OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Ocean View School District

APPROVED

Board of Trustees' Meeting
October 28, 2025; 6:00 PM

MEETING MINUTES

Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.

Voting Members
Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee (absent)

Administration
Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services

---

A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Keri Gorsage, Patricia Singer

Jack Souders arrived at 5:23 p.m., participating via remote connection as listed on the agenda

Member absent: Morgan Westmoreland

1. Vice President Jack Souders will be available via remote connection from Ko Olina Resort, 92-1047 Olani Street, Unit 1206, Kapolei, Hawaii, 96707.

C. Agenda Adoption- Regular Board of Trustees' Meeting of October 28, 2025

Motion made by: Keri Gorsage
Motion seconded by: Gina Clayton-Tarvin

Unanimously carried by the Trustees present (Jack Souders and Morgan Westmoreland absent).

D. Closed Session

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54956.9(d)(2): Conference with Legal Counsel - Potential Litigation: One Case

2. Government Code Section 54956.8: Conference with Real Property Negotiators: Property: 8291 Warner Avenue, Huntington Beach, CA 92647; Agency Negotiator: Keith Farrow, Assistant Superintendent, Administrative Services; Under negotiation: Price and terms.

3. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Deputy Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:17 p.m.

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:00 p.m. The following action was taken in Closed Session:

Motion by Gina Clayton-Tarvin, seconded by Keri Gorsage, and carried by the following roll call vote to approve the Settlement Agreement to resolve a Special Education potential litigation case in the maximum amount of $0.00:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Absent
Morgan Westmoreland - Absent

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Minutes

1. Regular Board of Trustees' Meeting Minutes, October 14, 2025

Motion made by: Keri Gorsage
Motion seconded by: Gina Clayton-Tarvin

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

H. Introductions: None.

I. Time Certain

1. 6:05 p.m. Mesa View Middle School Presentation

Principal Isis Ortiz shared how Mesa View is motivating independent reading through Beanstack, a digital platform that gamifies reading with challenges, badges, and prizes. Librarian Mrs. Miller leads the effort, creating engaging activities that have increased student participation and enthusiasm. The library serves as a welcoming space for connection and well-being, supported by the Library Helper Program, where student volunteers take leadership roles. Students shared their personal experiences with Beanstack, describing how reading and the library have helped prepare them for the future by fostering independence, collaboration, and a lasting love for reading.

J. Public Comment

Rick Morgan, a commercial real estate broker with more than 30 years of experience in the shopping center industry, shared that he has been following the District's property plans and offered his professional expertise to help the District secure the highest possible value for the Walmart (Crest View) property.

K. Communications

1. Written Communications to the Board: None.

2. Board/Committee Reports: None.

3. Personnel Commissioner Report (Three Minutes)

Bob Ewing, Chair, Personnel Commission, reported on the successful October 18 Job Fair; highlighted the creation of six new ABA roving positions and record low classified vacancy numbers; welcomed Jailine Lopez as the new Benefits, Workers' Compensation, and Leaves Specialist; mentioned recent school visits with Dr. Jensen to Mesa View and Oak View.

4. Trustees' Communications (Three Minutes per Board Member)

Trustee Gorsage expressed appreciation for Mesa View's presentation, emphasizing the importance of literacy and encouraged continued efforts to promote reading through student incentives; attended the recent Boys & Girls Club Fundraising Event, noting pride in the District's partnership and the participation of Ocean View students.

Vice President Souders apologized for not being present in person; attended the Boys & Girls Club Fundraising Event, where the organization's student focus was evident, and mentioned the District received an award honoring their partnership with the Boys and Girls Club; thanked his colleagues and Dr. Hoefer for attending as well.

Clerk Clayton-Tarvin commented on her attendance at the 47th Annual Boys & Girls Fundraiser Gala, where they enjoyed student performances; noted that it was an honor for the Ocean View School District team to receive the Blue Door Award recognition; pleased with the wonderful partnership the District has with the Boys & Girls Club; attended the Harbour View Fall Festival organized by the PTA; along with fellow colleagues, attended the Joint Dinner of the Association of California School Administrators (ACSA) /California School Boards Association (CSBA); is looking forward to attending the CSBA conference in Sacramento in December.

President Singer expressed appreciation to her colleagues for representing the District at the Boys & Girls Club Fundraising Gala and for accepting the award on the District's behalf. She noted that she was unable to attend the event because she was in Eugene, Oregon at her daughter's college for Family Week. President Singer also reported attending the ACSA/CSBA Joint Dinner Meeting and expressed pride in the District's ongoing commitment to placing students at the forefront of its work.

5. Superintendent's Communications

Dr. Hoefer reported on the Job Fair held on October 18, noting that as a result job offers have been made and accepted, with the first onboarding session scheduled for Monday, allowing new employees to begin working as soon as possible; commended the HR team for the improvement in expeditious handling of the process; thanked staff for their assistance including Special Education, Child Care, Facilities, Teaching and Learning, Campus Safety, Fiscal Services, Food Services, and Human Resources for their teamwork and dedication; announced that applications were received for Universal Instructional Assistants in hopes of accepting more students off the waitlist; commended the Child Care and HR staff for their efforts in meeting the needs of families; shared that Coordinator of Student Services Tim Biland and Huntington Beach Police Student Resource Officer Payton Wolbert led a well-attended parent workshop on Internet Safety at Mesa View Middle School; announced that additional parent workshops will be offered throughout the year; attended the Lunch Listening Sessions at Harbour View along with OVTA Co-Presidents Rebecca Broussard and Jen Paulino, and had previously attended a productive session at Lake View; attended the Boys & Girls Club Fundraiser Event, along with Vice President Souders, Clerk Clayton-Tarvin, Trustee Gorsage, Assistant Superintendent Farrow, Director Kari Grace, and Sue Broderson, where the District was honored with the Blue Door Award for community partnership; shared that The Boys & Girls Club has taken pride in providing childcare for any family in need, serving the Oak View community free of charge for many years, prior to the availability of state funding; reminded the community that Monday, November 3 is a student-free day, and all schools will be closed while teachers, staff, and administrators engage in professional learning to strengthen instruction and continue improving outcomes for all students.

6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes)

Jennifer Rank, Roundtable President, reported on the October 6, 2025, Roundtable Meeting, where staff shared information on the availability of updated Board Policies on the District's website; continued movement of students off of the waitlist for Childcare services; announcement of the upcoming Job Fair on October 18, 2025; review of the District's Wellness Policies, guidance on students in photos and verification of their photo/social media release. In addition, David Broullard of Teacher Created Materials discussed their partnership with Caterina's Kitchen for the annual Pastathon, a major initiative to feed families in Southern California and how the schools can participate in this worthy cause. Upcoming site events were shared, including Book Fairs, restaurant nights, bubble runs, trunk-or-treats, fundraisers, carnivals, Day of the Dead festivities, and Red Ribbon Week. Finally, appreciation was expressed to Keith Farrow and Clerk Clayton-Tarvin for their attendance at the Harbour View Trunk or Treat, as well as other Board and Cabinet members for their attendance at other events.

7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)

Elizabeth Carr, CSEA President, expressed her pride in the success of the October 18 Job Fair, and thanked the Human Resources team for their hard work, planning, organization, professionalism, and dedicated efforts to fill vacant positions; announced the upcoming Professional Development opportunity for classified staff scheduled for November 3, thanked Dr. Hoefer, Cabinet, and the Board for their commitment to including classified staff in these opportunities and valuing their contributions.

Jennifer Paulino and Rebecca Broussard, OVTA Co-Presidents, reported on the success of the elementary Parent-Teacher Conferences and the valuable opportunity they provided to connect with families; shared that OVSD schools are observing National Red Ribbon Week to promote drug-free lifestyles, positive choices, and strong character; expressed excitement about the upcoming November 3 Professional Development Day, which will offer many informative sessions designed to enhance teaching and student achievement; visited Harbour View, along with Dr. Hoefer, as part of ongoing lunch listening sessions across the District that strengthen relationships.

L. Reports

1. Legal Analysis of Property Portfolio Options

Terry Tao and Associates presented a legal analysis of the District's property portfolio options and outlined opportunities for its use of surplus property; provided information regarding sale or lease of properties, which is not recommended, as well as favorable options including property exchange, joint occupancy, and District employee housing.

2. **Optimizing the District Property Portfolio**

Assistant Superintendent Keith Farrow presented options for optimizing the District's property portfolio while enhancing and maintaining school buildings and grounds.

The Board provided a consensus to retain all sites rather than sell property, and to preserve as much green space as possible to maintain recreational areas for students and the community. Staff was directed to explore joint occupancy and potential housing opportunities at the Pleasant View, Sun View, and Park View sites. Additionally, the Board requested that staff investigate transforming Spring View into a sports complex to accommodate youth athletics, while maintaining the location of the District Office at the Lark View property, with plans to refurbish the facility.

M. Consent Calendar

1. **Administrative Services: Gifts to the District**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

2. **Administrative Services: Payroll Check Registers from September 11, 2025, through October 10, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

3. **Administrative Services: Purchase Orders for all Funds from October 1, 2025, through October 14, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

4. **Administrative Services: School District Check Registers from October 1, 2025, through October 14, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

5. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

6. **Human Resources: Certificated Employee Personnel Activity List - October 1 , 2025, through October 14, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

7. **Human Resources: Classified Employee Personnel Activity List - October 1, 2025, through October 14, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

N. Old Business: None.

O. New Business

1. **Superintendent's Office: Board Bylaw 9310(5) - Board Policies - Waiving of Second Reading (Action)**

   Motion made by: Keri Gorsage
   Motion seconded by: Gina Clayton-Tarvin

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

2. **Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 3000: Business and Noninstructional Operations: Board Policy/Administrative Regulation 3515: Campus Security (Information/ Action)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

3. **Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 3000: Business and Noninstructional Operations: Administrative Regulation 3516.1: Fire Drills and Fires (Information/Action)**

   Motion made by: Keri Gorsage
   Motion seconded by: Gina Clayton-Tarvin

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

4. **Administrative Services: Rescind Prior Board Action Taken on November 14, 2023, to Relocate District Office to Spring View Middle School Site (Action)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

5. **Administrative Services: Amendment to the Amended and Restated Lease Agreement Between Ocean View School District of Orange County and Rainbow After School Care (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Keri Gorsage

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

6. **Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

   Motion made by: Gina Clayton-Tarvin
   Motion seconded by: Keri Gorsage

   Voting:
   Gina Clayton-Tarvin - Yes
   Keri Gorsage - Yes
   Patricia Singer - Yes
   Jack Souders - Yes
   Morgan Westmoreland - Absent

7. **Educational Services: Contract for Independent Educational Evaluation (IEE) for Student with Special Needs (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Gina Clayton-Tarvin

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

8. **Educational Services: 2025-26 Independent Contractor Agreement between Ocean View School District of Orange County and Project Kinship for Restorative Practices Intervention Services (Action)**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland -Absent

9. **Educational Services: 2025-26 Agreement between Ocean View School District of Orange County and Boys and Girls Club of Garden Grove for Truancy Mediation Support (Action)**

Motion made by: Keri Gorsage
Motion seconded by: Jack Souders

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

10. **Human Resources: Reappointment of CSEA Chapter #375 Nominee to the Personnel Commission (Action)**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

11. **Human Resources: Williams Settlement Legislation First Quarter Report of Uniform Complaints 2025-26 (Information)**

    Received for information.

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members): None.

R. Board of Trustees' Roundtable

Vice President Souders thanked everyone in attendance and for allowing him to attend the meeting remotely; expressed appreciation for the Board Members present and their hard work.

Trustee Gorsage thanked Personnel Commissioner Bob Ewing for his continued service; congratulated everyone for the successful Job Fair.

Clerk Clayton-Tarvin emphasized the great work done at tonight's Board meeting with relation to making decisions related to what to do with properties; highlighted that this Board of Trustees has been able to keep green space and has made sure that students are the priority; emphasized the value and the importance of not selling properties, and will not be in support of selling properties; thanked the staff and Terry Tao and Associates for their support.

President Singer expressed pride in the Board and their willingness to look into different options for the properties with the goal of generating revenue, especially as enrollment continues to decline; agreed with colleagues to not sell properties, ideas to create revenue, and maintain green space when possible; expressed trust in staff's efforts to accomplish those goals; thanked Mr. Farrow and Mr. Tao for their educational presentation.

S. Closed Session (if needed): None.

T. Reconvene in Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 8:09 p.m.

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Keri Gorsage

Voting:
Gina Clayton-Tarvin - Yes
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Absent

Julianne Hoefer, Ph.D., Superintendent

Gina Clayton-Jarvin, Clerk

November 18, 2025
Date