

EM REMINDERS

Updated: 10/12/25

1. **LINE-UP – At the *Lamb of God*, EMs line up at the foot of the stairs.**
 - a. Host Ministers stand to the left (Ambo side) of the Altar Servers (G & A last to receive)
 - b. Cup Ministers stand to the right (Presider chair side) of the Altar Servers (1 & 2 last to receive)
2. **BOWING**
 - a. **Bow** as a group at the foot of the stairs as soon as the Presider has consumed under both species.
 - b. **Bow** again after returning your vessel to the altar before returning to your seat.
3. **HOST AND CUP MINISTERS SERVING WITH PRIEST AT CENTER FRONT**
 - a. Out of respect for the Priest (who serves at position B) wait for him to take his station so you begin serving Communion at the same time.
4. **“C” MINISTER – Serves the low-gluten host and must sanitize hands before serving recipient.**
5. **“E” & “F” MINISTERS**
 - a. “E” & “F” stations are located at the center break.
 - b. Use **side** aisles to go to your stations (not the center aisle). You may return via the center aisle after Communion **if Sections A & B are finished.**
 - c. Wait for your “partner” EM to get to their outer-most position before beginning, so start serving the first pew (handicapped row) at the same time, working from the outside in toward the center aisle.
6. **COMMUNION TO THE CHOIR***
 - a. **4p & 8a Masses:** Served by “G” minister. EM serves each choir member at their microphone unless other arrangements have been made.* Best to double-check with Sacristan.
 - b. ***10a Mass:** The choir comes forward to receive. A designated, non-assigned host minister stands on the floor mark (near piano) to serve them. Sacristan serves the cup, standing on 2nd floor mark near choir.
 - c. ***5p Mass:** The Sacristan or an available host minister serves the choir between 1st & 2nd Communion songs. A cup minister is sent to the choir when available.
7. **AFTER COMMUNION**
 - a. Return cups and purificators to the table behind the presider’s chair.
 - b. Any remaining Precious Blood is consumed either at your station or behind the stanchion.
8. **INTINCTION (dipping the host in the Precious Blood) is not permitted by EMs or congregants.**
9. **ASSISTING AT OTHER STATIONS**
 - a. Help is most often needed at Stations “E” & “F.”
 - b. Notify the primary minister, then stand at a right angle on the labeled floor disc and keep the line clear, guiding line into a “zipper” flow as needed.
 - c. There should be no more than two ministers per station (primary and helper).
10. **WHEN THE EUCHARIST IS BEING MOVED TO THE TABERNACLE**

Remain in place and do not move until the Tabernacle door is closed.