

Regular Monthly Board Meeting: December

Date: Wednesday - December 10, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/2280747296> passcode 761638

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)
2. **ROLL CALL** *5 minutes*
 - _____ Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Vice Chair, Executive & Audit Committee
 - _____ Sharde McClure, Board Secretary
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Janel Salazar, Board Member, Parent
 - _____ Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve December Board Meeting Agenda
4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
5. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting](#): For January Board 2025 (*Chris*)
 - b. [Financial Statement Reports - as of October 31, 2025](#)
 - c. Facilities Fundraising
 - d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests

6. [Charter Renewal](#) and State of the School Updates (Edward)

7. **Consent Agenda & Board Discussion Items** (15 minutes)

- a. [November 2025 Board Meeting Minutes](#) 11/5/2025
- b. [Financial Statement Reports - as of October 31, 2025](#)
- c. BAR Innovation Zone grant (waiting for Chris)
- d. Dumas Law PO Increase \$59,999
- e. [Policy: Siembra Leadership High School: Bilingual Cord Policy](#) (*This policy outlines Siembra's Bilingual Cord Program, which honors graduating seniors who demonstrate bilingual proficiency and cultural pride through coursework or assessments.*)
- f. [Policy: Clinical Testing \(CLIA Compliance\)](#) (*This policy ensures that all medical testing performed in the nurse's office follows federal CLIA requirements, including proper training, documentation, test procedures, and maintenance of the school's CLIA Certificate of Waiver.*)
- g. [Policy: AED, Basic First Aid, CPR](#) (*This policy ensures staff are trained and prepared to respond to medical emergencies by outlining requirements for CPR, AED use, and basic first aid, as well as emergency procedures and AED maintenance.*)
- h. [POLICY: Nursing Delegation](#) (*This policy outlines when and how the school nurse may delegate specific health-related tasks to trained, non-nurse school staff to support student health and safety. It ensures tasks are delegated appropriately, safely, and in compliance with New Mexico nursing regulations.*)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - h

8. **Action: Closed Session (Board Members Only)**

Pursuant to the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2), the Governing Board will enter into a closed session limited to board members only to discuss matters authorized for closed session, specifically limited to personnel matters regarding the Head Administrator.

Motion: Move to enter into closed session as authorized by NMSA 1978, Section 10-15-1(H)(2) – Limited Personnel Matters.

Reconvene in Open Session

Following the closed session, the Board will reconvene in open session and affirm that only those matters specified in the motion to enter into closed session were discussed.

9. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)

10. Upcoming Board Meetings (Board Chair)

- a. January Board Meeting: Wednesday, 1/14/2026 @ 4 PM
- b. December Entrepreneurial Committee Meeting: 12/16/2025 @ 4pm
- c. January Finance Committee Meeting: Wednesday, 1/7/2026 @ Noon
- d. December Executive Committee Meeting: Monday, 1/5/2026

11. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.
