

2025-2026
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under "Announcements" at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
December 10, 2025

Meeting Location:
2601 Rosamond Blvd., Rosamond, CA 93560
Closed Session 6:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Mario Gutierrez, President
Robert Vincelette, Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Aliyah Finch, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, December 10, 2025

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: _____
TIME

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____

Hepburn, Rendon, Wright, Finch

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

___ Mario Gutierrez, President ___ Robert Vincelette, Vice President ___ Sunni Hepburn, Clerk

___ Adrienne Rendon, Member ___ Justin Wright, Member ___ Aliyah Finch, Student Board Member

C. Approve the agenda

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

VI. General

A. Presentation Regarding the Proposed Trustee Area Plans – Pafford

PRESENTATION

B. Initial Public Hearing Pursuant to Elections Code Section 10010(a)(2) to Receive Public Input Regarding the Content of Draft Trustee Area Maps and Proposed Sequence of Elections (Attachment: Public Hearing Notice) – Gaines

INFORMATIONAL

Recess Business Meeting/Open Public Hearing: Time: _____

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

Public Hearing Comments:

Close Public Hearing/Reconvene into Regular Session: Time: _____

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

VI. General (Continued)

C. Board Discussion Regarding the Content of Draft Trustee Area Maps and Sequence of Elections and Possible Direction to Demographer – *Gaines* DISCUSSION

VII. Reports and Communications

INFORMATIONAL

- A. Antelope Valley Press Christmas Design Contest Winners Recognition: *Barbara Gaines*
- B. RTA report: CSEA report:
- C. Student Board Member: *Aliyah Finch*
- D. CBO Report: *Robert Irving*
- E. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- F. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- G. Associate Superintendent, Human Resources: *Leanne Hargus*
- H. Superintendent Report: *Barbara Gaines* November Attendance Recognition
- I. Board Member Communications:
- J. Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VIII. Consent items A-M

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Approve Minutes October 1, 2025; October 8, 2025; October 21, 2025
- B. Ratify November EOM \$3,133,171.10, December MIDA \$610,447.32
- C. Approve Purchase Orders 260538-260567, Purchase Vouchers 260613-260674
- D. Approve Recycle International Bid Acceptance All Sites Obsolete Computer Equipment
- E. Approve RHECC Theatre DNA Proposal for Services & Equipment Project – \$14,700
- F. Approve Point Loma Nazarene University Internship Agreement Pupil Personnel-Administrative Services
- G. Approve Freeze Flash Contract Photobooth Rental for RHECC Prom April 18, 2026
- H. Approve Austin Entertainment DJ Services for RHECC Prom April 18, 2026
- I. Approve RHECC AVID Night at Magic Mountain March 13-14, 2026 – \$5,100
- J. Approve TMS AVID Night at Magic Mountain March 13-14, 2026 – \$5,000
- K. Approve Donation of Non-perishable Food & Clothing Items for Parent & Community Center – *Catholic Charities/Beatriz Trevino*
- L. Approve Donation of Non-perishable Food & Clothing Items Parent & Community Center – *Mortenson Construction*
- M. Approve Auditory Processing Diagnostic Center Individual Service Agreement for Nonsectarian School Agency Services – \$3,100

IX. Business and Operations

- A. Request for Proposal Southern Kern Unified School District High Speed Data Infrastructure Project E-Rate Funding Year 29 (2026-2027) RFP No. 2026-01 470#260006510 – *Wexler* INFORMATIONAL
- B. Request for Proposal Southern Kern Unified School District Network Electronics E-Rate Year 29 (2026-2027) RFP No. 2026-02 470#260006512 – *Wexler* INFORMATIONAL
- C. Southern Kern Unified School District Cadet Corps CERT Command Post Communications Radios for Rosamond High Early College Campus – *Irving* INFORMATIONAL

X. Personnel Items

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Diaz, Sharon	12/11/2025	S1 \$19.81	Campus Safety Officer	TMS	Hire
Klein, Tiffany	12/11/2025	S1 \$19.81	Campus Safety Officer	RES	Hire
Cruz, Daniel	12/11/2025	S1 \$19.81	Campus Safety Officer	TMS	Hire
Cooper, Alison	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Jackson, DeLayla	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Nemeth, Kaylei	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	TMS	Promotion
Salazar, Aracely	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Shutz, Idalys	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Barrios Ramirez, Kevin	12/11/2025	S4 \$24.50	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Anderson, Tina	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Garrett, Roberta	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Turner, Marissa	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Cotrufo, Kristy	12/11/2025	S11 \$36.69	ASES Coordinator/Expanded Learning Coordinator	TMS	Promotion
Verrett, Chiharu	12/11/2025	S1 \$25.94	ASES Coordinator/Expanded Learning Coordinator	RES	Promotion
Barboa, Russell	12/03/2025	---	Custodian	WES	Resign

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Williams, Diamond	12/11/2025	2% \$1,155.54	JV Assistant Coach – Girls Basketball	RHECC	Resign

X. Personnel Items (Continued)

CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS		
EMPLOYEE	DATE	STATUS
Barboa, Russell	12/11/2025	Hire
Austin, Norma	12/11/2025	Hire
Bryant, Stephen	12/11/2025	Hire
Arana, Aaron	12/11/2025	Hire
Orr, Arnez	12/10/2025	Resign

CERTIFICATED/ADMINISTRATIVE STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS					
EMPLOYEE	DATE	SALARY	POSITION	SITE	STATUS
Calzada, Robyn	8/13/2025	\$5,000	Expulsion Administrator	DO	Hire
Thomson, Pauline	11/24/2025	\$631.01	ELOP Thanksgiving Intersession Teacher- TK Kindergarten	RES	Hire
Thomson, Pauline	01/05/26	\$631.01	ELOP Winter Intersession Teacher- TK Kindergarten	RES	Hire
Liwag-Vigil, Sandra	11/24/2025	\$600.33	ELOP Thanksgiving Intersession Teacher- 1 st Grade	RES	Hire
Liwag-Vigil, Sandra	01/05/2026	\$600.33	ELOP Winter Intersession Teacher- 1 st Grade	RES	Hire
Alberto, Aida	11/24/2025	\$584.98	ELOP Thanksgiving Intersession Teacher- 1 st Grade	RES	Hire
Ortiz, Aida	11/24/2025	\$615.67	ELOP Thanksgiving Intersession Teacher- 2 nd /3 rd Grade	RES	Hire
Ortiz, Aida	01/05/2026	\$615.67	ELOP Winter Intersession Teacher- 2 nd /3 rd Grade	RES	Hire
Kurfess, Jennifer	11/24/2025	\$504.07	ELOP Thanksgiving Intersession Teacher- 6 th -8 th Grade	RES	Hire
Manzano, Tanya	11/24/2025	\$584.98	ELOP Thanksgiving Intersession Teacher- 4 th /5 th Grade	RES	Hire
Manzano, Tanya	01/05/2026	\$584.98	ELOP Winter Intersession Teacher- 4 th /5 th Grade	RES	Hire
Cornejo-Escobar, Shelesa	11/24/2025	\$431.52	ELOP Thanksgiving Intersession Teacher- 6 th -8 th Grade	RES	Hire
Saucedo, Ruth	12/1/2025	---	SST Coordinator	WES	Resign
Lethgo, Tracy	12/4/2025	----	Afterschool Academy Teacher-5 th Grade	WES	Resign

CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS		
EMPLOYEE	DATE	STATUS
Orr, Arnez	12/11/2025	Hire
Reyes, John	12/11/2025	Hire

X. Personnel Items (Continued)

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Tabitha Gonzalez	Daniel Kiefer	Justina Canales	Amber Conway
Rhiannon Koenig	Desiree Camacho	Dominic Stefanoni	Traci Croft
Julian Salazar	Deborah Stober	Elisa Segura	Daisy Monteon
Stephen T. King	Stacy Potter		

XI. Adjournment

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	Hepburn, Rendon, Wright, Finch

NOTICE OF PUBLIC HEARINGS

The Southern Kern Unified School District will hold a public hearing pursuant to Elections Code section 10010(a)(2) to receive public input regarding the content of draft trustee area maps and the associated proposed sequence of elections.

The public hearing will take place as part of noticed public meetings of the Board of Trustees.

Hearing Date and Time: December 10, 2025, at 7:00 p.m.

Location: District Office Conference Room, 2601 Rosamond Blvd., Rosamond, CA 93560

All interested persons are invited to attend and will be given an opportunity to be heard. **Optional:** If you are unable to attend but wish to submit public comment to be read during the hearing, please send it by email to almacordova@skusd.k12.ca.us prior to noon, on the day before the hearing.

For additional information, contact Southern Kern Unified School District, tel. (661) 256-5000 ext. 1113, or consult the District's website: <https://www.skusd.k12.ca.us/about-us/resolution-to-institute-by-trustee-area-elections>. **Optional:** Translation will be provided with a prior request by noon on the day before the hearing.

SOUTHERN KERN UNIFIED SCHOOL DISTRICT



Secretary to the Board of Trustees

Date: December 3, 2025

AVISO DE AUDIENCIAS PÚBLICAS

El Distrito Escolar de Southern Kern celebrará una audiencia pública de conformidad con la sección 10010 (a)(2) del Código Electoral para recibir comentarios del público con respecto al contenido de los mapas preliminares de las áreas de representación y la secuencia propuesta de elecciones.

La audiencia pública se llevará a cabo como parte de reuniones públicas debidamente notificadas de la Mesa Directiva.

Fecha y hora de la audiencia: 10 de diciembre de 2025 a las 7:00 p.m.

Ubicación: Sala de conferencias de la oficina del distrito, 2601 Rosamond Blvd., Rosamond, CA 93560

Todas las personas interesadas están invitadas a asistir y se les dará la oportunidad de ser escuchados. **Opcional:** Si no puede asistir, pero desea enviar un comentario público para que se lea durante la audiencia, envíelo por correo electrónico a almacordova@skusd.k12.ca.us antes del mediodía el día antes de la reunión.

Para información adicional, comuníquese con Southern Kern Unified School District, tel. (661) 256-5000 ext. 1113, o consulte el sitio web del Distrito: <https://www.skusd.k12.ca.us/about-us/resolution-to-institute-by-trustee-area-elections>. **Opcional:** La traducción estará disponible con una solicitud previa antes del mediodía el día antes de la audiencia.

I. The meeting was called to order by Board President Mario Gutierrez at 6:05 p.m.

1. Comments from the public pertaining to closed session items: None

#085→II. Motion by Vincelette, seconded by Gutierrez to go into closed session at 6:05 p.m., 3 years, 2 absent (Rendon, Wright).

- A. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (one case):** Mark Pafford
- B. Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- C. Discussion of Student Matters:** Education Code sections 35146 and 48918(c)
- D. Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

#086→III. Motion by Hepburn, seconded by Vincelette to reconvene into open session at 7:10 p.m., 4 years, 1 absent (Wright), student member absent.

IV. Action determined in closed session: None

V. Procedural Issues: A recording of this meeting was made and shall be kept for 30 days as a public record.

A. Pledge of Allegiance led by: Edward Shevlin

B. Roll Call - Members Present: Gutierrez, Vincelette, Hepburn, Rendon (arrived at 6:12 p.m.), 1 absent (Wright), Student Board Member Finch Absent

#087→C. Motion by Hepburn, seconded by Rendon to approve the agenda, 4 years, 1 absent (Wright), student member absent.

VI. Reports and Communications

- A.** Cadet Corps Award Presentation: Captain Charles Wallis and Major Cahill presented awards to MSG Johnny Padilla Morden, CPT Beth Padilla Morden, and SGT Matthew Keys.
- B.** TransFinder/StopFinder Presentation: Dezera Castro answered questions about the new student tracking system.
- C.** RTA report: Edward Shevlin stated everything is going well. Teachers are getting ready for report cards. There is open communication with the District so everything is well. CSEA report: Gary Jones shared there are three (3) MOU's that were worked on and need to be ratified. He also stated the Sunshine Proposal is on tonight's agenda. Tomorrow is national custodian day. He thanked all custodians for cleaning, sanitizing, and doing difficult work.
- D.** Student Board Member: Aliyah Finch - *Absent*
- E.** CBO Report: Robert Irving thanked HPLE, Flewelling & Moody, and Medallion for their generous donations to RHECC athletics department. It has been a busy week with CSEA. MOU's are coming soon. Construction continues, on October 14th there will be bidding for the locker room project.
- F.** Assistant Superintendent, Instruction and Curriculum: Dr. Larry Mendez welcomed everyone present and those watching from home. Congratulations to the Cadet Corps recipients. Dr. Wetzel continued to work with the elementary on high priority standards and assessments and also worked with the 6th grade team. Solution Tree was present at multiple sites. Academies continue at all sites.

VI. Reports and Communications (Continued)

- G. Assistant Superintendent, Special Education, Pupil Personnel: Sheryl Taylor congratulated the Cadet Corps recipients. Thank you to all of the custodians for making our lives easier. The Special Education department received a grant. October is bully prevention month.
- H. Associate Superintendent, Human Resources: Leanne Hargus congratulated the Cadet Corps recipients. Shout out to the ladies in HR for working on staff ID's, volunteer ID's, and for getting things done. We have a lot of certificated substitutes that most days fill the teacher vacancies. HR is really busy with a lot of paperwork. Mrs. Hargus welcomes all feedback for her department.
- I. Superintendent Report: Barbara Gaines welcomed everyone present and those watching from home. Last week, Dr. Mendiburu visited for 1.5 hours. He visited TMS and RHECC. He was very impressed with all of the CTE pathways and mentioned he would send someone to videotape the new cafeteria. Cabinet members visited TMS last week and they enjoyed stopping at Mr. Ferranidini's classroom. Congratulations to Mr. Keys! It is an honor and we appreciate it. Congratulations to all custodians. They are sometimes undervalued. The new CTE Coordinator, Mr. Tinich, and Greg Norman will meet tomorrow to apply for state funding. *September Attendance Recognition: best attendance elementary went to Westpark Elementary School, best attendance secondary went to Tropico Middle School and there was no most improved attendance because everyone declined.*
- J. Board Member Communications: Robert Vincelette thanked Major Cahill for coming down to present the Cadet Corps awards. He is hearing positive things about the cell phone policy. RHECC needs an audio-visual club. Powderpuff is on Wednesday, October 15th, it is a safe flag football game. Sunni Hepburn also reminded parents of the Powderpuff game on October 15th and the Homecoming dance on the 18th. Congratulations to Mr. Keys for a job well done. WES will have a movie night on October 10th. All custodians are appreciated! Adrienne Rendon congratulated Mr. Keys and thanked him for all he does. She thanked Dezera Castro for her feedback and asked to keep the Board updated on the student transportation tracking system. She thanked Mrs. Hargus for recognizing her team. She thanked all custodians for everything they do. Thank you, businesses, for the pumpkin donations. Mario Gutierrez mentioned Cadet Corps is amazing! The Cadet Corps always bring back awards from their competitions. He thanked all custodians and stated he appreciates all they do.
- K. Sub-Committee Communications/Updates: None

Comments from the Public: Kimberly Ibarra-Norton wants the Board to be aware of the TMS and RHECC Special Education classes and programs that were cut during Covid and asked to bring those back. Edward Shevlin brought to the Board's attention fees and costs to the community that don't sound reasonable, such as the difference in picture prices from elementary versus high school, and the cost of fees to attend games.

#088→VII. Motion by Vincelette, seconded by Hepburn to approve consent items A-M, 4 yeas, 1 absent (Wright), student member absent.

- A. Approved Minutes September 17, 2025; September 22, 2025
- B. Ratified September EOM \$3,103,046.53
- C. Approved Purchase Orders 260374-260402, Purchase Vouchers 260361-260446
- D. Approved Donation of \$2,500 for RHECC Athletics Equipment & Spirit wear – *HPLE/Jaime Ortiz*
- E. Approved Donation of \$2,500 for RHECC Athletics Equipment & Spirit wear – *Medallion Contracting*
- F. Approved Donation of \$2,500 for RHECC Athletics Equipment & Spirit wear – *Flewelling & Moody, Inc.*
- G. Approved Donation of Pumpkins Valued at \$50 for WES TK Pumpkin Patch – *Trader Joe's*
- H. Approved Donation of Pumpkins Valued at \$100 for WES TK Pumpkin Patch – *Albertsons Tehachapi*

VII. Consent Items A-M (Continued)

- I. Approved RHECC Homecoming Dance Freeze Flash Photobooth Rental 10/18/2025 – \$500
- J. Approved RHECC Homecoming Dance Austin Entertainment Services DJ 10/18/2025 – \$450
- K. Approved PQBids Contract for Web-Based Support for Pre-Qualification Bidders – \$62,100
- L. Approved Earth Systems Proposal #PAL-25-9-001 for Proposed CTE Building at RHECC – \$26,850
- M. Approved 3K Building Services, Inc. RHECC Proposal 2025-03-125115 – \$109,137

VIII. General

#089→A. Motion by Hepburn, seconded by Vincelette to approve Graduation and Promotion Dates, 4 years, 1 absent (Wright), student member absent.

REHS/ALIS – June 3, 2026

RHECC – June 4, 2026

TMS – June 5, 2026

IX. Curriculum and Instruction

#090→A. Motion by Hepburn, seconded by Vincelette to accept the Quarterly Report (July, August, September 2025) on the Williams Uniform Complaints under Education Code § 35186, 4 years, 1 absent (Wright), student member absent.

This information is to be reported publicly to the Board of Trustees. Claims may be filed for reasons such as: insufficient instructional materials, teacher vacancies, and including facility conditions. Filing information is posted in the classrooms.

X. Business and Operations

#091→A. Motion by Hepburn, seconded by Vincelette to approve Change in Contract with Medallion Contracting, Inc. for Tropico Middle School Landscape, Drainage, and Parking Lot Upgrade (SKUSD-TMS-LDPU) Total Cost of \$19,832.32, 4 years, 1 absent (Wright), student member absent.

#092→B. Motion by Vincelette, seconded by Hepburn to approve A-Z Bus Sales Charging Infrastructure Proposal, Total Cost of \$377,430, 4 years, 1 absent (Wright), student member absent.

C. Hearing and public comment of the California School Employees Association’s (CSEA) proposal to Reopen Negotiations to the collective bargaining agreement. Reopeners, Sunshine Proposal for 2025-2026 school year.

Initial proposal of the CSEA to the Southern Kern Unified School District public school employer for the 2025-2026 Collective Bargaining Negotiations.

#093→Motion by Gutierrez, seconded by Vincelette to Recess the Business Meeting and **Open** the Public Hearing at 8:31 p.m., 4 years, 1 absent (Wright), student member absent.

Public Hearing Comments: None

#094→Motion by Gutierrez, seconded by Vincelette to **Close** the Public Hearing and Reconvene into Regular Session at 8:32 p.m., 4 years, 1 absent (Wright), student member absent.

XI. Personnel Items

#095→A. Motion by Vincelette, seconded by Hepburn to approve the following listed personnel items, 4 years, 1 absent (Wright).

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Potter, Mackenzie	10/02/2025	\$1 \$18.06	Classroom Paraeducator	TMS	Hire
Mateo, Brian	9/18/2025	---	SPED Paraeducator 1:1	WES	Correction

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Nippert, Brian	10/2/2025	Hire
Peffer, Perrin	10/2/2025	Hire
Diaz, Stacey	10/2/2025	Hire

<u>CERTIFICATED/ADMINISTRATIVE STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Sheryl Taylor	8/13/2025	\$4,000	CPI Trainer	DO	Hire
Kirk, Velda	8/13/2025	\$4,000	CPI Trainer	DO	Hire
Junio, Nerissa	9/29/2025	12% \$6,933.24	Credit Recovery Teacher	TMS	Hire
Vazquez-King, Lydia	9/29/2025	12% \$6,933.24	Credit Recovery Teacher	RHECC	Hire
Trejo, Alma	9/29/2025	\$70/HR	Afterschool Academy	RHECC	Hire
Gomez, Itzel	9/29/2025	\$70/HR	Afterschool Academy	RES	Hire
Barrios, Monica	9/29/2025	12% \$6,933.24	Credit Recovery Teacher	RHECC	Hire

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Maria Zelaya	10/2/2025	Hire
Deniz, Jerome	10/2/2025	Hire
Pulos, Mercedes	10/2/2025	Hire
Bean, George	10/2/2025	Hire
Hall, Heather	10/2/2025	Hire
Saunders, Taylor	10/2/2025	Hire
Black, Celsey	10/2/2025	Hire

XI. Personnel Items (Continued)

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Lisa Rocco	Alexxis Ontiveros	Ashley Paredes	Yaselenn Quintero
Brittany Dunbar	Reina Marisol Preza	Daniela Pintea	Michael Cole
Maggie Sta Ana	Stephanie Gonzalez	Diana Tunnell	Miguel Ruiz
Karina Plascencia	Maria C. Mercado	Kayleigh Denton	Ismael Montoya
Belinda Mendez	Sabrina Madrigal	Cody Berman	Matthew Launder
Esmeralda Rangel	Nancy Vazquez	Jon Jorgensen	Angel Haro
Monica Romero	Sarah Macias	Kimberly Conklin	Matthew Givens

#096→**XII.** Motion by Vincelette, seconded by Hepburn to adjourn the meeting at 8:35 p.m., 4 yeas, 1 absent (Wright), student member absent.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Sunni Hepburn, Clerk of the Board

-
- I. The meeting was called to order by Board President Mario Gutierrez at 4:04 p.m.
#097→Motion by Wright, seconded by Vincelette to go into closed session to discuss a possible litigation.
- II. **Procedural Issues:** A recording of this meeting was made and shall be kept for 30 days as a public record.
- A. **Pledge of Allegiance** led by: Mario Gutierrez
- B. **Roll Call** – Members Present: Gutierrez, Vincelette, Hepburn, Rendon, Wright
- #098→ C. Motion by Hepburn, seconded by Vincelette to approve the agenda, unanimous.
1. **Comments from the public pertaining to closed session items:** None
- #099→III. Motion by Vincelette, seconded by Hepburn to go into closed session at 5:09 p.m. for expulsion hearings, unanimous.
- A. **Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (one case):** Mark Pafford
- B. **Expulsion Hearing for Student #06-25-26**
- C. **Expulsion Hearing for Student #09-25-26**
- D. **Expulsion Hearing for Student #07-25-26**
- E. **Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- F. **Discussion of Student Matters:** Education Code sections 35146 and 48918(c)
- G. **Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)
Discipline/Dismissal/Employment/Release/Assignment/Reassignment/Complaint
- #100→IV. Motion by Vincelette, seconded by Wright to reconvene into open session at 8:30 p.m., unanimous.
- V. **Action determined in closed session:**
- #101→A. Motion by Hepburn, seconded by Vincelette to expel Student #06-25-26 and then suspend the expulsion order with conditions, action for consideration of violation of the California Education Code section(s) 48900(c), unanimous.
- #102→B. Motion by Hepburn, seconded by Wright to expel Student #09-25-26 and then suspend the expulsion order with conditions, action for consideration of violation of the California Education Code section(s) 48900(c), unanimous.
- #103→C. Motion by Vincelette, seconded by Wright to expel Student #07-25-26 and then suspend the expulsion order with conditions, action for consideration of violation of the California Education Code section(s) 48900(c), 48900(i), 48900(k), unanimous.
- #104→VI. Motion by Hepburn, seconded by Rendon to adjourn the meeting at 8:32 p.m., unanimous.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Sunni Hepburn, Clerk of the Board

- I. The meeting was called to order by Board President Mario Gutierrez at 5:23 p.m.
- II. **Procedural Issues:** A recording of this meeting was made and shall be kept for 30 days as a public record.
- A. **Pledge of Allegiance** led by: Mario Gutierrez
- B. **Roll Call** – Members Present: Gutierrez, Vincelette, Hepburn, Rendon, Wright
- #105→C. Motion by Hepburn, seconded by Vincelette to approve the agenda, unanimous.
1. **Comments from the public pertaining to closed session items:** None

III. General

- #106→A. Motion by Wright, seconded by Vincelette to approve the Annual Hall of Fame, unanimous.
- | | |
|----------------------------|----------------------------|
| <u>Oversight Committee</u> | <u>Selection Committee</u> |
| Jimmy Johnson | Eric Landsgaard |
| Justin Armstrong | Lanny Eubanks |
| | Richard Eubanks |
| | Johnny Johnson |
| | Reggie Graves |

- #107→IV. Motion by Vincelette, seconded by Wright to go into closed session at 5:24 p.m., unanimous.
- A. **Expulsion Hearing for Student #08-25-26**
- B. **Expulsion Hearing for Student #10-25-26**
- C. **Expulsion Hearing for Student #14-25-26**
- D. **Conference with Labor Negotiator; District Negotiator:** Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
- E. **Discussion of Student Matters:** Education Code sections 35146 and 48918(c)
- F. **Public Employment: Certain Personnel Matters:** Government Code § 54957.1(a)(5)
Discipline/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

- #108→V. Motion by Vincelette, seconded by Hepburn to reconvene into open session at 9:02 p.m., unanimous.

VI. Action determined in closed session:

#109→A. Motion by Hepburn, seconded by Wright to expel Student #08-25-26 and then suspend the expulsion order with conditions, action for consideration of violation of the California Education Code section(s) 48900(a)(1), 48900(a)(2), 48900(k), and in addition, 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct, unanimous.

#110→B. Motion by Hepburn, seconded by Vincelette to expel Student #10-25-26 and then suspend the expulsion order with conditions, action for consideration of violation of the California Education Code section(s) 48900(c), unanimous.

#111→C. Motion by Wright, seconded by Vincelette to expel Student #14-25-26 from all schools and programs of the district, action for consideration of violation of the California Education Code section(s) 48900(a)(2), 48900.4, and in addition, 48915(b)(1) states: that due to the nature of the violation other means of correction are not feasible or have repeatedly failed to bring about proper conduct, unanimous.

#112→VII. Motion by Vincelette, seconded by Wright to adjourn the meeting at 9:04 p.m., unanimous.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Sunni Hepburn, Clerk of the Board

Date: 00/00/0000 - 99/99/9999

PO#: 260538 - 260567

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
260538	003666/00	GEORGE'S CLEANERS	800281931	11/17/2025	Open PO - TMS Band Uniforms	11/17/2025	12/01/2025	Y	
	1.	01-0000-0-5800.04-1110-1000-040-72-216-0000			1,000.00	P			
		TOTAL AMOUNT			1,000.00*				
260539	001422/00	AMAZON.COM	000000000	11/17/2025	Books for SDC Class	WES	11/17/2025	Y	
	1.	01-6500-0-4300.00-5770-1120-005-00-000-0000			453.36				
		TOTAL AMOUNT			453.36*				
260540	000080/00	KARLS HARDWARE	000000000	11/17/2025	Batteries for Radios		11/17/2025	Y	
	1.	01-0000-0-4300.00-0000-7200-001-00-000-0000			530.43				
		TOTAL AMOUNT			530.43*				
260541	003667/00	KSI ENGINEERING INC	770278622	11/17/2025	Ground Survey RHECC		11/17/2025	Y	
	1.	01-0000-0-5800.00-0000-8500-020-72-221-0000			3,200.00				
		TOTAL AMOUNT			3,200.00*				
260542	001422/00	AMAZON.COM	000000000	11/17/2025	Journal Comp Books 1st	WES	11/17/2025	Y	
	1.	01-3010-0-4300.00-1110-1000-030-00-000-0000			154.74				
		TOTAL AMOUNT			154.74*				
260543	001323/00	STAPLES ADVANTAGE	000000000	11/17/2025	Office Supplies - Ed Serv.		11/17/2025	Y	
	1.	01-0000-0-4300.00-0000-7200-003-00-000-0000			182.55				
		TOTAL AMOUNT			182.55*				
260544	001881/00	B&H	000000000	11/17/2025	Equipment (10) CR's	WES	11/17/2025	Y	
	1.	25-9010-0-4300.00-0000-7200-030-00-000-0000			317.49				
	2.	25-9010-0-4400.00-0000-7200-030-00-000-0000			6,424.63				
		TOTAL AMOUNT			6,742.12*				
260545	001323/00	STAPLES ADVANTAGE	000000000	11/17/2025	Printer Ink TMS Library		11/17/2025	Y	
	1.	01-0000-0-4300.00-1110-1000-040-72-121-0000			175.68				
		TOTAL AMOUNT			175.68*				

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

 TOTAL FOR 11/17/2025 12,438.88***

260546 003370/00 INTERNATIONAL AGRI-CENTER 000000000 11/20/2025 WORLD AG EXPO 2026 11/20/2025 12/01/2025 Y
 1. 01-0000-0-5800.00-1110-1000-020-72-105-0000 F 1,395.00
 TOTAL AMOUNT 1,395.00*

TOTAL FOR 11/20/2025 1,395.00***

260547 001422/00 AMAZON.COM 000000000 11/25/2025 Items for Soccer & BBall 11/25/2025 Y
 1. 01-0000-0-4300.03-1110-4200-020-72-205-0000 218.54
 TOTAL AMOUNT 218.54*

260548 001422/00 AMAZON.COM 000000000 11/25/2025 Office Supplies-Transportation 11/25/2025 Y
 1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 141.91
 TOTAL AMOUNT 141.91*

TOTAL FOR 11/25/2025 360.45***

260549 001422/00 AMAZON.COM 000000000 12/01/2025 Spelling Bee Medals & Ribbons 12/01/2025 Y
 1. 01-1100-0-4300.00-1110-1000-003-00-000-0000 54.72
 TOTAL AMOUNT 54.72*

260550 002910/00 PACWEST AIR FILTER LLC 12/01/2025 Air Filters & Installation 12/01/2025 Y
 1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 7,728.75
 2. 01-8150-0-5800.00-1110-8100-010-00-000-0000 9,470.00
 TOTAL AMOUNT 17,198.75*

260551 003021/00 SWEETWATER 12/01/2025 Items for Music Prod. CTE 12/01/2025 Y
 1. 01-3550-0-4300.00-3800-1000-020-00-000-0000 1,210.05
 2. 01-3550-0-4400.00-3800-1000-020-00-000-0000 649.48
 TOTAL AMOUNT 1,859.53*

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT.	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
260552		001422/00	AMAZON.COM	000000000	12/01/2025	Sensory Chair for Student	12/01/2025		Y
	1.	01-9010-0-4300.00-1110-1000-005-56-000-0000			81.18				
		TOTAL AMOUNT			81.18*				
260553		000057/02	FOLLETT EDUCATIONAL SERVICES	000000000	12/01/2025	Library Books - TMS	12/01/2025		Y
	1.	01-0000-0-6300.00-1110-2420-040-72-121-0000			11,667.28				
		TOTAL AMOUNT			11,667.28*				
260554		000467/00	CARROT-TOP INDUSTRIES INC.		12/01/2025	Outdoor Flags RES	12/01/2025		Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000			197.15				
		TOTAL AMOUNT			197.15*				
260555		000057/02	FOLLETT EDUCATIONAL SERVICES	000000000	12/01/2025	Classroom Novels RHECC	12/01/2025		Y
	1.	01-0000-0-6300.00-1110-2420-020-72-121-0000			3,964.32				
		TOTAL AMOUNT			3,964.32*				
260556		000057/02	FOLLETT EDUCATIONAL SERVICES	000000000	12/01/2025	Library Books RHECC	12/01/2025		Y
	1.	01-0000-0-6300.00-1110-2420-020-72-121-0000			6,712.04				
		TOTAL AMOUNT			6,712.04*				
260557		001422/00	AMAZON.COM	000000000	12/01/2025	Items for PBIS Store TMS	12/01/2025		Y
	1.	01-0000-0-4300.00-1110-1000-040-72-201-0000			642.43				
		TOTAL AMOUNT			642.43*				
260558		001323/00	STAPLES ADVANTAGE	000000000	12/01/2025	Printer Ink M&O	12/01/2025		Y
	1.	01-8150-0-4300.00-1110-8100-010-00-000-0000			175.68				
		TOTAL AMOUNT			175.68*				

TOTAL FOR 12/01/2025 42,553.08***

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	.SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
260559	001714/00	STARFALL EDUCATION			12/02/2025	Membership RES & WES	12/02/2025		Y
	1.	01-0000-0-5800.00-1110-1000-004-72-116-0000			710.00				
		TOTAL AMOUNT			710.00*				
260560	001713/00	PEARSON CLINICAL ASSESMENT		410850527	12/02/2025	Online Scoring for SpEd	12/02/2025		Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000			725.00				
		TOTAL AMOUNT			725.00*				
260561	001713/00	PEARSON CLINICAL ASSESMENT		410850527	12/02/2025	Testing Protocols for Psychs	12/02/2025		Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000			1,327.40				
		TOTAL AMOUNT			1,327.40*				
260562	001323/00	STAPLES ADVANTAGE		000000000	12/02/2025	Teacher Printer Ink RES	12/02/2025		Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000			176.14				
		TOTAL AMOUNT			176.14*				
260563	001422/00	AMAZON.COM		000000000	12/02/2025	Wipes & Gloves SpEd	12/02/2025		Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000			341.11				
		TOTAL AMOUNT			341.11*				
260564	003364/00	FERGUSON ENTERPRISES LLC		541473338	12/02/2025	Open PO - HVAC Supplies	12/02/2025		Y
	1.	01-8150-0-4300.00-1110-8100-010-00-000-0000			2,000.00				
		TOTAL AMOUNT			2,000.00*				
260565	001422/00	AMAZON.COM		000000000	12/02/2025	Listening Center (Torres) TK	12/02/2025		Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000			262.34				
		TOTAL AMOUNT			262.34*				

TOTAL FOR 12/02/2025 5,541.99***

Date: 00/00/0000 - 99/99/9999
 PO#: 260538 - 260567

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
260566	003533/00	TURF TANK		824931662	12/03/2025	Part & Paint for Turf Tank	12/03/2025		Y
	1.	01-8150-0-4300.00-1110-8100-010-00-0000			2,427.33				
		TOTAL AMOUNT			2,427.33*				
		TOTAL FOR 12/03/2025			2,427.33***				
260567	000595/00	CALIFORNIA FENCING INC.			12/04/2025	Temp Fence TMS	12/04/2025		Y
	1.	01-8150-0-5800.00-1110-8100-010-00-0000			1,000.00				
		TOTAL AMOUNT			1,000.00*				
		TOTAL FOR 12/04/2025			1,000.00***				

GRAND TOTAL

65,716.73*****

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	PV amount	Entered UT	UT-Obj	Paid	UT-Rate	Batch	Description
260629	002763/00	APRIL AMAYA		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Mileage - November
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000			49.49	N					N
		Mileage - November									
260630	003576/00	ARIEL DE LOS SANTOS	000000000	11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Travel - Bridges Lan & Lit
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			154.34	N					N
		Travel - Bridges Lan & Lit									
260631	003414/00	BARBARA HOLLIS		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	25-26 Shoe Reimb
		1. 01-0000-0-4300.00-1110-3600-070-72-209-0000			125.00	N					N
		25-26 Shoe Reimb									
260632	002434/00	CAMIE DAVIES		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Reimb - Supplies
		1. 01-1100-0-4300.00-0000-7100-000-000-0000			76.35	N					N
		Reimb - Supplies									
260633	003321/00	COURTNEY JONES		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Travel - KCSOS Math Leader
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			171.98	N					N
		Travel - KCSOS Math Leadership									
260634	003397/00	CRISTINA HOPKINS		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Travel - NYC Comty Schools
		1. 01-6332-0-5200.00-8100-5900-003-00-000-0000			659.81	N					N
		Travel - NYC Comty Schools									
260635	003397/00	CRISTINA HOPKINS		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Travel - CMC Math Conf
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			414.25	N					N
		Travel - CMC Math Conf									
260636	003397/00	CRISTINA HOPKINS		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Mileage - Comty of Prac -
		1. 01-6332-0-5200.00-8100-5900-040-00-000-0000			109.20	N					N
		Mileage - Comty of Prac - Nov									
260637	003540/00	DON AL DE DIOS		11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		22	Travel - Bridges Lang & Li

Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO	Vendor/Addr LN	Name	Tax ID	Inv Date	Entered UT	Paid UT-Obj	Batch UT-Rate	Description
260637	(CONTINUED)							
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		11/26/2025	151.40 N	12/02/2025	22	Travel - Bridges Lang & Lit
260638	003616/00	ELAINE GATCHALIAN		11/26/2025	151.40 N	12/02/2025	22	Travel - Bridges Lang & Li
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		11/26/2025	152.52 N	12/02/2025	22	Travel - Bridges Lang & Li
260639	003615/00	FABIAN RAMIREZ		11/26/2025	152.52 N	12/02/2025	22	Travel - Bridges Lang & Li
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		11/26/2025	607.83 N	12/02/2025	22	Travel - NYC Comty Schools
260640	002955/00	FALLON MITCHELL		11/26/2025	607.83 N	12/02/2025	22	Mileage - Aug - Nov
	1.	01-6332-0-5200.00-8100-5900-003-00-000-0000		11/26/2025	533.68 N	12/02/2025	22	Travel - NYC Comty Sch Conf
260641	003585/00	FELECIA TOLLIVER		11/26/2025	533.68 N	12/02/2025	22	Mileage - Aug - Nov
	1.	01-0000-0-5200.00-0000-7200-003-00-000-0000		11/26/2025	350.00 N	12/02/2025	22	Travel - NYC Comty Sch Con
260642	002340/00	GARY JONES II		11/26/2025	350.00 N	12/02/2025	22	Travel - NYC Comty Sch Con
	1.	01-6332-0-5200.00-1110-1000-050-00-000-0000		11/26/2025	304.20 N	12/02/2025	22	Travel - Bridges Lang & Li
260643	003492/00	GERALYN REBLORA		11/26/2025	304.20 N	12/02/2025	22	Travel - Bridges Lang & Li
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		11/26/2025	25.00 N	12/02/2025	22	Reimb - 2nd Gradt FT Depos
260644	003317/00	ITZEL E GOMEZ		11/26/2025	25.00 N	12/02/2025	22	Reimb - 2nd Gradt FT Depos
	1.	01-1100-0-5800.00-1110-1000-050-00-000-0000		11/26/2025				
260645	003275/00	JEFFREY LOGAN		11/26/2025		12/02/2025	22	Reimb - 2nd Gradt FT Depos

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT	UT-Obj	UT-Rate	Batch	Description
LN	FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4			PV amount	UT					UT-Amount
260645	(CONTINUED)									
	1.	01-0000-0-5800.00-1110-1000-020-00-000-0000		45.00	N					N
		Reimb - Bus Parking Universal								
260646	003573/00	JESSICA NELSON		11/26/2025	11/26/2025		12/02/2025	22		Reimb - College Fees
	1.	01-7339-0-5800.00-1110-1000-020-00-000-0000		21.00	N					N
		Reimb - College Fees								
260647	003328/00	JESSICA RUBIN		11/26/2025	11/26/2025		12/02/2025	22		Travel - CMC Conf
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		344.40	N					N
		Travel - CMC Conf								
260648	003641/00	JOHANNE AGOOT		11/26/2025	11/26/2025		12/02/2025	22		Travel - PLC Inst 2025
	1.	01-0000-0-5200.00-1110-1000-003-72-101-0000		642.60	N					N
		Travel - PLC Inst 2025								
260649	003641/00	JOHANNE AGOOT		11/26/2025	11/26/2025		12/02/2025	22		Travel - Bridges Lang & Li
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		304.20	N					N
		Travel - Bridges Lang & Lit								
260650	003566/00	JONATHAN GARCIA BAHENA		11/26/2025	11/26/2025		12/02/2025	22		Reimb - College Fees
	1.	01-7339-0-5800.00-1110-1000-020-00-000-0000		39.00	N					N
		Reimb - College Fees								
260651	003392/00	JOVAN ALITAGTAG		11/26/2025	11/26/2025		12/02/2025	22		Travel - Bridges Lang & Li
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000		173.80	N					N
		Travel - Bridges Lang & Lit								
260652	003579/00	KRYSTA MEDINA		11/26/2025	11/26/2025		12/02/2025	22		Reimb - College Fees
	1.	01-7339-0-5800.00-1110-1000-020-00-000-0000		295.00	N					N
		Reimb - College Fees								
260653	003591/00	LAUREN AIKEN		11/26/2025	11/26/2025		12/02/2025	22		Travel - Math Leadership

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO Vendor/Addr Name Tax ID Inv Date PV amount Entered UT UT-Obj Paid UT-Rate Batch Description
 LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4

260653 (CONTINUED)

1. 01-0000-0-5200.00-1110-1000-003-72-125-0000 149.16 N
 Travel - Math Leadership

260654 003124/00 MARILOU BASILIO 11/26/2025 11/26/2025 12/02/2025 22 Travel - Math Leadership
 1. 01-0000-0-5200.00-1110-1000-003-72-125-0000 45.00 N
 Travel - Math Leadership

260655 003124/00 MARILOU BASILIO 11/26/2025 11/26/2025 12/02/2025 22 Travel - CMC Conf
 1. 01-0000-0-5200.00-1110-1000-003-72-125-0000 1,112.00 N
 Travel - CMC Con

260656 002752/00 MARK NOTTERMAN 000000000 11/26/2025 11/26/2025 12/02/2025 22 Reimb - Business Cards
 1. 01-0000-0-4300.00-1110-1000-020-00-000-0000 31.58 N
 Reimb - Business Cards

260657 003387/00 MARK ANTHONY PASUBILLO 11/26/2025 11/26/2025 12/02/2025 22 Travel - Bridges Lang & Li
 1. 01-0000-0-5200.00-1110-1000-003-72-125-0000 304.00 N
 Travel - Bridges Lang & Lit

260658 003201/00 MEGAN RODRIGUEZ 11/26/2025 11/26/2025 12/02/2025 22 Travel - IFS Training
 1. 01-9010-0-5200.00-5001-3120-005-56-000-0000 210.00 N
 Travel - IFS Training

260659 002385/00 MELISSA OLMOS 000000000 11/26/2025 11/26/2025 12/02/2025 22 Reimb - Lost Check 4516307
 1. 01-0000-0-9510.02-0000-0000-000-00-000-0000 400.00 N
 Reimb - Lost Check 45163076

260660 003519/00 MICHELLE TIMBLACO 11/26/2025 11/26/2025 12/02/2025 22 Travel - Bridges Lang & Li
 1. 01-0000-0-5200.00-1110-1000-003-72-125-0000 152.66 N
 Travel - Bridges Lang & Lit

260661 003669/00 MONTIQUE RODGERS 11/26/2025 11/26/2025 12/02/2025 22 Reimb - Trust Check 2261561

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO	Vendor/Addr LN	Name	Tax ID	Inv Date	Entered UT	UT-Obj	Batch UT-Rate	Description
260661	(CONTINUED)							
		1. 01-0000-0-9510.02-0000-0000-00-000-0000			516.56	N		N
		Reimb - Lost Check 33615619						
260662	003608/00	NATALIE PEREZ		11/26/2025	11/26/2025	12/02/2025	22	25-26 Shoe Reimb
		1. 01-0000-0-4300.00-0000-8300-001-72-208-0000			125.00	N		N
		25-26 Shoe Reimb						
260663	003536/00	NERISSA JUNIO		11/26/2025	11/26/2025	12/02/2025	22	Travel - CMC Conf
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			343.00	N		N
		Travel - CMC Conf						
260664	003536/00	NERISSA JUNIO		11/26/2025	11/26/2025	12/02/2025	22	Travel - Bridges Lang & Li
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			100.52	N		N
		Travel - Bridges Lang & Li						
260665	003118/00	POUNEH SADRALODABAI		11/26/2025	11/26/2025	12/02/2025	22	Travel - Bridges Lang & Li
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			201.60	N		N
		Travel - Bridges Lang & Li						
260666	003327/00	REYLAN JAY RUBIN		11/26/2025	11/26/2025	12/02/2025	22	Travel - CMC Conf
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			140.00	N		N
		Travel - CMC Conf						
260667	003279/00	ROD BANAHAN		11/26/2025	11/26/2025	12/02/2025	22	Mileage - Comty Sch Aug-Nov
		1. 01-6332-0-5200.00-8100-5900-040-00-000-0000			403.20	N		N
		Mileage - Comty Sch Aug-Nov						
260668	002031/00	RONG YOU		11/26/2025	11/26/2025	12/02/2025	22	Travel - Math Leadership
		1. 01-0000-0-5200.00-1110-1000-003-72-125-0000			157.70	N		N
		Travel - Math Leadership						
260669	003475/00	ROSELLE AVERGONZADO		11/26/2025	11/26/2025	12/02/2025	22	Travel - Bridges Lang & Li

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 260613 - 260674

PV NO	Vendor/Addr	Name	LN	FD-RESC-Y-OB	JT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	PV amount	Entered UT	UT-Obj	Paid	Batch UT-Rate	Description	UT-Amount	
260669	(CONTINUED)														
	1.	01-0000-0-5200.00-1110-1000-003-72-125-0000					11/26/2025	108.36	N					N	
		Travel - Bridges Lang & Lit													
260670	003668/00	ROWAN ROMAR					11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		Reimb - College Fees		
	1.	01-7339-0-5800.00-1110-1000-020-00-000-0000						80.00	N					N	
		Reimb - College Fees													
260671	001593/00	RUTH K. SAUCEDO				551813589	11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		Mileage - Nov		
	1.	01-6500-0-5200.00-5770-1120-005-00-000-0000						49.42	N					N	
		Mileage - Nov													
260672	002561/00	TERI GIUMARRA					11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		Travel - IFS Conf		
	1.	01-9010-0-5200.00-5001-3120-005-56-000-0000						438.20	N					N	
		Travel - IFS Conf													
260673	003624/00	WALTER BOLTRON					11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		Mileage - 11/14-15/25		
	1.	01-0000-0-5200.00-1110-1000-020-72-125-0000						253.68	N					N	
		Mileage - 11/14-15/25													
260674	003151/00	PATRICIA VILLANUEVA					11/26/2025	11/26/2025	12/02/2025	12/02/2025	22		25-26 Shoe Reimb		
	1.	13-5310-0-4300.00-0000-3700-000-00-000-0000						125.00	N					N	
		25-26 Shoe Reimb													
		Total for 11/26/2025						13,975.78	***					0.00 ***	
		Grand total						326,009.16	*****					0.00 *****	



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Recycle International	12/2/2025	12/10/2025
Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By:
Bid Acceptance	From 12/11/2025	
	Until	

Description of Agreement

This Bid Award is for the SKUSD - All Site Obsolete Computer Equipment Asset Disposition that was approved by the Board on 11/5/25

Renewal Clause	Automatic Renewal
Payment Terms: Net 30	Termination Clause N/A
	No Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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Budget String/Comments

Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
 - Clearly States Fees and Hourly Rates
 - Allows Early Termination
 - Mutual Indemnity Clause
 - Governed in Accordance with Laws of California and Department of Education
 - Arbitration Clause
 - Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 12/4/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 12/4/2025
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SKUSD Asset Resell Project
 Bid Matrix

Submitted to SKUSD Board at the Board Meeting on December 17, 2025

Vendor	Pick up equipment by end of January	Describe Procedure for recycling/reselling equipment	Describe procedure for destroying data	Bid amount
Recycle Int'l	Yes	Yes	Yes	\$2,000.00
Tech Defenders	Yes	Yes	Yes	\$1,305.86
Tempus	Yes	Yes	Yes	\$500.00

Vendor Selected: Recycle Int'l

Approved By: 
 Signature
 Robert Irving
 Print Name
 Robert Irving
 Title: Chief Business Officer
 Date: 12/2/2025

SURPLUS PERSONAL PROPERTY SALE BID FORM

TO: Southern Kern Unified School District
2601 Rosamond Blvd
Rosamond, CA 93560

BID CLOSING DATE AND TIME: 3:00 PM on Dec 1, 2025

The undersigned bidder, being familiar with the condition of the personal property to be sold, and understanding that all written and oral bids remain firm offers until the successful bidder ("Buyer") completes the purchase. Seller shall have the option, in its sole discretion, to sell the personal property to the next low bidder or re-advertise the personal property for sale if Buyer fails to complete the purchase or within five (5) calendar days of the bid closing date and time noted above.

Buyer hereby proposes and agrees to [lease/buy] the property on the following terms:

Two Thousand Dollars.
[written in words]

\$ 2000. -
[written in numbers]

Date: 11-13-2025 Bidder: Recycle International

Juan M. [Signature] Signature of Bidder

Business Address: 3229 DUFFEE AVE EL MONTE CA 91732

Business Telephone No.: (323) 806-6661



Dan Wexler <dwexler@skusd.k12.ca.us>

RE: Asset Disposition

1 message

mmoran07@earthlink.net <mmoran07@earthlink.net>
To: Dan Wexler <dwexler@skusd.k12.ca.us>

Fri, Nov 14, 2025 at 9:08 AM

1. Yes, we will pick-up the equipment before January 2026
2. Yes, we will destroy all of the data in any of the units. We have a shredder that turns it into particles.
3. Yes, we will recycle/resell "ALL" of the equipment. We anything that we can't resell, we will recycle it (nothing ends up in the land fields)

Ivan Moran

323-806-6661

Recycle International

www.recycleintl.com

From: Dan Wexler <dwexler@skusd.k12.ca.us>
Sent: Thursday, November 13, 2025 11:35 AM
To: mmoran07 <mmoran07@earthlink.net>
Subject: Re: Asset Disposition

Hi,

You have to fill out the bid form and email it back to me. Then we will pick the winning bidder.

Dan Wexler

Director of Technology and Instructional Support

Southern Kern Unified School District

661-256-5000 x 1133

"Embracing the Whole Child"

On Mon, Nov 10, 2025 at 6:38 AM mmoran07 <mmoran07@earthlink.net> wrote:

We will pick-up all the equipment on November 24th. Let me know who my contact will be. Send me their information.

Ivan Moran 323 806 6661



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Theatre DNA	12/3/2025	12/10/2025

Contract Title/Name	Contract Effective Dates	
Proposal for Theatre Consulting Services - RHS Theatre Equipment Project	From 12/10/2025	Final Contract to Superintendent's Secretary By: 12/4/2025
	Until Completed	

Description of Agreement

This is an amendment to the previously approved proposal. It increases the price by \$ 2,300, making the total cost \$14,700.

Renewal Clause	Automatic Renewal
	No
Payment Terms: Net 30	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$14,700.00
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Budget String/Comments

Business Services

01-6770-0-5800.00-1110-1000-020 Prop 28 Funds

- Overview*
- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	12/4/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	12/4/2025



November 12, 2025

Heather Burgess
Southern Kern Unified School District
2925 Rosamond Blvd.
Rosamond, CA 9356

Sent Via Email: hburgess@skusd.k12.ca.us

Re: Proposal for Theatre Consulting Services for the Rosamond High School Theatre Equipment Project.

Dear Heather,

TheatreDNA® LLC is pleased to offer Southern Kern Unified School District theatre consulting services for a theatre equipment renovation for Rosamond High School, in Rosamond, California.

UNDERSTANDING OF THE PROJECT

We understand this project involves the design and renovation of select theater equipment at Rosamond High School.

Our understanding of this project is based on our conversations with you and our previous study work on the project.

The theatrical lighting and audio systems have been provided, and this scope is to add the platform and seating systems, along with a new rear wall and drapery packages.

SCOPE OF SERVICES

1. Preliminary Design

- 1.1. Check in and confirm the previously discussed strategy for platforms, seating, and track/masking draperies and pipes with you, to make sure nothing has changed since we conducted our study.
- 1.2. Prepare preliminary design drawings of the seating platforms, chairs, and draperies.
- 1.3. Provide a theatre equipment probable cost estimate of the work included.
- 1.4. Review the intended design with you, for approval before final documents.

Deliverables

- Preliminary theatre equipment probable cost estimate – includes types, quantities, and costs
- Preliminary design drawings for theatrical equipment

2. Detailed Design

- 2.1. Update the project cost estimate for theatrical equipment with any changes.
- 2.2. Prepare final detailed design bid drawings, full three-part specifications, and schedules for the platforms, seating, and drapery.
 - 2.2.1. Detailed contract documents will be completed in sufficient detail to enable competitive bids to be obtained for the shop drawings, manufacture, installation, and activation of the equipment.
- 2.3. Prepare a list of theatrical equipment manufacturers or contractors who would be suitable as bidders.

Deliverables

- Final detailed construction Drawings and Specifications for the theatrical equipment listed above.
- Bidders list

3. Bidding

- 3.1. Assist you by sending the documents to the potential bidders and ensure they understand the package and the critical dates.
- 3.2. Advise, if required, on a basis for negotiating with selected manufacturers or contractors.
- 3.3. Preparation of bid addenda as necessary to clarify the bid documents.
- 3.4. Assist the owner in evaluating theatrical equipment bids received or negotiated with selected manufacturers or suppliers.
- 3.5. Be available for requests for further information or clarification.
- 3.6. If required, review the drafts of contracts with selected manufacturers and suppliers.

Deliverables

- Addenda
- Bid / proposal evaluations

4. Construction Administration

- 4.1. Provide primary review of all submittals for the theatrical equipment.
- 4.2. Respond to requests for information or clarification concerning theatrical equipment or theatre function.
- 4.3. If needed, assist and advise you in reviewing and assessing quotations in the preparation of change orders.

Deliverables

- Submittal Reviews
- Responses to Requests for Information
- Field Reports

5. Acceptance Testing

- 5.1. Coordinate acceptance testing approach and schedule with you and theatre equipment contractor.
- 5.2. Perform final review of work in place and prepare punch lists for the theatrical equipment.

November 12, 2025

Proposal for Theatrical Consulting Services
Rosamond High School Theatre Equipment
Southern Kern Unified School District

Deliverables

- Punch lists

FEES AND EXPENSES

FEES

TheatreDNA offers these services for a lump sum total of \$14,700 including all typical expenses.

We will bill monthly, based on a percentage of completion.

PERIOD OF VALIDITY

This fee proposal is valid for 60 days.

ACCEPTANCE AND AGREEMENT

After you sign and date the proposal below, send it back to us, and we'll get to work immediately. Send your proposal to Jennifer Heard at jheard@mytheatredna.com.

In the event a signed copy of this proposal is NOT received, any payment made towards this project and the services described in this agreement shall constitute full acceptance of the scope of services, terms, and conditions of this agreement and will constitute a contract.

The signature below authorizes TheatreDNA to undertake the Scope of Services outlined in this agreement and with the fees and terms stated in this document.

PREPARED AND OFFERED BY:

TheatreDNA LLC



Michael Ferguson ASTC, CDT

Signature

Founding Principal

Title

November 12, 2025

Date

AGREED AND ACCEPTED BY:

Southern Kern Unified School District

Signature

Title

Date

2025-11-12-TheatreDNA Equipment Renovation Continuation-Rosamond High School-v1

November 12, 2025

Proposal for Theatrical Consulting Services
Rosamond High School Theatre Equipment
Southern Kern Unified School District

APPENDIX A
Standard Terms and Conditions

APPENDIX A: STANDARD TERMS AND CONDITIONS

DEFINITIONS

The following definitions shall apply:

“Agreement”

The term “Agreement” shall refer to the Proposal submitted to the Client by TheatreDNA LLC (TheatreDNA) together with these Standard Terms and Conditions

“Client”

The term “Client” refers to the firm, organization, or individual(s) to which TheatreDNA submits this Agreement.

“Services”

The term “Services” shall mean the scope of work to be performed by TheatreDNA for the Client.

“Project”

The term “Project” shall refer to the Client’s overall construction venture for which TheatreDNA is performing Services.

NOTICE TO PROCEED

TheatreDNA shall not perform services for the client under this agreement until it receives a written notice to proceed and any delays caused by the client’s failure to provide such notice to proceed in a timely manner shall be the sole responsibility of the client.

NATURE OF THEATRE DESIGN CONSULTING SERVICES

The Client acknowledges that theatre design consulting is a service without licensing or registration requirements. The Client further acknowledges that TheatreDNA neither provides architectural, engineering, or construction services nor provides an architect’s or engineer’s seal on contract documents. The Client is responsible for securing appropriate architectural, engineering, and construction services. The Client waives any and all right to commence professional

liability claims against any of TheatreDNA’s employees who may, in fact, be licensed professionals.

BILLING AND PAYMENT

TheatreDNA will issue monthly invoices in accordance with the agreed pricing for its Services at the end of each month, with amounts based on the percentage completed and, if applicable, the number of hours of TheatreDNA’s work for additional Services. The Client is deemed to approve these invoices unless it advises TheatreDNA in writing within fifteen days of receipt of invoice as to reason for non-approval. The Client shall pay the invoices in full within a period of thirty days.

All payments originating inside the United States may be made by check or electronic funds transfer.

All payments originating outside the United States shall be made by electronic funds transfer to US dollars.

For checks sent by mail:

TheatreDNA LLC
Attention: Accounting Department
453 S. Spring Street, #1230
Los Angeles, CA 90013

Invoices are due in full and payable when received. Interest shall be charged at a rate of 1 ½% per month on amounts outstanding for more than 30 days. In the event that full payment of invoices is not received within 60 days, TheatreDNA reserves the right to cease providing Services. TheatreDNA shall be entitled to receive reasonable attorney fees in connection with the collection of any overdue invoice. Any disputes shall be resolved in accordance with the terms of this Agreement.

FEES FOR ADDITIONAL SERVICES

Charges for additional Services (Services beyond the scope of Services in the Proposal) shall be based on prevailing hourly rates. Rates shall be increased by 3% per annum throughout the period of Services. 2025 rates are as follows:

POSITION	HOURLY	TRAVEL
Founding Principal	\$291	\$145
Principal	\$200	\$100
Senior Consultant	\$168	\$84

Consultant	\$137	\$68
Support Staff	\$78	\$39

TheatreDNA will also invoice for expenses incurred in the delivery of additional Services. These expenses will include, but are not limited to: air and ground transportation; meal and accommodation; communications between TheatreDNA, the Client, and team members; all reports and drawings supplied to the Client and design team. These reimbursable expenses will be charged at cost.

INSTRUMENTS OF SERVICE

TheatreDNA shall retain copyright on all original work, drawings, and other documents prepared for this Project and confer to the Client a license to use these instruments of service for this Project only. The Client shall not use these instruments for any other project or purpose, nor may the Client make changes to these instruments without TheatreDNA's prior written authorization. The provisions of this paragraph shall survive the expiration or early termination of this Agreement.

PROMOTION

TheatreDNA shall have the right to use, and may possibly use, the name of the Client, owner and the name of the Project for any advertising, publicity, promotion, or in any other manner for the purpose of promotion of TheatreDNA. The provisions of this paragraph shall survive the expiration or early termination of this Agreement.

INSURANCE

TheatreDNA shall, at its sole cost and expense, throughout the performance of its Services pursuant to this Agreement, maintain the following insurance coverage:

- Commercial General Liability Insurance: One million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate.
- Commercial Automobile Liability Insurance: One million dollars (\$1,000,000) per occurrence.
- Worker's Compensation Insurance: As required by applicable California state law.

- Employer's Liability Insurance: One million dollars (\$1,000,000) per occurrence.
- Professional Liability Insurance: Two million dollars (\$2,000,000) per occurrence and two million dollars (\$2,000,000) general aggregate, for a period of at least three (3) years after the completion.
- Valuable Papers Insurance: Twenty-five thousand dollars (\$25,000) per occurrence.

NON-INDEMNIFICATION

TheatreDNA shall not be responsible for the acts or omissions of the architect, architect's consultants, contractor, subcontractors, their agents or employees, or other persons performing any work on the Project.

TERMINATION

TheatreDNA may cancel this Agreement upon an occurrence of any event of default by the Client, such cancellation to be effective upon the issuance of a written notice of cancellation for default. An event of default shall include (a) fraud or any fraudulent practice with respect to this Agreement, (b) any material breach of this Agreement, provided that notice of such breach is given to the Client and the Client has failed to cure such breach within 30 days, (c) if the Client becomes insolvent, voluntarily files a petition for relief under bankruptcy or any similar or other insolvency laws (or has a petition filed against it and the same is not discharged or stayed within 60 days) or voluntarily or involuntarily enters receivership or any similar or other insolvency proceeding. Upon the occurrence of an event of default, TheatreDNA shall be entitled to pursue the remedies set forth in Article 16 - Dispute Resolution.

DISPUTE RESOLUTION

In the event of any claim, dispute or other matter in question arising concerning the Project, TheatreDNA and the Client shall first make a good faith effort to mediate a resolution of the claim, dispute or other matter in question with the assistance of a qualified mediator to be chosen by agreement of the parties. In the event that the parties are unable to agree upon a qualified mediator, a mediator shall be designated by the Regional Office of the American Arbitration Association ("AAA") which covers California. Any such mediation shall be held in accordance with the Construction Industry Mediation

Rules of the AAA or by such other standards established by the mediator. Demand for mediation shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen, but in no event after the date when notification of legal or equitable proceedings based upon such claim, dispute, or other matter in question would be barred by the applicable statute of limitations or by the terms of this Agreement. In the event that the claim, dispute, or other matter in question is not resolved by mediation within sixty (60) days of demand for mediation, TheatreDNA and the Client agree that either may submit same to binding arbitration under the Construction Industry Arbitration rules of the American Arbitration Association. All mediation and/or arbitration proceedings shall be held in California unless otherwise agreed to by the Client and TheatreDNA. The decision of the arbitrator(s) shall be final and binding on TheatreDNA and the Client.

NON-DISCRIMINATION

TheatreDNA does not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, ancestry, national origin, age, handicap, gender, sexual orientation, or affiliation. TheatreDNA makes good faith efforts to comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities.

CONFIDENTIALITY / NON-DISCLOSURE MANDATE

It is TheatreDNA's policy to keep the terms and conditions thereof and all information, know-how, and documents provided to or used by TheatreDNA confidential (the "Confidential Information") except (a) information and know-how that TheatreDNA has developed in the course of its business; (b) information that has been furnished to TheatreDNA lawfully by a third party as a matter of right; (c) any other information once it becomes part of the public domain by publication or otherwise through no act of TheatreDNA. It is understood that Confidential Information may be used by TheatreDNA and disclosed to its employees, agents, and subcontractors on a need-to-know basis in order to finish the Project. TheatreDNA agrees to refrain from disclosing Confidential Information, without prior written consent of the Client to any person or entity that is not affiliated with or acting on behalf of a party, except (i) as may be required by applicable law, the order of any court or

government agency, or a proper discovery request or (ii) as part of TheatreDNA's portfolio of its work to display to potential clients and for promotional purposes. If TheatreDNA is required to disclose Confidential Information due to condition (i) above, TheatreDNA shall (1) use its best efforts to make the disclosure on a confidential basis and (2), in the case of disclosure as a result of an order of any court or government agency or a proper discovery request, give the Client prompt notice thereof so that the Client may, if it so chooses, assert any rights it may have to maintain confidentiality or obtain relief from public disclosure.

COMPLIANCE WITH LAWS

TheatreDNA makes a good faith effort to comply with all foreign and United States (federal, state and local) laws, rules, regulations, and ordinances applicable to the performance of its obligations under this Agreement.

INDEPENDENT CONTRACTOR

TheatreDNA is an independent contractor for all purposes in connection with this Agreement. Nothing herein shall be deemed to constitute a partnership or joint venture between the Client and TheatreDNA.

GOVERNING LAW

This Agreement shall be governed by the laws of the State of California with regard to its conflicts of law's provisions.

ASSIGNMENT

This Agreement and each and every covenant, term, and condition hereof, shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and permitted assigns. Neither TheatreDNA nor the Client shall assign any of its rights or obligations under this Agreement without the prior written consent of the other, which consent may be withheld or conditioned in its absolute discretion. Any such assignment without consent shall be void.

SEVERABILITY

In the event that any provision of this Agreement is deemed as a matter of law to be unenforceable or null and void, such provision shall be deemed severable from this Agreement and the contract shall continue in full force and effect as if such provision were not contained herein.

NON-WAIVER

The failure of either party to require the performance by the other of any term, condition, or provision of this Agreement shall in no way affect its rights to require such performance at any time thereafter, nor shall the waiver of a breach by either party of any provision of this Agreement be deemed to be a waiver of any succeeding breach of such provision or a waiver of the provision itself or of any other provision of this Agreement.

LIMITATION ON DAMAGES

TheatreDNA shall in no event be liable for any consequential damages which may be alleged by the Client due to an alleged breach of contract by TheatreDNA and shall not be liable for any damages resulting from a delay in the delivery of Services due to circumstances beyond the control of TheatreDNA, including, but not limited to strikes, wars, or civil disturbances including acts of terrorism, non-availability of necessary materials or equipment, and acts of God.

EXTENT OF AGREEMENT

This Agreement represents the entire and integrated contract between TheatreDNA and the Client supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a writing signed by both TheatreDNA and the Client.

BINDING EFFECT

This Agreement shall be binding on the parties and their successors and/or assigns.

CONFLICT

If there is any conflict between these Standard Terms and Conditions and any portion of the Proposal, these Standard Terms and Conditions shall control.

PREPARED AND OFFERED BY:

THEATREDNA LLC



Michael Ferguson, ASTC, CDT

Signature

Principal

Title

January 1, 2025

Date

AGREED AND ACCEPTED BY:

Signature

Title

Date



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Point Loma Nazarene University	12/1/2025	12/10/2025

Contract Title/Name	Contract Effective Dates	
Services Program Internship Agreement with Cooperating School District	From 11/1/2025	Final Contract to Superintendent's Secretary By: 12/4/2025
	Until 11/30/2028	

Description of Agreement

This Agreement allows for SKUSD to hire interns from Point Loma Nazarene University programs in the area of pupil personnel services and/or administrative services.

Renewal Clause	Automatic Renewal
Payment Terms: Net 30	Termination Clause N/A
	No Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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Budget String/Comments

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	12/4/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	12/4/2025

**POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION**

Services Program Internship Agreement with Cooperating School District

This Internship Agreement (“Agreement”) is entered into between Point Loma Nazarene University (“PLNU” or “University”) and **Southern Kern Unified School District** (the “District”).

Whereas, the University’s intern curriculum requires candidates to complete an internship working under the supervision of a District provided coach (“Internship”); and

Whereas, the District wishes to aid in the educational development of the University’s students and is willing to employ and support Internships by providing designated and qualified District personnel as support (“District Provided Coach(es)”); and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of University students in Internships within the District;

Now, therefore, the parties agree as follows:

I. Duties of the District

- A. The District will hire University students for Internships (an “Intern”). The District reserves the right to hire only the number of Interns it deems to be feasible and is able to support at any given time.
- B. The District will assign Interns to positions that are authorized to be performed by holders of pupil personnel services, and/or administrative services intern credentials, with a load that is appropriate for a beginning counselor or administrator and that will enable the adequate time necessary to complete concurrent credential coursework.
- C. The District will place each Intern with a District Provided Coach preferably at the same site as the Intern and with experience in the services area assigned to the Intern.
- D. The District will compensate Interns with a salary that is not less than the minimum salary required by California law and applicable credentialing agencies, including the California Commission on Teacher Credentialing (“CTC”).
- E. The District will provide support and supervision for Interns in a manner consistent with California law and applicable credentialing agencies, and in full accordance with CTC guidelines.

- F. The District will provide sufficient resources to support Internships, including protected time for District Provided Coaches to provide support and mentoring to Interns within the school day.
- G. The District will provide Interns with clear terms of employment in writing no later than the first day of classes of the relevant school year.
- H. The District will only hire as Interns candidates who meet the requirements necessary for obtaining an intern credential.
- I. The District will participate in the evaluation of the University's Internship program pursuant to the criteria and process established by the University.

II. Duties of the University

- A. The University will designate a member of its faculty in the Pupil Personnel and/or Preliminary Administrative Services programs to provide leadership for its Internship program, support to its Interns, and to coordinate and communicate with the District as a main point of contact on behalf of the University ("University Supervisor"). This shall be done at the University's sole expense.
- B. The University will ensure that Interns meet the following requirements necessary to acquire an intern credential:

For a Preliminary Administrative Services Credential

- 1. Meet the basic skills requirement as described in Education Code section 44252(b), unless exempt by statute.
- 2. Possess one of the following credentials:
 - (a) A clear or life California teaching credential that requires a baccalaureate degree and a program of professional preparation, including student teaching or the equivalent, and holds an English learner authorization; or
 - (b) A clear or life California designated subjects teaching credential in adult education, career technical education, vocational education or special subjects, provided the applicant also possesses a baccalaureate degree, and holds an English learner authorization; or
 - (c) A clear or life California services credential in pupil personnel services, health services for school nurse, teacher librarian services, or speech-language pathology or clinical or rehabilitative services requiring a baccalaureate degree and a program of professional preparation, including field work or the equivalent.

For a Pupil Personnel Services Intern Credential:

1. Bachelors' degree from an accredited school of higher education
2. CBEST
3. Completed required coursework as required by the University

The University will make application for the intern credential for those meeting the requirements.

- C. The University will enhance the Intern's growth and development by providing quality coursework, seminars, and experiences to complete the preliminary credential.
- D. During the term of each University quad, the University Supervisor will make four (4) visits to the Intern's designated classroom to assist and support the Intern.
- E. The University will ensure the quality of the Internship experience through the providing of professional development. University Supervisors will work with the Intern and their District Provided Coach in designing appropriate activities that support the Intern's work with students who require specialized or modified instruction in both the English language and their academic courses ("English Learners").
- F. The University will notify the District in the event that an Intern is not maintaining enrollment and/or responsibilities in courses necessary to complete the Internship requirements.
- G. The University will provide advising and transitional assistance to Interns preparing to enter the Induction program.

III. Removal of Interns

The District will notify the University in writing, prior to taking any action against an Intern regarding any concerns or complaints about the Intern's performance or unsatisfactory conduct in the Internship. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further support the Intern and remediate the concerns. Except in circumstances where an Intern presents an immediate threat to the health and safety of the District's students or personnel, the District shall not remove an Intern from its facilities or Internship without engaging in the process described above.

IV. FERPA

Prior to the start of their placement, the University shall provide training to Interns concerning the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and its implementing regulations. As part of this training, the University shall

instruct Interns about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the Intern may encounter during his/her Internship.

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Intern pursuant to this Agreement on the basis of race, creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least \$1,000,000 per occurrence and an annual aggregate of \$3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request. The University shall also require Interns to carry professional liability insurance as a requirement of its program.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively "Indemnified Parties") against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed ("Claims"), that in any way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from **November 1, 2025 through November 30, 2028**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Interns that have already been placed shall be permitted to complete their placement unless the candidate is otherwise removed pursuant to Section III of this Agreement.

XII. Additional Terms

- A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.
- B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.
- C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.
- D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.
- E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision.

[Signature Block on following page (page 6/6)]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

For Point Loma Nazarene University:

Name: G. James Daichendt, Ed.D.
Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

_____ Date: _____
Authorized Signature

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

For the District:

Name (Print): Barbara Gaines

Address (Print): 2601 Rosamond Blvd. Rosamond, CA 93560

Title: Superintendent

_____ Date 12/10/2025
Authorized Signature



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name Freeze Flash	Date Contract Received 12/2/2025	Board Date 12/10/2025
Contract Title/Name Contract	Contract Effective Dates From 4/18/2026 Until 4/18/2026	Final Contract to Superintendent's Secretary By: 12/4/2025

Description of Agreement

This Contract allows for Freeze Flash to provide photobooth rental for the Rosamond High School Prom. All costs will be paid for by RHS ASB.

Renewal Clause	Automatic Renewal
Payment Terms: Net 30	No
Termination Clause N/A	Budgeted Item Yes

Fixed/Startup Costs N/A	Total Cost (NTE) Per Year \$500.00
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Budget String/Comments

Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 12/4/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 12/4/2025
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Contract

The contract is ready for review and signature. If you have questions feel free to Reach out!

CLIENT INFORMATION: Rosamond High School _____

Company Name (if a corporate event) :

Phone: 661-256-5020 x2040

E-mail: nyoung@skusd.k12.ca.us

Date of Event : April 18 2026

Type of Event : Prom

Start Time : 6:00PM

End Time : 10:00PM

Full Venue Address : 6612 East Ave K Lancaster CA 93535

EVENT AGREEMENT TERMS AND CONDITIONS

THE RULES (PLEASE READ)

Respect the equipment: Treat the photobooth and all accompanying props and accessories with care. Avoid any rough handling or misuse that could cause damage.

No food or drinks: To prevent any spills or damage to the equipment, refrain from bringing food or beverages inside the photobooth area.

Props and accessories: Feel free to use the provided props and accessories for your photos. However, use them responsibly and avoid causing damage or misplacing them. Return all props to their designated area after use.

Safety first: Do not engage in any activities that may compromise the safety of yourself or others. Avoid climbing on or excessively leaning on the booth structure. Follow any additional safety guidelines provided by the photobooth operator or venue.

Follow instructions: Pay attention to any instructions or guidance provided by the photobooth attendant or displayed on signs. They are there to ensure a smooth and enjoyable experience for everyone.

Have fun: Finally, enjoy your time in the photobooth! Capture memorable moments, strike poses, and create lasting memories. Remember to be inclusive and encourage others to join in the fun.

Adult supervision for kids under 8: Children under the age of 8 must be accompanied and supervised by a responsible adult while using the photobooth. This ensures their safety and prevents any mishandling of the equipment or props.

Misbehaving children require adult supervision: If a child is displaying disruptive or inappropriate behavior inside the photobooth area, they must be accompanied and supervised by a responsible adult. This ensures that all guests can enjoy their experience without disturbance or discomfort.

The person(s) whose signature(s) appear on this contract, agrees that Freeze Flash Photobooth will provide photobooth services to the best of its abilities, in the manner described in this Agreement. This is a binding contract, which incorporates the entire understanding of the parties, and any modifications must be in writing, signed by both parties, and physically attached to the original agreement.

access & Event Location: Booth location must also be in a room with no less than an 8' clearance. Minimum door width for booth access is 28'. Placement of booth can only be on level, hard and smooth surfaces such as tile, hardwood, concrete, etc. Grass surface, uneven stone surfaces or bare dirt are not acceptable and client will be notified of the inadequate environment and given the opportunity to choose a more acceptable location for the booth. We require one 110/120-volt grounded power outlet within 15' of booth location.

Expenses: Travel expenses such as parking, shipping, or destination fees must be reimbursed to the vendor and will be added to the balance due after the event. Travel fees are pre-determined and will be set out in the initial payment total.

SERVICE PERIOD Pursuant to the responsibilities of the Client, Company agrees to have a photobooth operational for a minimum of 80% during this period; occasionally, operations may need to be interrupted for maintenance of the photobooth.

DEPOSIT AND PAYMENT A non-refundable retainer in the amount of \$25 is due upon signing of contract. If paying by credit card, Client agrees to have Company charge Client's credit card for payment of services. Client is liable for any overage in time at the cost of \$50/hr., which will be billed in half hour increments. Client agrees that in addition to any and all other legal rights and remedies Company may have, Client will pay a \$50 fee for any and all returned checks which Client may write to Company as payment for services.

CHANGES AND CANCELLATIONS Any request for a date, time, or location change must be made in writing at least thirty (15) days in advance of the original event date. Change is subject to photobooth availability and receipt of a new Service Contract. If there is no availability for the alternate date, time, or location, deposit shall be forfeited and no photobooth services will be provided. Any cancellation occurring less than thirty days prior to the event date shall forfeit all payments received.

PARKING Client shall provide parking for Company's vehicle while at Client's Event. The parking space shall be within close proximity to the venue, and Client shall provide any necessary parking permit or pass prior to the event date.

PHOTOBOOTH ACCESS, SPACE AND POWER Client shall arrange for an appropriate space for the photobooth at Client's venue. Space must be level, solid, and at least 6' by 9'. It is the Client's responsibility to ensure access is possible. Photobooth may be placed in an exterior location, provided it is protect from weather. Client is responsible for providing power to the photobooth (110V, 10 amps, 3 prong outlet).

WIFI ACCESS Company social media package requires Client to provide or guarantee a venue Internet connection of at least (1MB). Company is not responsible for insufficient social media features below the required Internet speed.

ONLINE GALLERY Upon receiving downloadable link for high-resolution files, Client accepts all responsibility for archiving and protecting the photographs. Company is not responsible for the lifespan of any digital media provided for any future changes in digital technology or media readers that might result in an inability to read discs provided. It is Client's responsibility to make sure that digital files are copied to new media as required.

PRINT OUT DESIGN Company will design a print out based on material supplied by Client, including logos, fonts, monograms, and ideas. Company will provide a draft and one revision, additional revisions will be billed to Client at 25\$.

MODEL RELEASE Company reserves the right to use images produced with its photobooth under this Agreement to transfer to a third-party, host, store, cache, reproduce, publish, display (publicly or otherwise), perform (publicly or otherwise), distribute, transmit, modify, adapt, and create derivative works, and to reproduce the same images, in each case for the purpose of promoting the Company, its services, and other good faith business purposes.

Photo Storage Responsibility: a. The Vendor shall provide the Client with digital copies of all photos taken during the event, either through online transfer or USB drive, as outlined in the chosen rental package. b. The Client is solely responsible for the safekeeping and storage of these digital copies once they have been delivered. The Vendor does not guarantee the permanent storage or retention of these photos beyond the agreed-upon delivery method. c. The Client is encouraged to create backups of the digital copies to prevent any potential loss or damage. d. The Vendor shall not be held liable for any loss, corruption, or destruction of the digital copies after they have been delivered to the Client.

Equipment Damage Liability: a. The Client agrees to be fully responsible for any damage or loss incurred to the Vendor's equipment during the event, including but not limited to the photobooth, props, and accessories. b. In the event of damage or loss caused by the Client or their guests' negligence, the Client agrees to compensate the Vendor for the full repair or replacement costs of the equipment within 30 days of the event. c. The Client understands that failure to reimburse the Vendor for the equipment damage or loss within the specified timeframe may result in legal action to recover the incurred expenses.

CLIENT WARRANTS THAT IT HAS ACTUAL AUTHORITY TO AGREE TO THE USE OF THE LIKENESS OF ALL PERSONS INCLUDED IN THE IMAGES IN THIS MANNER AND SHALL INDEMNIFY THE COMPANY IN ACCORDANCE WITH THE INDEMNIFICATION CLAUSE PROVIDED IN THIS AGREEMENT BELOW.

LIMITATION OF LIABILITY; WAIVER UNDER NO CIRCUMSTANCES, EXCEPT AS OTHERWISE STATED IN THIS AGREEMENT, WILL THE COMPANY, ITS PARENT COMPANY, NOR ANY OF THEIR EMPLOYEES, MANAGERS, OFFICERS OR AGENTS BE LIABLE TO THE CLIENT FOR ANY LOSS OR DAMAGES OF ANY KIND (INCLUDING, WITHOUT LIMITATION, FOR ANY DIRECT, INDIRECT, ECONOMIC, EXEMPLARY, SPECIAL, PUNITIVE, INCIDENTAL OR CONSEQUENTIAL LOSSES OR DAMAGES) THAT ARE DIRECTLY OR INDIRECTLY RELATED TO: (A) THE PHOTOBOOTH SERVICE; (B) ANY ACTION TAKEN IN CONNECTION WITH COPYRIGHT OR OTHER INTELLECTUAL PROPERTY OWNERS, INCLUDING WITHOUT LIMITATION, ANY INTELLECTUAL PROPERTY RIGHT, PUBLICITY, CONFIDENTIALITY, PROPERTY OR PRIVACY RIGHT; (C) ANY ERRORS OR OMISSIONS IN THE SERVICE'S OPERATION; OR (D) ANY DAMAGE TO ANY USER'S COMPUTER, MOBILE DEVICE, OR OTHER EQUIPMENT OR TECHNOLOGY. IN NO EVENT WILL THE COMPANY BE LIABLE TO CLIENT OR ANYONE ELSE FOR LOSS, DAMAGE OR INJURY, INCLUDING, WITHOUT LIMITATION, DEATH OR PERSONAL INJURY. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO CLIENT. CLIENT AGREES TO DEFEND (AT COMPANY'S REQUEST), INDEMNIFY, AND HOLD THE COMPANY, ITS PARENT COMPANY, EMPLOYEES, MANAGERS, OFFICERS, AND AGENTS, HARMLESS FROM AND AGAINST ANY CLAIMS, LIABILITY, DAMAGES, LOSSES, AND EXPENSES, INCLUDING WITHOUT LIMITATION, REASONABLE ATTORNEY'S FEES AND COSTS, ARISING OUT OF OR IN ANYWAY CONNECTED WITH ANY OF THE LIABILITY STATED ABOVE, INCLUDING BUT NOT LIMITED TO ANY ACTION TAKEN IN CONNECTION WITH THE MODEL RELEASE PROVIDED IN THIS AGREEMENT, COPYRIGHT OR OTHER INTELLECTUAL PROPERTY OWNERS, INCLUDING WITHOUT LIMITATION, ANY INTELLECTUAL PROPERTY RIGHT, PUBLICITY, CONFIDENTIALITY, PROPERTY OR PRIVACY RIGHT.

MISCELLANEOUS TERMS In the event Company is unable to supply a working photobooth for at least 80% of the Service period, Client shall be refunded a prorated amount based on the amount of service received. If no service is received, Company's maximum liability will be the return of all payments received from Client. Prior to any party commencing an action, each party shall meet in a good-faith attempt to resolve their differences. Should both parties be unable to resolve their dispute, both parties agree to submit their dispute to a neutral mediator. Both parties agree to the jurisdiction, venue, and choice of law of Company's principle place of business at the time of the execution of this Agreement.

ALL SALES ARE FINAL. Client understands and agrees that all sales and service fees are final

100% of the total due on Apr 18, 2026, in
the amount of \$500

jorge gomez

jorge gomez

Signed: Nov 5, 2025

freezeflashphotobooth@gmail.com

Barbara

bgaines@skusd.k12.ca.us



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Austin Entertainment Services (AES)	12/1/2025	12/10/2025
Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By: 12/4/2025
Service Invoice/Contract	From 4/18/2026	
	Until 4/18/2026	

Description of Agreement

This Contract allows for AES to provide DJ services for the Rosamond High School Prom. All costs will be paid for by RHS ASB.

Renewal Clause	Automatic Renewal
	No
Payment Terms: Net 30	Termination Clause N/A
	Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$500.00
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 12/4/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 12/4/2025
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Service Invoice/Contract

Invoice Date: Nov 13, 2025

Payment Due: Apr 18, 2026

Invoice Number: 001-2026

Client: Rosamond High School

2925 Rosamond Blvd.

Rosamond, CA 93560

Tel: (661) 256-5020

Email: rhecc.skusd.k12.ca.us

Description	QTY	Unit Price	Amount
Equipment	1	\$85.00	\$85.00
Set-up	1	\$85.00	\$85.00
DJ Service	4	\$70.00	\$280.00
Media/Fuel	1	\$50.00	\$50.00
Photo Booth	1	\$0.00	\$0.00
Total			\$500.00

Terms

The quote herein specifies the relevant costs as specified. A charge of fifteen dollars (20.00 USD) per unit hour will be added for each hour the extends the four (4) hr. period set forth in this agreement.

Event Date: 4/18/2026

This event will start at 6pm and end at 10pm

Customer will make a \$0 deposit

The total agreement cost will be \$500.00

This event will be held at:

Villa De Leon

6612 East Ave. K

Lancaster, CA 93535

Louis W. Austin, Proprietor | (661) 646-5018 | info@austinentertainmentservices.com

www.austinentertainmentservices.com



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

FIELD TRIP

Site	Date Received	Board Date
Rosamond High School	12/1/2025	12/10/2025

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:				
AVID Night at Magic Mountain	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td>3/13/2026</td> </tr> <tr> <td>Until</td> <td>3/14/2026</td> </tr> </table>	From	3/13/2026	Until	3/14/2026	12/4/2025
From	3/13/2026					
Until	3/14/2026					

Description

70 Rosamond High School students will attend AVID night from 6:00 pm to 12:00 am. Ticket costs include buffet dinner.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	\$5,100.00
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Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
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- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	12/4/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	12/4/2025

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 03/13/2026 School Site: Rosamond High Early College Campus Today's Date: 11/17/2025

Contact Person: Lydia Vazquez-King

Contact Number:

Contact Email: lvazquez@skusd.k12.ca.us

Destination: Six Flags Magic Mountain

Purpose: AVID Night

Overnight*: Yes

Out of State*: No

Lodging Required: No

Student Cost: 0.00

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: No

Departure Date: 03/13/2026

Return Date: 03/14/2026

Departure Time: 4:30 PM

Return Time: 2:30 AM

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 1

No. Passengers: 1

(9 Passengers MAX Per Van)

Persons Driving: administration

Additional Stops: None

Approximate Miles: 71

Fuel per Mile: \$3.91

Total Fuel Cost: 277.61

Bus

No. Buses Requested: 2

No. Passengers: 70

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: None

Approximate Miles: 71

Fuel per Mile: \$4.19

Total Fuel Cost: 297.49

Field Trip Meal Request

The Food Nutrition Service Department requires a one (1) week notice to be for a field trip.

Are meals and/or snacks being requested for this trip? No food is requested

If meal requested, specify: Breakfast Lunch Dinner

- All students will be provided a meal during their trip per the quantity requested by the teacher/advisor.
- The teacher/advisor MUST turn in a roster of students that choose to grab a meal after the trip has ended. *Note that an attendance roster will suffice as long as student are marked for record purposes.*
- **All request or dietary restrictions must be disclosed to the team to ensure the safety of the students.**

Teacher/Advisor: Lydia Vazquez-King

Classroom Number: 212

Total Number of Student Eating: 0

Number of Adults Eating: 0
Cost of Adult Meal \$5.00 per person

Date Needed By: 11/17/2025

Time Needed By: 12:00 AM

Meal and/or snack options will be discussed upon receipt of this request.

Be sure to submit a full roster of attendees to Food Services after the Field Trip has taken place.

Roster Example:

Student Name:	Comments/Restrictions
John Doe	No allergies
Jane Doe	Peanut allergy

Field Trip Approvals

Site Administrator Approval: Suresh Bajnath Date: 12/01/2025

Superintendent Approval: Barbara Gaines Date: 12/01/2025

Board Approval: _____ Date: _____
(Required if overnight or out of state)

Transportation Approval: Dezera Castro Date: 12/01/2025

Child Nutrition Approval: Rosie Robles Date: 12/01/2025

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Lydia Vazquez-King <lvazquez@skusd.k12.ca.us>

Six Flags Magic Mountain 2026 AVID

2 messages

Barragan, Joel <joel.barragan@sixflags.com>
To: "lvazquez@skusd.k12.ca.us" <lvazquez@skusd.k12.ca.us>

Thu, Nov 13, 2025 at 2:17 PM

Hi Lydia,

Greetings from Six Flags Magic Mountain!

I truly appreciate your interest in 2026 Six Flags Magic Mountain AVID event. I'm excited to share with you event information. We are currently offering an Early Bird Special if signed agreement is signed by December 1st!

2026 AVID date Friday March 13th, 2026

- \$70.00 (\$72.24 w/tax) Early Bird Package includes: park admission (6:00pm-midnight), all-you-can eat buffet and wristband.
- 1:10 Complimentary ticket ratio
- Day time access to the park prior to the event.

DATES, OPERATING HOURS, MENU, AND PRICES ARE SUBJECT TO CHANGE

In order to secure date/price, please provide information below and I will sent you an agreement via DocuSign within a week of emailing responses back.

-Final Guarantee number of student due 5 weeks prior to visit

-Final Payment due 4 weeks prior to visit

- School Name:
- Agreement Point of Contact Name and Email Address:
- School's Physical Mailing Address (Please no PO Boxes):
- Phone Number:
- New-Parking is FREE.
- Estimated number of students (please note this will be your minimum number of paid tickets):
 - (Complimentary tickets will be issued based on a 1:10 ratio on the agreement)

Reach out if there's any questions and thank you once again and we look forward to welcoming you in 2026!

Best,

Joel Barragan
Sr. Sales Representative- Six Flags Magic Mountain

Barragan, Joel <joel.barragan@sixflags.com>
To: "lvazquez@skusd.k12.ca.us" <lvazquez@skusd.k12.ca.us>

Thu, Nov 13, 2025 at 2:18 PM

[Quoted text hidden]



Rosamond High School, 2925 Rosamond Blvd, Rosamond, CA 93560 to Six Flags Magic Mountain, 26101 Magic Mountain Pkwy, Valencia, CA 91355

Six Flags AVID

Rosamond High School

2925 Rosamond Blvd, Rosamond, CA 93560

Follow W Rosamond Blvd and 60th St W to CA-138 W in Los Angeles County

12 min (9.3 mi)

- ↑ 1. Head east toward W Rosamond Blvd
184 ft
- ↻ 2. Sharp right toward W Rosamond Blvd
292 ft
- ↻ 3. Turn right onto W Rosamond Blvd
3.1 mi
- ↶ 4. Turn left onto 60th St W/Sammy's Shortcut
Continue to follow 60th St W
6.0 mi

Follow CA-138 W and I-5 S to Magic Mountain Pkwy. Take exit 170 from I-5 S

59 min (61.0 mi)

- ↻ 5. Turn right onto CA-138 W
31.9 mi
- ⤴ 6. Use the left 2 lanes to take the ramp to Los Angeles
1.3 mi
- ⤴ 7. Merge onto I-5 S
27.5 mi
- ↻ 8. Take exit 170 for Magic Mountain Parkway
0.2 mi

Continue on Magic Mountain Pkwy. Drive to Magic Mountain Entrance

3 min (0.7 mi)

- ↻ 9. Use the right 2 lanes to turn right onto Magic Mountain Pkwy
0.4 mi
- ↗ 10. Use the right lane to turn slightly right onto Magic Mountain Entrance
0.3 mi

Six Flags Magic Mountain

26101 Magic Mountain Pkwy, Valencia, CA 91355



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

FIELD TRIP

Site	Date Received	Board Date
Tropico Middle School	10/31/2025	12/10/25

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:				
AVID Night at Magic Mountain	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 2px;">From</td> <td style="padding: 2px;">3/13/2026</td> </tr> <tr> <td style="padding: 2px;">Until</td> <td style="padding: 2px;">3/14/2026</td> </tr> </table>	From	3/13/2026	Until	3/14/2026	12/4/25
From	3/13/2026					
Until	3/14/2026					

Description
The Tropico Middle School students will attend AVID Night from 6:00 pm to 12:00 am. Ticket costs include buffet dinner.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	\$5,000.00
---------------------	-----	----------------------------	------------

Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 2px;">Signature</td> <td style="width: 50%; text-align: center; padding: 2px;">Date</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Robert Irving</td> <td style="text-align: center; padding: 2px;">11/12/2025</td> </tr> </table>	Signature	Date	Robert Irving	11/12/2025
Signature	Date				
Robert Irving	11/12/2025				

<input type="checkbox"/> Purchase Order Prepared	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 2px;">Signature</td> <td style="width: 50%; text-align: center; padding: 2px;">Date</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	Signature	Date		
Signature	Date				

<input checked="" type="checkbox"/> Ready for Board Agenda	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 2px;">Signature</td> <td style="width: 50%; text-align: center; padding: 2px;">Date</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Camie Davies </td> <td style="text-align: center; padding: 2px;">11/12/2025</td> </tr> </table>	Signature	Date	Camie Davies	11/12/2025
Signature	Date				
Camie Davies	11/12/2025				

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 03/13/2026 School Site: Tropico Middle School

Today's Date: 10/20/2025

Contact Person: Amanda Hansen

Contact Number:

Contact Email: ahansen@skusd.k12.ca.us

Destination: Six Flags Magic Mountain

Purpose: AVID Night

Overnight*: Yes

Out of State*: No

Lodging Required: No

Student Cost: 0

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 03/13/2026

Return Date: 03/14/2026

Departure Time: 4:00 PM

Return Time: 2:00 AM

Students will attend AVID Night from 6:00 PM to 12:00 AM. The ticket includes a buffet dinner.

Notes:

Vehicle Type Requested

Van

No. Vans Requested:

No. Passengers:

(9 Passengers MAX Per Van)

Persons Driving:

Additional Stops:

Approximate Miles:

Fuel per Mile:

Total Fuel Cost:

Bus

No. Buses Requested: 1

No. Passengers: 54

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops:

Approximate Miles: 137

Fuel per Mile: \$4.19

Total Fuel Cost: 574.03

Field Trip Meal Request

The Food Nutrition Service Department requires a one (1) week notice to be for a field trip.

Are meals and/or snacks being requested for this trip? Snacks

If meal requested, specify: Breakfast Lunch Dinner

- All students will be provided a meal during their trip per the quantity requested by the teacher/advisor.
- The teacher/advisor **MUST** turn in a roster of students that choose to grab a meal after the trip has ended. *Note that an attendance roster will suffice as long as student are marked for record purposes.*
- **All request or dietary restrictions must be disclosed to the team to ensure the safety of the students.**

Teacher/Advisor: Amanda Hansen

Classroom Number: 26

Total Number of Student Eating: 20

Number of Adults Eating: 0
Cost of Adult Meal \$5.00 per person

Date Needed By: 03/13/2026

Time Needed By: 3:05 PM

Meal and/or snack options will be discussed upon receipt of this request.

Be sure to submit a full roster of attendees to Food Services after the Field Trip has taken place.

Roster Example:

I have attached a dietary restrictions roster to this submission

Student Name:	Comments/Restrictions
John Doe	No allergies
Jane Doe	Peanut allergy

Field Trip Approvals

Site Administrator Approval: Debi Keys Date: 10/21/2025

Superintendent Approval: Barbara Gaines Date: 10/24/2025

Board Approval: _____ Date: _____
(Required if overnight or out of state)

Transportation Approval: Dezera Castro Date: 10/21/2025

Child Nutrition Approval: Rosie Robles Date: 10/24/2025

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:

Camie Davies

From: Amanda Hansen <ahansen@skusd.k12.ca.us> on behalf of Amanda Hansen
Sent: Friday, October 31, 2025 1:13 PM
To: Camie Davies
Subject: Fwd: SFMM| 2025 AVID Private Party Information

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon Camie,
Below is the information for AVID Night. I'm estimating 40 students and 6 chaperones will attend this year.

Mrs. Amanda Hansen

AVID & Financial Literacy Electives
Tropico Middle School
(661) 256-5040

----- Forwarded message -----

From: Barragan, Joel <Joel.barragan@sixflags.com>
Date: Fri, Oct 31, 2025 at 12:41 PM
Subject: RE: SFMM| 2025 AVID Private Party Information
To: Amanda Hansen <ahansen@skusd.k12.ca.us>

Good day Amanda,

Listed below is the information for the 2026 AVID event night. Please review and let me know if you have any questions.

2026 AVID date Friday March 13th, 2026

- \$70.00 (\$72.24 w/tax) Early Bird Package includes: park admission (6:00pm-midnight), all-you-can eat buffet and wristband.
- 1:10 Complimentary ticket ratio
- Day time access to the park prior to the event.

DATES, OPERATING HOURS, MENU, AND PRICES ARE SUBJECT TO CHANGE

In order to secure date/price, please provide information below and I will sent you an agreement via DocuSign within a week of emailing responses back.

-Final Guarantee number of student due 5 weeks prior to visit
-Final Payment due 4 weeks prior to visit

- School Name:
- Agreement Point of Contact Name and Email Address:
- School's Physical Mailing Address (Please no PO Boxes):
- Phone Number:

- New-Parking is FREE.
- Estimated number of students (please note this will be your minimum number of paid tickets):
 - (Complimentary tickets will be issued based on a 1:10 ratio on the agreement)

Reach out if there's any questions and thank you once again and we look forward to welcoming you in 2026!

Best,

Joel Barragan
Sr. Sales Representative, Youth Sales

Knott's Berry Farm/Six Flags Magic Mountain



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

DONATION

Site	Date Received	Board Date
SKUSD Parent & Community Center	12/4/2025	12/10/2025

Donation	Effective Dates	Final Contract to Superintendent's Secretary By:				
Non-perishable food and clothing items	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">From</td> <td style="width: 66%; text-align: center;">12/11/2025</td> </tr> <tr> <td>Until</td> <td></td> </tr> </table>	From	12/11/2025	Until		12/4/2025
From	12/11/2025					
Until						

Description
Catholic Charities has donated non-perishable food and clothing items.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature	Date
	Robert Irving	12/4/2025

<input type="checkbox"/> Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature	Date
	Camie Davies	12/4/2025

Gift / Donation Form

SCHOOL: SKUSD Parent & Community Center Estimated Value

Gift/Donated Item: - Coats/hoodies for kids
- non perishable food items

Make / Model / Year: VIN or serial #

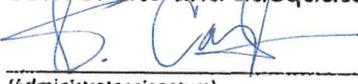
License plate: _____

Purpose of the Gift Use as needed

Donated by: Organization: Catholic Charities
Name: Beatriz Trevino

Address: 825 Chester Ave. Bakersfield, CA 93301

Site administrator acknowledges that item is appropriate for use at school site and adequate facilities/storage is available.

 12/04/2025
(Administrator signature) (Date)

Item Placed on site inventory (Inventory ID Number) _____

DATE: _____

This gift/donation satisfies the requirements of SKUSD Board Policy Number 3290 (a). The school/district accepts responsibility to maintain/install the donated item.

(District Office Use Only)

Pink slip forwarded to District office on: _____
Accepted by the Board on: _____
Letter of Appreciation Mailed: _____

Site Administrator must sign and forward to Superintendent's Office for Board of Trustees Approval. Letter of acceptance shall be mailed promptly to the address listed above, upon Board Action to accept donation.



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

DONATION

Site	Date Received	Board Date
SKUSD Parent & Community Center	12/4/2025	12/10/2025

Donation	Effective Dates	Final Contract to Superintendent's Secretary By:				
Non-perishable food and clothing items	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">From</td> <td style="width: 50%; text-align: center;">12/11/2025</td> </tr> <tr> <td>Until</td> <td></td> </tr> </table>	From	12/11/2025	Until		12/4/2025
From	12/11/2025					
Until						

Description

Employees of Mortenson Construction pooled together and donated non-perishable food and clothing items. See list of items attached.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
----------------------------	-----	-----------------------------------	-----

Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature	Date
	Robert Irving	12/4/2025

<input type="checkbox"/> Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature	Date
	Camie Davies	12/4/2025

Gift / Donation Form

SCHOOL: SKUSD Parent & Community Center Estimated Value

Gift/Donated Item: NON-PERISHABLE FOOD & CLOTHING ITEMS (LIST ATTACHED)

Make / Model / Year: VIN or serial #

License plate:

Purpose of the Gift

Donated by: Organization: MORTENSON CONSTRUCTION

Name: ELIJAH LARMAN

Address: 11531 Gaskell Rd., Rosamond CA 93560

Site administrator acknowledges that item is appropriate for use at school site and adequate facilities/storage is available.

[Signature] 12/04/2025
(Administrator signature) (Date)

Item Placed on site inventory (Inventory ID Number)

DATE:

This gift/donation satisfies the requirements of SKUSD Board Policy Number 3290 (a). The school/district accepts responsibility to maintain/install the donated item.



(District Office Use Only)

Pink slip forwarded to District office on: _____

Accepted by the Board on: _____

Letter of Appreciation Mailed: _____

Site Administrator must sign and forward to Superintendent's Office for Board of Trustees Approval. Letter of acceptance shall be mailed promptly to the address listed above, upon Board Action to accept donation.

DONATION FROM MORTENSON

GREEN BEANS	56 CANS
CORN	54 CANS
DICED TPMATOES	36 CANS
CHILI	24 CANS
BEANS	45 CANS
SOUP	44 CANS
GARBANZO CHICK PEAS	20 CANS
MAC AND CHEESE	64 BOXES
MAC AND CHEESE (SINGLE SERVE)	60 CUPS
TUNA	33 CANS
PINK SALMON	30 CANS
CHICKEN BREAST	24 CANS
QUICK ROLLED OATS	4 BAGS
INSTANT OATMEAL (SINGLE PACKS)	242 PACKS
LENTILS	16 POUCHES
RAMEN	11 INDIVIDUAL
MASHED POTATOES	36 POUCHES
RAISENS	2 BAGS
RICE	2 BAGS
RICE (BOWLS)	66 BOWLS
BEANS	18 BAGS
SLICED PINEAPPLES	1 CAN
PASTA	60 PACKS
SAUCE (45 OZ)	3 JARS
TOMATO SAUCE	4 CANS
TOMATO PASTE	3 CANS
MINI MUFFINS	20 POUCHES
MANDARIN ORANGE CUPS	64 CUPS
SOFT & CHEWY GRANOLA BARS	128 BARS
SWEET & SALTY GRANOLA BARS	96 BARS
APPLE SAUCE	96 POUCHES
POP TARTS	24 INDIVIDUAL
NUTS (VARIETY PACK)	30 INDIVIDUAL
CEREAL BOXES (JUMBO)	2 BOXES
SHASTA ORANGE SODA	1 (2 LITER)
GOLD FISH (SNACK BAGS)	30 BAGS
FRUIT SNACK	300 BAGS
JUICE BOXES	68 INDIVIDUAL
COOKIES (VARIETY SNACK BAGS)	20 BAGS
YOGURT BALLS (SNACK BAGS)	60 BAGS
PEANUT BUTTER	10 JARS
GRAPE JELLY	2 JARS
FIDDLE FADLE	1 BOX

CRUNCH N' MUNCH	1 BOX	
TOOTHPASTE	7 TUBES	
DOVE BAR SOAP	16 BARS	
COTTON BALLS	2 BAGS	
TOOTHBRUSHES		3
DEODORANT		3
COTTON SWABS	1 BOX	

JACKETS

2T		2
3T		2
5T		3
SIZE 5/6		1
SIZE 10/12		4
SIZE 14/16		6
SMALL (KIDS)		1
MEDIUM (KIDS)		2
LARGE (KIDS)		1
MEDIUM (ADULT)		2
LARGE (ADULT)		2
XLARGE (ADULT)		2
XXLARGE (ADULT)		2
SOCKS (ADULT)	18 PAIRS	



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Auditory Processing Diagnostic Center	12/4/2025	12/10/2025

Contract Title/Name	Contract Effective Dates	
Kern Co Consortium SELPA - Individual Service Agreement for Nonsectarian School/Agency Services	From 12/15/2025	Final Contract to Superintendent's Secretary By: 12/4/2025
	Until 3/31/2026	

Description of Agreement

This Agreement allows for Auditory Processing Diagnostic Center to provide Central Auditory Processing Evaluation for a specific student as outlined in the attached Agreement.

Renewal Clause	Automatic Renewal
Payment Terms: Net 30	No
Termination Clause N/A	Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$3,100.00
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Budget String/Comments

Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
 - Clearly States Fees and Hourly Rates
 - Allows Early Termination
 - Mutual Indemnity Clause
 - Governed in Accordance with Laws of California and Department of Education
 - Arbitration Clause
 - Two copies already signed by vendor

Initial Review Complete

	<small>Signature</small>	<small>Date</small>
	Robert Irving	12/4/2025

Purchase Order Prepared

	<small>Signature</small>	<small>Date</small>

Ready for Board Agenda

	<small>Signature</small>	<small>Date</small>
	Camie Davies	12/4/2025

KERN COUNTY CONSORTIUM SELPA
INDIVIDUAL SERVICE AGREEMENT FOR NONPUBLIC,
NONSECTARIAN SCHOOL/AGENCY SERVICES
 (Education Code Section 56365, 56366, et seq.)

Local Education Agency (LEA)	Southern Kern Unified School District	Nonpublic School/Agency	Auditory Processing Diagnostic Center
Address	2601 Rosamond Blvd.	Address	28720 Roadside Dr., Suite 356
City, State, Zip	Rosamond, CA 93560	City, State, Zip	Agoura Hills, CA 91301
Phone	(661) 256-5060	Business Contact Name	Katie Butler
LEA Case Manager	Sheryl Taylor	Phone	(805) 750-7513
		Fax	
		E-Mail	assistant@auditoryprocessingctr.com
Student Name (Last, First MI)		NPS/NPA Case Manager Name	Bea Braun, Au.D., F-AAA Educational Audiolog
DOB		Pupil ID#	
		Phone	(805) 750-7513
		Fax	
Grade		Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>
Parent/Guardian Name (Last, First MI)		Education Schedule - Regular School Year	
		Number of Days	180
		Education Schedule - Extended School Year	
		Number of Days	20
Address		Contract Begins	12/15/2025
		Contract Ends	03/31/2026
City, State, Zip		Master Contract Approved by the Governing Board On	
Home Phone			
		Work/Cell	

CONTRACT TERMS:

1. The pupil's teacher/service provider holds the following: credential license waiver permit
 (Specify type, e.g. LH, SH, Clinical Rehab) Licensed Educational Audiologist
 If waiver/permit: Name of Supervisor N/A Credential Held N/A
2. The NPS/NPA will provide the district with a copy of their State Department Certification.
3. The class size for the pupil will not exceed N/A, and/or the therapist/pupil ratio will be 1:1.
 If applicable, group size shall not exceed N/A
4. The length of the instructional day will be consistent with the Master Contract ("Agreement") unless otherwise specified.
(Nonpublic school only)
5. Authorized educational services as specified in the Individualized Education Program ("IEP") shall be provided by the CONTRACTOR up to the amount specified. Failure to implement the services as specified on the IEP and contained within the Agreement shall reduce LEA's payment obligation to Contractor in the amount necessary to secure the appropriate designated instructional service for student not originally provided as agreed upon between Contractor and LEA.
6. Subject to the performance of this ISA, LEA will pay CONTRACTOR agreed upon rate per unit as defined in the Agreement.
7. Payment will be made for services provided Monday through Friday, only, based on hourly rates and attendance, as per the LEA calendar, dated: 2025/2026
8. Other Provisions (attachments as necessary): Bea Braun will conduct a Central Auditory Processing Evaluation for student, _____
provide a written report to SKUSD, and present her findings to an IEP team. The evaluation is a flat rate of \$2800.00 and IEP time is \$300.00

DESIGNATED INSTRUCTION AND SERVICES / RELATED SERVICES:

A. BASIC EDUCATION (Applies to NPS only)

Number of Days N/A X Per Diem \$ N/A = TOAL BASIC EDUCATION COSTS (A) \$ _____ (Include extended school year days as appropriate to the pupil's IEP).

B. RELATED SERVICES	PROVIDER / START DATE				Frequency and Duration per IEP	Cost Per Session			Estimated Max Cost
	LEA	NPS	NPA	OTHER		Daily	Hourly	Weekly	
1. Transportation									
2. Counseling									
a. Group									
b. Individual									
c. Family									
3. Adapted P.E.									
4. Speech / Language									
5. Occupational Therapy									
6. Physical Therapy									
7. Aide Support									
8. Other			12/15/25						7000.00

ESTIMATED MAXIMUM RELATED SERVICES COST \$ 3100.00

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES \$ 3100.00

Progress Reporting Requirements: Quarterly Monthly Other (Specify) Report results at an IEP meeting

All terms and conditions of the current Agreement for NPS/NPA Service(s) previously executed by the parties hereto, are incorporated herein by reference. The CONTRACTOR will implement the IEP in accordance with this ISA and the Agreement, and will request an IEP review prior to any change in the service(s).

The parties hereto have executed this contract by and through their duly authorized agents or representatives. This contract is effective on 12/15/2025 and terminates at 5:00 p.m. on 03/31/2026 unless sooner terminated as provided herein.

LEA

CONTRACTOR

(Signature) Sheryl Taylor

(Signature) Bea Braun

(Type or Print Name) Southern Kern Unified School District

(Type or Print Name) Auditory Processing Diagnostic Center

(Name of LEA)

(Name of NPS/NPA)

Student Name: _____

Date of IEP Authorizing this agreement: N/A

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

**REQUEST FOR PROPOSAL
AND CONTRACT TERMS AND CONDITIONS
E-RATE FUNDING YEAR 29 (2026-2027)
RFP# 2026-01
470 # 260006510**

**TECHNICAL SPECIFICATIONS FOR HIGH SPEED DATA
INFRASTRUCTURE PROJECT**

WIDE AREA NETWORK

PROCUREMENT TIMELINE	
RFP ISSUED:	12/11/2025
REQUESTS FOR INFORMATION DEADLINE	12/19/2025
PROPOSALS DEADLINE:	1/12/2025
PROJECT START DATE:	PENDING FUNDING APPROVAL
PROJECT END DATE:	9-30-27 +USAC APPROVED EXTENSIONS

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN The Southern Kern Unified School District wishes to receive proposals for Wide Area Network services for E-Rate Funding Year 29 (2026-2027). The District has 4 school and operational facilities including the District Office that are currently connected by a fully managed private WAN connected via 10 Gbps connections provided by Spectrum.

The District will post the RFP, Prequalification documents, and Form 470 on the USAC EPC Portal site <https://portal.usac.org/suite/> and the District website: <https://www.skusd.k12.ca.us/departments/information-technology/rfps>.

470 and RFP availability date: December 11, 2025.

Questions must be provided in writing and emailed to dwxler@skusd.k12.ca.us. The subject line must read "Southern Kern Unified School District 2026-SKUSD-WAN". The responses will be provided in an addendum and posted on the District's website <https://www.skusd.k12.ca.us/departments/information-technology/rfps> and on USAC's EPC portal site.

The request for information deadline is 3:00 PM on December 19, 2025.

Proposals should be emailed to dwxler@skusd.k12.ca.us. Proposals must be received by email no later than 3:00 P.M. on 1/12/2025.

Vendor must participate in the E-Rate Program and must provide a Service Provider Identification Number (SPIN) and Federal Registration Number (FCC-FRN) with the proposal.

Southern Kern Unified School District reserves the right to reject any and all proposals and to waive any informality, technical defect or clerical error in any Bid Proposal Package, as the interest of the Southern Kern Unified School District may require. Any proposer may withdraw his/her proposal, either personally or by written request, at any time prior to the scheduled closing time for receipt of proposals.

Published: 11-16-2025

Equal Opportunity Employer

Request for Proposals and Qualifications

The Governing Board (the "Board") of the Southern Kern Unified School District (the "District") is seeking qualified providers of Internet and a Wide Area Network that will replace its existing lit fiber point-to-point digital transmission service provider. The District hereby invites you to submit a response according to the terms and procedures defined herein.

Proposal Requirements

Bid Proposals

To receive consideration, Bid Proposals shall be made in accordance with the following instructions:

Submission via E-mail:

Contact Information:

Dan Wexler
Director of Technology and Instructional Support
dwexler@skusd.k12.ca.us

Offers must be received no later than the deadline noted above and clearly labeled in the subject line:

"Request for Proposal #2026-SKUSD-WAN"

It is the sole responsibility of each respondent to ensure all submittals and attachments are received by the District before the deadline. The District assumes no responsibility for transmission failures.

Verification of receipt can be made by contacting Dan Wexler at dwexler@skusd.k12.ca.us or 661-256-5000 x 1133.

Request for Information

All inquiries must be submitted via e-mail to Dan Wexler at dwexler@skusd.k12.ca.us no later than the date and time indicated on page 1

Please reference DISTRICT #2026-SKUSD-WAN RFP in the subject line.

All addendum(s), questions and answers will be posted to the district's website at <https://www.skusd.k12.ca.us/departments/information-technology/rfps> in addition to the E-rate EPC website at <https://portal.usac.org/suite/>

Please "Follow" the Form 470 to receive all EPC updates pertaining to the Form 470.

PROJECT DESCRIPTION - REQUESTED SERVICES AND DISTRICT TOPOGRAPHY

The Southern Kern Unified School District has an on-going strategic plan which includes telecommunication services, connectivity, and support and is soliciting proposals for Internet and private (non-shared) Wide Area Network (WAN) services, specifically a fiber-connected metro-area layer 2 backbone network. Southern Kern Unified School District's existing technology infrastructure consists of a local area network installed at each campus with a wide area network connecting the campuses together. A list of these campuses, street addresses and required Committed Information Rates ("CIR") appear in the Appendix of this RFP.

PROJECT GOALS

Summary: Wide Area Network Transmission Services/Leased lit fiber with Internet Access

Install and actively manage dedicated fiber WAN circuits that provide connectivity between four school sites and the District's Internet Service Provider, including Internet access.

REQUIREMENTS

Services requested will provide the same or better WAN connectivity as Southern Kern Unified School District's existing WAN CIR's.

At present, four SKUSD school sites are connected via 10 gigabits/second WAN circuits. The Network Operations Center is connected with Spectrum Communications (which serves as the District's ISP) on separate WAN circuits. With this RFP, SKUSD intends to maintain current aggregate bandwidth to all sites (see Appendix for details).

The District Network Operations Center (NOC) is located at Rosamond Elementary School, 3082 Glendower St., Rosamond, CA 93560, and serves as the termination point for the network.

- a. All WAN circuits shall have a minimum data connection CIR of 10 Gbps full-duplex
- b. The assignment of schools to particular network segments for bundling is at the discretion of the service provider.
- c. The Contractor/Carrier shall deliver the requested CIR at full bandwidth at each site directly to the Network Operations Center on a full availability basis, 24/7. This service can be aggregated at the design of the carrier so as not to have multiple individual circuits terminating directly at the District Data Center.
- d. The service handoff at each site will be 10GBASE-LR, 10GBASE-SR, or equivalent fiber optic connector. This handoff will be delivered to each site's Main Distribution Facility ("MDF").
- e. The service hand-off at all sites shall be 10GBASE-LR, 10GBASE-SR, or equivalent fiber optic connector. The precise site location of the MPOE or DEMARC, or "handoff point" shall be determined by the SKUSD IT Department.
- f. The vendor shall specify that this network is a managed solution and the vendor will provide all necessary hardware and software accordingly. As part of the proposal, the vendor will make known the space requirements for installed equipment at sites and District Office. Network outage resolution should be coordinated with SKUSD technical staff.

- g. The vendor must provide easy access to help desk and repair services. A clear, documented procedure must be defined for severe problem escalation with appropriate response times delineated in proposal. The vendor will provide critical alerts to SKUSD Technical Contacts via email, and notification of service outages via telephone to SKUSD Technical Contacts along with status and estimated time of restoral (ETR). This alert service will be maintained for the duration of the contract.
- h. The circuits shall be capable of carrying multiple protocols such as IP Data, Voice over IP (VoIP) telephony, streaming digital video, teleconferencing, etc. Jitter and latency shall be within industry accepted limits for typical services of these types. The WAN must support the transmission of QoS ("Quality of Service") tags implemented by SKUSD between endpoints.
- i. All equipment including but not limited to switches, cabling, connectors, etc. necessary to provide this connectivity shall be provided by the vendor. All installed equipment shall operate with the electrical capacity provided by a dedicated 20 AMP service per equipment rack.
- j. Currently SKUSD's MDFs have either four-post or two-post racks in each location with a minimum of 3U available space for vendor equipment. Vendor is responsible for providing any additional racks or hardware for mounting vendor equipment.
- k. The network must be fully operational by July 1, 2026. The term "fully operational" is defined as error free network connectivity at the specified CIRs, delivered to all sites without failures for at least 72 hours. Vendor must provide certification reports of CIR, jitter, latency, and interface error metrics for each endpoint.
- l. For billing purposes, the cut-over date and contract term for any new carrier begins on July 1, 2026. Southern Kern Unified School District requires a transition plan to be provided with any proposal response. The plan is to include the resources to be dedicated to the transition, all costs associated with the transition, a timeline of actions with a completion target date for the supplier and for the Southern Kern Unified transition team. The transition plan is to outline the expectations the supplier team would have of Southern Kern Unified School District and the information or task Southern Kern Unified School District to provide the supplier and the date any information or task would be required.

WIDE AREA NETWORK TRANSMISSION SERVICES/LEASED LIT FIBER WITH INTERNET ACCESS

Service must be capable of delivering four WAN circuits to the District's four (4) school sites, plus any additional WAN circuit(s) required to connect the network operations center to the Internet Service Provider. *See Appendix.*

Circuits must have a minimum (CIR) of 10 Gbits/second ("Gbps.")

Network will require a minimum aggregate bandwidth of TEN thousand (10,000) Megabits per second into the WAN for the school sites to simultaneously support each locations' maximum access rates, plus any additional aggregate bandwidth necessary to support maximum access rates for any ISP circuit(s) (if required).

Minimum of 10 static IP addresses in numerical order in the same subnet.

Static IP structure cannot be changed.

CONTRACT TERM

Southern Kern Unified School District will be seeking options for a contract length of three (3) years with the option of extending the contract with two (2) – one (1) year term extensions and a contract length of five (5) years. Funding for this project will be Category 1 E-rate Funding at the District discount rate. Any installation costs associated with the service delivery may be amortized over initial term and is to be included within the monthly service cost.

Winning vendor(s) will not submit any billing BEFORE July 1, 2026 and not without the prior written acceptance of SKUSD, though start up work can begin as early as February 1, 2026.

Customer Requirements

This project may be contingent upon approved project funding from the federal E-rate program (Schools and Libraries Division, or “SLD”). Southern Kern Unified School District may or may not undertake this project at its sole discretion. In addition, Southern Kern Unified School District will require that the awarded service provider ensure that all eligible components of service are filed with the California Public Utilities Commission (CPUC) and are eligible for the California Teleconnect Fund (CTF) discount.

Southern Kern Unified School District reserves the option to terminate service, without penalty and full expectation of refund of any and all proceeds paid prior to date of termination of contract or services for balance of services not rendered, if the district is dissatisfied with the service.

Service Provider warrants that such facilities and services will maintain the performance criteria stated above at all times during the continuation of this Agreement. Service Provider warrants that it had good title to all elements of the facilities and services and has the legal right to contract with Southern Kern Unified School District for the installation and use of such facilities and services. Service Provider shall indemnify Southern Kern Unified School District and its trustees and employees against any claims or threat of claims brought by any third party alleging infringement of any proprietary rights.

The District may consider contracts with flexible terms to allow for growth/reduction in services to accommodate an increase/decrease in the number of sites, users, and/or bandwidth. Options for removal of sites due to closures or re-organization requirements as deemed necessary by the District.

Contract must provide cancellation of services without financial penalties if a school is closed. District may cancel services to a school without penalties after a 30-day notice to vendor.

The District will require that there be no early termination charges or other penalties assessed in such situation that is determined to be outside the control of the District.

District reserves the option to terminate service, without penalty and full expectation of refund of any and all proceeds paid prior to date of termination of contractor services for balance of services not rendered, if the district is dissatisfied with the service.

Special construction costs (curb to MPOE) should be amortized over the initial contract term as part of the MRC. DISTRICT WILL NOT BE RESPONSIBLE FOR ANY EASEMENT/RIGHT OF WAY COSTS INCURRED BY THE PROPOSER WHILE IMPLEMENTING THE SOLUTION. The Minimum Point of Entry (MPOE) and Demarcation point at each site and in the Data Center at the District Office shall be determined by Southern Kern Unified School District’s technical staff. All cost proposals must include pricing to install services to the MPOE and Demarcation point.

Service Providers submitting proposals in response to this FCC Form 470 must be in compliance with the rules and orders governed by the Federal Communications Commission. Failure to be in compliance and remain in compliance may result in the denial of discount funding, and/or cancellation of funding commitments and/or contracts, and/or could result in civil or criminal prosecution by law enforcement authorities.

Service Providers submitting proposals must do so in good faith of compliance with the Lowest Corresponding Price (LCP) Rule (see 47 CFR Part 54 Section 54.500(f)). Service Providers submitting proposals must be in full compliance with USAC's Free Services Advisory <http://www.usac.org/sl/applicants/step02/free-services-advisory.aspx>. Any offering of free services must be clearly identified in service providers' bids.

Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC timely, Applicant will only be responsible for paying its non-discounted share. The Service Provider acknowledges that all pricing and technology infrastructure information in its contract shall be considered as public and non-confidential pursuant to CFR Part 54 Section 504 (2)(i)(ii).

Timeline

Winning vendor(s) will not submit any billing BEFORE July 1, 2026 and not without the prior written acceptance of SKUSD, though start up work can begin as early as January 1, 2026.

Award of Contract

The District does not guarantee an award of a contract(s) and it reserves the right to select the firm(s) that it considers to be in the best interest of the District. Award of contract is contingent upon the approval of funding from the Schools and Libraries Universal Service Administrative Company ("USAC").

The District reserves the right to award none, some, or all of the proposal. For instance, if a response exceeds the E-rate funding limits set by USAC, the district may choose to only award up to the E-rate funding limit, less or more.

The Board of Trustees of the Southern Kern Unified School District reserves the right to accept or reject any and all quotation submittals and to waive any informalities or irregularities in the proposals, to be sole judge as to the merit, quality and acceptability of materials proposed and their compliance to the specifications, if it be in the best interest of the District. The Service Provider's quotation submission is recognition of this right. In addition, the District reserves the right to fund, (proceed with project or purchase) or not to fund, regardless of E-Rate approval.

TRANSITION PLAN

As the cut-over date for any new carrier is **July 1, 2026**, Southern Kern Unified School District requires a transition plan to be provided with any proposal response. The plan is to include the resources to be dedicated to the transition, all costs associated with the transition, a timeline of actions with a completion target date for the supplier and for the Southern Kern Unified School District transition team. The transition plan is to outline the expectations the supplier team would have of the Southern Kern Unified School District and the information or task the Southern Kern Unified School District is to provide the supplier and the date any information or task would be required.

Deadline for Request for Proposal Submittal

Vendors must submit all required documents prior to the deadline indicated on Page 1. All proposals shall be complete and final with no additional information required after the close of the submittal date, unless specifically requested by the District. Responses received after the deadline will not be considered.

Request for Proposal Preparation Cost

Costs for preparing responses and any other related material is the responsibility of the VENDOR, and shall not be chargeable in any manner to the DISTRICT. The DISTRICT will not be held liable for any cost incurred by VENDORS in responding to the RFP.

Vendor Qualifications

Any individual firm submitting a proposal must be able to provide evidence that the individual or firm and its personnel carrying out the responsibilities have expertise and experiences in all areas identified in the Services Required section of this RFP. The vendor shall provide three (3) K-12 references consisting of similar work and scope.

References

Before awarding any contract, the DISTRICT reserves the right to require the vendor to submit evidence of qualifications, as it may deem appropriate. This evidence may be concerning financial, technical, and other qualifications as well as relevant experience and skills of the vendor.

PAYMENT AND FUNDING

The District intends to partially fund the services contemplated herein by leveraging the federal E-Rate program. Vendors should be familiar with and compliant with all applicable federal E-Rate policies. Bids from vendors that are not E-Rate eligible will not be considered for this RFP. Vendors must provide a response to this RFP that is compliant with E-Rate. Vendors must submit their E-Rate Service Provider Identification Number (SPIN) in the vendor response. Vendors must submit their E-Rate Federal Communications Commission Registration Number (FCCRN) in the vendor response along with proof of FCC Green Light Status. The successful bidder also must abide by the requirements for vendors under the E-rate program as set forth by the E-Rate program administrators. These requirements include, but are not limited to; filing of all Form 474 forms, extension of appropriate discounts to the participating eligible entities, careful record keeping for auditing purposes, and the provision of any information participating eligible entities must submit as part of their filing requirements. The bidder must identify and separate any costs that are associated with non E-Rate eligible entities and services as identified in the scope of work herein.

In addition, the Wide Area Network (WAN) high speed telecommunications services must also be eligible for, and receive, the applicable discounts funded through the California Teleconnect Fund (CTF) which is administered by the California Public Utilities Commission (CPUC). In accordance to CPUC resolution T-16763 all E-Rate program discounts must be posted via the Service Provider Invoice Form 474. The District will not file a Billed Entity Applicant Reimbursement Form 472 for applicable E-Rate discounts.

Failure of vendor to apply appropriate discounts will be basis for termination of contract without penalty.

EVALUATION AND SELECTION CRITERIA

Selection – In accordance with the Public Contract Code of the State of California Section 20118.1, the governing board of any school district may contract with an acceptable party who is one of the three lowest responsible proponents for the procurement or maintenance, or both, of electrical data processing systems and supporting software in any manner the board deems appropriate. The District will determine which proposal, taken as a whole, is in the sole opinion of the District deemed to serve best the current needs and future expansion of the District’s requirements. Accordingly, it shall be understood by all proponents that price is not necessarily the sole criterion to be used in the evaluation and selection process, and that if the lowest cost alternative is not of sufficient quality or if there is not sufficient assurance or evidence of sufficient quality to meet stated requirements, the District reserves the right to select another alternative of the same or a different proponents. Proponents’ past performance, equipment, and ability to perform and complete the intended contract and to render the maintenance and other support services described in this RFP throughout the life of the contract will be important elements, along with the proposed cost (Submittal II), in providing the basis for evaluation and selection. In all these matters, the decision of the District regarding the final selection of the successful proponents and the proposed solution, service, equipment and in awarding of a contract shall be final.

Compliance – Responses that do not comply with instructions and forms may be eliminated from further selection.

BASIS OF SELECTION

No commitment will be made to select a proponent’s system(s) solely on the basis of cost. Selection will be made on a combination of factors including technical bid submittal, Service, Maintenance & Training. Proponent experience and references, Implementation Plan, Price and other customer satisfaction, customer references, and conformance to the specifications contained in this Request for Proposal.

Therefore, the District may consider factors other than price alone in the consideration of bids; price for E-rate eligible goods and services will be the primary factor considered.

The process that will be used by the district in selecting the firm to perform services outlined in the Request for Proposal will be as follows:

Screening & Selection – The screening and selection will be performed by District Staff. All proposals submitted by firms will be reviewed. The committee will then formulate a recommendation to the Board of Education. The criteria to be used by the committee in the evaluation process is as follows:

Responses will be evaluated according to the following weighting:

No.	Factor	Total Points Available
1	Cost of E-Rate eligible goods and services	40
2	Vendor quote meets district's minimum specifications	30
4	Experience with district	30
	Total Points	100

QUALIFICATIONS

Please provide responses to the following questions as well as details to offer a comprehensive representation of your company and its services.

	Yes/No
<p>1. The vendor must be able to guarantee network availability at least 99.5% of the time in a calendar month, and packet delivery of 99.5% or greater, except for outages caused by the customer's equipment, fiber cuts by third parties, acts of God, or other Force Majeure events.</p>	
Please elaborate:	
<p>2. Does your company monitor all telecommunication and/or Internet services 24 hours per day, seven days per week, 365 days per year?</p>	
Please elaborate:	
<p>3. Can your company ensure Southern Kern Unified School District 99.95% for all telecommunication and/or Internet service availability during each week of service provided with telecommunication and/or Internet service latency across your company's network, facilities and services not to exceed 30 milliseconds maximum?</p>	
Please elaborate:	
<p>4. Is your company able to provide, at no additional charge, immediate notification to Southern Kern Unified School District network department representative of any and all telecommunication and/or Internet service outages or anomalies which affect the use of the facilities, circuits, or network within Southern Kern Unified School District?</p>	
Please elaborate:	

<p>5. Please provide the process for Southern Kern Unified School District to report any problems with the facilities, circuits, network or telecommunication and/or Internet services including the minimum response time.</p>	
<p>Please elaborate:</p>	
<p>6. Provide details regarding your company's service center, including, but not limited to, staffing experience, process and priority service.</p>	
<p>Please elaborate:</p>	
<p>7. Your company will provide a non-performance policy with Southern Kern Unified School District which provides Southern Kern Unified School District a monthly credit equal to two times the monthly rate multiplied by the percentage of monthly outage to any site within Southern Kern Unified School District, when such faults, outages or anomalies are due to the oversight neglect or unreliability of your company's services.</p>	
<p>Please elaborate:</p>	
<p>8. Does your company maintain compliance with any and all legal requirements set forth under the California Public Utilities Commission and the Federal Communications Commission of the United States of America?</p>	
<p>Please elaborate:</p>	
<p>9. Does your company agree that Southern Kern Unified School District Schools can reserve the option to terminate service, without penalty and full expectation of refund of any and all proceeds paid prior to date of termination of contract or services for balance of services not rendered?</p>	
<p>Please elaborate:</p>	

E-RATE SUPPLEMENTAL TERMS AND CONDITIONS

Signed copy to be returned with bid response.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries (“Applicant” or “Applicants”) across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (“FCC”). Funding is made available upon application approval by the Universal Service Administrative Company (“USAC”), which was established by the Act. The amount of the discount is based on the numbers of students eligible to receive free and reduced-price meals.

1) E-RATE CONTINGENCY

The project herein is contingent upon the approval of funding from the Universal Service Fund’s Schools and Libraries Program, otherwise known as E-rate. Even after award of Agreement(s) and/or E-rate funding approval is approved, the Applicant may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the Applicant.

2) SERVICE PROVIDER REQUIREMENTS

The Applicant expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

a. Service Providers are required to be in full compliance with all current rules and requirements and future rules and requirements issued by the FCC and USAC throughout the agreement period of any Agreement entered into as a result of this RFP/RFB/RFQ.

b. Service Providers are responsible for providing a valid Service Provider Identification Number (“SPIN”). More information about obtaining a SPIN may be found at this website: <https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/>

c. Service Providers are responsible for providing a valid Federal Communications Commission Registration Number (“FRN”) at the time the Proposal is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>

d. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the proposal is submitted. Any potential Service Provider found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for termination of the Agreement as it could prohibit the

Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More information about FCC Red and Green Light Status may be found at this website: http://www.fcc.gov/debt_collection/welcome.html

e. Products and services must be delivered before billing and E-rate discounting can commence. At no time may the Service Provider invoice before July 1, 2026.

f. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any Agreement and USAC-approved extensions).

g. Goods and services provided shall be clearly designated as "E-rate Eligible." Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be "cost allocated" to show the percentage of eligible costs per USAC guidelines.

h. For Category 2 equipment or services, within one (1) week of notification of award, the awarded Service Provider must provide the Applicant a bill of materials using a completed and most current and appropriate version of USACs "Bulk Upload Template" (formerly known as the Item 21 attachment) located at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/>. Subsequent schedules of values and invoices must match the Bulk Upload Template and approved Funding Request Line Items or subsequent approved service substitutions. If the service provider's proposal consisted of pricing per eligible location, a summary sheet and summary Bulk Upload Template must be provided to describe the cumulative amount for all sites.

i. In the event of questions during an E-rate pre-commitment review, post-commitment review, and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.

j. The awarded Service Provider is required to send copies of all forms and invoices to the Applicant prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the Applicant placing the vendor on an "Invoice Check" with the USAC: <https://www.usac.org/e-rate/applicant-process/invoicing/invoice-check/>.

k. Service providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

l. Service providers must not propose any equipment or services produced or provided by companies, their parents, affiliates, and subsidiaries, found to pose a national security threat to the integrity of communications networks or the communications supply chain as required by FCC rules. See <https://www.usac.org/about/reports-orders/supply-chain/>. Any proposed solution including Covered Equipment or Services as defined by the FCC will be disqualified. If, after award of the project it is found Covered Equipment or Services are included, the award and/or Agreement will be considered to be null and void. See <https://www.fcc.gov/supplychain>.

m. SPAM and/or robotic responses will not be considered valid Proposals and will be disqualified from consideration.

n. Any Service Provider proposals identifying contingency fees such as allocations for change orders, tariffs, or other speculative fees not specifically called out for in the scope and/or terms of the RFP/RFB/RFQ will automatically be included in the Proposal price and subject to evaluation unless otherwise specified in the RFP/RFB/RFQ. Contingency fees not pre-approved by the Applicant will not be allowed.

3) SERVICE PROVIDER ACKNOWLEDGEMENTS

a. The Service Provider acknowledges that no change in the products and/or services specified in its proposal will be allowed without prior written approval from the Applicant and a USAC service substitution approval with the exception of a Global Service Substitutions. See <https://www.usac.org/e-rate/applicant-process/before-youre-done/service-substitutions/>.

b. The Service Provider acknowledges that all pricing and technology infrastructure information in its Proposal shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).

c. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Service Providers found not to be providing Lowest Corresponding Price (LCP) may be required to repay any identified overcharges to USAC. The Service Provider acknowledges that LCP is solely the service provider's responsibility and it will not hold the Applicant liable, or seek reimbursement from any applicant, for any appeals, commitment adjustments or funding recoveries.

d. The Service Provider attests that its offer does not violate the FCC's Supply Chain certifications included in the FCC Form 473. Supply Chain requirements and certifications can be viewed at USAC's Website: <https://www.usac.org/about/reports-orders/supply-chain/>.

e. This offer is in full compliance with USAC's Free Services Advisory <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory/>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The Service Provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

4) STARTING SERVICES/ADVANCE INSTALLATION

Category 1 Services

The annual E-rate Funding Year begins on July 1 and expires on June 30 of each calendar year. Regardless of the Agreement's "effective date," E-rate eligible goods and/or services requested in this RFP/RFB/RFQ shall be delivered no earlier than the start of the 2026 funding year (July 1, 2026). If Category 1 services (Telecommunication Services and

Internet access) will begin on or shortly after July 1 of a funding year, the service provider, in some cases, may need to undertake some construction and installation work prior to the beginning of that funding year. Within the limitations indicated below, the infrastructure costs of a service provider can be deemed to be delivered at the same time that the associated Category 1 services begin. That is, if services begin on July 1, then the delivery of service provider infrastructure necessary for those services can be considered as also delivered on July 1. However, NO INVOICING can take place prior to July 1 of the associated Funding Year.

Early Funding Conditions

Category 1

There are four conditions that must be met in order for USAC to provide support in a funding year for Category 1 infrastructure costs incurred prior to that funding year.

- Initiation of installation cannot take place before selection of the service provider pursuant to a posted Form 470 and in any event no earlier than six months prior to July 1 of the funding year.
- The Category 1 service must depend on the installation of the infrastructure.
- The underlying Category 1 service cannot have a service start date prior to July 1 of the funding year.
- No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.

For more information, please refer to the FCC Order involving the Nassau County Board of Cooperative Educational Services (DA 02-3365 , released December 6, 2002). This FCC decision only applies to Priority/ Category 1 services (telecommunications services and Internet access).

The complete text can be found at the following URL:

<https://www.usac.org/e-rate/applicant-process/starting-services/advance-installation/>

Category 2

There are two conditions that allow USAC to provide support in a funding year for Category 2 Internal Connections (equipment and services) incurred prior to that funding year.

- *Applicants may seek support for Category 2 eligible services purchased on or after April 1, three months prior to the start of the funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.*

- *No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.*

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking ([FCC 14-99](#), released July 23, 2014).

It is important to note NO FCC FORM 474 INVOICING can take place before the Funding Commitment Decision Letter is issued, the FCC Form 486 is approved, and/or prior to July 1 of the funding year.

5) INVOICING

a. The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the FCC Form 474 Service Provider Invoice (SPI). The Applicant will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (FCC Form 472). The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Funding Request Number ("FRN") and associated FRN Line Items and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from USAC and submission, certification and USAC approval of FCC Form 486, the Applicant shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should the Applicant decide that it is in the best interest of the Applicant to file an FCC Form 472, the Applicant will inform the Service Provider of its intent.

b. The Service Provider agrees that it will not invoice USAC for equipment or services that have not been delivered to and accepted by the Applicant and installed. If equipment is being drop-shipped to the Applicant and the Applicant is responsible for installing the equipment, the Service Provider may not invoice USAC until equipment is received and accepted by the Applicant.

c. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the Applicant will only be responsible for paying its non-discounted share.

6) FCC/USAC AUDITS

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. The Service Provider hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP/RFB/RFQ for ten (10) years after final payment. The Applicant, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the Service Provider and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

7) PROCUREMENT OF ADDITIONAL GOODS AND/OR SERVICES AND AGREEMENT TERM

During the term of any Agreement resulting from this RFP/RFB/RFQ, the Applicant may elect to procure additional or like goods and/or services offered by the Service Provider. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by the Applicant's Governing Board. All terms, conditions, warranties, obligations, maintenance and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. The Applicant shall not enter into a separate Agreement for said goods or services. Service Providers must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

8) TARIFFS

In anticipation of the possible tariff imposed on imported products, Applicant expects that the Service Provider will familiarize themselves with the impact that any unknown tariff(s) on manufacturer's products are appropriately accounted for in the respondent's fee proposal. The Applicant presumes a tariff will be imposed on any manufacturer's networking equipment manufactured abroad and will be applicable at the time of purchase throughout the term of any agreement resulting from this solicitation (including and mutually agreed upon extensions).

THE SERVICE PROVIDER IS TO IDENTIFY ANY TARIFFS WHEN COMPLETING ANY PRICING ATTACHMENTS AS PART OF THIS SOLICITATION AND IDENTIFY THE PRODUCTS' COUNTRY(IES) OF ORIGIN.

It is also the expectation of the Applicant that the presumed tariff should be LESS than what is identified or if it is not ultimately imposed upon the manufacturer's product, the cost saving will be passed along to the Applicant and, in turn, the FCC's E-Rate program. It should also be presumed by respondents that should any tariff imposed upon a particular manufacturer's product be higher than what was identified in the Service Provider's proposal at the time of purchase, the Applicant will appropriately compensate the service provider for the full cost incurred at the time of purchase without regard to E-Rate eligible invoices.

I, the undersigned, as an authorized agent of _____ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature: _____ **Title:** _____

Phone Number: _____ **Email:** _____

Service Provider Name: _____

Service Provider FCC Registration Number: _____

Service Provider Identification Number: _____

Appendix

Site Location and CIR for Option II: Wide Area Network Transmission Services/Leased lit fiber with Internet Access

Service Providers are required to provide quotes/pricing for the following bandwidths (WAN)

Site Name	Street Address	Required CIR	Growth CIR	Growth CIR
Rosamond Elementary	3082 Glendower St.	10 Gbps	20 Gbps	40 Gbps
Rosamond High School	2925 Rosamond Blvd.	10 Gbps	20 Gbps	40 Gbps
Westpark Elementary	3600 Imperial Ave	10 Gbps	20 Gbps	40 Gbps
Tropico Middle	3180 Mojave Tropico Rd.	10 Gbps	20 Gbps	40 Gbps

Service Providers are required to provide quotes/pricing for the following bandwidths (Internet)

Site Name	Street Address	Required CIR	Growth CIR	Growth CIR
Rosamond Elementary	3082 Glendower St.	10 Gbps	20 Gbps	40 Gbps

Service Providers are required to support the relocation of Southern Kern’s data center. This relocation is contingent upon completion of Southern Kern’s new construction project. The current ETA of relocation is Summer of 2027. The data center will move from 3082 Glendower St. to 2925 Rosamond Blvd. We will need to relocate both services currently at 3082 Glendower St. to 2925 Rosamond Blvd. and the current service at 2925 Rosamond Blvd. to 3082 Glendower St.

**E-RATE Year 29 (2026-2027)
REQUEST FOR PROPOSAL**

**RFP #2026-02
470 # 260006512**

**Southern Kern Unified School District
2601 W Rosamond Blvd.
Rosamond, CA 93560**

Network Electronics

PROCUREMENT TIMELINE	
RFP ISSUED:	12-11-2025
REQUESTS FOR INFORMATION DEADLINE	12-19-2025
PROPOSALS DEADLINE:	1-12-2026
PROJECT START DATE:	PENDING FUNDING APPROVAL
PROJECT END DATE:	9-30-27 +USAC APPROVED EXTENSIONS

E-RATE SUPPLEMENTAL TERMS AND CONDITIONS

Signed copy to be returned with bid response.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries (“Applicant” or “Applicants”) across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (“FCC”). Funding is made available upon application approval by the Universal Service Administrative Company (“USAC”), which was established by the Act. The amount of the discount is based on the numbers of students eligible to receive free and reduced-price meals.

1) E-RATE CONTINGENCY

The project herein is contingent upon the approval of funding from the Universal Service Fund’s Schools and Libraries Program, otherwise known as E-rate. Even after award of Agreement(s) and/or E-rate funding approval is approved, the Applicant may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the Applicant.

2) SERVICE PROVIDER REQUIREMENTS

The Applicant expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

a. Service Providers are required to be in full compliance with all current rules and requirements and future rules and requirements issued by the FCC and USAC throughout the agreement period of any Agreement entered into as a result of this RFP/RFB/RFQ.

b. Service Providers are responsible for providing a valid Service Provider Identification Number (“SPIN”). More information about obtaining a SPIN may be found at this website: <https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/>

c. Service Providers are responsible for providing a valid Federal Communications Commission Registration Number (“FRN”) at the time the Proposal is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>

d. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the proposal is submitted. Any potential Service Provider found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for termination of the Agreement as it could prohibit the Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More information about FCC Red and Green Light Status may be found at this website: http://www.fcc.gov/debt_collection/welcome.html

e. Products and services must be delivered before billing and E-rate discounting can commence. At no time may the Service Provider invoice before July 1, 2026.

f. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any Agreement and USAC-approved extensions).

g. Goods and services provided shall be clearly designated as "E-rate Eligible." Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be "cost allocated" to show the percentage of eligible costs per USAC guidelines.

h. For Category 2 equipment or services, within one (1) week of notification of award, the awarded Service Provider must provide the Applicant a bill of materials using a completed and most current and appropriate version of USACs "Bulk Upload Template" (formerly known as the Item 21 attachment) located at <https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/>. Subsequent schedules of values and invoices must match the Bulk Upload Template and approved Funding Request Line Items or subsequent approved service substitutions. If the service provider's proposal consisted of pricing per eligible location, a summary sheet and summary Bulk Upload Template must be provided to describe the cumulative amount for all sites.

i. In the event of questions during an E-rate pre-commitment review, post-commitment review, and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.

j. The awarded Service Provider is required to send copies of all forms and invoices to the Applicant prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the Applicant placing the vendor on an "Invoice Check" with the USAC: <https://www.usac.org/e-rate/applicant-process/invoicing/invoice-check/>.

k. Service providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

l. Service providers must not propose any equipment or services produced or provided by companies, their parents, affiliates, and subsidiaries, found to pose a national security threat to the integrity of communications networks or the communications supply chain as required by FCC rules. See <https://www.usac.org/about/reports-orders/supply-chain/>. Any proposed solution including Covered Equipment or Services as defined by the FCC will be disqualified. If, after award of the project it is found Covered Equipment or Services are included, the award and/or Agreement will be considered to be null and void. See <https://www.fcc.gov/supplychain>.

m. SPAM and/or robotic responses will not be considered valid Proposals and will be disqualified from consideration.

n. Any Service Provider proposals identifying contingency fees such as allocations for change orders, tariffs, or other speculative fees not specifically called out for in the scope and/or terms of the RFP/RFB/RFQ will automatically be included in the Proposal price and subject to evaluation unless otherwise specified in the RFP/RFB/RFQ. Contingency fees not pre-approved by the Applicant will not be allowed.

3) SERVICE PROVIDER ACKNOWLEDGEMENTS

a. The Service Provider acknowledges that no change in the products and/or services specified in its proposal will be allowed without prior written approval from the Applicant and a USAC service substitution approval with the exception of a Global Service Substitutions. See <https://www.usac.org/e-rate/applicant-process/before-youre-done/service-substitutions/>.

b. The Service Provider acknowledges that all pricing and technology infrastructure information in its Proposal shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).

c. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Service Providers found not to be providing Lowest Corresponding Price (LCP) may be required to repay any identified overcharges to USAC. The Service Provider acknowledges that LCP is solely the service provider's responsibility and it will not hold the Applicant liable, or seek reimbursement from any applicant, for any appeals, commitment adjustments or funding recoveries.

d. The Service Provider attests that its offer does not violate the FCC's Supply Chain certifications included in the FCC Form 473. Supply Chain requirements and certifications can be viewed at USAC's Website: <https://www.usac.org/about/reports-orders/supply-chain/>.

e. This offer is in full compliance with USAC's Free Services Advisory <https://www.usac.org/e-rate/applicant-process/competitive-bidding/free-services-advisory/>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The Service Provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

4) STARTING SERVICES/ADVANCE INSTALLATION

Category 1 Services

The annual E-rate Funding Year begins on July 1 and expires on June 30 of each calendar year. Regardless of the Agreement's "effective date," E-rate eligible goods and/or services requested in this RFP/RFB/RFQ shall be delivered no earlier than the start of the 2026 funding year (July 1, 2026). If Category 1 services (Telecommunication Services and Internet access) will begin on or shortly after July 1 of a funding year, the service provider, in some cases, may need to undertake some construction and installation work prior to the beginning of that funding year. Within the limitations indicated below, the infrastructure costs of a service provider can be deemed to be delivered at the same time that the associated Category 1 services begin. That is, if services begin on July 1, then the delivery of service provider infrastructure necessary for those services can be considered as also delivered on July 1. However, NO INVOICING can take place prior to July 1 of the associated Funding Year.

Early Funding Conditions

Category 1

There are four conditions that must be met in order for USAC to provide support in a funding year for Category 1 infrastructure costs incurred prior to that funding year.

- Initiation of installation cannot take place before selection of the service provider pursuant to a posted Form 470 and in any event no earlier than six months prior to July 1 of the funding year.
- The Category 1 service must depend on the installation of the infrastructure.
- The underlying Category 1 service cannot have a service start date prior to July 1 of the funding year.
- No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.

For more information, please refer to the FCC Order involving the Nassau County Board of Cooperative Educational Services (DA 02-3365 , released December 6, 2002). This FCC

decision only applies to Priority/ Category 1 services (telecommunications services and Internet access).

The complete text can be found at the following URL:

<https://www.usac.org/e-rate/applicant-process/starting-services/advance-installation/>

Category 2

There are two conditions that allow USAC to provide support in a funding year for Category 2 Internal Connections (equipment and services) incurred prior to that funding year.

- *Applicants may seek support for Category 2 eligible services purchased on or after April 1, three months prior to the start of the funding year on July 1. This will provide schools with the flexibility to purchase equipment in preparation for the summer recess and provide the maximum amount of time during the summer to install these critical networks.*
- *No invoices can be submitted to USAC for reimbursement prior to July 1 of the funding year.*

For more information, please refer to the FCC Report and Order and Further Notice of Proposed Rulemaking ([FCC 14-99](#), released July 23, 2014).

It is important to note NO FCC FORM 474 INVOICING can take place before the Funding Commitment Decision Letter is issued, the FCC Form 486 is approved, and/or prior to July 1 of the funding year.

5) INVOICING

a. The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the FCC Form 474 Service Provider Invoice (SPI). The Applicant will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (FCC Form 472). The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Funding Request Number ("FRN") and associated FRN Line Items and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from USAC and submission, certification and USAC approval of FCC Form 486, the Applicant shall pay only the discounted amount beginning with the billing cycle immediately following said approval. Alternatively, should the Applicant decide that it is in the best interest of the Applicant to file an FCC Form 472, the Applicant will inform the Service Provider of its intent.

b. The Service Provider agrees that it will not invoice USAC for equipment or services that have not been delivered to and accepted by the Applicant and installed. If equipment is being drop-shipped to the Applicant and the Applicant is responsible for installing the equipment, the Service Provider may not invoice USAC until equipment is received and accepted by the Applicant.

c. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the Applicant will only be responsible for paying its non-discounted share.

6) FCC/USAC AUDITS

The E-rate program requires that all records be retained for at least ten (10) years from the last date of service provided on a particular funding request. The Service Provider hereby agrees to retain all books, records, and other documents relative to any Agreement resulting from this RFP/RFB/RFQ for ten (10) years after final payment. The Applicant, its authorized agents, and/or auditors reserves the right to perform or have performed an audit of the records of the Service Provider and therefore shall have full access to and the right to examine any of said materials within a reasonable period of time during said period.

7) PROCUREMENT OF ADDITIONAL GOODS AND/OR SERVICES AND AGREEMENT TERM

During the term of any Agreement resulting from this RFP/RFB/RFQ, the Applicant may elect to procure additional or like goods and/or services offered by the Service Provider. Such services shall be negotiated and obtained via an official amendment to this Agreement and approval by the Applicant's Governing Board. All terms, conditions, warranties, obligations, maintenance and support of said goods or services shall have a coterminous expiration date with the original date of this Agreement. The Applicant shall not enter into a separate Agreement for said goods or services. Service Providers must state in their proposal that they acknowledge, accept and are in agreement with coterminous expiration conditions.

8) TARIFFS

In anticipation of the possible tariff imposed on imported products, Applicant expects that the Service Provider will familiarize themselves with the impact that any unknown tariff(s) on manufacturer's products are appropriately accounted for in the respondent's fee proposal. The Applicant presumes a tariff will be imposed on any manufacturer's networking equipment manufactured abroad and will be applicable at the time of purchase throughout the term of any agreement resulting from this solicitation (including and mutually agreed upon extensions).

THE SERVICE PROVIDER IS TO IDENTIFY ANY TARIFFS WHEN COMPLETING ANY PRICING ATTACHMENTS AS PART OF THIS SOLICITATION AND IDENTIFY THE PRODUCTS' COUNTRY(IES) OF ORIGIN.

It is also the expectation of the Applicant that the presumed tariff should be LESS than what is identified or if it is not ultimately imposed upon the manufacturer's product, the cost saving will be passed along to the Applicant and, in turn, the FCC's E-Rate program. It should also be presumed by respondents that should any tariff imposed upon a particular manufacturer's product be higher than what was identified in the Service Provider's proposal at the time of purchase, the Applicant will appropriately compensate the service provider for the full cost incurred at the time of purchase without regard to E-Rate eligible invoices.

I, the undersigned, as an authorized agent of _____ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature: _____ Title: _____

Phone Number: _____ Email: _____

Service Provider Name: _____

Service Provider FCC Registration Number: _____

Service Provider Identification Number: _____

TRADE NAMES AND ALTERNATIVES –

For convenience in designation on the plans or in the specifications, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal," and service provider may, unless otherwise stated, offer any material, process or article which shall be substantially equal or better in every respect to that so indicated or specified. Burden of proof as to equality of any material, process or article shall rest with service provider. **Service Provider shall submit request together with substantiating data for substitution of any "or equal" item within the response by the closing of bids.** Provision authorizing submission of "or equal" justification data shall not in any way authorize an extension of time of bid response.

Please note: All “or equal” components must not void and must be supported by corresponding manufacturer warranty.

The District retains the right to be sole judge as to whether equivalency has been proven and whether alternatives will be accepted.

Award of Contract

The District does not guarantee an award of a contract(s) and it reserves the right to select the firm(s) that it considers to be in the best interest of the District. Award of contract is contingent upon the approval of funding from the Schools and Libraries Universal Service Administrative Company (“USAC”).

The District reserves the right to award none, some, or all of the proposal. For instance, if a response exceeds the E-rate funding limits set by USAC, the district may choose to only award up to the E-rate funding limit, less or more.

The District reserves the right to accept or reject any or all proposals, to negotiate with any or all responsible submitters, and to waive any informality in the Proposal. Firms submitting proposals shall be responsible for any and all expenses that they may incur in preparing proposals.

Request for Proposal Preparation Cost

Costs for preparing responses and any other related material is the responsibility of the VENDOR, and shall not be chargeable in any manner to the DISTRICT. The DISTRICT will not be held liable for any cost incurred by VENDORS in responding to the RFP.

Order Term

District reserves the right to order quantities in any size lot or lots of quantities. Pricing must remain firm for the period of April 1, 2026 through September 30, 2027. The District reserves the right to extend the intent to purchase for four additional annual terms through September 30, 2031.

Right to Reject Any and All Quotes

The District reserves the right to reject any or all quotation submittals and to waive any informalities or regularities. The Service Provider’s quotation submission is recognition of this right.

In addition, the District reserves the right to fund, (proceed with project or purchase) or not to fund, regardless of E-Rate approval.

The District reserves the right to award for some, all, or none of the products and services sought herein.

Disqualification

Bids that do not meet the requirements outlined in this Request for Proposal (RFP) may be disqualified and not considered for evaluation. Disqualifying factors include, but are not limited to:

- Failure to provide all required documentation, forms, or certifications (including the FCC Form 498, SPIN, and SAM registration).
- Failure to comply with all E-Rate program rules and guidelines.
- Failure to submit pricing in the format requested or omission of any required cost information.
- Submission of alternate products or solutions that do not meet the minimum technical specifications.
- Failure to meet the bid submission deadline or submission through unauthorized channels.
- Failure to clearly separate or cost-allocate any ineligible products, services, or costs, as defined by the E-rate program, may result in disqualification.
- Failure to honor the bid for the required period or refusal to execute a contract under the terms proposed.

The district reserves the right to reject any and all bids, to waive informalities or irregularities, and to accept the bid deemed to be in the best interest of the district.

EVALUATION AND SELECTION CRITERIA

The District, in compliance with Federal Communications Commission (FCC) rules, will award to the vendor(s) providing the most cost-effective service offering. Per the Sixth Report and Order, FCC 10-175, FCC rules dictate the following:

§ 54.503 (c)(2)(vii) All bids submitted for eligible products and services will be carefully considered, with price being the primary factor, and the bid selected will be for the most cost-effective service offering consistent with § 54.511.

§ 54.511 Ordering Services (a) Selecting a provider of eligible services. In selecting a provider of eligible services, schools, libraries, library consortia, and consortia including any of those entities shall carefully consider all bids submitted and must select the most cost-effective service offering. In determining which service offering is the most cost-effective, entities may consider relevant factors other than the pre-discount prices submitted by providers, but price should be the primary factor considered.

Therefore, the District may consider factors other than price alone in the consideration of bids; price for E-rate eligible goods and services will be the primary factor considered.

SELECTION CRITERIA:

No.	Factor	Total Points Available
1	Cost of eligible goods and services	40
2	Vendor quote meets district's minimum specifications	35
3	Experience with district	20
4	Ability to deliver service at start of funding year	5
	Total Points	100

REQUESTS FOR INFORMATION

All inquiries must be submitted via e-mail to Dan Wexler, dwexler@skusd.k12.ca.us, by the deadline on Page 1. Please reference 470# 260006512 in the subject line

All addendum(s), questions and answers will be posted to the district's website at <https://www.skusd.k12.ca.us/departments/information-technology/rfps> in addition to the E-rate EPC website at <https://portal.usac.org/suite/>

Please "Follow" the Form 470 to receive all EPC updates pertaining to the Form 470.

SUBMISSION INSTRUCTIONS

All offers **must** be submitted to the contact information below by the deadline indicated on Page 1.

Submission via E-mail ONLY

Contact Information:

Dan Wexler
Director of Technology
dwexler@skusd.k12.ca.us

Proposals must **clearly labeled in the subject line "District Network Electronics Proposal"**

It is the sole responsibility of each respondent to ensure all submittals and attachments are received by the District before the deadline. The District assumes no responsibility for transmission failures.

Verification of receipt can be made by contacting Dan Wexler at dwxler@skusd.k12.ca.us or 661-256-5000 x 1133

SCOPE OF WORK

NOTE: Project specifications include two sections - Section A and Section B. Vendors have the right to respond to one or more sections. Vendors are not required to respond to both sections. The District will evaluate each section individually using the same Evaluation and Selection Criteria outlined in this RFP. The district reserves the right to award one or more sections of this RFP to one or more proposers.

The Goal: To provide qualified vendors with the necessary information and specifications to allow them to respond with a solution that they determine best meets those requirements.

The District is seeking to purchase continued support for our existing Fortinet firewall.

The District is seeking to purchase wireless access points. The District has standardized on the Ruckus platform, however, equivalent products are acceptable. If proposing an equivalent product please submit data verifying equivalency with proposal.

No refurbished equipment is acceptable

Partial bids will not be accepted

The quotes provided must include all materials, equipment and accessories required to furnish a complete data electronics system as indicated on the parts list.

The scope of the project will be as follows:

Section A

- The purpose of this project is to purchase Fortinet SKUs: FC-10-F18F1-464-02-12 or equivalent and FC-10-F18F1-950-02-12 or equivalent

Section B

- The purpose of this project is to purchase wireless access points districtwide.
- Standard Manufacturer Warranty

All proposals need to include tax and shipping as separate items in the response.

Prospective Service Providers are required to submit the following:

1. Three (3) references describing Service Provider's portfolio experience with comparable projects within a K-12 customer market
2. Service Provider's SPIN number
3. Service Provider's FCC Registration Number (FRN).
4. "Equipment list" completely filled in

Wireless Access Point: Ruckus R670 or equivalent	R670	210				
Ruckus Layer 3 Premium Licenses or equivalent	ICX7550-PRE M-LIC	16				
Ruckus 48 port gigabit switch	ICX7550-24F-E2-R3	1				
Ruckus 100GBase direct attach cable - 3.3 ft	E100G-QSFP-QSFP-P-0101	2				
Access Point License Supports or equivalent	S41-0001-3LS G	285				
End User Support or equivalent	S41-VSCG-3L 00	2				
SFP Module	10G-SFPP-L R-S	32				
Switch or equivalent	ICX7650-4X10 GF	8				
			Tax			
			Freight/Shipping			
			Grand Total			

Summary Request for E-rate Ineligible Sites

Description	Part #	QTY	Unit Price	Extended Price	Extended E-Rate Ineligible Price	Extended E-rate Eligible Price
Wireless Access Point: Ruckus R670 or equivalent	R670	5				
Access Point License Supports or equivalent	S41-0001-3L SG	5				
			Tax			
			Freight/Shipping			
			Grand Total			

On Wed, Nov 26, 2025 at 2:42 PM Kriss Vanderhyde <kriss@robohyde.com> wrote:
Mr. Wallis,

Congratulations on your project approval for the Southern Kern Cadet Corps CERT Command Post Communications Radios for Rosamond HS. Below are the follow-up requirements for receiving project funding. Please let us know whether you would like the funding sent to the school or if you would like us to order the parts for you. We work with our partner, the Flight Test Historical Foundation, to coordinate and fund the projects. Lisa Brown & Wanda Killian may send you emails to follow up on the funding, project, or articles for the project.

I see you would like funding, I have your Rosamond HS W9. Please let us know any specific information that is not on the W9 so the financing is correctly transferred to Rosamond HS. If there is a specific account or anything we need to add on the check to make sure it comes to you, let us know.

The AF STEM Office, which provides our funding, requires a few items to continue receiving funding in the future. Therefore, we need a few things from you:

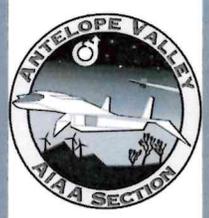
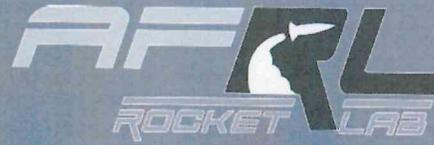
1. Photos and a brief description of the project being done by students. Publishing an article in the newspaper or online about our collaboration and the event is even better, as AFRL can show the Air Force Space Force STEM Office that we are impacting students through this project.
2. Acknowledgment of AFRL or AF STEM funding of the project, so the students, faculty, and administration know of the gift. This can be in the form of a poster posted in the project area, inclusion in an online article, or an appropriate alternate acknowledgment.
3. As I mentioned above, we need to coordinate on whether you will receive the funding or if you would like us to purchase the items for the school.
4. Survey completion from you as the teacher and students on how the ENSPIRE Project went:
 - a. Teacher Survey is here:
<https://dafstem.us/program-teacher-for-students-survey/>
 - b. The student survey is here: <https://dafstem.us/program-student-survey/>

Kriss C. Vanderhyde
ENSPIRE Project Coordinator
Robohyde Consulting
Subcontractor to SLI Inc. (A contractor to AFRL)
P: 661-237-3967





ENSPIRE Project Application 25-26



Title: Southern Kern Cadet Corps CERT Command Post Communications Radios

Organization: Southern Kern Unified School District (SKUSD)

Project Contact: Charles Wallis | cwallis@skusd.k12.ca.us | 661-256-5020

School Contact: Mike Tinich | mtinich@skusd.k12.ca.us | 661-256-5020 ext. 2022

Category: Rosamond High Early College Campus (RHECC)
California Cadet Corps 273 BN, 15th BDE
Capt. Charles Wallis - Instructor

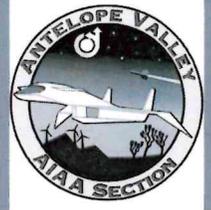
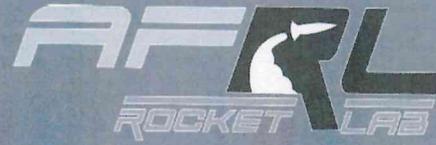
STEM Project Description:

SKUSD and RHECC are seeking funding for their Community Emergency Response Team (CERT) project, as part of the California Career and Technical Education (CTE) Public Safety Pathway. The team consists of members from the RHECC California Cadet Corps, 273rd Battalion, 15th Brigade. It requires communication equipment, including 30 handheld GMRS radios, a Basecamp HAM radio, chest/shoulder harnesses, and FCC-issued HAM operators' licenses. The SKUSD CERT team's mission is to support activities at SKUSD, serving the communities of Rosamond and the more expansive Antelope Valley, and assisting with emergency preparedness and disaster response. Their specific duties include assisting with situations like new student CERT training, wildfires, power outages, school evacuations, and other community crises.

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The SKUSD region experiences wildfires, extreme weather events, power outages, and other natural disasters and emergencies. The Rosamond area particularly needs the support, as it lacks a dedicated mobile response unit. The SKUSD CERT team, comprised of the California Cadet Corps and RHECC staff, will serve multiple school sites and community hubs. The CERT team will support the Rosamond community through:

- Interagency communications
- Providing medical response
- Performing Search and Rescue operations
- Supporting first responders
- Conducting school safety drills
- Community outreach

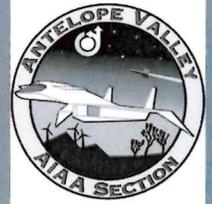
The radio equipment will be used for both internal communications and external communications to facilitate communication with partners during an emergency. external communications will utilize HAM radio to communicate with various public service entities. These external partners include Kern County Public Services, the Kern County Fire Department, the Kern County Sheriff Department, and the corresponding departments in Los Angeles (LA) Public Services, namely the LA County Fire Department and the LA County Sheriff Department. The project will also use HAM radio to communicate externally with the Antelope Valley CERT team. Internal communications will be conducted using GMRS radios. Internally, the project will communicate with the Rosamond CERT Command Post Trailer, Rosamond High School Administration, Rosamond High School Security, and Cadet Corps CERT team members.

Phase	Activities	Timeline
Phase 1	Communications Acquisition & Outfitting	FY26, Q3
Phase 2	Training & Community Launch	FY26, Q4

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STEM Learning Outcomes Addressed

Technology and Engineering Practices (T & E)

The project is built on the practical application of technology for communication and problem-solving, which are central to modern STEM education.

- **Applied Communications Technology:** The use of HAM radios for both external and internal communications provide hands-on experience with radio and communications engineering.
- **Systems Design and Integration:** Students are involved in the process of developing a fully equipped Command Post Trailer. This project requires engineering design to integrate communication equipment, medical supplies, and search & rescue gear into a mobile unit, addressing a deficiency in the region's current response capabilities.
- **Tackling Real-World Problems:** The project directly addresses the real-world problem of responding to regional emergencies, such as wildfires, power outages, and community crises, in an area prone to these events — a core benefit of STEM learning.

Science and Interdisciplinary Learning

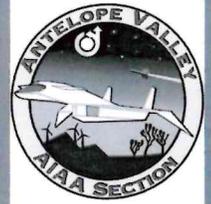
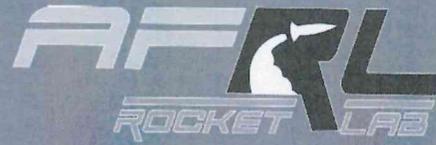
The project requires students to apply concepts from various scientific fields in a cohesive, interdisciplinary manner, reinforcing the idea that "life does not separate topics."

- **Science and Engineering Practices (SEPs):** Through CERT training and disaster response activities, students learn and apply skills such as **hands-on investigation, exploration of ideas, and interpretation of observations in a practical setting** (e.g., search & rescue, medical support).

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- **Interdisciplinary Application:** Emergency response requires combining knowledge from multiple STEM disciplines as outlined below:
 - **Physics/Technology:** Understanding radio wave propagation, signal strength, and power management for the mobile unit.
 - **Earth and Space Science:** Preparing for and responding to natural hazards specific to the region (wildfires, extreme weather, power outages).
 - **Health Science:** Utilizing and applying knowledge of medical equipment and protocols in a crisis.

Critical Thinking and Career Preparation

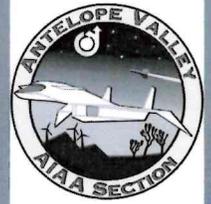
The CERT program's activities nurture critical 21st-century skills and offer career exposure.

- **Critical Thinking and Problem-Solving:** CERT cadets train to deploy immediately and manage emergencies, which requires critical thinking to make quick, effective decisions under pressure—an outcome fostered by the STEM approach.
- **Career and Digital Literacy:** Training students in CERT and operating a mobile command post prepares them for future careers that demand a combination of technical, scientific, and communication skills, thereby providing a foundation in **technical literacy** and setting them up for a future workforce where digital skills are essential.
- **Community Engagement:** The project stresses interagency collaboration with county, state, and regional public service entities. These partnerships reflect the collaborative environments found in professional STEM fields.

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Alignment with CTE Public Safety Pathway

Emergency Services Operations

Students discover and master core operational skills necessary for first responders by participating in the CERT program and utilizing the Command Post Trailer:

- **Disaster Response & Preparedness:** Students acquire knowledge of emergency preparedness and disaster response protocols through student CERT training. They learn to provide real-time support during scenarios like wildfires, power outages, and school evacuations.
- **Deployment and Logistics:** Cadets learn the practical logistics of rapid response, training to deploy immediately with essential communications, medical, search & rescue, and support equipment from the mobile unit.
- **Interagency Communication:** They learn how to establish and maintain external communications using HAM radio to coordinate with various public safety and government partners, including the Kern and LA County Fire and Sheriff Departments, as well as the Antelope Valley CERT team—all critical skills for managing large-scale emergencies.

Applied Technical Skills (STEM Integration)

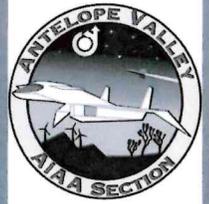
Knowledge discovery occurs as students apply technical STEM concepts directly to public safety tools and challenges:

- **Communications Engineering:** Students learn how to utilize different radio systems for specific purposes, such as HAM radios for long-distance external communications with partners. In contrast, students will use GMRS radios for short-range internal communications between the Command Post, high school administration, and team members. They must apply knowledge of radio wave propagation, signal strength, and power management (Physics/Technology) to ensure the system works.

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- **Systems Engineering & Design:** The process of developing a fully equipped mobile unit involves engineering design to integrate communication equipment, medical supplies, and search & rescue gear into a functional system. These skills highlight a hands-on application of Systems Design and Integration.
- **Real-World Problem Solving:** Students engage directly with real-world problems, such as responding to specific regional hazards like wildfires and extreme weather, which requires them to apply Earth and Space Science concepts to their operational planning.

Professional and Critical Thinking Skills

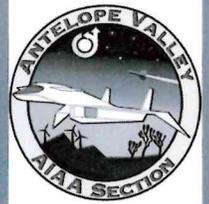
The program is a venue for discovering and honing professional skills vital to the Public Safety sector.

- **Critical Thinking under Stress:** Training to manage emergencies requires cadets to exercise critical thinking to make quick, effective decisions under pressure.
- **Interagency Collaboration:** Students discover the professional structure of emergency response by engaging in interagency collaboration with county and regional public service entities.
- **Community and Educational Outreach:** The project is also utilized for community outreach and school safety drills, enabling students to explore the public education and communication role within the Public Safety field.

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Integration of NGSS Standards

Engineering, Technology, and Applications of Science (ETS)

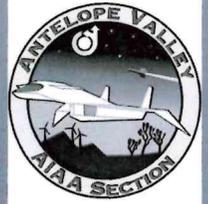
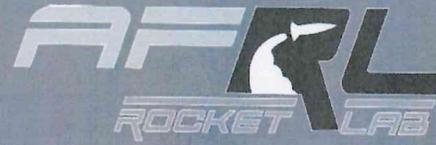
This CERT project serves as a model for addressing a real-world technological problem.

- **ETS1.A: Defining and Delimiting an Engineering Problem:** The project starts by defining a real-world problem: Rosamond, California, lacks a dedicated mobile response unit capable of serving the community during regional emergencies.
- **ETS1.B: Developing Possible Solutions:** Students develop a solution by designing and equipping a CERT Command Post Trailer. The solution involves integrating specific technical components, such as HAM radio for external communications and GMRS radios for internal communications, along with medical and search & rescue gear.
- **ETS1.C: Optimizing the Design Solution:** The selection of equipment and the layout of the mobile unit involve an engineering design process to integrate communication equipment, medical supplies, and search & rescue gear into an optimized functional system. The practical needs of emergency deployment drive this optimization.

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Science and Engineering Practices (SEP)

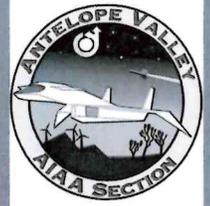
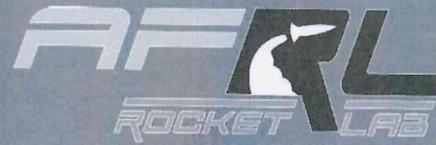
The project requires students to engage in the following SEPs.

- **Asking Questions and Defining Problems (SEP 1):**
Students identify the specific communication and logistical deficiencies in the current disaster response capability of the school district and community.
- **Developing and Using Models (SEP 2):**
The Command Post Trailer can be considered a physical model or prototype for an effective mobile emergency response system, which students develop and use to test operational procedures.
- **Planning and Carrying Out Investigations (SEP 3):**
Students must plan and conduct practical investigations during student CERT training and school safety drills, and provide actual, real-time support for emergencies. They are testing the mobile unit's function in a real-world setting.
- **Constructing Explanations and Designing Solutions (SEP 6):**
The ultimate goal of the project is to design a solution (the Command Post Trailer) to a real-world emergency management problem.
- **Obtaining, Evaluating, and Communicating Information (SEP 8):**
Cadets train to use radio equipment for communication with multiple agencies and school personnel, directly addressing the communication of scientific and technical information in high-stakes scenarios.

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Crosscutting Concepts (CCCs)

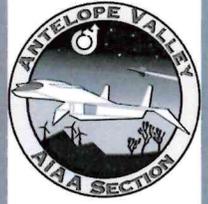
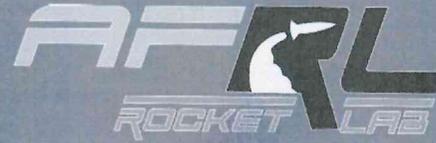
The students apply unifying themes across disciplines, a central goal of the CCCs:

- **Systems and System Models (CCC 4):**
The Command Post Trailer is a complex, engineered **system** composed of interconnected components (radios, power sources, medical gear) that work together to perform a function. Students learn how the different elements of the system interact during deployment.
- **Structure and Function (CCC 6):**
Students study the structure of various equipment (e.g., HAM radio vs. GMRS radio) to understand how that structure determines its function (long-distance vs. short-distance communication) in an emergency system.
- **Cause and Effect (CCC 2):**
Students learn to identify the cause (e.g., a wildfire, power outage) and implement a calculated effect (immediate deployment, coordinated communication) to mitigate the impact on the community. They use this relationship to predict and explain behaviors in a complex system.
- **Stability and Change (CCC 7):**
The project's entire purpose is to maintain stability in the school and community during rapid, often unpredictable changes caused by natural disasters or emergencies.

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Integration of AF Careers:

The California Cadet Corps 273 BN, 15th BDE, integrates Air Force (AF) Careers through current job shadow exercises that it is already conducting. These job shadow opportunities expose students to various AF careers by having them observe personnel from several units at Edwards Air Force Base (EAFB). Specific areas that we currently shadow include EAFB Security Forces, the EAFB Fire Department, the EAFB Communications Squadron, and EAFB Flight Operations. Students participating in the California Cadet Corps program already hold associated ranks and responsibilities that align with this exposure to military structure and careers. At the conclusion of each job shadowing opportunity, students will document a list of five "pros" and "cons" of each job. This process will initiate career development for each cadet.

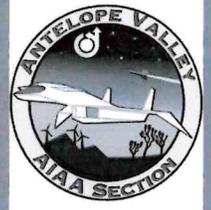
Integration of AF Critical Technologies:

The proposed project directly satisfies the requirement for an Integrated Network Systems-of-Systems technology by establishing a mobile communications hub—the CERT Command Post Trailer—capable of disseminating real-time information and providing effective command and control during emergencies. The system achieves interoperability and the ability to integrate disparate systems by utilizing two distinct communication technologies: HAM radio for external communications with various public service entities and GMRS radios for internal communications. Specifically, the HAM radio network will enable communication with external partners, such as the Kern County and LA County Fire Departments and Sheriff's Departments, as well as the Antelope Valley CERT team, allowing the system to integrate various diverse mission systems better. Simultaneously, the GMRS radios will facilitate fully networked internal communication among the Command Post Trailer, Rosamond High School Administration, Security, and Cadet Corps CERT team members. This dual-radio approach ensures a resilient communication capability during crises such as wildfires, power outages, and school evacuations, serving as a vital communications link in a community with minimal public safety resources.

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Impact to Underserved Groups:

The project will positively impact underserved groups by including students from low-income backgrounds and underrepresented populations. The Southern Kern Unified School District population is 82.3% compared to the California state average of 59% (to be considered a Title I school district, the U.S. Department of Education requires the district to be at or above 40%).

Students with moderate to severe disabilities are currently enrolled in the California Cadet Corps, 273rd Battalion, 15th Brigade. The program addresses the needs of students with learning disabilities and will provide support through the Special Olympics.

Furthermore, the project serves the underserved, geographically isolated community of Rosamond, California, which has minimal public safety resources, through support from the CERT Program.

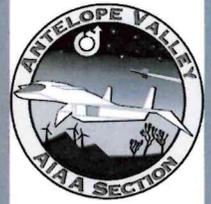
Metrics for Success:

Success is measured by ensuring that events are conducted safely and by utilizing effective communication with all partners to minimize risks and injuries while supporting school events. The feedback process includes after-action reviews, a community review, and feedback from external organizations, such as the Kern County Fire Department, LA County Fire Department, Antelope Valley CERT, and the California Cadet Corps state organization.

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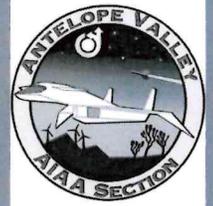
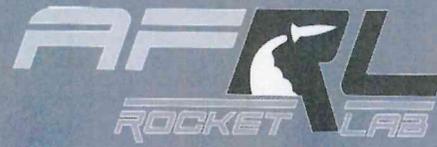
Estimated Implementation Schedule:

Phase	Activities	Timeline
Phase 1	Communications Acquisition & Outfitting	FY26, Q3
Phase 2	Training & Community Launch	FY26, Q4

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Estimated Total Cost: \$4039.76

Cost Breakdown:

Item Number	Description	Quantity	Unit Cost	Subtotal	Link
	Midland GXT3000 GMRS Two-Way Radio (50-Channel, Repeater Capable, Long Range, 142 Privacy Codes, SOS, NOAA, Rechargeable Lithium Ion Battery, Black/Silver, 2-Pack)	15	145.49	2182.35	Amazon
	Radio Chest Harness Chest Front Single Pack Pouch Holster Vest Rig for Motorola Midland Kenwood Baofeng Retevis Walkie Talkie with Reflective Strips Shoulder	30	19.99	599.70	Amazon
	Xiegu G90 HF Radio SDR 20W SSB/CW/AM Built-in Auto Antenna Tuner New Version	1	465	465	Amazon
Subtotal for Tax Estimate				3247.05	
	10% Tax (Over-estimated by 1%)			324.71	
	Shipping		Free		
	HAM Radio Licensure from the FCC	2	35	70	FCC
	HAM Radio Training	2	199	398	Ham Radio Prep
Total Cost of Request				4039.76	

Will the AF be ordering the equipment for the school?

No, RHECC will order all equipment via the SKUSD Amazon Business Account.

Shipping Address: N/A

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