

INCLEMENT WEATHER PLAN

DISTANCE LEARNING

Plan A

Admin offices open on time OR with a delay

- 10 month exempt staff will work from home
- 10 month nonexempt staff will report to work according to published opening; Teaching Assistants will not report to work and will follow instructions from their Principals
- 12 month exempt staff will report to work according to published opening
- 12 month nonexempt staff will report to work according to published opening
- FREE bagged breakfasts and lunches will be available to any WPS student at ALL WPS schools from 11 a.m. to 1 p.m.

Plan B

Admin offices are closed

- 10 and 12 month exempt staff work from home
- 10 and 12 month nonexempt staff will not report to work and be paid*
- NO meals provided for students.

NO DISTANCE LEARNING

Plan C

Admin offices open on time OR with a delay

- 10 month staff will make up day when students make up day
- 12 month staff report to work according to published opening
- NO meals provided for students.

Plan D

Admin offices are closed

- 10 month staff will make up day when students make up day
- 12 month staff will be paid according to position and contract agreements
- NO meals provided for students.

*Essential personnel will always report as directed by their supervisor regardless of learning plan.

What if the weather is worse at home?

Assess the weather conditions around you. If conditions are not safe, employees may use these options:

1. Employee may take leave.
2. Employee may make up time with approval of supervisor.

**Exempt =
Salaried Employees**

**Nonexempt =
Hourly Employees**