

East Rutherford PTA Meeting
Location: Faust School
12.3.25

Called to order 7:01 pm

Pledge of Allegiance

PTA Mission

Our websites:

East Rutherford PTA: <http://www.erboe.net/domain/124>

NJ PTA: <http://www.njpta.org/>

National PTA: <http://www.pta.org/>

PTA Who's Who:

President: Kevin Lyon

Vice President: Jillian Cawley

Recording Secretary: Tara Pachon

Corresponding Secretary: Christine Green

Treasurer: Paola Restrepo

Membership: Charise Brown

Bylaws: Shannon Cowan

Ways & Means Fundraising: Linda Lyon

Cultural Events: Elyssa Martino Foster

Social Media & Communications: Holly Wagner

McKenzie Rep: Natasha Bonilla

Lincoln Rep: Rose Ampuero

Faust Rep/8thGrade Committee: Christine Green & Melissa Hall

Agenda

- **Approval of Minutes:**
 - November Meeting Minutes - Approved

- **Reports of Officers:**
 - A. Treasurer's Report

- Reports are posted on the PTA page on the district website
 - <http://www.erboe.net/page/1630>
 - 8th grade committee reports on as well

B. Correspondence

- None

C. By Laws & Standing Rules

- Report on PTA page of District website

D. Membership Report

- The committee helps spread word about all the amazing things our PTA does and solicits new members to join our organization. The committee is year long, the primary activity occurs during the first few months of school.
- Sign up Links are available on PTA on the district website and on the PTA Facebook page. Individual Member = \$10
 - <http://weareerpta.givebacks.com/shop/items/22709>
- Currently 228 Members (140 Individual, 88 Teacher/staff)

● Reports of Committees

○ **Fundraising**

- We are dedicated to ensuring we have enough funding to accomplish all our goals. This team plans and executes events and causes throughout the year.

■ Cards:

- Tentatively early January fundraiser.
- All occasion and Birthday boxes (35 card for \$40):
<http://www.youtube.com/watch?v=YOAz2phsbio>
- Holiday Box: <http://www.youtube.com/watch?v=UP4ZI4JnASQ>
- PTA makes back \$13 per box.
- offer prices minimum 75 boxes sold, get pizza partn. 150 boxes provide 4 \$24 gift cards. \$50 a box for holiday cards.

- Getrude Hawk:

- Holiday Sale went very well, roughly \$8500 in sales; 40-50% of profits goes to PTA
- Waiting for Delivery Date, tentatively around 12/15 and will distribute from Faust.
- There will be a spring sale as well, those proceeds will go to 8th grade.

- PTA Holiday Shop Sub-committee ensures our School Holiday Shop is a huge success, from helping with planning to advertising and running the shop. (Nov-Dec)
 - Working on getting Volunteers**
 - McKenzie Shop Dates: 12/17-12/19
 - Lincoln & Faust Shop Dates:12/8-12/10
 - Dine & Donates:
 - Wendy's 11/18
Waiting on totals of what goes back to PTA
 - Tricky Tray (May) - Sub-committee ensures our annual Tricky Tray is an amazing experience for all. The Committee solicits donations, plans, setup and executes the event. (January- May)
 - Givebacks shop - sign up, put on your phone, a small percentage goes back to PTA, but adds up!
 - Spirit Wear
 - Holiday Sale: Save 30% off sitewide
 - Guarantee delivery for holiday order by 12/10, product will be received by 12/23
 - Shipping free if spend \$75
 - Proceeds back to PTA
 - Shop at: <http://1stplace.sale/107768>
- Cultural Events
 - 2025/2026 Events - Welcome to Ideas
 - PTA Cultural Events Committee celebrates the diversity of our ER School District by planning and executing fun filled activities for our families
- Social Media & Communications:
 - We make every effort to keep the public and our school community informed of the PTA activities and happenings through our Website, Facebook, Instagram and YouTube, Newsletters and Emails.
 - Information and events are constantly posted and updated on our socials. Updates when made available from the schools & important PTA info is posted in real time. Great resource to stay up to date on what is happening.
 - <http://weareerpta.givebacks.com/>
 - Instagram: @erptahost
 - <http://instagram.com/erptahost>
 - Facebook: “East Rutherford NJ PTA -Members Only” & “East Rutherford NJ PTA”

- <http://www.facebook.com/ERNJPTAHost>
- YouTube: <http://www.youtube.com/@eastrutherfordnjpta4627>

- School Reps

- McKenzie
 - Natasha Bonilla
 - LEAD U assemble
- Lincoln
 - Rose Ampuero
 - Thanksgiving Feast - ran smoothly and everyone enjoyed
 - Hot Chocolate social December
- Faust
 - Christine Green
- 8th Grade Committee
 - Christine Green, Melissa Haskel
 - Fundraise to offset cost of yearbooks, formal, class gift
 - Next Meeting:
 - Staff vs Students Volleyball game last week, thank you for support.
 - 12/5 will have a table at tree lighting - selling chances for holiday raffle, \$10 a chance. 3 winners. Prizes are visa gift cards. Drawing will be on 12/16 while we wait for the winter concert to start.
 - Holiday Hang out dance Friday, 12/12 7-9pm, needs minimum 10 chaperones (must be a PTA member to volunteer), need donations for snacks and drinks that will be sold at dance. Drop off at the main office. Permission slips will be sent out next week.
 - Cap & Gown pictures- 12/5

- **Administration Updates:**

- Mrs. Barrale
 - Makeup Picture Day is 12/5 and 8th Grade Cap & Gown Pictures as well
 - Faculty vs 8th grade volleyball game was 11/25 at Lincoln School, lots of fun
 - Student council election last week
 - 12/4 NJHS national Junior honor society tree lighting at Van Saun Park
 - NJSPA adaptive field tests 11/10 & 11/12
 - Holiday Shop 12/9 (Faust) & 12/10 (Faust last call)
 - Holiday Hang out Dance 12/12
 - Winter Concert - Band & Choir 7 pm 12/16

- Mr. Barrow
 - Prek friendship feast and kindergarten last week
 - Friday 12/5, LEAD U character Ed assembly - Thank you PTA for sponsoring \$2,050
 - Picture day retakes 12/5
 - Next Wednesday, 12/10 2nd grade Winter concert 6:30 pm; additional reminders will be sent
 - Holiday shops 12/17, 12/18 and 12/19 (last call)

- Mr. Scarafale (Interim Superintendent)
 - BOE meetings are public and on erboe website.
 - Excited for the upcoming events and seeing everyone at the tree lighting on Friday night 12/5
 - Your PTA is very active, works well with the schools, and has a good group of volunteers. You have been great to us. Anything we can do to support you, we want to continue to help.

- Mr. Vilardi
 - Thank you and what a success of the Thanksgiving Feast
 - Cultural Holiday, winter wonderland spirit week
 - Coming up 12/23 - Hot coco Social (volunteer list to be sent out) , band performance by Faust students
 - Lincoln Leaders assembly at end of this month focuses on Accountability and honor MP 1 honor roll students and students of the month
 - Hopefully next week setting up for Live School Party for MP 1; winning house Happy Dino nuggets
 - 12/4 Tree decorating at van saun park with NJHS
 - 12/5 picture day retakes
 - Town Tree Lighting 12/5, marketplace in Lincoln Gym
 - Holiday Shop next week 12/8 and last call on 12/10
 - Continue watching Parent Square alerts for information, if not receiving contact the main office as soon as possible. Check the District website, Virtual backpack.

East Rutherford Recreation Speaker

- Evelyn Samtak (Event Coordinator)
- esamtak@eastrutherfordnj.net
- 201-207-6501
 - Events on town website, flyers in backpack
 - <http://www.eastrutherfordnj.net/>

*Public meetings first Tuesday of the month, community center

*Friends of East Rutherford looking for more members if you want to join

- 250th Anniversary -
 - Next year we celebrate the 250th Anniversary of the USA.
 - ER will be hosting a celebration on June 27th at Riggins field
 - PTA is asked to be part of the planning and event. The planning committee meets twice a month, first Wednesday . We would need a member to attend as many of these and keep us up to day.
 - [Http://www.eastrutherfordnj.net/](http://www.eastrutherfordnj.net/)

- **Town Events/Dates:**
 - Tree Lighting Dec 5
 - Santa on Fire truck - Dec 20
 - ERPD Toy Drive until Dec 15
 - Mission Magical Christmas for Children and seniors
 - Last year PTA donated \$150 for wrapping supplies to this effort
 - Snow Angels Program
 - Light up Your Home Contest

Congratulations to Charise, New President for Friends of East Rutherford

- **Upcoming Events**

<http://wearerpta.givebacks.com/w/Events>
<http://www.eastrutherfordnj.net/>

- Picture Retakes - Dec 5
 - LeadU Assembly Dec 5
 - Lincoln/Faust Holiday Shop - Dec 8-11
 - Spiritwear Holiday Sales Ends - Dec 10
 - Gertrude Hawk Pick up - Dec 15 tentatively
 - Faust Holiday hang out Dec 12
 - Lincoln School Hot Coco social - Dec 23
 - Mckenzie Holiday Ship - Dec 17-19
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- **Upcoming School Dates**
 - One Session Day for students 12/23 (Start of Winter Recess)
 - Return to school date: Monday, January 5,2026
 - January 8 - One session Day

Calendar is on ERBOE site

New/Other business & Open discussion:

Officer Elections:

- Last month we mentioned possibly off setting elections for officer positions so we vote on some positions each year. Currently all ERPTA officer positions are re-nominated and voted on every other year.
- If we do this we will need to change our Standing rules/by-laws by membership vote
- Full write up to come and then vote is January or February Meeting; need 11 people to vote at regular meeting.
- Currently all Five (5) ERPTA Officer Positions are re-nominated and elected in the even years and have a 2 year term.
- Proposal:
 - To have 3 positions nominated and elected in even years and 2 positions nominated and elected in odd years.
 - Group A - Even Years
 - Three (3) positions will be elected to a 2 year term in Spring 2026 and again in Spring 2028
 - President
 - Recording Secretary
 - Treasurer
 - Group B-Odd Years
 - Two (2) positions will be elected to a 1 year term in Spring 2026 and then elected to a 2 year term in Spring 2027 and again in 2029 and odd years going forward.
 - Vice President
 - Corresponding Secretary

Holiday Shop Donation:

- A recommendation was made to create a Holiday Shop Fund to ensure each student can be able to purchase at least some item(s)
- The school replied to us on the request for the number of donations needed. We have 40-50 students who would benefit from a holiday shop Fund.
- Based on this PTA would like to set up gift certificates for \$15 each for a total of \$600-\$750.
- We will put through the gift certificates, the school will handle distributing the certificates so they feel they won some not seen as a hand out.

PTA Financial Review:

- Need financial review completed by October, PTA will need one more person to sign up to perform this activity to ensure compliance. (3 total)
- Committee reviews the prior year financial information. A financial review examines that expenditures are properly documented and conforms with the

approved budget and the PTAs governing documents. This committee meets sept&oct.

End of Year Gift Idea:

- In the past the PTA would often have enough funding to present a larger gift to the school district. For Example:
 - McKenzie Podium 2016
 - Sign outside McKenzie School 2011
 - Sound System
- We would like to do something similar this year and are asking for ideas from members and our schools, administrators, teachers, for what is needed.

Nominating committee:

- Requests members to be nominees for the open Officer positions. They evaluate all the possible nominees for each position. This forms in January for elections to be held in April.

New Sub committees would love to create:(available with grants to offset cost)

- PTA Grant Application:
- Kiddle Alarm Donation Opportunity
 - National PTA teamed up with Kidde to provide families with free smoke alarms and carbon monoxide alarms
 - ER PTA has been awarded, if accepted PTA will receive 160 (80 smoke alarms and 80 carbon monoxide alarms)

Volunteer Opportunities:

- Check ERPTA page, *volunteer tab*
 - <http://wearerpta.givebacks.com/w/volunteer>

ER Library has many events and opportunities for children, teens, and adults!

Next Meeting January 7th @ 7pm at Faust Media Room

Meeting Adjourned: 7:40 pm