

TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
December 10, 2025

7:00 PM REGULAR BOARD MEETING - Open to Public Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: <https://www.youtube.com/live/MPJdGhIGOcQ>

**During public comment, public participants are invited to address the Board
with questions or comments.**

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time: _____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mrs. Hoy-Weiberth	Mr. Infusino	Mrs. Jardinella
Mrs. Munoz	Mr. Schwartz	Dr. Simon	Mrs. Wygera	Dr. Shouffler _____ Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mrs. Hoy-Weiberth _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____
Dr. Simon _____ Mrs. Wygera _____ Mrs. Jardinella _____

VI. PRESENTATION

- Governor's Educators of the Year for 2025-2026:
 - Bonnie Mendralla-OTS Governor's Educator of the Year
 - Fay Peticari-TES Governor's Educator of the Year
 - Laurie Taylor-TES Governor's Educational Services Professional of the Year

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- HIB Summary Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	November 2025	Dec. 2025
Date	11/19/2025	12/5/2025
Drill Description	Secure	Communication
Duration/ Time of Drill	3 minutes	n/a
Weather Conditions	Overcast	n/a
Conductor of Drill	Principal Moore & Staff	Verderamo
Notification Method	building intercom speakers	Realtime

School	Old Turnpike School			
Month/Year	November 2025	November 2025	December 2025	Dec. 2025
Date	11/20/2025	11/25/2025	12/4/2025	12/5/2025
Drill Description	Evacuation	Hold	Fire Drill	Communication
Duration/ Time of Drill	4 minutes	2 minutes	4 minutes	n/a
Weather Conditions	Cold	N/A indoors	Cold	n/a
Conductor of Drill	Mitchell, Krowl, & Bracuti	Mitchell, Verderamo, & Bracuti	Bracuti & Krowl	Verderamo
Notification Method	Walkies & PA	Walkies & PA	Walkie & Alarm	Realtime

Motion to approve the following:

1. Approve the November 19, 2025 HIB report from the Superintendent.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga____Ms. Dorcus____Mrs. Hoy-Weiberth____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Mrs. Jardinella____

IX. MINUTES

Motion to approve the following minutes:

- November 19, 2025 Regular Board Meeting
- November 19, 2025 Executive Session

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga____ Ms. Dorcus____ Mrs. Hoy-Weiberth____ Mr. Infusino____ Mrs. Munoz____ Mr. Schwartz____
Dr. Simon____ Mrs. Wygera____ Mrs. Jardinella____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

- 2026-2027 School Calendar

Motion to approve the following:

1. Approve the Virtual Instruction Program, updated December, 2025.
2. Approve Draft _____ of the 2026-2027 School Calendar.
3. Approve the following field trips for the 2025-2026 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
7	Camp Mason overnight trip Hardwick Township, NJ	March 2025	\$200.00	Cathy Zisk, Alana Magro, Patty Jennings
8	Pathway to Leadership Ocean Place Resort, Long Branch, NJ	February 2025	\$50.00	Dee Krowl

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga____ Ms. Dorcus____ Mrs. Hoy-Weiberth____ Mr. Infusino____ Mrs. Munoz____ Mr. Schwartz____
Dr. Simon____ Mrs. Wygera____ Mrs. Jardinella____

B. Policy

Discussion

- #5512 Harassment, Intimidation and Bullying

Motion to approve the following:

1. Approve the following policies and regulations on first reading:

P2530	Resource Materials (Revised)
R2530	Resource Materials (Revised)
P2535	Library Material (M) (New)
R 2535	Library Material (M) (New)
P 9130	Public Complaints (Revised)
R9130	Public Complaints (Revised)

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mrs. Hoy-Weiberth _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____
Dr. Simon _____ Mrs. Wygera _____ Mrs. Jardinella _____

C. Finance

Discussion

- Audit

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period November 20, 2025 through December 10, 2025 for a total amount of \$694,202.68

2. Acceptance and Approval of Board Secretary's Report for the month of November, 2025.

BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of November, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

3. Acceptance and Approval of Treasurer's Report for the month of November, 2025.

BE IT RESOLVED that upon review of the Treasurer's Report for the month of November, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Approve the attached list of transfers.
5. Approve the contract with Hunterdon County Educational Services Commission for Technology Services for Systems and Network Administration and for Data Backups for the 2025-2026 school year at a cost of \$7,092.
6. Approval of 2024-2025 School Audit.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the 2024-2025 Audit Report conducted by Ardito and Co. (ACFR) and Audit Management Program (AMR).

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, that the Board Secretary be directed to file the necessary reports with the State Department of Education.

Recommendations:

None

7. Approve the following grant from the Tewksbury PTA:

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation
Fay Peticari	TES PreK-4	Purchase of 3 locking outdoor storage units along with age-appropriate outdoor play equipment for each recess group.	\$909.00

8. Approve the following fundraisers for the 2025-2026 school year:

Fundraiser	Description	Date	Advisor
Shoot Out Sarcoma to benefit the Slay Sarcoma Foundation	Girls get pledges for free throw shooting at girls basketball practice. This is organized by the Voorhees HS Girls Basketball team. All sending districts participating will be recognized at Voorhees HS in January 2026.	Dec. 2025	Patty Jennings

9. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests				
Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jennifer Shouffler	1/28/26-1/30/26	\$610.00 (Partially funded by Title 4 grant)	Mileage = \$93.00 Tolls/Parking = \$30.00 Hotel = \$235.00 Meals = \$150.00	Techspo 2026 - New Jersey Association of School Administrators, Atlantic City, NJ

Michael Mitchell	1/28/26-1/30/26	\$610.00 (Partially funded by Title 4 grant)	Mileage = \$125.00 Tolls/Parking = \$30.00 Hotel = \$235.00 Meals = \$150.00	Techspo 2026 - New Jersey Association of School Administrators, Atlantic City, NJ
Bob Hoffman	3/25/26-3/27/26	\$500.00	Mileage = \$125.00 Tolls/Parking = \$100.00 Hotel = \$214.00 Meals = \$150.00	56th Annual New Jersey Pupil Transportation Conference and Equipment Show - School Transportation Supervisors of NJ, Atlantic City, NJ

*Mileage will be reimbursed according to board policy.

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mrs. Hoy-Weiberth _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____

Dr. Simon _____ Mrs. Wygera _____ Mrs. Jardinella _____

D. Technology

Discussion

E. Facilities

Discussion

F. Transportation

Discussion

G. Communication

Discussion

H. Other

Discussion

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Motion to close public comments _____ 2nd _____

All in Favor:

Roll Call:

Mr. Charniga _____ Ms. Dorcus _____ Mrs. Hoy-Weiberth _____ Mr. Infusino _____ Mrs. Munoz _____ Mr. Schwartz _____
Dr. Simon _____ Mrs. Wygera _____ Mrs. Jardinella _____

I. Personnel

Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve to hire Lisa Buhl as a Special Education Teacher, beginning January 5, 2026 through June 30, 2026 at Step 7 MA+30, \$76,622, prorated, pending criminal history review.
2. At the recommendation of the Superintendent, approve Michelle Gadsden as a volunteer Softball Coach for the 2025-2026 school year, pending criminal history review.
3. At the recommendation of the Superintendent, approve Jaclyn Ward as a Technology Assistant to attend the Board Meetings and/or other evening meetings to facilitate the live streaming of the meetings for the 2025-2026 school year. Salary will be \$25/hour, for a minimum of 3 hours each evening worked.
4. Approve the following honoraria positions for the 2025-2026 school year.

Name	Position	Stipend
Tom Lobb	Head Coach - Baseball	\$4,401.00
Jonathan Neuhs	Assistant Coach - Baseball	\$2,198.00
Heather Olla	Head Coach - Softball	\$4,401.00
Kaycie Sconda	Assistant Coach - Softball	\$3,046.00
Cathy Zisk	Head Coach - Track	\$4,401.00
Rick deJaager	Assistant Coach - Track	\$3,721.00
Rob Lovering	Assistant Coach - Track	\$3,721.00
Daniela DiGiovanni	Alternate Basketball Scorekeeper & Supervision at Games (as needed)-shared position	\$40/hour
Kaycie Sconda	Alternate Basketball Scorekeeper & Supervision at Games (as needed)-shared position	\$40/hour

5. Approve the following stipends for the 2025-2026 school year:

Name	Event	Date	Stipend
Jill Pecora	District Art Show at Whittemore	January, 2026	\$40/hour (not to exceed 3 hours)
Sandra Brinkhoff	District Art Show at Whittemore	January, 2026	\$40/hour (not to exceed 3 hours)

Motion: _____ 2nd _____

Discussion

Roll Call:

Mr. Charniga____Ms. Dorcus____Mrs. Hoy-Weiberth____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:

WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment: _____p.m.

All in Favor:

Roll Call:

Mr. Charniga____Ms. Dorcus____Mrs. Hoy-Weiberth____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Mrs. Jardinella____