



Health and Safety Minutes
Wednesday December 3, 2025

Albertville Primary

Kim Andres - SpEd

Community Education Center

Lisa Becker – Kids Play Coordinator

St. Michael Elementary

None

High School

Joe Peatrowsky - Science

Middle School East

Gerald Bade - Custodial

Other

Daniel Holcomb – IEA
Steve Lichtenberg - SFM

Big Woods

Corey Hanson – Physical Education

District Office

Jason Bichler – B&G Director
Rick Aulwes – B&G Coordinator
Jeff Blake – Grounds
Douglas Birk – HR Director
Michelle Neu - HR

Health

None

Fieldstone Elementary

Jeanette Aanerud - Principal

Middle School West

Ryan Antony - AD & Dean



Approve October 2025 Meeting Minutes:

- Minutes were approved by the committee.

Review Injury Reports

- Since the beginning of this Worker’s Compensation policy year on September 8th, we have had 9 medical only claims and 1 lost time claims. Since our last meeting in October, we have had 6 of the 10 total claims. There’s been 12 incident only injuries reported. No trends on body parts or occupation.

Old Business

- Big Woods Parking Lot
 - The east parking lot was completed over MEA week.
- Playground Inspections
 - St. Michael Elementary had 2 slides that were replaced over MEA week.
- High School Tennis Courts
 - 4 courts will be redone next spring/summer.
- Softball Netting Concessions Building

- The district will have softball netting attached from the concessions building to the 4 softball field backstops to ensure safety for spectators. All brackets were installed for the overhead netting. The netting will be removed during the winter months.

New Business

- Fume Hood Inspections, Science Lab Inspections, Eyewash/Shower Inspections 11/26
 - All fume hoods, science rooms, and eyewashes were inspected within the district. All fume hoods tested within the recommended average air velocity range of 80 – 150 fpm. The reports will be distributed to the Chemical Hygiene Officers. Two buildings had improper chemical labeling that was not OSHA-compliant.
- Levy/Bond Health & Safety Items
 - The levy passed. Health and Safety upgrades will include: the activity center security doors will isolate academic side from athletic side. The playground surfaces will have a rubberized coating rather than spending money annually on wood chips and spreading them throughout the playground. Upgraded phone paging/bell system since current system does not work properly. There's still building with old fire panel systems that would be updated so the district will be standardized. Additional security cameras will be purchased and installed as well.
- SFM Signs – Winter Slip & Fall Safety
 - SFM provide winter slip & fall signs to the district and they have been dispersed to each building. They will be placed in common walking areas for awareness.
- MPCA Hazardous Waste License Application (1/1 – 8/15)
 - It is an annual requirement to submit our hazardous waste totals to maintain our license. MSW and STMA HS are the two district locations that hold a hazardous waste license. The submission for the 2025 waste generation year opens on January 1st and the deadline to complete is August 15th.
- Indoor Air Quality Walkthroughs (12/2 – 12/5, and 12/8)
 - Every year, IEA conducts an indoor air quality assessment of all rooms and offices in the district to measure difference IAQ parameters (temperature, humidity, carbon monoxide, carbon dioxide) and observe any moisture issues. These measurements and observations help the district identify any ventilation issues and concerns.
- Aerial Work Platform Lift Training 12/23
 - The training will be held at MSW for custodial staff that have not received training in the past on the man lift and scissor lift. We have approximately 10 employees attending the training.
- MSE Support Railing by Door “I”
 - The railing was loose by door “I”. Maintenance installed the proper hardware to improve the health & safety of students and staff.

Open Discussion

- Medical Oxygen Requirements
 - The committee had a discussion on medical oxygen use for students and staff. Additional information to follow on requirements.
- MSE Support Railing by Door “I”
 - The railing was loose by door “I”. Maintenance installed the proper hardware to improve the health & safety of students and staff.
- Sensory/Motor Room Swing Hardware
 - It's important to conduct routine inspections on the swing hardware. The eye bolt and carabiner constantly rubbing on each other will deteriorate the material
- Helmet Use for Hockey Coaching Staff
 - SFM informed the committee of recent injuries on the ice with coaches not wearing helmets. The MSHSL does not require helmet use for coaches. Jason Bichler to have a discussion with the athletic director.

If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!

Next Meeting: 2/4/2026

Location: Middle School West Staff Development Room

Time: 3:30 p.m.