



Finance Committee Meeting: December 11, 2024

Date: Wednesday 11/20/2024

Time: 12:00 pm to 1:00 pm

Location: <https://us02web.zoom.us/j/5706969183>; passcode 716824

Committee Members:

- Brian Kennedy, Board Treasurer, Parent & Finance Committee
- Daniel Gutierrez, Board Chair, Finance Committee & Executive Committee
- Jaqlyn Baldwin, Executive Director - Siembra
- Chris Moore, Business Manager - K12 Accounting
- Valerie Apodaca, Finance Committee (CPA)
- Rebekah Runyan - CFO - K12 Accounting

AGENDA

In attendance:

1. Questions/discussion/follow-up:
2. [Financial Statement Reports \(as of October 2024\)](#) *Chris Moore*
 - a. Payroll & Accounts Payable Vouchers
 - b. Recommended Change
 - c. Financial Analysis
 - d. Bank Reconciliations
3. Budget Adjustment Requests (BARs)
 - a. There are no BARS to report
4. [Cash Report Training](#) (*Chris*)
5. [Senior Trip Cost Review](#)
 - a. [Siembra Leadership High School Orlando Service Agreement](#) Total \$119,296.03
 - i. [SLHS Invoice #694 Airfare](#) \$39,800.00
 - ii. [SLHS Invoice #695 Transportation](#) \$20,656.00
 - iii. [SLHS Invoice# 696 Accommodations](#) \$38,640.03
 - iv. [SLHS Invoice #697 Final](#) \$60,000





SIEMBRA LEADERSHIP
HIGH SCHOOL

6. Valerie is resigning. We will not be in compliance. We need to find a new member, an accountant
7. Approval of updated 2024-2025 school year calendar. [Student](#) and [Staff](#) Calendars
8. Upcoming Meeting(s) *Jaqi*
 - Next regular monthly board meeting takes place on Wednesday, December 18, 2024 at 4 pm both in-person and virtually.
 - Next regular monthly finance committee meeting takes place on Thursday, January 2nd at noon via Zoom

