

2025-2026
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
December 10, 2025

Meeting Location:
2601 Rosamond Blvd., Rosamond, CA 93560
Closed Session 6:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Mario Gutierrez, President
Robert Vincelette, Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Aliyah Finch, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, December 10, 2025

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd., Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

- A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association
B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)
C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: _____ TIME

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____

Hepburn, Rendon, Wright, Finch

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

___ Mario Gutierrez, President ___ Robert Vincelette, Vice President ___ Sunni Hepburn, Clerk
___ Adrienne Rendon, Member ___ Justin Wright, Member ___ Aliyah Finch, Student Board Member

C. Approve the agenda

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

VI. General

A. Presentation Regarding the Proposed Trustee Area Plans – Pafford

PRESENTATION

B. Initial Public Hearing Pursuant to Elections Code Section 10010(a)(2) to Receive Public Input Regarding the Content of Draft Trustee Area Maps and Proposed Sequence of Elections (Attachment: Public Hearing Notice) – Gaines

INFORMATIONAL

Recess Business Meeting/Open Public Hearing: Time: _____

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

Public Hearing Comments:

Close Public Hearing/Reconvene into Regular Session: Time: _____

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch

SECOND: Gutierrez, Vincelette, Hepburn,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___

Rendon, Wright, Finch

VI. General (Continued)

C. Board Discussion Regarding the Content of Draft Trustee Area Maps and Sequence of Elections and Possible Direction to Demographer – *Gaines* DISCUSSION

VII. Reports and Communications

INFORMATIONAL

- A. Antelope Valley Press Christmas Design Contest Winners Recognition: *Barbara Gaines*
- B. RTA report: CSEA report:
- C. Student Board Member: *Aliyah Finch*
- D. CBO Report: *Robert Irving*
- E. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*
- F. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*
- G. Associate Superintendent, Human Resources: *Leanne Hargus*
- H. Superintendent Report: *Barbara Gaines* *November Attendance Recognition*
- I. Board Member Communications:
- J. Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VIII. Consent items A-M

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	

- A. Approve Minutes October 1, 2025; October 8, 2025; October 21, 2025
- B. Ratify November EOM \$3,133,171.10, December MIDA \$610,447.32
- C. Approve Purchase Orders 260538-260567, Purchase Vouchers 260613-260674
- D. Approve Recycle International Bid Acceptance All Sites Obsolete Computer Equipment
- E. Approve RHECC Theatre DNA Proposal for Services & Equipment Project – \$14,700
- F. Approve Point Loma Nazarene University Internship Agreement Pupil Personnel-Administrative Services
- G. Approve Freeze Flash Contract Photobooth Rental for RHECC Prom April 18, 2026
- H. Approve Austin Entertainment DJ Services for RHECC Prom April 18, 2026
- I. Approve RHECC AVID Night at Magic Mountain March 13-14, 2026 – \$5,100
- J. Approve TMS AVID Night at Magic Mountain March 13-14, 2026 – \$5,000
- K. Approve Donation of Non-perishable Food & Clothing Items for Parent & Community Center – *Catholic Charities/Beatriz Trevino*
- L. Approve Donation of Non-perishable Food & Clothing Items Parent & Community Center – *Mortenson Construction*
- M. Approve Auditory Processing Diagnostic Center Individual Service Agreement for Nonsectarian School Agency Services – \$3,100

IX. Business and Operations

- A. Request for Proposal Southern Kern Unified School District High Speed Data Infrastructure Project E-Rate Funding Year 29 (2026-2027) RFP No. 2026-01 470#260006510 – *Wexler* INFORMATIONAL
- B. Request for Proposal Southern Kern Unified School District Network Electronics E-Rate Year 29 (2026-2027) RFP No. 2026-02 470#260006512 – *Wexler* INFORMATIONAL
- C. Southern Kern Unified School District Cadet Corps CERT Command Post Communications Radios for Rosamond High Early College Campus – *Irving* INFORMATIONAL

X. Personnel Items

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Diaz, Sharon	12/11/2025	S1 \$19.81	Campus Safety Officer	TMS	Hire
Klein, Tiffany	12/11/2025	S1 \$19.81	Campus Safety Officer	RES	Hire
Cruz, Daniel	12/11/2025	S1 \$19.81	Campus Safety Officer	TMS	Hire
Cooper, Alison	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Jackson, DeLayla	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Nemeth, Kaylei	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	TMS	Promotion
Salazar, Aracely	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Shutz, Idalys	12/11/2025	S2 \$22.53	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Barrios Ramirez, Kevin	12/11/2025	S4 \$24.50	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Anderson, Tina	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	RES	Promotion
Garrett, Roberta	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Turner, Marissa	12/11/2025	S11 \$30.55	ASES Instructor/Expanded Learning Instructor	WES	Promotion
Cotrufo, Kristy	12/11/2025	S11 \$36.69	ASES Coordinator/Expanded Learning Coordinator	TMS	Promotion
Verrett, Chiharu	12/11/2025	S1 \$25.94	ASES Coordinator/Expanded Learning Coordinator	RES	Promotion
Barboa, Russell	12/03/2025	---	Custodian	WES	Resign

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Williams, Diamond	12/11/2025	2% \$1,155.54	JV Assistant Coach – Girls Basketball	RHECC	Resign

X. Personnel Items (Continued)

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Barboa, Russell	12/11/2025	Hire
Austin, Norma	12/11/2025	Hire
Bryant, Stephen	12/11/2025	Hire
Arana, Aaron	12/11/2025	Hire
Orr, Arnez	12/10/2025	Resign

<u>CERTIFICATED/ADMINISTRATIVE STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Calzada, Robyn	8/13/2025	\$5,000	Expulsion Administrator	DO	Hire
Thomson, Pauline	11/24/2025	\$631.01	ELOP Thanksgiving Intersession Teacher- TK Kindergarten	RES	Hire
Thomson, Pauline	01/05/26	\$631.01	ELOP Winter Intersession Teacher- TK Kindergarten	RES	Hire
Liwag-Vigil, Sandra	11/24/2025	\$600.33	ELOP Thanksgiving Intersession Teacher- 1 st Grade	RES	Hire
Liwag-Vigil, Sandra	01/05/2026	\$600.33	ELOP Winter Intersession Teacher- 1 st Grade	RES	Hire
Alberto, Aida	11/24/2025	\$584.98	ELOP Thanksgiving Intersession Teacher- 1 st Grade	RES	Hire
Ortiz, Aida	11/24/2025	\$615.67	ELOP Thanksgiving Intersession Teacher- 2 nd /3 rd Grade	RES	Hire
Ortiz, Aida	01/05/2026	\$615.67	ELOP Winter Intersession Teacher- 2 nd /3 rd Grade	RES	Hire
Kurfess, Jennifer	11/24/2025	\$504.07	ELOP Thanksgiving Intersession Teacher- 6 th -8 th Grade	RES	Hire
Manzano, Tanya	11/24/2025	\$584.98	ELOP Thanksgiving Intersession Teacher- 4 th /5 th Grade	RES	Hire
Manzano, Tanya	01/05/2026	\$584.98	ELOP Winter Intersession Teacher- 4 th /5 th Grade	RES	Hire
Cornejo-Escobar, Shelesa	11/24/2025	\$431.52	ELOP Thanksgiving Intersession Teacher- 6 th -8 th Grade	RES	Hire
Saucedo, Ruth	12/1/2025	---	SST Coordinator	WES	Resign
Lethgo, Tracy	12/4/2025	----	Afterschool Academy Teacher-5 th Grade	WES	Resign

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Orr, Arnez	12/11/2025	Hire
Reyes, John	12/11/2025	Hire

X. Personnel Items (Continued)

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Tabitha Gonzalez	Daniel Kiefer	Justina Canales	Amber Conway
Rhiannon Koenig	Desiree Camacho	Dominic Stefanoni	Traci Croft
Julian Salazar	Deborah Stober	Elisa Segura	Daisy Monteon
Stephen T. King	Stacy Potter		

XI. Adjournment

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	TIME: _____