unplanned charge (aka, an “assessment”) could be charged to the District essentially without warning. That assessment would need to be paid immediately from plan reserves, the District General Fund, or any other legally-available funding source.

### **Superintendent’s Recommendation:**

Administration and the District Insurance Committee believe joining Bridged will reduce overall risk to the District’s Self-Insurance plan and moderate future claims cost increases. Therefore, it is recommended that the Board of Trustees authorize Administration to indicate the District’s intention to join Bridged Health Care Alliance effective September 1, 2026, contingent on receipt of ALL of the following:

1. Written confirmation from Allegiance that Bozeman area contracts for the Bridged trust are in place and that the contract caps provider reimbursements and annual increases at a reasonable and mutually agreed upon Multiple of Medicare ceiling for the duration of the contract.
2. Receipt of a contract, interlocal agreement, and/or other necessary documentation from Bridged that accurately describes the self-funded relationship, consistent with the representations made to the District Insurance Committee and Administrative team. As these documents are being formulated, the Superintendent recommends that Administration be authorized to reject the proposed contracts and/or request changes to them in the best interest of the District and its employees.

3. Documentation showing that Bridged has successfully met all Trust formation requirements specified in HB332, qualified the Trust with the State Auditor's Office, and been approved for the \$40 million transfer from the Montana State General Fund.

It is recommended this contingent approval expire on March 31, 2026 - if all three contingencies listed above are not met by that date, the conditional approval will expire. In that event, additional Board action will be required to proceed with joining the Trust.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	December 8, 2025
<b>Category:</b>	Discussion Item
<b>Agenda Item #:</b>	5.2
<b>Originated By:</b>	Board Leadership
<b>Others Involved:</b>	Casey Bertram, Superintendent

**Topic:**

Superintendent Evaluation Formative Assessment Discussion #2

**Background:**

- The Superintendent contract states the following regarding evaluation, “The District shall meet with the Superintendent to discuss and agree upon an evaluation procedure as outlined in District Policy. The Superintendent Evaluation is described in revised policy #6110, at least annually, and in accordance with the Superintendent’s contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.
- The Superintendent wishes to waive his right to privacy for the formative and summative evaluation discussions with the Board of Trustees and is not requesting a closed session. The Superintendent has stated that he believes his position as a community leader puts the public’s right to know ahead of his right to privacy.
- The Board of Trustees previously approved and discussed the Superintendent evaluation tool and process on June 13, 2022. The document has been updated for the 2025-2026 evaluation cycle [HERE](#).
- An [At-A-Glance Document](#) was created for Trustees as a helpful tool to capture notes tied to the evaluation standards for the Superintendent.
- The Board of Trustees previously discussed (Formative Assessment Discussion #1) on September 22, 2025.
- As per the established timeline, the Superintendent has completed the self-assessment and goal-setting pieces of the process, completed progress updates on goals ([HERE](#)), and has also documented evidence in the evaluation rubric [HERE](#).
- Trustee feedback regarding the self-assessment and presentation of goals will be captured by the District Clerk in the evaluation document.



**Meeting Date:** December 8, 2025  
**Category:** Reports  
**Agenda Item #:** 7.1  
**Originated By:** Casey Bertram, Superintendent  
**Others Involved:** Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



**Meeting Date:** December 8, 2025  

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**Category:** Reports  

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**Agenda Item #:** 7.2  

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**Originated By:** Trustees  

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**Others Involved:**  

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman Public Schools

## MISSION

“Bozeman Public Schools exists to ensure high-level learning for all students.”

## VISION

“Bozeman Public Schools will empower all students to reach their full potential for achievement and thrive in their community. We will promote inclusive community involvement; support a passionate education team; and nurture a dynamic learning environment.”

## CORE VALUES

- **High Student Achievement:** We commit to ensure all students learn at their highest potential.
- **Committed, Quality Staff:** We strive to attract, retain, and support well-qualified, dedicated, and passionate staff members.
- **Inclusive Culture:** We foster respect, diversity, and adaptability, where all stakeholders feel safe, empowered, supported, and valued.
- **Collaborative Engagement:** We believe quality staff, family engagement, and community support are essential contributors to student well-being and achievement.
- **Integrity and Transparency:** We operate with honesty, use research-based decision-making, and provide open communication.
- **Fiscal Responsibility:** We are responsible in the management and expenditure of all District resources.

## MEASURABLE GOALS

### Goal Area 1 - Academic Performance

- **Grade Level Reading Goal:** By 2029, 90% of all BSD7 3rd grade students will demonstrate grade-level reading skills by achieving a proficient score on the Acadience reading assessment at the end of the school year.
- **Graduation Goal:** By 2029, 95% of BSD7 students in each graduation cohort will earn a high school diploma in four years or fewer.

### Goal Area 2 - Operations and Capacity Building

- **Professional Learning Communities (PLCs) Goal:** By spring of 2028, all BSD7 schools PK-12 will have fully implemented PLCs in place that will support the closing of the achievement gap, thus qualifying BSD7 as a Solution Tree Model PLC District.
- **Non-Instructional Operations Goal Placeholder:** By 2025, the District will establish measurable goals for the non-instructional operations of the District.

### Goal Area 3 - Community Engagement and Partnerships

- **Early Literacy Goal:** 85% of all children entering kindergarten will have requisite literacy skills as measured by Acadience.

### Goal Area 4 - Student and Staff Well-being

- **Staff Well-Being Goal Placeholder:** By 2025, the District will establish a system that will measure and respond to the culture and climate of district employees which includes staff morale, job satisfaction, and well-being.
- **Student Well-Being Goal Placeholder:** By 2025, the District will establish a system that measures and responds to the barriers that limit student engagement.



## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



<b>BOARD OF TRUSTEES</b>	<b>TERM</b>
Kevin Black -- Chair .....	2026
Lauren Dee .....	2028
Lei-Anna Bertelsen.....	2027
Gary Lusin .....	2027
Melissa Moran .....	2027
Greg Neil .....	2026
Sandra Wilson.....	2027
Sarah Wilson.....	2028

<b>EXECUTIVE CABINET</b>	<b>POSITION</b>
Casey Bertram .....	Superintendent
Chad Berg .....	Director of Special Education and Student Health
Lacy Clark .....	Director of Business Services
Marilyn King .....	Deputy Superintendent
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent
Mike Waterman .....	Executive Director Business and Operations

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Equity Advisory Committee

#### Trustees

Lei-Anna Bertelsen

### Long-Range Strategic Planning (LRSP)

#### Trustees

Full Board

### Long-Range Facilities Planning (LRFP)

#### Trustees

Kevin Black

Greg Neil

### Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

#### Trustees

Sandy Wilson

Sarah Wilson

Lei-Anna Bertelsen - Alternate

### District Safety

#### Trustees

Melissa Moran

### Student Well-Being Committee

#### Trustees

Lauren Dee

## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

### Budget Committee

#### Trustees

Full Board

### Certified (BEA) Negotiations

#### Trustees

Melissa Moran

Greg Neil

Sarah Wilson

Lauren Dee - Alternate

### Classified (CBEA) Negotiations

#### Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

**Bozeman Schools Foundation (BSF)**

**Trustees**

Gary Lusin - Voting Member  
Kevin Black - Board Leadership

**MTSBA Municipal Director and Delegates**

**Trustees**

Lei-Anna Bertelsen - Director  
Gary Lusin - Delegate  
Melissa Moran - Delegate  
Kevin Black - Alternate

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*SCHOOL LIAISONS*

**Bozeman High School**  
**Bridger Charter Academy**  
**Gallatin High School**  
**Chief Joseph Middle School**  
**Sacajawea Middle School**  
**Emily Dickinson Elementary School**  
**Hawthorne Elementary School**  
**Hyalite Elementary School**  
**Irving Elementary School**  
**Longfellow Elementary School**  
**Meadowlark Elementary School**  
**Morning Star Elementary School**  
**Whittier Elementary School**

Greg Neil  
Sandy Wilson  
Sandy Wilson  
Lei-Anna Bertelsen  
Melissa Moran  
Gary Lusin  
Gary Lusin  
Lauren Dee  
Greg Neil  
Melissa Moran  
Sarah Wilson  
Lei-Anna Bertelsen  
Sarah Wilson



## Bozeman Public Schools Future Board Meetings 5:45 PM - Willson Library #217A

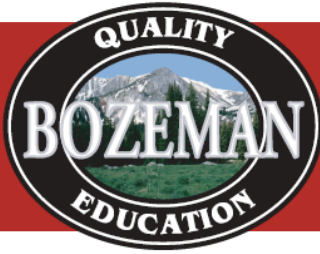
December 8, 2025	Monday	Regular Board Meeting
January 12, 2026	Monday	Regular Board Meeting
*January 26, 2026	Monday	Special Board Meeting
February 9, 2026	Monday	Regular Board Meeting
*February 23, 2026	Monday	Special Board Meeting
March 9, 2026	Monday	Regular Board Meeting
*March 30, 2026	Monday	Special Board Meeting
April 13, 2026	Monday	Regular Board Meeting
*April 27, 2026	Monday	Special Board Meeting
May 18, 2026	Monday	Regular Board Meeting
June 8, 2026	Monday	Regular Board Meeting
*June 22, 2026	Monday	Special Board Meeting

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



## **Bozeman Public Schools Upcoming Board Presentations 2025-2026**

January 20, 2026	Whittier	12:00 PM - 1:30 PM
February 4, 2026	Irving	9:00 AM - 10:30 AM
February 18, 2026	Longfellow	9:00 AM - 10:30 AM
March 3, 2026	Emily Dickinson	9:00 AM - 10:30 AM
March 11, 2026	Morning Star	9:00 AM - 10:30 AM
March 24, 2026	Hyalite	12:00 PM - 1:30 PM
April 7, 2026	Bridger Charter Academy	9:00 AM - 10:30 AM
April 21, 2026	Meadowlark	12:00 PM - 1:30 PM
May 5, 2026	CJMS	9:00 AM - 10:30 AM



# Bozeman Public Schools Calendar 2025-2026

## PIR Dates & Conferences - No School

August 27-29	K-12 PIR Day
September 29	K-12 PIR Day
October 16-17	K-12 PIR Day
November 6-7	K-5 P/T Conferences
November 14	9-12 PIR Day
January 19	K-12 PIR Day
January 26	9-12 PIR Day
April 9	6-8 PIR Day
April 10	6-12 PIR Day
May 22	K-12 PIR Day
June 12	K-12 PIR Day

## Holidays & School Closures- No School

September 1	Labor Day
November 26-28	Thanksgiving
December 22-January 2	Winter Break
January 19	Martin Luther King Jr.
February 16	President's Day
March 16-20	Spring Break
May 25	Memorial Day

## Important Dates

September 2	School Begins 1-12
September 4	Kindergarten begins
January 21-23	HS Final Exams
June 6	HS Graduation!
June 11	Last Day of School, students released at 12:45 p.m.

## Grading Periods

K-5:	January 23 June 11
6-8:	Semester 1 - January 23 Quarter 1 - October 31 Quarter 2 - January 23 Quarter 3 - April 3 Semester 2 - June 11
9-12:	Period 1 - October 10 Period 2 - November 21 1st Semester - January 23  Period 1 - March 6 Period 2 - April 24 2nd Semester - June 11 HS Credit Recovery Required Days - June 15-June 25

### JULY • 2025

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### JANUARY • 2026

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### AUGUST • 2025

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### FEBRUARY • 2026

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### SEPTEMBER • 2025

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### MARCH • 2026

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29	30	31				

### OCTOBER • 2025

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### APRIL • 2026

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### NOVEMBER • 2025

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### MAY • 2026

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### DECEMBER • 2025

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### JUNE • 2026

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21	22	23	24	25	26	27
28	29	30				

Revised: 11/30/2024

Please note that our individual schools might have additional important dates related to other school functions. Please check with your local school for these dates and events.