

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MEETING MINUTES
MATTAPOISETT PUBLIC SCHOOLS
17 Barstow Street
Mattapoisett, Massachusetts**

September 11, 2025 at 5:30 p.m.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Cristin Cowles, Mackenzie Emmons and Jack LeBrun (all in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools, Howard Barber, Assistant Superintendent of Finance and Operations, Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning, Jaime Curley, Assistant Superintendent of Student Services, Dr. Linda Ashley, Principal – Center School, Stephanie Wells, Principal – Old Hammondtown School and Melissa Wilcox, Recording Secretary (all in-person).

I. Meeting to Order

The meeting was called to order at 5:33pm by Chairperson Lavin. Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined. Chairperson Lavin added that the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided. The school committee held a moment of silence in honor of September 11th.

II. Tour of Building

Mr. Jones, Facilities Director, will provide a tour of the building.

Mr. Jones escorted the school committee members and administration on a tour of Center School to review and explain updates, on-going projects and capital plans with the group.

I. Recognition

The school committee welcomed new staff members to Center School – Denise Ellis and Emily Desmarais, both paraprofessionals. They recognized Katie Trudell changing positions from classroom teacher to reading specialist. The school committee also reviewed the retirements and recognitions of Jillian Lakey, Reading Specialist, Ginger Roctchford and Karen Farrell, paraprofessionals.

II. Approval of Minutes

That the School Committee reviewed the minute regular session minutes from June 5, 2025.

Motion to approve the minutes from June 5, 2025 as presented by James Muse.

Seconded by Jack Lebrun

Motion Carries 5-0 (Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes)

III. General

a. Opening Day Update

That the School Committee hear an update from administration.

Superintendent Nelson shared an update from opening day on August 25, 2025. The day began with a meet and greet breakfast for faculty and staff to reconnect and also meet new staff. Next, Superintendent Nelson welcomed new staff in each district, shared summer highlights from staff and distributed longevity service awards. Next, Dr. Fedorowicz shared a brief update on Vision2028 thus far and plans for year three during this upcoming school year. Lastly, Carolyn Casey, the founder and executive director of Project 351 provided a keynote presentation to the faculty and staff about passion and purpose. To further incorporate student voice as part of the strategic plan, three Project 351 students from our districts, Sadie Hartley-Madison, Zoe Motta and Molly Wronski, joined Ms. Casey to share their passion and purpose with the faculty and staff. Lastly, Dr. Ashley and Ms. Wells provided an overview of opening day happenings in their buildings, including staff meetings and classroom preparation time.

b. Approval of Donation(s)

That the School Committee review the following donations:

- Shutterfly donation in the amount of \$473.07 from spring photos at Center School.
- Savvas donation in the amount of \$833.33.

Motion to approve the Shutterfly and Savvas donations with gratitude by James Muse

Seconded by Jack Lebrun

Motion Carries 5-0 (Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes)

c. Approval of Revised Student Handbook

That the School Committee review a revision to the 2025-2026 Mattapoisett Student Handbook.

Superintendent Nelson explained that the 2025-2026 student handbook was approved by the school committee prior to the conclusion of last school year but due to a Supreme Court case ruling over the summer, all districts in the Commonwealth are recommended to adopt this language regarding religious opt-out of curriculum materials. Attorney Paige Tobin of MLM, the district's legal team, worked with M.A.S.S. in the development of this language and also provided training on protocols for the leadership team in the summer. If approved, the revised student handbook will be shared in the weekly newsletter by the principals and updated on the website.

School Committee Discussion:

Cristin Cowles shared that she believes this language aligns with opt-out language already adopted in the student handbooks and supports this language.

Motion to approve the revised 2025-2026 Mattapoisett Student Handbook by Jack LeBrun

Seconded by James Muse

Motion Carries 5-0 (Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes)

d. Reorganization

That the School Committee reorganize for the position in the District Wellness Committee for the 2025-2026 school year.

Carly Lavin shared that Jack LeBrun has scheduling conflicts with the meeting schedule for this subcommittee. Cristin Cowles volunteered.

Motion to replace Jack LeBrun with Cristin Cowles on the District Wellness Committee by Carly Lavin

Seconded by James Muse

Motion Carries 5-0 (Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes)

IV. Administrative and School Committee Reports

a. Chairperson Report

Chairperson Carly Lavin shared the following report:

What an incredible start to our new school year! As I look across our district, I see the vibrant energy of students eager to learn, dedicated educators ready to inspire, and a community that continues to rally behind our shared vision of excellence in education.

Our district remains a beacon of educational opportunity, built on the foundation of outstanding teachers, staff, and administrators who embody our mission every single day: To think, to learn and to care. This mission isn't just words on a page—it's the heartbeat of everything we do, from our youngest kindergarteners taking their first steps into learning to our sixth graders preparing for their next adventure.

We are blessed with exceptional educators who bring passion and expertise to their classrooms. Our supportive community continues to demonstrate its commitment to our children's success through countless volunteer hours, fundraising efforts, and everyday encouragement. These partnerships between home and school create the strong foundation that allows our students to flourish.

While we navigate the natural ebb and flow of enrollment, and the budget challenges facing communities across our region, we remain steadfast in our commitment to providing every child with the exceptional education they deserve. These challenges don't define us—our response to them does, and I'm continually impressed by our collective resilience and innovative spirit.

One of the most uplifting sights this fall has been the increasing number of students choosing to bike to school! There's something magical about starting the day with fresh air, exercise, and the independence that comes with pedaling your way to learning. This wonderful trend reflects our community's commitment to healthy, active lifestyles and environmental consciousness.

As more students join our growing community of bike riders, especially those attending Old Hammondtown Elementary, we want to ensure every journey is both joyful and safe. Let's all work together to make biking to school a positive experience that aligns with our mission to think about safety, learn good habits, and care for one another while acting responsibly.

For our young cyclists and families:

- *Helmet safety is non-negotiable—buckle up properly and wear that helmet for the entire ride, every single time*
- *When crossing Route 6, always dismount and walk your bike across safely*
- *Show respect for school grounds, fellow students, and all community members*
- *Remember that you're ambassadors for our district—ride with pride and courtesy*

For our driving community:

- *Please remain extra vigilant during morning and afternoon hours*
- *Slow down in school zones and watch for our young cyclists*
- *Share the road with patience and care—these are our children, our future*

As we move through this school year, let's continue to celebrate what makes our district special while embracing the opportunities that lie ahead. Every challenge we face is a chance to demonstrate our values, strengthen our community bonds, and model for our students what it means to persevere with purpose and hope.

Together, we will continue building a district where every student can truly think critically, learn without limits, and care deeply for others. Our best days are not behind us—they're being written right now, in every classroom, on every bike ride to school, and in every moment we choose to invest in our children's bright futures.

Thank you for your continued support and partnership. Here's to an outstanding year ahead!

b. Central Office Reports

i. Superintendent

Superintendent Nelson reviewed his most recent Superintendent's Newsletter from August 2025. He highlighted the facilities, food service and administrative teams for the hard work during the summer to prepare for another school year. He thanked the town for their on-going support of the school system and buildings. He reminded families to complete their annual forms in PowerSchool. He shared that the draft communication plan shared with the Joint School Committee in June 2025 had been finalized and distributed to families as well.

ii. Teaching & Learning

Dr. Fedorowicz shared the following updates:

New Teacher Induction was held on Thursday, August 21, 2025 celebrating new teachers. There are no new teachers in Mattapoisett this year.

New Math Program- Envisions

Thank you for the three towns for supporting the new math program again at the last Town Meeting. Thank you to the principals and IT for successfully rolling out our 4th program to align all 3 of our districts. We will be hosting a parent night on the evening of Wednesday, October 29th at the ORR cafeteria. More details to come.

Professional Development

Dr. Curley secured Sarah Ward, an Executive Functioning expert, for the entire district and was well-received. In the afternoon, teachers had time to work with Envisions math and take time to plan for the first day. Our next half day is September 24th and we will focus on ALICE training.

In literacy, we are done with the HILL for literacy and they left us in a great place. We are continuing our district level, school level and data meetings to support our teachers and students.

Open Architect training is coming up at staff meetings.

iii. Student Services

Dr. Curley shared information about the following:

Integrated Monitoring Review was conducted by the state in the spring to assess special education teacher and related service personnel licensure and professional development; parent, student, and community engagement, including compliance with Child Find requirements; facilities and classroom observations; implementation and oversight of Individualized Education Programs (IEPs); time and learning, and equal access. We were found in full compliance! This is a testament to all of our staff for following our district protocols/requirements all of the time. Thanks to Dr. Fedorowicz for her portion and to Cris Salvador and Kim Read for all of their help pulling it all together!

The Wellness Committee kick off meeting will be Sept 17 at 1:00pm. We reviewed the policy and the next meeting is December 10th.

Safety – On June 25th and 26th all administrators and several police officers from each town participated in ALICE training. Mr. Nelson and I met with police chiefs to discuss all school safety related issues. ALICE Training will take place on the professional development half day on September 24th.

MTSS Academic Audit - Last year we conducted Social/emotional/behavioral audits to determine our needs and develop solid tier 1, 2 and 3 interventions. We are continuing our work in this area this year. We are also conducting a similar audit this year to determine our needs and develop solid tier 1, 2 and 3 supports. On October 3rd we will visit Old Hammondtown School and October 16th for Center School. That the School Committee hear an update on current happenings of the student services department, including community outreach events, and updates on initiatives related to school climate and culture, and safe schools.

iv. Business Office

Mr. Barber reviewed the final FY2025 Year End Financial Report of obligations paid or encumbered to date and the Record of Warrant(s) as signed by the sole signatory for June 5, 18 and 27, July 31, and August 22, and September 4, 2025.

v. Facilities

Mr. Barber reviewed the following provided by Facilities Director Mr. Jones:
Center Elementary School

- Stage resurfaced with VCT, wall primed and painted.
- Two roof sections repaired/replaced (Capital Funds).
- Historical Plaque installed on Church Street Side (Town Historical Society).
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Completed routine maintenance on all facility systems.

Old Hammondtown Elementary School

- Completed construction of Grow Education Gardens (Community Preservation Act Funded).
- Resurfaced Gym Floor.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.

- The boilers have been cleaned, serviced.
- Cleaned and painted outside lower window panels.
- Completed routine maintenance on all facility systems.

vi. Food Service

Mr. Barber reviewed the following provided by Food Service Director Jill Henesey:
Center School

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the online meal benefit application, if you feel as though you meet the federal income requirements.
- The Food service team participated in a full day of professional development training on 08/26.
- Fun Facts: in SY 24-25 Center Cafe served : 9,709 school breakfast & 23,528 school lunches

Old Hammondtown Elementary School

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the online meal benefit application, if you feel as though you meet the federal income requirements.
- The Food service team participated in a full day of professional development training on 08/26.
- Fun Facts: in SY 24-25 OHS Cafe served : 7,517 school breakfast & 18,126 school lunches

c. Principal and School Council Report

That the School Committee review the Principal's report including student recognition, classroom lessons, community events and school council information.

Dr. Ashley reported the following:

We have had a wonderful start to the school year at Center School. We welcomed 215 students in grades PreK-3. We are excited to have our students back, ready to fill our classrooms with their energy and enthusiasm for learning.

Thank you to our faculty, staff, and families for supporting a successful transition to a new school year! A highlight of our week was welcoming our incoming kindergarten students and their families. Students were delighted to be back at school, learning and seeing their friends! My favorite quote from a kindergartener, "I am not worried at all. I am going to love school!" A second grader excitedly shared, when getting off the bus, "I am so glad to be back at school!" Students hugging their friends and teachers they haven't seen all summer with big smiles makes us remember the importance of relationships in our strong school community!

We are pleased to introduce two staff members in new roles this year. Mrs. Mackenzie Sylvia is looking forward to teaching second grade, and Ms. Emily Desmarais is eager to begin in her role as a paraprofessional.

Kudos to Mrs. Erin Monteforte, our secretary, and the custodial team led by Mr. Steve Medeiros, who have worked hard this summer to prepare for a successful start to the school year. Every inch of Center School looks shiny and bright! Mr. Medeiros also gave many rooms a fresh coat of paint this summer. Thank you to our teachers for preparing their classrooms and lessons for the first day.

After a rigorous math program selection process last year, each K-6 classroom will implement our newly adopted mathematics program, enVision Mathematics, published by Savvas Learning. All the math materials have arrived and are ready for use by teachers and students. Teachers will participate in math professional development focused on program implementation and best practices in math instruction throughout the year. We will share more information with families about the new math program this fall.

We begin each day at our all-school meeting in the gym.

Meeting new friends at recess!

It was great to reconnect with our classmates during lunch. Building community and establishing positive expectations for the school year: implementing executive functioning strategies that teachers and administrators learned during professional development with Sarah Ward.

For children and adults with strong executive function skills, it comes naturally to “think ahead” to the next step... or ten steps... throughout the day. Research shows that we actually visualize ourselves in the future and think about (or imagine) the space, time, objects, and people we will encounter. As we do this, we start to consider what we will need, when we will do it, how long it will take, and where we will be. This helps us stay focused on our goals and avoid distractions. Some examples of how students can use a future picture to practice following routines, which helps them stay focused and motivated:

Upcoming Events:

September 17 - PTA Meeting @ 7:00 - 8:00 pm via Zoom

September 24 - Professional Development

- K- 3 Early Release @ 12:20 pm, lunches served

- Project Grow Early Release @ 11:30 am, No lunches served

October 2 - Center School Picture Day

October 13 - No School - Columbus Day

October 23 and October 24 - Parent/Guardian Conferences

- K- 3 Early Release @ 11:30 am, lunches served

- Project Grow Early Release @ 11:00 am, no lunches served

November 5 - PTA @ 7:00 - 8:00 pm via Zoom

November 10 - Full Day Professional Development Day - No School for Students

November 11 - No School - Veterans Day

November 26 - Early Release

- K- 3 Early Release @ 12:20 pm, lunches served

- Project Grow Early Release @ 11:30 am, No lunches served

November 27 and 28 - No school – Thanksgiving

Ms. Wells reported the following:

A Joyful Start to the 2025–26 School Year - The first few weeks at OHS have been filled with energy, enthusiasm, and a deep sense of community. Students returned eager to learn, and our staff hit the ground running with strong routines, Responsive Classroom practices, and a clear focus on building relationships. We kicked off the year with daily All School Meetings, where we launched our new school-wide theme: “Choose Care, Curiosity, and Compassion.” These values align with the Old Rochester mission to Think, Learn, and Care, and connect directly to our Vision 2028 Strategic Plan, particularly Objective 4: Climate & Culture, by fostering a school wide sense of belonging and positive relationships.

From Morning Meeting, to setting individual Hopes and Dreams, to establishing clear expectations and practicing routines, students and staff have embraced the year with heart and engagement.

We’ve begun implementation of several curriculum initiatives that align with Vision 2028 Objective 1: Teaching & Learning. Envisions Math launched across all grades, aligned with our district’s commitment to high-quality instructional materials. Investigating History has expanded to 4th grade, joining grades 5 and 6, supporting the integration of inquiry-based social studies instruction. OpenSciEd continues in grades 5 and 6, fostering hands-on, collaborative science learning aligned to NGSS. Our new partnership with the Marion Institute’s Grow Education Program supports 4th grade science through outdoor learning, sustainability, and real-world connections using our new garden beds.

At the end of last school year, OHS was awarded a \$1,000 grant from the Feinstein Foundation to support the creation of a Reset/Calming Room—a dedicated space to support student regulation, emotional well-being, and readiness to learn. This initiative grew from a reconfiguration of counseling spaces designed to better meet student and family needs. School Psychologist, Mrs. Joy Titcomb, moved into the former conference room, which—despite lacking windows—is now a larger, sensory-friendly room designed for

calm and focus. The conference room was relocated to the former office of the School Adjustment Counselor, creating a more welcoming space for family meetings and staff collaboration. Mrs. Bethanie Grant, our School Adjustment Counselor, is now located in the 4th/5th-gradewing for greater proximity to students. Under the direction of custodian Mr. Casi, the new Reset Room was painted in a beach-themed palette, including a sand-colored accent wall and calming artwork. We are in the process of purchasing:

- Soft seating (bean bags, floor cushions)
- Fidget and sensory tools
- SEL books and reflection journals
- Calming visuals and aromatherapy elements

This work supports our school and district's commitment to an inclusive and supportive climate (Vision 2028 Objective 4.1) and is a component of our multi-tiered systems of support (Objective 3.1). We are also working to outfit Mrs. Grant's new office and the special education classrooms with calming tools so students can access regulation spaces throughout the building.

Family Engagement Highlights

Thank you to all the families who joined us for Open House on September 3rd! The building was buzzing with energy, smiles, and strong home-school connections—reinforcing the Vision 2028 goal to strengthen communication and promote family engagement (Objective 4.3).

We're also excited to kick off our celebration of International Literacy Month with a school-wide reading challenge. Our new full-time Reading Specialist, Mrs. Samost—formerly 5th grade teacher Ms. Trudell—is already off and running, creating opportunities like this challenge to foster a love of reading and strengthen the bridge between school and home.

Student Voice & Recognition

As part of our commitment to inclusive culture and student leadership, we continue to recognize and elevate student voices throughout the school day. "Paws-itive Calls Home" celebrate students who show care, curiosity, compassion, and the 3R's. All School Meeting shout-outs lift up students for acts of kindness, leadership, and participation. Our Project 351 Ambassadors are stepping into meaningful leadership roles, helping to lead All School Meetings and plan service-based initiatives. These opportunities align with Vision 2028 Objective 4.4 by empowering students as active contributors to a respectful, student-centered learning environment.

September 17- PTA @ 7:00 - 8:00 pm via Zoom

September 25- Early Release @ 12:20 pm, lunches served

October 1- PTA @ 7:00 - 8:00 pm via Zoom

October 13 - No School - Columbus Day

October 23 and 24- Early Release @ 11:30 am Parent Conferences - lunches served

November 5 - PTA @ 7:00 - 8:00 pm via Zoom

November 10 - No School - Professional Development Day

November 11 - No School - Veterans' Day

November 26- Early Release @ 12:20 pm, lunches served

November 27 and 28 - No School - Thanksgiving Recess

V. School Committee Reports

- a. Budget Subcommittee – no report
- b. Capital Subcommittee – no report
- c. Equity Subcommittee – no report
- d. Policy Subcommittee – no report
- e. District Wellness Committee – no report
- f. ORR District Committee – no report
- g. Tri-Town Education Foundation Fund – no report
- h. Early Childhood Council – no report
- i. SMEC – no report
- j. READS – Superintendent Nelson shared that READS met earlier the same day. This was a joint meeting between the Board and the Special Education Administrators. They introduced new members, approved

minutes, heard nominations for the president of the board and secretary and took action, reviewed subcommittee members and heard program updates. The next meeting is November 6th.

k. MASC – no report

VI. Information and Future Agenda Items

a. Information

- i. READS Quarterly Report June 2025 and September 2025
- ii. DESE Office of Public School Monitory Integrated Monitoring Review Report

b. Timeline

- i. Next Mattapoissett School Committee: October 16, 2025
- ii. Next Joint School Committee: October 9, 2025

c. Future Agenda Items

- i. MCAS Results (November/December)
- ii. Initial Budget Review (January)
- iii. School Choice Public Hearing (January)
- iv. Health Unit Application (February)
- v. Budget Public Hearing (March)
- vi. Approval of Leases (April)
- vii. School Committee Reorganization (June)
- viii. School Improvement Plan Approval (June)
- ix. Student Handbook Approval (June)

Superintendent Nelson shared the informational items and reviewed the timeline.

The 2025-2026 school calendar is available on our website: <https://tinyurl.com/239tr9xa>

District-wide events are available on our website: <https://www.oldrochester.org/district-calendar>

VII. Public Comment

Public comment is governed by approved school committee policy.

Chairperson Lavin read the following: Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

VIII. Executive Session

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

Motion to enter executive session at 6:47pm for the purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements only to return to adjourn by James Muse

Seconded by Carly Lavin

Motion Carries 5-0

Roll Call Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes

Motion to exit executive session at 7:12pm only to return to adjourn by Cristin Cowles

Seconded by Carly Lavin

Motion Carries 5-0

Roll Call Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes

IX. Adjournment

Motion to adjourn at 7:13pm by James Muse

Seconded by Carly Lavin

Motion Carries 5-0 (Lavin; yes, Muse; yes, Cowles; yes, Lebrun; yes, Emmons; yes)

Meeting Resources

Agenda

June 5, 2025 Minutes Draft

Welcome Back Message

Opening Day Presentation

Savvas and Shutterfly Donation

Student Handbook – Revised Draft

Superintendent’s Newsletter

Final FY25 Financial Memo

Final FY25 Financial Report – Detailed

Final FY25 Financial Report – Department

Warrants

Facilities Report

Food Service Report

Principal’s Report – Center

Principal’s Report – OHS

READS Quarterly Report June 2025

READS Quarterly Report September 2025

Integrated Monitoring Review Report

Pursuant to Chapter 30A of the Massachusetts General Laws, you are hereby notified of the following meeting:

**MATTAPOISETT SCHOOL COMMITTEE MEETING
MATTAPOISETT PUBLIC SCHOOLS
17 Barstow Street
Mattapoisett, Massachusetts**

September 11, 2025 at 5:30 p.m.

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/95561881344?pwd=OxKszymWvS8ZMw4qrs4PR5MgaDhcal.1>

Meeting ID: 955 6188 1344

Passcode: 798324

This meeting will be conducted in a hybrid format. School Committee, administration and the public will have the option of meeting in person at Center School located at 17 Barstow Street, Mattapoisett, MA 02739 or via zoom. Supporting documentation for agenda items can be found on the School Committee webpage:

<https://www.oldrochester.org/district/sc.>

I. Meeting to Order

II. Tour of Building

Mr. Jones, Facilities Director, will provide a tour of the building.

I. Recognition

- a. The following staffing changes have taken place for 2025-2026 school year.

New Hires:

Name	Position
Denise Ellis	Paraprofessional – Center School
Emily Desmarais	Paraprofessional – Center School

Position Changes:

Name	Old Position	New Position
Katie Trudell	Classroom Teacher	Reading Specialist

Retirements and Resignations:

Name	Position
Jillian Lakey	Reading Specialist
Ginger Rotchford	Paraprofessional
Karen Farrell	Paraprofessional

II. Approval of Minutes (VOTE)

That the School Committee review for approval the following minute(s)

- a. **Regular Session Minutes: June 5, 2025**
- b. **Executive Session Minutes: June 5, 2025**

III. General

a. Opening Day Update

That the School Committee hear an update from administration.

b. Approval of Donation(s) (VOTE)

That the School Committee review the following donations:

- Shutterfly donation in the amount of \$473.07 from spring photos at Center School.
- Savvas donation in the amount of \$833.33.

c. Approval of Revised Student Handbook (VOTE)

That the School Committee review a revision to the 2025-2026 Mattapoisett Student Handbook.

d. Reorganization (VOTE)

That the School Committee reorganize for the position in the District Wellness Committee for the 2025-2026 school year.

IV. Administrative and School Committee Reports

a. Chairperson Report

That the School Committee hear a report from the Chairperson regarding current happenings in the schools and local community.

b. Central Office Reports

- i. Superintendent
 1. That the School Committee review the most recent Superintendent's Newsletter.
- ii. Teaching & Learning
 1. That the School Committee hear an update on current happenings of curriculum, professional development, new teacher induction program and teaching and learning initiatives.
- iii. Student Services
 1. That the School Committee hear an update on current happenings of the student services department, including community outreach events, and updates on initiatives related to school climate and culture, and safe schools.
- iv. Business Office
 1. That the School Committee review the final FY2025 Year End Financial Report of obligations paid or encumbered to date.
 2. That the School Committee review the Record of Warrant(s) as signed by the sole signatory for June 5, 18 and 27, July 31, and August 22, and September 4, 2025.
- v. Facilities
 1. That the School Committee review this month's update from Facilities Director Eugene Jones regarding building inspections, construction, maintenance and facilities projects.
- vi. Food Service
 1. That the School Committee review this month's update from Food Service Director Jill Henesey including student meal participation, cafeteria facilities and staffing updates.

c. Principal and School Council Report

That the School Committee review the Principal's report including student recognition, classroom lessons, community events and school council information.

V. School Committee Reports

- a. Budget Subcommittee
- b. Capital Subcommittee
- c. Equity Subcommittee
- d. Policy Subcommittee
- e. District Wellness Committee
- f. ORR District Committee
- g. Tri-Town Education Foundation Fund
- h. Early Childhood Council
- i. SMEC
- j. READS
- k. MASC

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IX. Adjournment (VOTE)

The list of agenda items are those reasonably anticipated by the Chair to be discussed at the meeting. If you need more information or reasonable accommodations for this meeting, please contact the Superintendent's Office at 508-758-2772 ext. 1956. Meeting resources, minutes and recordings are available on the School Committee webpage: <https://www.oldrochester.org/district/sc>

MATTAPOISETT SCHOOL COMMITTEE MEETING
Mattapoisett, Massachusetts
BY: HYBRID FORMAT

MEETING MINUTES
June 5, 2025

Regular meeting of the Mattapoisett School Committee was held on Thursday, June 5, 2025, and called to order by Chairperson Carly Lavin at 6:34pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Cristin Cowles, Mackenzie Emmons and Jack LeBrun (all in-person).

MEMBERS ABSENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools; Howard Barber, Assistant Superintendent of Finance and Operations; Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning; Jaime Curley, Assistant Superintendent of Student Services, Dr. Linda Ashley, Principal – Center School and Melissa Wilcox, Recording Secretary (all in-person).

MEETING TO ORDER:

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

RECOGNITION

The School Committee and administration recognized retiree Ginger Rotchford, paraprofessional and School Committee member Amanda Hastings for her service to the Mattapoisett School District. The School Committee welcomed new member Mackenzie Emmons recently elected.

XII. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

MOTION: Jack LeBrun to enter executive session at 6:38pm for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements and return to regular session.

SECONDED: James Muse

ROLL CALL

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes); Muse (yes); Cowles (yes); LeBrun (yes); Emmons (yes)

MOTION: Cristin Cowles to exit executive session at 7:00pm to return to regular session.

SECONDED: Jack LeBrun

ROLL CALL

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes); Muse (yes); Cowles (yes); LeBrun (yes); Emmons (yes)

I. Approval of Minutes:

1. A. 1. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of minutes of April 10 and May 8, 2025.

MOTION: by James Muse to approve the Regular Meeting minutes of minutes of April 10 and May 8, 2025 as presented

SECONDED: Jack LeBrun

MOTION PASSED: 4:0:1 - Lavin (yes); Muse (yes); Cowles (yes); LeBrun (yes); Emmons (abstain)

2. Approval of Minutes – Executive Session

Recommendation:

That the School Committee review and approve the minutes from negotiations on January 28, February 24, March 18, April 1, April 8 and May 20, 2025.

MOTION: by James Muse to approve the Executive Session minutes of minutes of January 28, February 24, March 18, April 1, April 8 and May 20, 2025 as presented

SECONDED: Carly Lavin

MOTION PASSED: 3:0:2 - Lavin (yes); Muse (yes); Cowles (yes); LeBrun (abstain); Emmons (abstain)

These minutes were approved after the approval of the MOA in General Item A.

IV. General

A. Approval of Memorandum of Agreement

Recommendation:

That the School Committee review the Memorandum of Agreement between the Mattapoissett School Committee and the Mattapoissett Educators Association.

MOTION: by James Muse to approve the Memorandum of Agreement as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

B. Marion Institute Grow Education Program

Recommendation

That the School Committee review the Marion Institute's Grow Education Program as a supplement the Science curriculum using Project Based Learning.

Superintendent Nelson reminded the school committee that a presentation was shared recently with them and this is for approval to move forward. Since the last meeting, the administration has received support from faculty and toured the grounds with Mr. Jones and Ms. Lavin.

Chairperson Lavin added that a former school committee member Ms. Clifford, connected her with the Mattapoissett Garden Club who may be able to help support the garden as well.

MOTION: by James Muse to approve the Marion Institute's Grow Education Program as a supplement to the grade four Science curriculum using Project Based Learning.

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

C. Approval of OpenSciEd Science Curriculum

Recommendation:

That the School Committee review the adoption of OpenSciEd Science Curriculum.

Dr. Fedorowicz explained that OpenSciEd was piloted over the last couple of years utilizing grant funding and funding was built into the FY2026 budget to replace consumables. This recommended adoption for Mattapoissett is also being brought forward at the other elementary schools and the Junior High School to align science curriculum.

- Highly Rated & Standards-Aligned: Top score from EdReports; built for Massachusetts Frameworks
- Phenomenon-Based & Investigative: Students explore real-world phenomena through inquiry and experimentation

- Teacher-Facilitated & Student-Driven: Learning is led by student questions and supported by teacher guidance
- Collaborative & Inclusive: Fosters peer learning, values all voices, and builds a sense of belonging
- Adaptable & Cost-Effective: Editable, open-source materials reduce costs
- Teacher-Endorsed: Piloted by teachers and approved for adoption (89%) through a staff vote

MOTION: by Carly Lavin to approve OpenSciEd science curriculum as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

D. Approval of Envisions Math Curriculum

Recommendation:

That the School Committee review the adoption of Envisions Math Curriculum.

Dr. Fedorowicz presented information on the selection process for a new math curriculum to hopefully align all three elementary districts. She added that the math pedagogy has changed. Please see appendix A. She thanked the committee involved in the process. The recommended selection is Envisions.

School Committee Feedback:

Ms. Cowles shared that she is grateful for current math scores and the faculty for utilizing old materials as the district has strong math scores already. Chairperson Lavin inquired about rolling it out to families and sharing lessons, etc.

MOTION: by Carly Lavin to approve Envisions math curriculum as presented

SECONDED: Cristin Cowles

MOTION PASSED: 5:0

E. Approval of 2025-2026 Student Handbook

Recommendation:

That the School Committee review the 2025-2026 Mattapoisett Student Handbook draft.

Dr. Ashley presented the revisions to the student handbook, which puts the district in great shape for annual forms being shared with families at the end of the summer.

Page 6 – Staffing Updated – to be finalized

Page 8 – Early Release/Dismissal Days Updated

Page 12 – Food Service (Please note that even though meals will be free for all, it is very important for families to still complete the household Application for Free and Reduced Price Meals annually ~~for the 2023-2024 school year.~~)

Page 18 – MCAS Testing Window Updated

Page 19 – Marking Periods Updated

Page 31 - In School Suspension- Not more than 10 days consecutively or cumulatively updated

Page 41 - Protections for children not yet eligible for special education and related services

MOTION: by James Muse to approve 2025-2026 student handbook as presented

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

F. School Improvement Plan Update

Recommendation:

That the School Committee hear an update from administration on the School Improvement Plan for the 2024-2025 school year.

Dr. Ashley presented an update at the conclusion of year 1 on the two-year school improvement plan. This work was also shared with the school council for feedback. Their feedback was paramount. She and Ms. Wells worked with the principals of the other elementary schools as well to align. Superintendent Nelson added that everything is tied to the strategic plan, including this plan. Please see appendix B.

G. Approval of 2025-2026 Leases

Recommendation:

That the School Committee review the leases with the SMEC and Countryside for the 2025-2026 school year.

Superintendent Nelson informed the school committee that this leases are similar to last year. The SMEC board sets the rates and the Countryside rate has been increased by 3% as previously approved by the school committee.

MOTION: by James Muse to approve the SMEC and Countryside FY2026 leases as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

H. Approval of 2025-2026 School Committee Dates

Recommendation:

That the School Committee review the following school committee dates: September 11, 2025, October 16, 2025, December 4, 2025, February 5, 2026, March 19, 2026 and May 27, 2026 (Wednesday).

Superintendent Nelson explained these are the anticipated regularly scheduled meetings and more will be added as needed.

MOTION: by Carly Lavin to approve the school committee dates for 2025-2026 as presented

SECONDED: James Muse

MOTION PASSED: 5:0

I. Approval of Donation(s)

Recommendation:

That the School Committee review the following donations:

- \$233.44 from Shutterfly to Center School from school group pictures.
- \$146.34 from Shutterfly to Old Hammondtown from school group pictures.
- \$270.84 from Shutterfly to Old Hammondtown from spring pictures.
- \$477.50 from the Mattapoissett PTA for Center School's Grade 3 Field Trip to the YMCA.
- \$15.60 from BoxTops to Center School.
- \$36.70 from BoxTops to Old Hammondtown School.
- \$800 from the Mattapoissett PTA for Center School's Grade 1 Field Trip to Buttonwood Zoo.
- \$17,500 from the Marion Institute to support the Old Hammondtown School garden(s) and the implementation of the Grow Education Program.

MOTION: by Carly Lavin to approve all of the mentioned donations as presented

SECONDED: James Muse

MOTION PASSED: 5:0

J. Approval of Disposal of Curriculum Materials

Recommendation:

That the School Committee review for disposal curriculum materials for GoMath and pilot materials upon adoption of the new Math curriculum Envisions.

MOTION: by James Muse to approve the disposal of old math materials as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

K. Approval of Disposal of Library Materials

Recommendation:

That the School Committee review for disposal the list of books to be discarded from the Center and Old Hammondtown School libraries.

MOTION: by James Muse to approve the disposal of library materials as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

L. Approval of Disposal of Music Materials

Recommendation:

That the School Committee review for disposal of music materials including outdated music books/materials, broken musical instruments, a broken DVD player and a broken TV.

- Broken projector screen
- Old Tube TV
- Nonworking projector
- 2 - DVD players
- 30 Out-of-date/damaged music books

MOTION: by James Muse to approve the disposal of music materials as presented

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

M. Approval of Disposal of Technology Items

Recommendation:

That the School Committee review for disposal a list of items from the Technology Team to be recycled as they are non-operational and exhausted their useful life.

Superintendent Nelson shared the Technology Team is requesting the disposal/recycling of 41 Chromebooks and 38 adapters that are beyond their useful life. He added if the items were usable, the district would reach out to the Town first.

MOTION: by James Muse to approve the Technology Team's disposal list as presented

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

N. Portrait of the Graduate Update

Recommendation:

That the School Committee hear an update from administration on the Portrait of the Graduate work in the districts. Dr. Fedorowicz shared an update on the progress thus far with upcoming dates for community feedback and input on the Portrait of the Graduate.

- Purpose: To build a shared understanding of the Portrait of the Graduate process and outcomes.
- Participants: School Committee, district and school leaders, teachers, parents and guardians, community members.
- Outcome (Final Product): To identify 4-6 PreK-12 Core Competencies, aligned attributes and age appropriate "I can..." statements.

What is the Portrait of the Graduate?

- A shared vision defining the knowledge, skills, and character traits students need for future success.
- Emphasizes competencies like critical thinking, communication, collaboration, and adaptability.
- Serves as a guiding framework for aligning teaching and learning, and college and career readiness.

Why It Is Important?

- Prepares students for a rapidly changing world with transferable life and career skills.
- Ensures that all students access meaningful, future-ready learning experiences.
- Aligns educators, families, and communities around a common, student-centered vision.

Old Rochester Regional School District Media Center, Door #23

April 28, 2025 11:30-1:30pm - Kickoff and Calibration - Setting the Vision and Building Understanding

May 20, 2025 12:00-2:00pm - Defining Key Competencies - - Attributes and I Can...

May 22, 2025 10:00-12:00pm - Refinement and Alignment

June 3, 2025 9:30-11:30am - Finalizing and Celebrating

O. Approval of Grant(s)

Recommendation:

That the School Committee review a grant in the amount of \$1,000 from the Feinstein Foundation to create sensory spaces at OHS.

Superintendent Nelson shared that Principal Wells applied for this grant and will collaborate with staff on expenditures pending school committee approval.

School Committee Feedback:

Ms. Emmons asked where funds would come from if items were broke in the future. Superintendent Nelson said the principal's account or additional Feinstein funding would be utilized.

MOTION: by Cristin Cowles to approved the \$1,000 grant from Feinstein Foundation as presented

SECONDED: Carly Lavin

MOTION PASSED: 5:0

V. New Business

B. Business

1. Financial Report

Recommendation:

That the School Committee hear a report.

The Mattapoissett School District currently has \$115,471 available of the general funds appropriated in the 2025 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes the activity of the total \$8,064,433 appropriated to the Mattapoissett School District.

\$ 8,064,433 - General Funds Approved

\$ 7,948,962 – Obligations Paid Year to Date

\$ 115,471 - Remaining Available Funds

2. Record of Warrant(s)

The administration shared the record of warrant(s) from April 18, April 23, May 7 and May 22, 2025 as signed by the sole signatory.

3. Food Services Report

Recommendation:

That the School Committee hear a report on behalf of Food Service Director Jill Henesey.

Center School

- Meals participation continues to grow strong.
- In the process of procuring foods for the upcoming school year.
- We had a successful Board of Health Inspection.
- Repaired the Hot Holding Cabinet.

Old Hammondtown School

- Meals participation continues to grow strong.
- In the process of procuring foods for the upcoming school year.
- We had a successful Board of Health Inspection.
- Repaired the Hot serving line.
- Repaired the Walk-in Cooler.

4. Facilities Report

Recommendation:

That the School Committee hear a report on behalf of Facilities Director Gene Jones.

Center School

- Replaced VCT Flooring on stage and chairlift landing area.

- Requested updated quotes for approved Capital requests.
- Hosted Town Memorial Day celebration.
- Conducted routine maintenance on all facility systems.

Old Hamondtown School

- Planted Jennifer Rusinoski Memorial Tree.
- Requested updated quotes for approved Capital requests.
- Repaired walk in chill box.
- Repaired food service heat line faulty electrical plug and socket.
- Completed routine maintenance on all facility systems.

VI. CHAIRPERSON'S REPORT:

Chairperson Lavin stated the following: *This is actually our last meeting before the end of the school year. So from my perspective, a little reflective. So as we close out the school year, I wanted to begin with a heartfelt Thank you. I am filled with deep gratitude for all of our educators, our staff, our administrators, our families, and the community partners who have all worked tirelessly to support our students in a year that is marked with both challenge and change. It is all of your commitments that has helped us anchored. Keep us anchored to our mission is to inspire all children, to think, to learn and to dare. So this year, I really feel, has tested us in many ways. We had to navigate declining enrollment which led to difficult decisions around the classroom reductions and staff changes, and we navigated tense negotiations with our teachers, union at times all, while evaluating selective and math curriculum. We welcomed a new principal, and who has stepped in leadership with strength and compassion. And yet growth often begins with challenge and in the face of complexity our community continued to show resilience and willingness to evolve. We continued momentum with our new literacy program. We expanded the pilot of the open side and departmentalized 5th grade to better prepare students academically and developmentally. and we strengthened existing partnerships around our community Land Trust. This great article. Recently our Pta continues to support us, and also deep into the Town Hall. All of these relationships and partnerships have reminded us how powerful it is when a community really wraps around the schools. We also saw our talent stand behind all of our work, the approval of our operating budget, over \$300,000 in capital improvement funding, funding for our project-based learning through the gardens that she talked about tonight and support for a new math curriculum. We've really been given the tools to continue moving forward. And that investment speaks volumes. It's a vote of confidence in our students and our educators and our collective feature here. I want to highlight a truth that has become especially clear this year. 2 things can be true at once. Heard me say this a few times. We can feel the weight of hard decisions and celebrate meaningful progress. We can feel the strain of disagreement and commit to work together with integrity and respect. We can acknowledge areas for growth while also honoring the exceptional work being done in our schools every single day. These moments invite us back to our mission when we inspire students to think we're cultivating critical minds, young people who will really wrestle with complexity when we support them. To learn, we commit to high standards, meaningful curriculum and excellent instruction, and when we model what it means to care, especially in difficult times, we teach the most lasting lessons of all. So, as we look to the future. One thing is clear, we must continue to reinvest in the relationships that sustain our schools, whether it's the connection between families and teachers, between the committee and the broader community. Those relationships are the bedrock of all that we do. These are the relationships that make our mission possible, and they deserve our continued attention and care. So thank you. Thank you for showing up for speaking up for standing by our students. I'm really proud of what we have accomplished together this year. I'm very excited for what's ahead.*

CENTRAL OFFICE ADMINSTRATOR'S REPORT:

Superintendent Nelson highlighted the most recent Superintendent's newsletter. He shared that at the High School graduation at the end of May, two students joined him for the Superintendent's address and one of was 6th grader from Sippican and the other from ORR JHS. They shared what they thought it meant to be a Bulldog. They are great examples of student leaders and the thanks the administration and faculty for their commitment to building student leadership in our schools. He shared his appreciation with the school committee for their support. He added that he recently participated in an event at Center School and the teachers have celebrated and recognized the accomplishments of the students throughout Center and OHS.

Dr. Fedorowicz shared the following: *New teachers will be conducting teacher celebrations at their last meeting coming. Our last professional development day will be held on May 28th for this school year. Instructional Council is working to assist in the development of the professional development for next year as part of our professional development planning process.*

Dr. Curley shared the following: *A Community Talks Presentation was held on Tuesday, May 6th with Sarah Ward-Executive Functioning. There was a great turnout. Dr. Fedorowicz and Dr. Curley are working with the Department of Elementary and Secondary Education's Office of Public School Monitoring (PSM) conducted an on-site visit last week and conducting interviews this week. Each school district undergoes an Integrated Monitoring Review every three years. This review addresses special education teacher and related service personnel licensure and professional development; parent, student, and community engagement, including compliance with Child Find requirements; facilities and classroom observations; implementation and oversight of Individualized Education Programs (IEPs); time and learning, and equal access. Tabor Unified Game Day was April 30th. Students enjoyed opening ceremonies, sport stations, and awards/lunch on a beautiful day. SEPAC was held on May 1st and the focus of the meeting was a vision for next year and how to get more parents involved. The District Wellness Committee met today to map out dates for next year and the first meeting is September 17 at 1pm. More information will be shared with members.*

PRINCIPAL'S REPORTS

Dr. Ashley shared the following report:

Thank you, Mattapoissett PTA, for funding the Roger Williams Zoomobile program for kindergarten. We learned about and had the opportunity to touch (if we wanted to) a ball python, a Madagascar hissing cockroach, and Sam, the leopard gecko!

End-of-Year School-Wide Assessment Update:

81% of students in grades K-3 met or exceeded the DIBELS (Dynamic Indicators of Basic Early Literacy Skills) end-of-year benchmark. All students made individual progress towards achieving grade-level benchmarks.

88% of students in grades K-3 met or exceeded the AIMSWEB Math end-of-year benchmark. All students made individual progress towards achieving grade-level benchmarks.

PTA Update:

The Mattapoissett PTA is pleased to announce that the online auction will open May 26 and close June 6. You can visit the auction at <https://www.32auctions.com/mattapoissett2025> and save the link so that you are ready to start bidding on May 26 at 8am. Yearbooks will be coming around June 6! Between both schools - approximately 180 yearbooks were sold. Thank you for the support!!

Important Dates:

June 6 - Grade 3 visit to OHS

June 10 - Grade 3 Celebration for families @ 5:30 - 6:30 pm

June 11 - Tentative Last Day of School - 180th Day

K- 3 Early Release @ 12:20 pm, No lunches served

Project Grow Early Release @ 11:30 am, No lunches served

Principal Wells shared the following report:

As we approach the end of the school year, I want to take a moment to recognize the incredible efforts of our students and staff at Old Hammondtown School. Over the past two months, our students have shown focus and determination as they completed ELA, Math, and Grade 5 Science MCAS assessments. I'm proud of their hard work and perseverance—and I know their success is a reflection of the strong instruction and unwavering support they receive from our phenomenal teachers. In addition to testing, our spring has been full of opportunities for students to deepen their learning, explore the world beyond the classroom, and come together as a school community. From hands-on STEM projects to field trips, concerts, and Field Day celebrations, this has been a

joyful and engaging time at OHS. As my first year as principal comes to a close, I am filled with gratitude. The students at Old Hammondtown are curious, kind, and eager to learn. Our teachers are deeply committed to their craft, and our families provide support and encouragement that make a true difference. It has been an honor to serve this community, and I look forward to building on the momentum of a wonderful year. - Principal Wells

Congratulations to our Math Olympiad team, who competed alongside approximately 48,000 students nationwide. Our team earned the Highest Team Achievement Award, placing in the top 10% of more than 1,500 schools. We're proud of the hard work and mathematical thinking our students demonstrated throughout all five competitions!

Special thanks to Kevin Sousa from Abilities Recreation for bringing back the always-popular "Drums Alive" experience, to the Mattapoisett Police Department for donating the dunk tank for students to "Dunk a Cop," and to our own Mr. C for organizing a smooth and fun-filled day for all.

Upcoming Dates:

June 4- 6th grade visit to JRHS

June 4- Band and Chorus Spring Concert (1:30 and 5:00)

June 6- Grade 3 Step Up Day

June 9- 6th grade Canal Boat Trip

June 11- Last Day, 6th Grade Awards Ceremony 10:30, Dismissal 12:20, No lunches served

VIII. School Committee

A. Committee Reports

1. ORR District School Committee - James Muse reported that graduate was fantastic and he was able to see students graduate that were at Center School his first year on the school committee!
2. SMEC – Jack LeBrun reported they met in April and May and reviewed and approved the spending plan, staff actions and tuition and fees.
3. READS – Superintendent Nelson reported they met this morning and heard the amended FY25 budget based on the approval of purchasing a new building along with the annual treasurer's report.
4. Early Childhood Council – No report.
5. MASC – James Muse reported to utilize MASC resources.
6. Mattapoisett Capital Planning – no report.
7. Tri-Town Education Foundation Fund– Superintendent Nelson shared they met last week to award grants and to review the application process to streamline further. They awarded \$7,000-\$8,000 this year.
8. Policy Subcommittee – Cristin Cowles reported they met on May 22nd to review Title IX policies presented by legal counsel and they will be brought to Joint.
9. Budget Subcommittee – Carly Lavin said the town supported/funded all requests.
10. Equity Subcommittee – Superintendent Nelson shared they meet next week.
11. District Wellness Committee – Superintendent Nelson shared the first meeting will be September 17th.

B. School Committee Reorganization

Recommendation:

That the School Committee reorganize for the 2025-2026 school year.

Superintendent Nelson explained he would first take nominations for Chairperson.

James Muse nominated Carly Lavin as Chairperson.

Cristin Cowles seconded.

Motion Passed 5-0

Cristin Cowles then nominated James Muse as Vice-Chairperson.

Jack LeBrun seconded.

Motion Passed 5-0.

Next, Chairperson Lavin reviewed the following list and revisions were made as noted below.

School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox / Toni Bailey
ORR District School Committee	James Muse
Mass. School Supt. Union No. 55	Cristin Cowles Carly Lavin Jack LeBrun
READS	Michael S. Nelson
Sick Leave Bank	Vacant Mackenzie Emmons James Muse Carly Lavin (Alternate)
SMEC	Jack LeBrun
Early Childhood Advisory Council	Cristin Cowles Mackenzie Emmons
Sole Signatory	James Muse
MASC Delegate/Legislative Liaison	James Muse
School Physician	Dr. Reynolds/Dr. Mendes
Collective Bargaining (Board of Selectmen)	VACANT Cristin Cowles and James Muse
Capital Planning Committee	Carly Lavin
Policy Subcommittee	Cristin Cowles Jack LeBrun (Alternate)
Tri-Town Education Foundation Fund Committee	Vacant Mackenzie Emmons
Budget Subcommittee	James Muse Carly Lavin
Town Liaison	James Muse
Superintendent's Goals Subcommittee	Carly Lavin
Equity Subcommittee	Vacant Cristin Cowles
District Wellness Committee	Jack LeBrun

MOTION: by Cristin Cowles to approve the revisions to the 2025-2026 subcommittee list as discussed

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

IX. Future Business

A. Timeline

The next meeting(s) of Committee will be held as follows:

Mattapoissett School Committee

September 11, 2025

Joint School Committee

June 12, 2025

B. FUTURE AGENDA ITEMS

- MCAS Results Report (November/December)
- Initial Budget Review (December)
- School Choice Public Hearing (February)
- Health Unit Application (February)
- Budget Public Hearing (March)
- School Committee Reorganization (June)
- School Improvement Plan (June)
- Student Handbook Approval (June)
- Approval of Leases (June)

X. Open Comments

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no open comments.

ADJOURNMENT:

That the School Committee adjourn the Regular Session of the Mattapoissett School Committee at 8:35pm.

MOTION: James Muse to adjourn at 8:35pm

SECONDED: Jack LeBrun

MOTION PASSED: 5:0

Respectfully Submitted,
Melissa Wilcox, Recording Secretary

Meeting Resources:

June Agenda

April 10, 2025 Minutes – Draft

May 8, 2025 Minutes 0 Draft

Marion Institute Memo

Grow Education Presentation

OHS Garden Design

OpenSciEd Curriculum Information

Math Curriculum Information
25-26 Student Handbook Draft
School Improvement Plan Update
SMEC FY2026 Lease
Countryside FY2026 Lease
25-26 School Committee Calendar Draft
Shutterfly, PTA and BoxTops Checks for Donations
Library Disposal Lists
Music Disposal List
Tech Disposal List
Portrait of the Graduate Information
Feinstein Grant Information
FY2025 Financial Reports Memo
FY2025 General Funds Report – Departments
FY2025 General Funds Financial Report
Warrant(s)
Food Service Report
Facilities Report
Superintendent's Newsletter
Principal's Report – Center
Principal's Report – OHS
Subcommittee Reorganization List



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

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Sharlene Fedorowicz, Ph.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Jaime L. Curley, Ed.D.
Assistant Superintendent of Student Services

STATEMENT ON BACK TO SCHOOL 2025-2026

With the 2025-2026 school year upon us – it is my hope that our faculty and staff members have enjoyed the summer break and have taken the opportunities to relax, have fun, and rejuvenate.

The start of a new school year brings with it a strong sense of renewal. As educators - we all feel a mix of emotions when renewing our professional work and returning to our classrooms. Personally, I feel a mix of anxiousness, nervousness, and readiness. I love the work that we do together and I am truly excited about the school days ahead.

We are fortunate that our schools share one strategic plan – Vision2028. Our schools are able to collectively work together to realize Vision2028's objectives and initiatives - by sharing a vision, core values, and a theory of action. As a result, all of our students will benefit from the outcomes we achieve together.

This year we will continue our work implementing a cohesive curriculum, developing our districts' Portrait of the Graduate, strengthening our comprehensive and multi-tiered systems of support, fostering an inclusive school climate and culture for all students, and ensuring safe learning environments in all schools.

Most importantly, this year our faculty and staff members will spend 180 school days providing our students with opportunities to learn individually and collectively with their peers.

On Opening Day – we will spend time connecting with one another, celebrating the longevity of our peers' work, welcoming new colleagues and discussing the importance of education and student voice with our keynote speaker.

The mission of our school system remains our guide moving forward.

We strive to inspire all students to think, to learn, and to care.

Thank you for being educators – our work matters.

Michael S. Nelson

Superintendent of Schools

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District and Massachusetts Superintendency Union #55 does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities.



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

Phone: 508-758-2772
Fax: 508-758-2802

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Jaime L. Curley, Ed.D.
Assistant Superintendent of Student Services

OPENING DAY AGENDA **August 25, 2025**

Breakfast (7:30am – 8:30am) – Meet & Greet

Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues and meet new ones.

Opening Remarks, Introductions, & Recognitions (8:30am) – The Leadership Council

All staff members are expected to report to the high school auditorium for Opening Day activities.

Keynote Presentation (Approximately 9:15am) – Carolyn Casey, Founder & Executive Director Project 351



Keynote Presentation Overview

Carolyn's path of service was inspired by the example of her parents – both educators – and her siblings, who put faith, family, and community first. In addition, taught her that love is an action verb and compassion, kindness, and a devotion to advocacy serve as the foundation for a purposeful life. Her presentation will focus on promoting student voice and developing a purposeful life.

Biography of Keynote Speaker

Carolyn graduated from the College of the Holy Cross with a Bachelor of Arts degree in English and received her Masters in Public Administration from the John F. Kennedy School of Government at Harvard University. She is a founding member of the Advisory Board for the Martin Richard Institute for Social Justice at Bridgewater State University and is a member of the Corporation Board for Beacon Academy and the CEO's Kitchen Cabinet at Big Sister Association of Greater Boston. A fervent believer in the power of inclusive convening, Carolyn co-founded a monthly forum for nonprofit women executives to strengthen collaboration, best practice exchange, and peer mentorship. Her dedication to youth leadership and advocacy has been recognized by Holy Cross College Club of Boston, United Way, LIFT Boston, Irish America Magazine, and Harvard's Phillips Brooks House Association.

Dismissal – Return to School Buildings

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OLD ROCHESTER REGIONAL SCHOOL DISTRICT &
MASSACHUSETTS SUPERINTENDENCY UNION #55

Welcome Back!

AUGUST 25, 2025



Vision 2028 Strategic Plan

Mission

The mission of our school system is to inspire all students to think, to learn, and to care.

Vision

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

Vision 2028

Strategic Plan

Core Values

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

THINK:

Cultivate a culture of academic rigor and integrity which encourages critical thinking, creative thinking, collaboration, and effective communication.

LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

Vision 2028

Strategic Plan

Theory of Action

IF WE...

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and supportive climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Teaching & Learning

Objective One

Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.

Objective Two

Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.

Highlights

Year 2 Accomplishments:

Obj 1: Brought together a community committee to develop a draft of the PreK-12 Portrait of the Graduate Core Competencies and Attributes.

Obj 2: Launched and implemented a PD Planning Process created by the Instructional Council that produced common themes and topics aligned with the Strategic Plan.

Year 3 Focus:

Obj 1: Expand staff voice and input in Portrait of the Graduate, create student-friendly "I Can" statements, and collaborate within school buildings to bring the Core Competencies and Attributes to life.

Obj 2: Refine the PD Planning process with themes that deepen alignment to the Strategic Plan and support ongoing HQIM implementation and assessments.

Support Systems

Objective Three

Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.

Highlights

Year 2 Accomplishments:

Started pilot of the Fly Five curriculum, aligned to Responsive Classroom; provided district-wide training for tracking incidents.

Year 3 Focus:

Complete a needs assessment on MTSS academic tiers (1, 2, and 3) and maintain and expand ORR Cares at ORRHS with student-led, adult-supported initiatives along with Fly Five in K-8.



Climate & Culture

Objective Four

Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members.

Highlights

Year 2 Accomplishments:

Engaged students in leadership, collaboration, and career exploration through programs like Project 351, Kindness Crew, Student Ambassadors, and the Student Advisory Council, while partnering with local businesses and incorporating career-focused guidance sessions.

Year 3 Focus:

Continuation of student engagement and career exploration and launch OpenArchitect for data collection, analysis, and intervention planning.



Safe Schools

Objective Five

Ensure safe, secure, and equitable learning environments in all schools.

Highlights

Year 2 Accomplishments: Enhanced cybersecurity and digital safety through staff training, community presentations, and newsletters; continue facility audits and updates, including security systems and phase replacement planning; and maintain instructional technology through device updates, legacy hardware disposal, and network infrastructure improvements.

Year 3 Focus: Review safety and security practices, assess and inventory technology and facilities, evaluate usable life, and develop phased replacement and ten-year capital plans in collaboration with building and district teams.



OLD ROCHESTER REGIONAL SCHOOL DISTRICT &
MASSACHUSETTS SUPERINTENDENCY UNION #55

Welcome New Staff!



Sarah George Human Resources Manager ORRSD

SUMMER HIGHLIGHT

My summer highlight for 2025 was visiting Acadia National Park in Maine. We're aiming to visit every National Park in the country, and surprisingly, Acadia was one that we hadn't checked off our list. We didn't have the best weather for early June, but the hikes were fantastic!

FUN FACT

I have traveled to 27 out of 44 countries in Europe, over half the European continent. I can play 7 instruments, 5 of which are self-taught.



Lucy Fuller
Receptionist/Admin Assistant
ORRSD

SUMMER HIGHLIGHT

Summer is my favorite time of year, and I made the most of it! I spent as many weekends as possible soaking up the sun at Silvershell Beach in Marion! Weeknights were often filled with cheering on my son Brendan at his baseball games, and I even caught a few Red Sox games in Boston with my family. A special highlight was traveling to Annapolis, Maryland, to celebrate my niece's wedding!

FUN FACT

- I am the youngest of 9 siblings!
- I have 2 children, Paige & Brendan - both are ORR students/alumni.
- We have an 8-year-old dog named Brady (named after Tom Brady).



Denise Ellis
Instructional Assistant
Center School

SUMMER HIGHLIGHT

Our daughter got married this summer!

FUN FACT

- Enjoy spending time with my 3 yr. old granddaughter and 15 month old grandson son.
- Love the outdoors- kayaking, walking, & biking.
- Enjoy reading mostly Mysteries!



Emily Desmarais
Instructional Assistant
Center School

SUMMER HIGHLIGHT

Traveled to Ireland for the first time!

FUN FACT

I have two pet rabbits named Penelope and Mips.



Years of Service
Recognition



Center School



10 Years of Service

- Miriam Eble

15 Years of Service

- Greta Anderson (Center & OHS)



20 Years of Service

- Jane Kendall
- Valerie Plant

Center School



35 Years of Service

- Kim Griffin

Old Hammondtown School



10 Years of Service

- Bethanie Grant

15 Years of Service

- Jill Foye



Old Rochester Regional School District



10 Years of Service

- Jill Henesey

20 Years of Service

- Cheryl Almeida



25 Years of Service

- Silas Coellner
- Michael Devoll
- Bill Tilden

Old Rochester Regional School District

51 Years of Service

Margaret DeMello
Old Hammondtown School



Passion and Purpose



Keynote Presentation:
Carolyn Casey



**Founder & Executive Director Project 351
and Project 351 ORR Students**

[VIDEO](#)





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Grandmont-fort
 Signature/Date

Customer #: 0000115222		Check Date: 06/02/25		Check #: 264961
PO#	Invoice Date	Gross Amount	Discount Amount	Net Amount Paid
00732	05/28/25	\$473.07	\$0.00	\$473.07
On behalf of Shutterfly Lifetouch, LLC, enclosed is a commission check for the Lifetouch Spring Individuals 2024-2025 Program. Thank you for allowing us to photograph your students. If you have any questions, concerns or suggestions please contact us at 401-7 81-6320				
TOTALS:		\$473.07	\$0.00	\$473.07

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PAY EXACTLY FOUR HUNDRED SEVENTY-THREE and 07/100 Dollars

PAY TO THE ORDER OF CENTER SCHOOL
 17 Barstow St
 Mattapoisett MA 02739-2603

JP

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▲ Detach at Perforation Before Depositing Check ▲

6/11/25
 (er)

Gift Certificate

Presented to: Lucky

Description: \$2500 in Sawas Product

Given by: Sawas Learning

Valid until: No expiration

Sharon.bryan@sawas.com

split
between 3
districts

Mattapoisett Public Schools

Center School and Old Hammondtown School

2025-2026 Student Handbook

Center School

17 Barstow Street

P.O. Box 477

Mattapoisett, MA 02739

School Office Phone 508-758-2521

School Office Fax 508-758-3153



Old Hammondtown School

20 Shaw Street

Mattapoisett, MA 02739

School Office Phone 508-758-6241

School Office Fax 508-758-4667



August 28, 2025

Dear Parents and Guardians:

Welcome to a new school year!

The Center School and Old Hammondtown School staff welcome the opportunity to share each day with your children. We are confident that together we can create the optimum learning environment to ensure the success of all students.

The Mattapoissett Public Schools Handbook has been designed to share information with you regarding school policies and the daily school operations. We hope that you will find the information contained in this handbook to be a useful reference throughout the school year.

We are looking forward to this new school year and continuing to work with each family. Together we can make a difference in the life of each child in the Mattapoissett Public Schools!

Thank you for your continued support!

Sincerely,

Linda Ashley, Center School Principal

Stephanie Wells, Old Hammondtown School Principal

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MISSION

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VISION

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Center School and Administration

Dr. Linda Ashley Principal

Erin Monteforte Administrative Assistant

Jamie Balsis Center School Nurse

Kathleen McManamon Adjustment Counselor

Old Hammondtown School and Administration

Stephanie Wells Principal

Jennifer Janicki Administrative Assistant

Amy Ripley Old Hammondtown School Nurse

Bethanie Grant Adjustment Counselor

Old Rochester Regional School District and Massachusetts Superintendency Union #55 Administration

Michael S. Nelson Superintendent of Schools

Jaime Curley Assistant Superintendent of Student Services

Sharlene Fedorowicz Assistant Superintendent of Teaching and Learning

Howard Barber Assistant Superintendent of Finance and Operations

Eugene Jones District Facilities Director

Central Office Phone (508) 758 - 2772

Mattapoisett School Committee Members

Carly Lavin - Chairperson

James Muse - Vice Chairperson

Cristin Cowles

Mackenzie Emmons

Jack LeBrun

Center School Staff

Aarsheim, Courtney - Grade One Teacher
Aguiar, Jennifer - Grade One Teacher
Anderson, Greta - Art Teacher
Ashley, Linda - Principal
Balsis, Jamie - Center School Nurse
Cabeceiras, Chad - Physical Education Teacher
Camacho, Deborah - Reading Specialist
Crowley, Katie, Project GROW /Paraprofessional
Desmarais, Emily, Special Education Paraprofessional
Duke, Claudia - Special Education Teacher
Dunn, Allison - Math Interventionist
Eble, Miriam - Special Education Teacher
Ellis, Denise - Special Education Paraprofessional
Enos, Laura - Special Education Paraprofessional
Farell, Karen - Special Education Paraprofessional
Fernandes, Stacey - Head Cook
Fiore, Tracy - Speech/Language Pathologist
Goodwin, Beth - Special Education Paraprofessional
Guertin, Brittany - Health Teacher
Griffin, Kim - Grade Three Teacher
Hughes, Marissa - Grade One Teacher
Julian, Christylyn - Kindergarten Teacher
Kendall, Jane - Project GROW Teacher
Klinka, Tara - Special Education Paraprofessional
Leahy, Sarah - Music Teacher
Lourenco, Lisa - Technology Teacher
McManamon, Kathleen - School Adjustment Counselor
Medeiros, Alda - Special Education Secretary
Medeiros, Steve - Custodian
Mendes, Sarah - Grade Three Teacher
Mirabito, Laura - Librarian
Monteforte, Erin - Administrative Assistant
Pawlishen, Carolyn - Reading Specialist
Perriera, Virginia - Special Education Teacher
Plant, Valeri - Special Education Paraprofessional
Renna, Amy - Grade Two Teacher
Simmons, William - Technology Consultant
Souza, Laurie - Cook
Squire, Benjamin - Science Specialist
Sylvia, Mackenzie - Second Grade Teacher

Tippins, Nancy - Special Education Paraprofessional
Titcomb, Joy - School Psychologist
Tranfaglia, Jeannine - Grade Three Teacher
Victoria, Christina - Lunch/Recess Monitor/Paraprofessional
Williams, Kate - Grade Two Teacher
Zajac, Jane - Kindergarten Teacher

Old Hammondtown School Staff

Anderson, Greta - Art Teacher
Aruri, Linda - Title I Math Tutor
Barrows, Stacy - Grade Five Teacher
Barry, Michele - Grade Four Teacher
Behan, Michele - Special Education Teacher
Bradshaw, Krystle - Special Education Paraprofessional
Brogioni, Stella - Special Education Paraprofessional
Cabeceiras, Chad - Physical Education Teacher
Casi, Amy - Grade Five Teacher
Daniel, Susan - Head Cook
DeMello, Margaret - Title I Director
Foye, Jill - Speech Therapist
Grant, Bethanie - School Adjustment Counselor
Jacobsen, Sara - Grade Six Teacher
Janicki, Jennifer - Principal's Secretary
Leahy, Sarah - Music Teacher
Letendre, Kyle - Grade Six Teacher
Letourneau, Julie - Grade Six Teacher
Lourenco, Lisa - Technology Instructor
Mare, Jocelyn - Grade Four Teacher
Medeiros, Alda - Special Education Secretary
Mirabito, Laura - Librarian
Panek, Sherri - Special Education Paraprofessional
Pierson, Miranda - Special Education Teacher
Querim, Kristen - Lunch Recess Monitor
Ripley, Amy - Old Hammondtown School Nurse
Simmons, William - Technology Consultant
Squire, Benjamin - Science Specialist
Sunde, Kristen - Grade Five Teacher
Sweet, Alan - Instrumental Music Teacher
Titcomb, Joy - School Psychologist
Trudell, Katie - Reading Specialist
Valliere, Elizabeth - Grade Four Teacher
Wilson, Ashleigh - Special Education Paraprofessional
Wells, Stephanie - Principal

GENERAL SCHOOL INFORMATION

SCHOOL HOURS: 8:30 AM - 2:45 PM

Center School and OHS Transportation Information

Bus Transportation

Bus routes for the Old Rochester Regional School District and Massachusetts Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Bus routes are modified slightly each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District’s transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch Manager at amaralbustritown@gmail.com or 508-324-0551.

Changes in student transportation plans are strongly discouraged. Please contact the main office with any questions or requests.

For Center/OHS Routes, please use this link.
<https://www.olderochester.org/>
This link will take you to the District web page.

Calendar and Hours of Operation:

In-Person ARRIVAL TIME/TARDINESS

Students may be dropped off at the designated door at each school starting at 8:15 a.m.
Buses arrive between 8:15 – 8:30 am.
Students who arrive after 8:30 must report to the office and will be marked tardy.
Students arriving after 11:30 will be marked absent according to state law.

EARLY RELEASE/DISMISSAL DAYS

Parent Conferences — Students dismissed at 11:30 am

Thursday, October 23, 2025	Lunch is served
Friday, October 24, 2025	Lunch is served

Additional Early Release Days — Students dismissed at 12:20 pm

Friday, August 29, 2025	Lunch is served
Wednesday, September 24, 2025	Lunch is served
Wednesday, November 26, 2025	Lunch is served
Tuesday, December 23, 2025	Lunch is served
Wednesday, January 28, 2026	Lunch is served
Wednesday, March 4, 2026	Lunch is served
Wednesday, May 27, 2026	Lunch is served

Full-day Professional Development Days - No School for Students

Monday, November 10, 2025

EMERGENCY CLOSING

Parents and guardians should make a plan and a backup plan with students ahead of time in the event of an emergency closing of school in the middle of the day. Students may be sent home for such conditions as a snowstorm, boiler failure, or power outage. **The Blackboard Connect telephone communication system will be used to notify parents if school is closed unexpectedly. This system will notify families using a home telephone number, a cell phone number or a work telephone number as provided by the parent/guardian.** If school is closed early, an announcement will be made to the students explaining the time buses will take them home. Students, who do not know what their emergency plan is, or where to go, will be allowed to use the telephone to call their parents/guardian..

INCLEMENT WEATHER PROCEDURE

The decision to close school, due to inclement weather, will be made by 5:45 a.m. School cancellations will be broadcast on the following radio stations: **WBSM (1420 AM), WFHN (107.1 FM).** It is advisable to begin listening to the 6:00 AM news announcements.

The Blackboard Connect telephone communication system will be used to contact all parents/guardians regarding the closing of school. Parents will be contacted using a home telephone number. Cell phones or a work telephone number will also be inputted into the system if the parents/guardian provide them.

Student Drop Off and Pick-Up at Dismissal Time

IDLING

School buses and personal motor vehicles are strictly prohibited from idling on school grounds.

CENTER SCHOOL

ARRIVAL: Students may be dropped off between 8:15 and 8:30 am at the Hammond Street entrance of the school. Please access this entrance by using the Hammond Street entrance near the tennis court.

END OF DAY DISMISSAL: All students being picked up at the end will be dismissed from the Hammond Street entrance.

Signs with the STUDENT'S NAME, GRADE, and the NAME of the TEACHER should be displayed in the window of the passenger side of the car. We will have the students ready to exit the building at 2:45 pm. This will decrease the waiting time for each vehicle. Students will be dismissed on a car-by-car basis. Students will only be allowed to enter the vehicle on the curbside of the car.

OLD HAMMONDTOWN SCHOOL

ARRIVAL: Students may be dropped off at 8:15 am. Dismissal will begin at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus drop off. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP. For safety reasons, students should only exit the vehicle on the curb side.

END OF DAY DISMISSAL: Dismissal begins at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus pick-up. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP to the sidewalk near the small basketball court. Students will only be allowed to enter your vehicle on the curbside. (and exit on the curb side during morning drop off)

Student Emergency Information or Status: Parent Notification to Center/OHS

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office *immediately*. It is important that all our records are up to date.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is continuing with online forms using our student information system Powerschool. In an effort to update student contacts, addresses, emails and phone numbers we ask that you log into your PowerSchool account and update all of the required student information forms.

Families moving from the community should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the “new” school before any records will be forwarded.

Attendance

School attendance is compulsory. Attendance law states that:

- *The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.*
- *Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.*
- *Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.*

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being chronic absenteeism. “All students are considered “chronically absent” if they miss 10% of the school year.”

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the nurse's office at **508-758-2521** before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student's name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse uses the *Blackboard Connect* messaging system to contact parents/guardians at home or work. **After any absence, students should present a parent's note indicating the reason for the absence to the School Nurse.**

Absences are "excused" for only the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment
- Obligatory religious holidays
- Illness substantiated by a note (Five days or more of continuous absences for medical reasons must be corroborated by a physician's note).
- Weather so inclement as to endanger the health of the child

A child may also be excused for other exceptional reasons with approval of the Principal or designee.

In instances of chronic or irregular absence reportedly due to illness, the school administration may request a physician's statement certifying such absences to be justified.

Excessive absenteeism can occur because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. After students return to school they will be made aware of missed assignments, making them up as soon as possible. Missed assignments are factored into students' grades.

When Absences Exceed Three or More Days

On the third day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. Each Principal or designee shall make a reasonable effort to meet with any student, and that student's parent/guardian, who has missed five (5) or more unexcused school days (a school day shall be equal to two (2) or more class periods in the same day) in a school year. The meeting shall be to develop action steps to improve student attendance and shall be developed jointly by the Principal or designee, the student, and the student's parent/guardian. The parties may seek input from other relevant school staff and/or officials from relevant public safety, health and human service, housing, and nonprofit agencies.

On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* may be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRA) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

Tardiness

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

Dismissals

All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Mattapoissett School Committee and town safety officials.

Dismissals During the School Day

No child will be dismissed from school during the day unless an authorized adult comes to the office to dismiss the student. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

Any Change in Dismissal Routine

To ensure each child's safety, a note from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office prior to a bus switch. This restriction is in place for each child's safety.

Bikes to School

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Students not following safety rules may have their riding privileges revoked. A bike rack is available in front of the cafeteria. Students are encouraged to lock their bicycles.

School Breakfast & Lunch - Food Service

The Commonwealth of Massachusetts has signed into law on August 09, 2023; all children in public schools will receive 1 FREE Breakfast and 1 FREE Lunch per day, permanently. (Students wanting milk only are not part of the free program and will be charged.)

Please note that even though meals will be free for all, it is very important for families to still complete the household Application for Free and Reduced Price Meals annually. You can view and complete the application here: [link to meal application](#). We strongly encourage ALL families to submit this form as it allows us to establish eligibility for P-EBT benefits, as well as other benefits such as waived or reduced college testing and application fees, sports fees, and other fees for those who qualify, and serve families most effectively.

In addition, please consider applying for SNAP, the federal nutrition program that provides eligible residents with monthly financial assistance to purchase groceries. More SNAP information can be found at gettingsnap.org or by

calling Project Bread's FoodSource Hotline at 1-800-645-8333.

Food Service Page - <https://orrschoolmeals.com/>

Interactive menus and the Titan payment system.

Lunch Protocol

Brief description:

- Lunch in the building cafeteria
- Students enter their lunch number into the Point of Sale system.
- Lunch monitors clean the cafeteria tables after children leave and prior to the next group entering.

Bringing Lunch from Home

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source. Please note District Life Threatening Allergy Policy Below. Life Threatening Allergy Information

School Safety and School Visits

All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's office. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.

Parents, guardians, or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit.

Student Dress

The responsibility for the dress and appearance of the students will rest with individual students and parents/guardians.

They have the right to determine how the student will dress providing that attire is not destructive to school property, complies with requirements for health and safety, and does not cause disorder or disruption. The administration is authorized to take action in instances where individual dress does not meet the stated requirements.

This does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that students will not be prevented from attending school or a school function, or

otherwise be discriminated against, so long as their dress and appearance meet the requirements set forth above.

Center School and Old Hammondtown Schools have have a no head-adornment policy while students are in the school building, including but not limited to hats and hoods. Head adornments worn for medical, religious and/or cultural reasons are permitted.

Decorative footwear and flip-flops can create a safety issue when students play at recess and during Physical Education classes. Therefore, flip-flops or any other type of open-toed shoes are strongly discouraged for safety reasons.

All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names. For those of you who have seen our Lost and Found area, you know that this can be a problem. Take the time to label! This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Several cases of lost clothing were donated to charity during the last school year.

Recess

All students will have outdoor recess. Only in very inclement weather is recess held indoors. **Please be sure that your child is properly dressed.** Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are not allowed to be worn to school. We strongly recommend sneakers for all students. A student requires a doctor's note for temporary excuse from physical education or outdoor recess.

Student Valuables

It is strongly recommended that students do not bring large sums of money, hand-held video games, Smartwatches, toys or stuffed animals to school. This includes trading cards. ie Pokemon cards.

Inclement Weather: Cancellations and Delays

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be canceled. It is important that families have plans in place for dealing with these possibilities.

We utilize the "BlackBoard" communication program that is capable of contacting all Center and OHS families within a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we will send out a "BlackBoard" call.

Because all district schools utilize the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls that interfere with their ability to handle true emergencies.

Should the decision be made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the "BlackBoard" system. In the event of a non-weather emergency, we will contact all parents using the same system.

Telephone Calls

Responsibility is an important attribute for all students. No school telephone in any office may be used by students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers' classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

Cell phones and Smartwatches

A student may carry or keep a cell phone or Smartwatch in his/her backpack **if authorized by the school office**. The phone or Smartwatch must be shut off and kept in the child's locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone or Smartwatch may not be used to receive or send messages anytime during school hours **or on school buses**. Student phones or Smartwatches used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

Homework and Independent Reading

The School Committee has established homework guidelines that all teachers follow. Your child's teacher will establish homework routines appropriate to his grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become "Reading Partners" with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to indicate that the material has been completed.

Library Books

If you prefer that your child does not check out a specific library book, you may opt out of having your child check out the book by emailing your school's librarian with the exact title of the book and the author's full name. If no email was sent to opt out, your student will have full access to the variety of books available in the library. Here is the link to the library book platform Alexandria: <https://mattapoisett.goalexandria.com/>

Photographs of School Activities for Local News Outlets

Contact the office for Opt-Out Procedure for Parents Who Do NOT Want Their Child's Picture to Appear.

As part of our public relations efforts, local newspapers are invited to photograph many school programs and events. Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form, included in this packet, and returning it to the school office before September 8, 2023.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

Parent Involvement

1. Being actively involved in your child's school is one way to alleviate concerns about their education. The Mattapoisett PTA meets for an hour once a month via ZOOM. A link to the meeting can be found on the Mattapoisett PTA website.

2. Parent volunteers are needed to be a part of our School Council. Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month from 3:15-4:15 pm.

Parent Concerns

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principals, Linda Ashley, and Stephanie Wells are available to all parents by appointment. Please call the school office or contact the principals directly via email:
lindaashley@oldrochester.org or stephaniewells@oldrochester.org

FIRST AID / EMERGENCIES

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Mattapoisett Police / EMS will be called for transport to the hospital.

Health Information

Health Records

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

Dispensing Medications

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

Additional Services Available

Center and Old Hammondtown offers all students General Education support and accommodations including:

- Title I Services
- Social Work/Counseling Services
- Availability of the School Psychologist
- Reading Specialist Support
- Math Interventionist Support
- STEM Interventionist
- Others outlined the Mattapoisett Schools Curriculum Accommodation Plan.

Since we are all different with varying needs, our schools provide many special education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist
- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

Non-Discrimination in Curriculum

Consistent with Massachusetts regulations, 603 CMR 26.05(1), the Mattapoisett School District, through its curricula and materials, encourages respect for the human and civil rights of all individuals, regardless of race, color, sex, gender identity, religion, national origin or sexual orientation. In accordance with district guidelines, families may request information from the building principal on available accommodations related to curriculum content.

Health and Guidance Curricula

ORR District Health and Guidance Curricula have been implemented across all grade levels at Center and OHS. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:

Growth & Development

Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).

● Nutrition

Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.

● Social & Emotional Health

Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.

● Family Life

Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.

● Interpersonal Relationships

Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.

● **Disease Prevention & Controls**

Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.

● **Safety & Injury Prevention**

Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire safety, and weapons safety.

● **Violence Prevention**

Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence.

If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.

The Massachusetts Comprehensive Assessment System (MCAS) Testing

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests.

Spring 2026 MCAS Grades 3–8 ELA and Mathematics Tests, Grades 5 \ STE Tests

Subject Area	Initial Test Administration Window
ELA	March 23–April 17
Mathematics	April 27–May 22
STE	April 27–May 22

Student Records

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

In accordance with the student record regulations of the Massachusetts Department of Education, parents have the

right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents and you will find the office staff most cooperative in this matter.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office. The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

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The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office.

Report Cards and Parent Conferences

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

2025-2026 Marking System and Report Cards

Term	Period Covered	Number of Days	Marks Close	Report Cards Issued
<u>1st</u>	Wednesday, Aug. 27th to Friday, Nov. 21st	60 days	Friday, November 21, 2025	Friday, Dec. 5, 2025
<u>2nd</u>	Monday, November 24th to Friday, March 6th	59 days	Friday, March 6, 2026	Friday, March 20, 2026
<u>3rd</u>	Monday, March 9th to Wednesday, June 10th	61 days	Wednesday, June 10, 2026	Wednesday, June 10, 2026

				Day 180
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Parent/Guardian - Teacher Conferences

Regular communication between school and home is important if we are to be successful. Conferences between families and teachers are scheduled twice during the school year, but if questions about your child's progress should arise in any curricular area, do not hesitate to initiate a conversation with teachers at any time.

The **October 23rd and October 24th Early Release Days** will be set-aside for families to schedule conferences with teachers. Please contact your child's teacher to schedule a conference. An appointment for a Parent/Guardian Conference can be set up at any time during the year by calling the school office or sending an email to the classroom teacher requesting a conference.

Student Placement and Requesting Teachers

Parent/Guardian requests for specific classroom teachers will not be accepted. The placement of students is done in a thoughtful and careful manner. All students are placed in heterogeneous classes which reflects a range of student ability levels. All students in Kindergarten through Grade Six, and their parents/guardians, will be informed of their assigned teacher for the next school year by mail on or about the 15th of August prior to each school year's opening.

Promotion/Retention of Students

It is expected that students progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

Student Enrichment

Our schools offer various ways for students to enrich their academic learning. Here are some examples:

- Chorus: Groups meet weekly during school, and perform each year at the district *FORM* concert.
- 4th Grade Band: Students select an instrument for in-school instrumental instruction. In January, students come together as a beginner band.
- 5th and 6th Grade Band: Weekly instrumental instruction continues and the students meet as a band once a week.
- Jazz Band: Auditions are held in the fall and the band meets before school once a week
- After School Activities: The Mattapoisett Recreation Department offers after school enrichment/athletic sessions each year.
- Art, General Music, Instrumental Music (grades 4-6), Technology education, Physical Education, and Library are also part of our weekly classes.

Field Trips

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher in charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a field trip based on poor academic performance or inappropriate behavior.

General Statement and School Rules

Mattapoisett elementary schools emphasize a positive, community-based sense of responsibility and respect throughout the school day. Students learn what is expected of them through the consistent modeling of the adults around them. Students, teachers, administrators and parents/guardians all work together to maintain a safe, orderly school environment where everyone can learn and grow.

Party Invitations

In keeping with our Responsive Classroom beliefs, and not wanting any child to feel hurt or excluded, we remind parents/guardians of the insensitive practice of students bringing party invitations to school. It puts students who are not invited (and many times the student doing the inviting) into unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day. We ask that you not call the office for this information.

Tobacco and Vaping

Paraphernalia or possession/use of tobacco and/or vaping within school buildings, facilities, on school grounds, and on school buses is prohibited. See School Committee Policies ADC and JICH.

School Staff Role in Establishing High Behavioral Expectations

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents/guardians who have ongoing concerns about a student's behavior have several sources of support - the School Adjustment Counselor, Administration, and the Staff RTI (Response to Intervention) Team.

Responsive Classroom

The Mattapoisett elementary schools utilize the Responsive Classroom approach in supporting our students in the learning process. All Center/OHS teachers have participated in Responsive Classroom training.

Responsive Classroom is a way of teaching that creates a safe, challenging, and joyful classroom and schoolwide climate for all students. Teachers who use the Responsive Classroom approach understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary and middle school teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.

4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

[Bullying Prevention and Intervention Policy](#)

Please click on the link to see the policy.

Bullying Prevention and Intervention

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 are committed to providing a safe, positive and productive educational environment where students can achieve the highest academic standards. No student shall be subjected to harassment, intimidation, bullying, or cyberbullying.

"Bullying" is the repeated use by one or more students or school staff members of a written, verbal, or electronic expression, or a physical act or gesture, or any combination thereof, directed at a target that:

- causes physical or emotional harm to the target or damage to the target's property;
- places the target in reasonable fear of harm to themselves, or of damage to their property;
- creates a hostile environment at school for the target;
- infringes on the rights of the target at school; or
- materially and substantially disrupts the education process or the orderly operation of a school.

"Cyber-bullying" means bullying through the use of technology or any electronic communication, which shall include, but shall not be limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature.

Cyber-bullying shall also include the creation of electronic medium in which the creator assumes the identity of another person or knowingly impersonates another person as author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying.

Cyber-bullying shall also include the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

Bullying and cyber-bullying may occur in and out of school, during and after school hours, at home and in locations outside of the home. When bullying and cyber-bullying are alleged, the full cooperation and assistance of parents and families are expected.

For the purpose of this policy, whenever the term bullying is used it is to denote either bullying, or cyber-bullying.

Bullying is prohibited:

- On school grounds;
- On property immediately adjacent to school grounds;
- At school-sponsored or school-related activities;
- At functions or programs whether on or off school grounds

- At school bus stops;
- On school buses or other vehicles owned, leased or used by the school district; or,
- Through the use of technology or an electronic device owned, leased or used by the schools;

Bullying and cyber-bullying are prohibited at a location, activity, function or program that is not school-related or through the use of technology or an electronic device that is not owned, leased or used by the school district if the act or acts in question:

- create a hostile environment at school for the target;
- infringe on the rights of the target at school; and/or
- materially and substantially disrupt the education process or the orderly operation of a school.

Prevention and Intervention Plan

The Superintendent and/or their designee shall oversee the development of a prevention and intervention plan, in consultation with all district stakeholders, which may include teachers, school staff, professional support personnel, school volunteers, administrators, community representatives, local law enforcement agencies, students, parents and guardians, consistent with the requirements of this policy, as well as state and federal laws. The bullying prevention and intervention plan shall be reviewed and updated at least biennially.

The Principal is responsible for the implementation and oversight of the bullying prevention and implementation plan within their school.

Reporting

Students, who believe that they are a target of bullying, observe an act of bullying, or who have reasonable grounds to believe that these behaviors are taking place, are obligated to report incidents to a member of the school staff. The target shall, however, not be subject to discipline for failing to report bullying.

Each school shall have a means for anonymous reporting by students of incidents of bullying. No formal disciplinary action shall be taken solely on the basis of an anonymous report.

Any student who knowingly makes a false accusation of bullying shall be subject to disciplinary action.

Parents or guardians, or members of the community, are encouraged to report an incident of bullying as soon as possible.

A member of a school staff shall immediately report any instance of bullying the staff member has witnessed or become aware of to the school Principal or their designee.

Investigation Procedures

The Principal or their designee, upon receipt of a viable report, shall promptly contact the parents or guardians of a student who has been the alleged target or alleged perpetrator of bullying. The actions being taken to prevent further acts of bullying shall be discussed.

The school Principal or a designee shall promptly investigate the report of bullying, using a Bullying/Cyber-bullying Report Form which may include interviewing the alleged target, alleged perpetrator, staff members, students and/or witnesses.

Support staff shall assess an alleged target's needs for protection and create and implement a safety plan that shall restore a sense of safety for that student.

Confidentiality shall be used to protect a person who reports bullying, provides information during an investigation of bullying, or is witness to or has reliable information about an act of bullying.

If the school Principal or a designee determines that bullying has occurred they shall take appropriate disciplinary action and if it is believed that criminal charges may be pursued against the perpetrator, the Principal shall consult with the school's resource officer and the Superintendent to determine if criminal charges are warranted. If it is determined that criminal charges are warranted, the local law enforcement agency shall be notified.

The investigation shall be completed within fourteen school days from the date of the report. The parents or guardians shall be contacted upon completion of the investigation and informed of the results, including whether the allegations were found to be factual, whether a violation of this policy was found, and whether disciplinary action has or shall be taken. At a minimum the Principal or their designee shall contact the parents or guardians as to the status of the investigation on a weekly basis.

Disciplinary actions for students who have committed an act of bullying or retaliation shall be in accordance with district disciplinary policies.

Each school shall document any incident of bullying that is reported per this policy and a file shall be maintained by the Principal or designee. A monthly report shall be provided to the Superintendent.

Confidentiality shall be maintained to the extent consistent with the school's obligations under law.

Retaliation

Retaliation against a person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying, shall be prohibited.

Target Assistance

The Schools shall provide counseling or referral to appropriate services, including guidance, academic intervention, and protection to students, both targets and perpetrators, affected by bullying, as necessary.

Training and Assessment

Annual training shall be provided for school employees and volunteers who have significant contact with students in preventing, identifying, responding to, and reporting incidents of bullying.

Age-appropriate, evidence-based instruction on bullying prevention shall be incorporated into the curriculum for all K to 12 students.

Publication and Notice

Annual written notice of the relevant sections of the bullying prevention and intervention plan shall be provided to students and their parents or guardians, in age-appropriate terms.

Annual written notice of the bullying prevention and intervention plan shall be provided to all school staff. The faculty and staff at each school shall be trained annually on the bullying prevention and intervention plan applicable to the school.

Relevant sections of the bullying prevention and intervention plan relating to the duties of faculty and staff shall be included in the school employee handbook.

The bullying prevention and intervention plan shall be posted on the Schools website.

LEGAL REFS.: Title VII, Section 703, Civil Rights Act of 1964 as amended

Federal Regulation 74676 issued by EEO Commission

Title IX of the Education Amendments of 1972

603 CMR [26.00](#)

M.G.L. [71:37O](#); [265:43](#), [43A](#); [268:13B](#); [269:14A](#)

REFERENCES: Massachusetts Department of Elementary and Secondary Education's Model Bullying Prevention and Intervention Plan

CROSS REFS.: [AC](#), Nondiscrimination

[ACAB](#), Sexual Harassment

[JIC](#), Student Discipline

[JICFA](#), Prohibition of Hazing

[JK](#), Student Discipline Regulations

SOURCE: MASC Updated 2023

Approved by the Joint School Committee on September 28, 2023.

School Contacts

- Linda Ashley, Principal (508)-758-2521 lindaashley@oldrochester.org
- Stephanie Wells, Principal (508)-758-6241 stephaniewells@oldrochester.org
- Katie McManamon, Center School Guidance Counselor katiemcmanamon@oldrochester.org
- Bethanie Grant, OHS School Guidance Counselor bethaniegrant@oldrochester.org

Statement of Non-discriminatory Practices

Old Rochester Regional School District & MA Superintendency Union #55 does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, sexual orientation, gender identity, or any other legally protected group in its admission of students, or access of students to all programs or activities offered by Old Rochester Regional School District & MA Superintendency Union #55, including athletics and extracurricular activities.

The Old Rochester Regional School District & MA Superintendency Union #55 strives to prevent, oppose, and prohibit harassment or discrimination based on a student's race, color, religion, gender, sex, national origin, age, disability, sexual orientation, gender identity, or any other legally protected group, and will respond promptly and appropriately to any complaint or report of discrimination or harassment.

Procedures for Responding to Harassment Complaints

Students who bully and/or harass others will be subject to disciplinary measures that may include suspension from school. Students who feel they are being harassed should report the incident immediately to a teacher, guidance counselor, adjustment counselor or administrator.

Harassment is conduct of a verbal, written, electronic, or physical nature directed towards a person of a protected class based on their race, sex, creed, color, national origin, sexual orientation, gender identity, religion, age, or disability that is designed to distress, agitate, threaten or endanger, students includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, sexual orientation, gender identity, religion, marital status or disability which has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Sexual harassment is also included in this area. When a student comes forth with a complaint that he/she has been the subject of sexual harassment, the procedures set forth in the School Committee Policy on Sexual Harassment will be followed. Consequences for students are a verbal warning; reprimand; a written warning/reprimand entered into the student's file; suspension; expulsion; an apology to the victim; a written paper on the topic; learning about sexual harassment; referral for psychological assessment; parental/student/school administrator conference; police involvement; community service; other sanctions deemed appropriate by the school administrator.

In any of the above cases where an act of harassment, including sexual harassment, is charged, the person affected should refer their allegation to the compliance officer:

Jaime Curley, Ed.D.
Assistant Superintendent of Student Services
135 Marion Road.
Mattapoisett, MA 02739
Telephone: (508) 758-2772, Ext. 1942

Retaliation

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

Hate Crime

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age, disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

Video Cameras

The School Committee, after carefully considering the privacy rights of students and drivers and the District's duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

School Bus Conduct Rules

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward.
4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission

7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.
10. Throwing objects is unsafe and forbidden.

Bus Discipline Policy

The driver to the offending student, school principal and the student's parents in writing will report violations of bus rules promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and including suspension.

1st Offense – Warning

2nd Offense – **Detention or Assigned Seat at Front of Bus**– *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - **5-day bus suspension**

Repeated Offenses* - Consideration of permanent exclusion

*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students.

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. are advised that school buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

Copies of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 Bus Policy are available at the office or by visiting the link below.

<http://z2policy.ctspublish.com/masc/browse/oldrochesterset/rochester/EEAE>

Student Behavior Expectations

Old Rochester Regional School District and Massachusetts Superintendency Union #55's school discipline philosophy recognizes and respects the rights and dignity of others. As a community of educators, we believe that building relationships with students is paramount. This includes collaboration with students and their families, so together we can partner to ensure student success. We need the support of all stakeholders, especially our families, to make this goal a reality.

The ultimate goal of our school discipline philosophy, including restorative practices, is to build inclusive school communities that allow students to remain actively engaged in learning and minimize time taken from instruction and learning.

Rules for behavior in school are necessary to protect the educational rights and privileges of all students. It is essential that all students accept personal responsibility for maintaining high standards of conduct, including the observance of all school rules. The purpose of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 discipline policy is corrective; it is to encourage students to improve their conduct.

The school's discipline code is designed to assist students to show respect for others and their property, as well as for themselves. We ask our students to take a look at themselves and their actions. Being respectful is defined as having common courtesy, treating others kindly, saying please and thank you, etc. Students are reminded of these goals throughout their school day. Students are expected to comply with school rules and accept the leadership of teachers and school staff. Students should fully understand that any staff member in the building has the authority to address behavior at any time. Students must adhere to school rules not only on school grounds, but also on the way to and from school, on school buses, during after school activities, field trips and any other time when they are under school supervision. All students must also comply with state and federal laws as they apply to the conduct of minors and juveniles

Our intentions for school discipline are aligned with the following objectives:

- Students, parents/guardians/caregivers, and school personnel, are provided with a clear understanding of the various administrative responses to discipline as described in the student handbook.
- Utilization of discipline practices that are progressive and tiered by design.
- The exercise of any of a student's rights ceases when it impacts the rights of another individual or group.
- No student has the right to disrupt the educational process within a school or designated learning environment.
- Provide students with ample restorative opportunities to change behavior and nurture relationships when possible.
- Provide professional learning and support to employ strategies and actions that align with the principles of restorative practices.
- Every reasonable effort will be made to keep students actively engaged in their learning environment as much as possible.
- An office visit, detention, suspensions, and/or expulsions are used judiciously in alignment with the expectations of student behavior.

Each day in our schools, we support our students' social emotional learning and development, while employing practices to help strengthen our learning community. We are focused on building healthy, positive relationships, preventing harmful behavior, productively resolving conflict with individuals and groups, and fostering a positive and inclusive learning environment. We value open dialogue to repair relationships, and we remain committed to the idea that harmful and disruptive behavior shall not be permitted to interfere with other students' access to learning. Families are encouraged to reach out to classroom teacher, school social worker or school administration with any questions or concerns.

Student Code of Conduct: (Standards for due process, as set forth in M.G.L. c. 71, §§ 37H, 37H½ and 37H¾,)

In addition to providing students with academic rigor and educational opportunities, the staff and community of the Old Rochester Regional School District & MA Superintendency Union #55 strive to support students' conduct and discipline toward becoming contributing members of society and achievement of their individual and collective goals.

Students are expected (a) to arrive at school and at classes promptly, (b) to be in attendance every day except for illness or family emergencies, (c) to be prepared for classroom work, (d) to contribute in positive ways to the activities of each class, and (e) to accept responsibility for any inappropriate actions while working to be sure they are not repeated.

Our Code of Student Conduct provides guidelines for students to maintain a positive and supportive environment where students and staff are able to work collaboratively. It establishes every individual's responsibility to respect the rights of others. Finally, it identifies possible consequences for misconduct, ensuring that students know in advance of their actions what obligations may be due.

Conduct expectations are based on a system of progressive discipline, where an administrator has the discretion to significantly increase penalties in cases of second or subsequent offenses, or in cases where the severity of the infraction requires it. In addition, student discipline might be provided not only to hold students accountable for inappropriate behaviors but also to teach students about their responsibilities for good citizenship. Students may participate in a community service project or other alternative remedy as a means of accountability. Alternative remedies may include (but are not limited to): lunch detention, structured school day, collaborative problem solving, removal of privileges, referral to outside support (e.g. counseling).

The principal or designee will consider ways to re-engage the student in the learning process and shall not suspend the student until alternative remedies have been employed and their use and results documented. Alternative remedies may include, but shall not be limited to: (i) mediation; (ii) conflict resolution; (iii) restorative justice; and (iv) collaborative problem solving. Principals or designees will document the use and results of alternative remedies. Principals or designees do not have to utilize alternative remedies in the following situations: 1) if the alternatives are unsuitable or counter-productive, and 2) in cases where the student's continued presence in school would pose a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school.

See School Committee Policies [JK](#) and [JIC](#).

File: JIC - STUDENT DISCIPLINE

The School Committee believes that all students deserve every opportunity to achieve academic success in a safe, secure learning environment. Good citizenship in schools is based on respect and consideration for the rights of others. Students will be expected to conduct themselves in a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and to those provisions of law that apply to their conduct.

Each Principal shall include prohibited actions in the student handbook or other publication to be made available to students and parents/guardians.

Principals and staff shall not use academic punishment of any form as a consequence to inappropriate behaviors/actions by students.

The Principal may, as a disciplinary measure, remove a student from privileges, such as extracurricular activities and attendance at school-sponsored events, based on the student's misconduct. Such a removal is not subject to the remainder of this policy, law, or regulation.

The Superintendent shall provide each Principal with a copy of the regulations promulgated by DESE and shall have each Principal sign a document acknowledging receipt thereof, which shall be placed in their personnel file.

Disciplinary Investigations

Nothing shall prevent a school administrator from conducting an investigation, including student interviews, of a school-related disciplinary incident. After a behavior complaint is made, an investigation will take place. This investigation, in accordance with [M.G.L Ch 76, Section 5](#), will be nondiscriminatory, and will take into account explanations from involved parties and witnesses. Student discipline shall be addressed on an individual basis with each student, and may range from a conversation with the student to an expulsion, depending on the infraction. Individual student discipline will only be discussed with the family/guardians of the child directly involved. No information regarding students or their discipline will be given to anyone who is not a parent or guardian of that child. If the disciplinary procedures herein have been implemented and have been unsuccessful in changing the unacceptable behavior of a student, the parents/guardians will be contacted by the administration and may be asked to come into school to meet with their child's team of teachers and/or the administration.

Suspension

In every case of student misconduct for which suspension may be imposed, a Principal shall consider ways to re-engage the student in learning. Unless specific reasons are documented as to why such alternative remedies are unsuitable or counter-productive, and/or in cases where the student's continued presence in school would pose a specific, documentable concern about the infliction of serious bodily injury or other serious harm upon another person while in school, the principal shall not suspend or exclude a student until alternatives have been employed and their use and results documented. Alternatives may include but shall not be limited to the use of evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and collaborative problem-solving.

The superintendent and/or principal shall also implement district/school-wide models to re-engage students in the learning process which shall include but not be limited to positive behavioral interventions and support models, and trauma sensitive learning models.

Notice of Suspension:

Except for emergency removal or an in-school suspension of less than 10 days, a Principal must provide the student and the parent/guardian oral and written notice, and provide the student an opportunity for a hearing and the parent/guardian an opportunity to participate in such hearing before imposing suspension as a consequence for misconduct. The Principal shall provide both oral and written notice to student and parent/guardian in English and in the primary language of the home if other than English. The notice shall include the rights enumerated in law and regulation. To conduct a hearing without a parent/guardian present, the Principal must be able to document reasonable efforts to include the parent/guardian.

The principal or a designee shall notify the superintendent in writing, including by electronic means, of any out-of-school suspension imposed on a student enrolled in kindergarten through grade 3 prior to such suspension taking effect. That notification shall describe the student's alleged misconduct and the reasons for suspending the student out-of-school. For the purposes of this section, the term "out-of-school suspension" shall mean a disciplinary action imposed by school officials to remove a student from participation in school activities for 1 day or more.

For any suspension or exclusion under this section, the principal or designee of a school in which the student is enrolled, shall provide to the student and parent/guardian, notice of the charges and the reason for the suspension or exclusion in English and in the primary language spoken in the home of the student. The student shall receive the written notification and shall have the opportunity to meet with the principal, or a designee, to discuss the charges and reasons for the suspension or exclusion prior to the suspension or exclusion taking effect. The principal, or a designee, shall ensure that the parent or guardian of the student is included in the meeting, provided that such meeting may take place without the parent or guardian only if the principal, or a designee, can document reasonable efforts to include the parent or guardian in that meeting.

Emergency Removal

A Principal may remove a student from school temporarily when a student is charged with a disciplinary offense and the continued presence of the student poses a danger to persons or property, or materially and substantially disrupts the order of the school, and, in the Principal's judgment, there is no alternative available to alleviate the danger or disruption. The Principal shall immediately notify the Superintendent in writing of the removal including a description of the danger presented by the student.

The temporary removal shall not exceed two (2) school days following the day of the emergency removal, during which time the Principal shall:

1. Make immediate and reasonable efforts to orally notify the student and the student's parent/guardian of the emergency removal, the reason for the need for emergency removal, and the other matters required in the notice as referenced in the applicable regulation;
2. Provide written notice to the student and parent/guardian as required above. The notice shall include the rights enumerated in law and regulation;
3. Provide the student an opportunity for a hearing with the Principal that complies with applicable regulations, and the parent/guardian an opportunity to attend the hearing, before the expiration of the two (2) school days, unless an extension of time for hearing is otherwise agreed to by the Principal, student, and parent/guardian;
4. Render a decision orally on the same day as the hearing, and in writing no later than the following school day, which meets the requirements of applicable law and regulation.

A Principal shall also ensure adequate provisions have been made for the student's safety and transportation prior to removal.

In School Suspension - not more than 10 days consecutively or cumulatively

In-school suspension is a disciplinary action that the Mattapoisett School District utilizes as an alternative to short-term suspension and to restore acceptable student behavior. Situations and/or circumstances related to Student Discipline may result in the disciplinary action that includes in-school suspension. When applicable, restorative practices are utilized. Procedures have been developed to ensure that parent(s)/guardian(s) and students have due process afforded to them through a discipline hearing:

- It is the responsibility of the Principal to immediately notify the student of the disciplinary charge and to provide the opportunity to the student to dispute the allegations and to explain any circumstances prior to the decision to suspend in-house. If the Principal determines that the student did commit the disciplinary action, the student's in-house suspension must not exceed ten days cumulatively or consecutively in a school year. The student must be notified of the length of in-house suspension.
- The Principal must orally notify the parent(s) and/or guardian(s) of the disciplinary action, consequence, duration and reasons for concluding such consequence. Furthermore, the Principal should notify (at least two attempts) the parent(s) and/or guardian(s) of their right to meet and discuss the student's academic performance and behavior and ways to prevent further discipline, as soon as possible.
- The Principal will notify in writing, a notice of in-house suspension and offer a meeting to discuss the event and decision on the day of the suspension or as soon as possible.
- Educational services will be provided throughout the duration of any in-house suspension to ensure that a student can make academic progress, compared to all other students.

Principal's Hearing - Short Term Suspension of up to 10 days

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, the Principal shall discuss the disciplinary offense, the basis for the charge, and any other pertinent information.

The student also shall have an opportunity to present information, including mitigating facts, that the Principal should consider in determining whether other remedies and consequences may be appropriate as set forth in law and regulation.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the available information, including mitigating circumstances, determine whether the student committed the disciplinary offense, and, if so, what remedy or consequence will be imposed.

The Principal shall notify the student and parent/guardian of the determination and the reasons for it, and, if the student is suspended, the type and duration of suspension and the opportunity to make up assignments and such other school work as needed to make academic progress during the period of removal, as required by law and regulation. The determination shall be in writing and may be in the form of an update to the original written notice.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension, before the short-term suspension takes effect.

Principal's Hearing - Long Term Suspension of more than 10 days but less than 90 days (consecutive or cumulative)

The hearing with the Principal shall be to hear and consider information regarding the alleged incident for which the student may be suspended, provide the student an opportunity to dispute the charges and explain the circumstances surrounding the alleged incident, determine if the student committed the disciplinary offense, and if so, the consequences for the infraction.

At a minimum, in addition to the rights afforded a student in a short-term suspension hearing, the student shall have the following rights: In advance of the hearing, the opportunity to review the student's record and the documents upon which the Principal may rely in making a determination to suspend the student or not; The right to be represented by counsel or a lay person of the student's choice, at the student's/parent's/guardian's expense; The right to produce witnesses on his or her behalf and to present the student's explanation of the alleged incident, but the student may not be compelled to do so; The right to cross-examine witnesses presented by the school district; The right to request that the hearing be recorded by the Principal, and to receive a copy of the audio recording upon request. If the student or parent/guardian requests an audio recording, the Principal shall inform all participants before the hearing that an audio record will be made and a copy will be provided to the student and parent/guardian upon request.

The Principal shall provide the parent/guardian, if present, an opportunity to discuss the student's conduct and offer information, including mitigating circumstances, that the Principal should consider in determining consequences for the student.

The Principal shall, based on the evidence, determine whether the student committed the disciplinary offense, and, if so, after considering mitigating circumstances and alternatives to suspension as required by law and regulation, what remedy or consequence will be imposed, in place of or in addition to a long-term suspension. The Principal shall send the written determination to the student and parent/guardian by hand-delivery, certified mail, first-class mail, email to an address provided by the parent/guardian for school communications, or any other method of delivery agreed to by the Principal and the parent/guardian.

If the Principal decides to suspend the student, the written determination shall: Identify the disciplinary offense, the date on which the hearing took place, and the participants at the hearing; Set out the key facts and conclusions reached by the Principal; Identify the length and effective date of the suspension, as well as a date of return to school; Include notice of the student's opportunity to receive education services to make academic progress during the period of removal from school as required by law and regulation; Inform the student of the right to appeal the Principal's decision to the Superintendent or designee, but only if the Principal has imposed a long-term suspension. Notice of the right of appeal shall be in English and the primary language of the home if other than English, or other means of communication where appropriate, and shall include the following information: The process for appealing the decision, including that the student or parent/guardian must file a written notice of appeal with the Superintendent within five (5) calendar days of the effective date of the long-term suspension; provided that within the five (5)

calendar days, the student or parent/guardian may request and receive from the Superintendent an extension of time for filing the written notice for up to seven (7) additional calendar days; and that the long-term suspension will remain in effect unless and until the Superintendent decides to reverse the Principal's determination on appeal.

If the student is in a public preschool program or in grades K through 3, the Principal shall send a copy of the written determination to the Superintendent and explain the reasons for imposing an out-of-school suspension before the suspension takes effect.

Superintendent's Hearing

A student who is placed on long-term suspension following a hearing with the Principal shall have the right to appeal the Principal's decision to the Superintendent.

The student or parent/guardian shall file a notice of appeal with the Superintendent within the time period noted above (see Principal's hearing - Suspension of more than 10 days). If the appeal is not timely filed, the Superintendent may deny the appeal, or may allow the appeal in his or her discretion, for good cause.

The Superintendent shall hold the hearing within three (3) school days of the student's request, unless the student or parent/guardian requests an extension of up to seven (7) additional calendar days, in which case the Superintendent shall grant the extension.

The Superintendent shall make a good faith effort to include the parent/guardian in the hearing. The Superintendent shall be presumed to have made a good faith effort if he or she has made efforts to find a day and time for the hearing that would allow the parent/guardian and Superintendent to participate. The Superintendent shall send written notice to the parent/guardian of the date, time, and location of the hearing.

The Superintendent shall conduct a hearing to determine whether the student committed the disciplinary offense of which the student is accused, and if so, what the consequence shall be. The Superintendent shall arrange for an audio recording of the hearing, a copy of which shall be provided to the student or parent/guardian upon request. The Superintendent shall inform all participants before the hearing that an audio record will be made of the hearing and a copy will be provided to the student and parent/guardian upon request. The student shall have all the rights afforded the student at the Principal's hearing for long-term suspension.

The Superintendent shall issue a written decision within five (5) calendar days of the hearing which meets the requirements of law and regulation. If the Superintendent determines that the student committed the disciplinary offense, the Superintendent may impose the same or a lesser consequence than the Principal, but shall not impose a suspension greater than that imposed by the Principal's decision. The decision of the Superintendent shall be the final decision of the school district with regard to the suspension.

Expulsion

Expulsion is defined as the removal of a student from school for more than ninety (90) school days, indefinitely, or permanently as allowed by law for possession of a dangerous weapon; possession of a controlled substance; assault on a member of the educational staff; or a felony charge or felony delinquency complaint or conviction, or adjudication or

admission of guilt with respect to such felony, if a Principal determines that the student's continued presence in school would have a substantial detrimental effect on the general welfare of the school.

Any student expelled from school for such an offense shall be afforded an opportunity to receive educational services and make academic progress.

Academic Progress

Any student who is suspended or expelled shall have the opportunity to earn credits, make up assignments, tests, papers, and other schoolwork as needed to make academic progress during the period of his or her removal from the classroom or school. The Principal shall inform the student and parent/guardian of this opportunity in writing, in English and in the primary language of the home, when such suspension or expulsion is imposed.

Any student who is expelled or suspended from school for more than ten (10) consecutive days, whether in school or out of school, shall have an opportunity to receive education services and make academic progress toward meeting state and local requirements, through the school-wide education service plan.

The Principal shall develop a school-wide education service plan describing the education services that the school district will make available to students who are expelled or suspended from school for more than ten (10) consecutive days. The plan shall include the process for notifying such students and their parents/guardians of the services and arranging such services. Education services shall be based on, and be provided in a manner consistent with, the academic standards and curriculum frameworks established for all students under the law.

The Principal shall notify the parent/guardian and student of the opportunity to receive education services at the time the student is expelled or placed on long-term suspension. Notice shall be provided in English and in the primary language spoken in the student's home if other than English, or other means of communication where appropriate. The notice shall include a list of the specific education services that are available to the student and contact information for a school district staff member who can provide more detailed information.

For each student expelled or suspended from school for more than ten (10) consecutive days, whether in-school or out-of-school, the school district shall document the student's enrollment in education services. For data reporting purposes, the school shall track and report attendance, academic progress, and such other data as directed by the Department of Elementary and Secondary Education.

Reporting

The school district shall collect and annually report data to the DESE regarding in-school suspensions, short- and long-term suspensions, expulsions, emergency removals, access to education services, and such other information as may be required by the DESE.

The Principal of each school shall periodically review discipline data by selected student populations, including but not limited to race and ethnicity, gender, socioeconomic status, English language learner status, and student with a disability status in accordance with law and regulation.

SOURCE: MASC - August 2022

LEGAL REF: M.G.L. 71:37H; 71:37H ½; 71:37H ¾; 76:17; 76:21

603 CMR 53.00

603 CMR 53.10(3) through (5)

603 CMR 53.13(1)Chapter 222 An Act Relative to Student Access to Educational Services and Exclusion from School

Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973 and

Questions and Answers Addressing the Needs of Children with Disabilities and the Individuals with Disabilities Education Act's (IDEA's) Discipline Provisions.

Approved by the Joint School Committee January 29, 2024.



- Disrupting class
- Invading personal space and boundaries
- Excessive noise
- Not using materials or equipment properly
- Not completing class work/homework
- Noncompliance to adult request
- Dress code violation

Level 2

- Defiance
- Disruption in any area
- Disrespect of others
- Obscene language
- Physical contact without intent to harm
- Leaving classroom or assigned area without permission
- Throwing objects at others
- General or peer conflict
- Taking someone else's property (stealing)
- Documented persistent Level 1 behavior
- *Property destruction
- *Social media impacting the learning community
- *Purposefully harmful to self or others

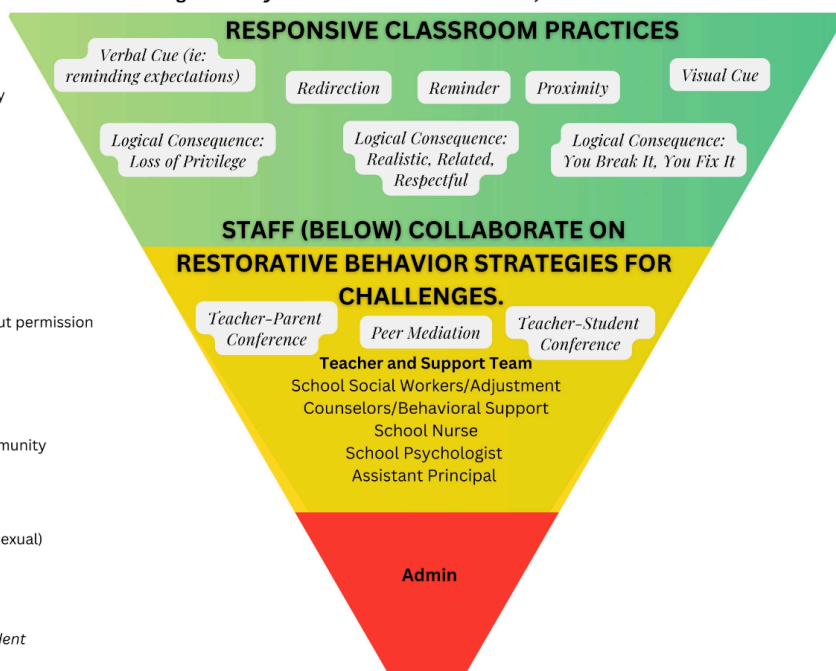
Level 3

- Assault (physical, biting, hitting, spitting, sexual)
- Documented persistent Level 2 behavior

**Could be Level 3 based on severity of incident*

Behavior Intervention Guide

If the incident is an urgent safety concern to the child or others, contact administration immediately.



Possible Outcome

Level 1

- Re-teach the rules
- Review expectations
- Verbal reminders
- Reflection sheet
- Conference with student
- Conference with parent

Level 2

- Logical consequences
- Re-teach rules and expectations
- Parent meeting
- Behavior Contract (Teacher and Student)
- Develop Student Support Plan
- BBST Referral
- SRST referral
- Meeting with administration

Level 3

- Parent, teacher, admin meeting
- Develop or update Safety and/or Support Plan
- Individual behavior monitoring and/or contract
- Detention
- Suspension
- Police and/or legal involvement

Special Offenses

Massachusetts General Laws, Chapter 71, Section 37H

G.L. Chapter 71, §37H

Offenses:

On school premises or at school-sponsored events or activities:

- Possession of a dangerous weapon
- Possession of a controlled substance
- Assault on a member of the educational staff

Consequence:

- Exclusion for amount of time up to expulsion;
- Principal may suspend and not expel as he or she deems appropriate

Due Process:

- Constitutional due process;
- Prior notice to student of charge and written notice of right to hearing;
- Right to representation at hearing; and to present evidence and witnesses at hearing.

Appeal from Principal's Decision:

- Right to appeal expulsion decision to superintendent
- Timeline for requesting appeal: ten days from date of expulsion
- Right to counsel at hearing
- Superintendent can make factual determinations as well as determine consequence.

Provision of Education Services:

Provide every student an opportunity to make academic progress during the period of suspension (whether in-school or out-of-school) or expulsion, to makeup

assignments, and earn credits missed. A district that suspends or expels a student for more than 10 consecutive days must provide the student and parent with a list of alternative educational services.

See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.

Discipline Collection and Reporting:

- Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services
- Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate
- Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of suspensions of expulsions in Massachusetts for more than 10 cumulative days in a school year.

See 603 CMR 53.14 for details.

G.L. Chapter 71, §37H ½

Offenses:

1. A felony charge or felony delinquency complaint against a student.
2. Conviction, adjudication, or admission of guilt with respect to such felony.

Consequence:

1. Felony charge or felony delinquency complaint: suspension for a period of time deemed appropriate by principal if the principal determines the student's continued presence would have a substantial detriment on the general welfare of the school.
2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) if the principal determines that the student's continued presence would have a substantial detriment on the general welfare of the school.

Due Process (for either suspension or expulsion):

- Constitutional due process;
- Written notice of the charges and of the reasons before the suspension takes effect;
- Principal may determine the appropriate amount of time for suspension;
- Written notice of the right to appeal to the superintendent;
- Suspension remains in effect pending appeal to the superintendent.

Appeal from Principal's Decision to Suspend or to Expel:

- Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion
- Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days.
- Superintendent may overturn or alter the decision.

A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

G.L. Chapter 71, §37H ³/₄

Offenses: Any offense that is not addressed in 37H or 37H ¹/₂.

Consequence:

- May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been considered; consider ways to re-engage the student in learning.
- Consequences other than suspension may draw from evidence- based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports.
- No student may be suspended for more than 90 school days in a school year.

Due Process:

- Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect.
- Consult 603 CMR 53:08 for details on notices.
- Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school suspension process
- Explicit requirement to translate notice of the charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.
- Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student.
- Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping.
- Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate.
- Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student out-of-school.

Appeal from Principal's Decision:

- Timeline for requesting appeal: written request not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.
- The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent.
- The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing.

- The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped.
- The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written decision is due within 5 calendar days of the hearing.

Provision of Education Services: Same as above

Discipline Collection and Reporting: Same as above

Sexual Harassment

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that they have been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Associate Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Associate Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of

harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be accused may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

Disciplining of Students with IEPs

State and federal regulations provide eligible students with certain procedural rights and protections in the context of student discipline. The Individual Education Program (IEP) for a student must indicate whether the student can be expected to meet the regular discipline code of the school or whether the code should be modified due to the student's disability. Such modifications will be described in the student's IEP.

As provided for in state and federal regulations:

- Any eligible child may be suspended up to 10 school days in any school year.

- After a student with special needs has been suspended for 10 school days in any school year, during subsequent removal, the school district must provide sufficient services for the student to continue to receive a free and appropriate public education.
- A suspension of longer than 10 consecutive school days or a series of suspensions that constitute a pattern are considered to represent a change of placement.
- Prior to a suspension that constitutes a change of placement, district personnel, the parent/guardian and other relevant members of the team will convene a “Manifestation Determination” meeting to review all relevant information to determine whether the behavior was caused by or had a direct and substantial relationship to the disability or was the direct result of the district’s failure to implement the IEP.
- If the Manifestation Team determines that the behavior was not a manifestation of the disability, then the district may suspend or expel the student consistent with the policies applied to any student without disabilities. The district will, however, provide services to enable the student, although in another setting, to continue to participate in the general education curriculum and to progress towards IEP goals. A functional behavioral assessment and appropriate behavioral intervention services will be provided to lessen the likelihood of the behavior reoccurring.
- If the Manifestation Determination determines that the behavior is a manifestation of the disability, then the team will complete a functional behavioral assessment and behavioral intervention plan. Except when the student is placed in an interim alternative education setting, the student will return to their original placement unless the parents and district agree otherwise
- Regardless of the manifestation determination, the student may be placed in an interim alternative education setting (as determined by the team) for up to 45 school days if the behavior involves weapons or illegal drugs, another controlled substance, or the infliction of serious bodily injury on another person at school or school function; or, considered case by case, unique circumstance; or on the authority of a hearing officer if the district provides evidence the student is “substantially likely” to injure himself or others.
- These procedural requirements apply to students not yet determined to be eligible for special education if the Parent/Guardian has expressed concern in writing or requested an evaluation, or if staff had expressed concerns about the student’s behavior directly to the director of student service or other supervisory personnel.

Protections for children not yet eligible for special education and related services

- A child who has not been determined to be eligible for special education and related services under this subchapter and who has engaged in behavior that violates a code of student conduct, may assert any of the protections provided for in this subchapter if the local educational agency had knowledge (as determined in accordance with this paragraph) that the child was a child with a disability before the behavior that precipitated the disciplinary action occurred.
- The Mattapoisett School District shall be deemed to have knowledge that a child is a child with a disability if, before the behavior that precipitated the disciplinary action occurred:
 - the parent of the child has expressed concern in writing to the administration, or a teacher of the child, that the child is in need of special education and related services;
 - the parent of the child has requested an evaluation of the child; or
 - the teacher of the child, or other personnel of the District, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the director of special education or to other supervisory personnel of the District.

- The Mattapoisett School District shall not be deemed to have knowledge that the child is a child with a disability if the parent of the child has not allowed an evaluation of the child or has refused services or the child has been evaluated and it was determined that the child was not a child with a disability.
- Conditions that apply if no basis of knowledge
 - In general, if the District does not have knowledge that a child is a child with a disability prior to taking disciplinary measures against the child, the child may be subjected to disciplinary measures applied to children without disabilities who engaged in comparable behaviors.
 - Limitations: If a request is made for an evaluation of a child during the time period in which the child is subjected to disciplinary measures, the evaluation shall be conducted in an expedited manner. If the child is determined to be a child with a disability, taking into consideration information from the evaluation conducted by the District and information provided by the parents, the District shall provide special education and related services, except that, pending the results of the evaluation, the child shall remain in the educational placement determined by school authorities.

Disciplining of Students with 504s

The code of conduct applies to students with and without disabilities; however, students on 504 plans must have an equal opportunity to be successful with classroom rules and behavioral regulations. Section 504 prohibits districts from disciplining students more severely than non-disabled students on the basis of disability. The free and appropriate education (FAPE) requirement of Section 504 provides that appropriate procedures for discipline are designed to meet individual educational needs of students with disabilities as adequately as the needs of non-disabled students are met.

Students with 504 plans may be excluded from their programs, as can students without disabilities. If students are suspended or expelled, they are entitled to oral or written notice of charges and an appeal for the opportunity to tell their side. Expulsion or suspensions of 10 or more days are considered a change of placement and must follow the procedures designated by the Americans with Disabilities Act (ADA).

When students with 504 plans are excluded from their program for more than 10 school days in the school year, it must be determined if the behavior was a result of the students' disability (manifestation determination). If it is determined that the behavior was related to the disability, students may not be excluded from the current educational placement until a new plan is written. The behavioral intervention services and modifications in the plan should address the behavior violation so that it does not recur.

If the student's misconduct is determined not related to their disability then the district may discipline in the same way as other students would be disciplined. 504 students do not have to be provided with a free and appropriate public education (FAPE) during expulsion or suspension for behavior not related to the disability. Students currently engaged in drug or alcohol abuse are not protected under Section 504.

When the placement of students with disabilities is changed for disciplinary reasons, the students and parents are entitled to the procedural protections required by Section 504 and the ADA. A school district may employ due process procedures that meet the requirements of IDEA to comply with the Section 504 and ADA requirements for procedural safeguards. These protections include appropriate notice to parents or guardians, an opportunity for their examination of records, an impartial hearing with the participation of parents or guardians and an opportunity for their representation by counsel and a review procedure. Thus, if, after a reevaluation of an initial placement decision, the parents disagree with the determination regarding the relationship of the behavior to the disability or with the subsequent placement proposal in those cases where the behavior is determined to be caused by the disability, they may request an impartial hearing.

A school district is not prohibited from employing its normal, reasonable procedures short of a significant change in placement for dealing with 504 students who are endangering themselves or others. When students present an immediate threat to the safety of others, school officials may promptly adjust the placement or suspend the students for up to 10 school days, in accordance with rules that are applied evenhandedly to all children.

Conflict of Interest Law and Gifts for Teachers

The Commonwealth's conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of 'substantial value'* which is given for or because of an official act or act within the public employee's official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state's general laws and language surrounding gifts.

****Anything worth \$50.00 or more is considered to be "of substantial value" for the purposes of the conflict of interest law.***

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.

OLD ROCHESTER REGIONAL SCHOOL DISTRICT MASSACHUSETTS SUPERINTENDENCY UNION #55

135 Marion Road, Mattapoisett, MA 02739
Tel. (508) 758 -2772 FAX (508) 758-2802
www.oldrochester.org

NON-DISCRIMINATION POLICY

The Old Rochester Regional School District and the Massachusetts Superintendency Union No. 55, Marion, Mattapoisett, and Rochester, Massachusetts are committed to equal employment and educational opportunity for all members of the school community. Students and employees are protected from discrimination on the basis of race, color, gender identity, religion, national origin, gender, sexual orientation, age, pregnancy, homelessness, or disability in admission to, access to, treatment in or employment in its programs and activities.

The schools are also committed to maintaining a school and work environment that is free of harassment based on race, color, religion, national origin, gender, sexual orientation, age, gender identity, pregnancy, homelessness, and

disability. Harassment includes physical or verbal conduct that is derogatory; this may include jokes, gestures, unsolicited remarks, or other behavior that creates an intimidating or offensive working or learning environment.

A student or employee who has a concern about discrimination or harassment should inform the Principal or the Superintendent of Schools, who will take appropriate steps to attempt to resolve the situation, such as discussion with involved persons, identifying and questioning of witnesses, and other appropriate steps. In most cases, a resolution will be achieved. However, if it is determined that a hearing is warranted, a hearing will be held before the Superintendent of Schools or a person that he or she may designate.

The goals of the above grievance procedures are to resolve complaints in a fair and timely manner and to ensure compliance with nondiscriminatory practices. Additionally, reprisals or retaliation against any individual who reports on, or files a discrimination or harassment complaint is strictly prohibited.

If you wish to discuss your rights, would like further information, or want to obtain help in filing a complaint, you may contact the Superintendent of Schools. The telephone number is (508) 758-2772 x1956. Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI, Title IX, Section 504, ADA, or Chapter 622 is directed to contact the superintendent of schools, who has been designated by the School District to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, Section 504, ADA, and Chapter 622, or write to:

Office for Civil Rights
John W. McCormack Post Office and Courthouse
Room 222
Post Office Square
Boston, MA 02109

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55
Marion – Mattapoisett – Rochester, Massachusetts

Annual Notification of Rights Under PPRA

August 28, 2024

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships; 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers; 7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School Committee has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify, such as through US Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education

400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

Center School and Old Hammondtown

Health Office Information

Annual Screenings

Vision Screening: Grade Kindergarten through Grade 5

Hearing Screening: Grade Kindergarten through Grade 3

Postural Screenings: Grade 5 and Grade 6

If for any reason you would like your child to opt out of the screenings listed above, please submit a written request to the Health Office.

Health Requirements

School Physicals: Required upon entry to Kindergarten and prior to entering grade 4 and grade 7. Dr. Mendes, our school physician, is available to conduct physicals for students upon written request to the Health Office.

School Immunizations: Before entering Kindergarten, students **must** have:

3 doses of Hep B

5 doses of DTaP/DTP

4 doses of Polio

2 doses of MMR

2 doses of Varicella

Lead screening

Guidelines for when to keep your child home from school

- Fever greater than 100 degrees (must be fever-free for at least 24 hrs without using fever-reducing medications such as acetaminophen or ibuprofen before returning to school)
- Respiratory virus symptoms such as a cough or nasal congestion that are worsening or not improving and not better explained by another cause such as seasonal allergies
- Vomiting and/or diarrhea within 24 hours of coming to school
- Rash or skin sores of unknown origin
- Lingering sore throat with or without fever
- For illnesses such as strep throat, impetigo, or conjunctivitis, a student must be treated for 24 hours before returning to school.

In general, a child returning to school should be well enough to participate in school with improving symptoms. They should also be able to manage cough and congestion on their own, and be able to tolerate food and liquids. Parents and caregivers should consult their child's healthcare providers with specific questions about their child's condition or illness.

Medications

The administration of any medication, including over-the-counter medications such as Tylenol, Motrin and cough medicine, may only be given under an order from a physician, dentist, nurse practitioner or physician assistant, in conjunction with parental permission. These forms are available in the Health office at both schools.



Superintendent's Newsletter

August 2025

Message of the Month

Dear School Community,

We are thrilled to welcome our students and families back to school on August 27th!

Besides enjoying the sunshine this summer - our team has been busy preparing our schools for the 2025-2026 school year.

The school buildings look great and the classrooms are ready!



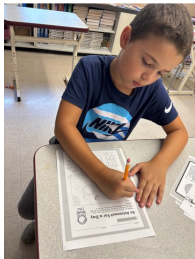
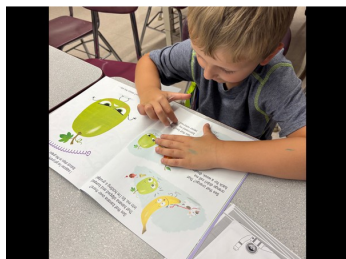
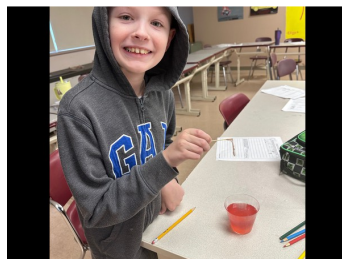
A new school year brings with it opportunities for our students to set new academic goals, develop new friendships, and experience new adventures. I know that this school year will be filled with student successes and accomplishments.

Our students are fortunate to attend school in communities that value education and student development.

I hope the information in this month's Superintendent's Newsletter is helpful as we start a new year of learning together.

With all respect,

Summer Adventures in Learning (SAIL)



Office of Teaching and Learning

From Dr. Fedorowicz
Assistant Superintendent of Teaching and Learning

Welcome Back to a New School Year!

We're excited to begin another year of learning and growth together. Our educators and staff play such an important role in inspiring curiosity, building confidence, and supporting every child's success. We're grateful for their dedication—and for the partnership we share with families to help students thrive. Here's to a wonderful year ahead!

Constitution Day – September 17, 2025

On September 17, we celebrate Constitution Day and Citizenship Day, marking the signing of the U.S. Constitution in 1787. This day reminds us of the importance of understanding our government and the rights and responsibilities of being a citizen.

Students will have opportunities to explore the Constitution through lessons, discussions, and activities that make learning about our nation's founding principles engaging and meaningful. Families can join in by reading the Preamble together, talking about the rights and responsibilities of citizenship, or exploring online resources like [U.S. Courts Constitution Day](#) and [iCivics](#). It's a wonderful chance to spark conversations about government, history, and what it means to be an active, informed citizen.

New Teacher Induction – Thursday, August 21

On Thursday, August 21, our new teachers came together for New Teacher Induction, a day filled with learning about curriculum, instruction, assessment, technology, and student services. Later in the day, mentors and administrators joined them in their buildings to provide hands-on support and guidance as they prepared for the school year. We're excited to welcome our new teachers and support them as they begin their journey with us!

International Literacy Day – September 8

On September 8, we celebrate International Literacy Day, a United Nations observance that highlights the importance of reading and writing. Around the world, millions of adults and children still face challenges with literacy, making this day a reminder of why education matters. You can join in by reading a new book, writing a story or poem, or exploring other ways to strengthen literacy skills. Even small actions help build stronger learners and communities!

Exciting News: Piloting the OpenArchitect Data Dashboard

This year, we're piloting the OpenArchitect Data Dashboard, a new tool designed to help teachers access important student information all in one place. Over the spring, teachers had the chance to share their thoughts through a survey, helping us create a dashboard that really meets the needs of our schools.

The dashboard includes a wide range of student data, such as MCAS results, DIBELS assessments, AP scores, SAT performance, and more. By having this information at their fingertips, teachers can better understand student progress, spot trends, and make decisions that support every learner. We're excited about the ways this tool will make it easier for teachers and administrators to support students and help every child succeed.

New Elementary Math Program – enVision Math

This school year, we are excited to fully implement the enVision Math program for all K–6 students! Teachers will receive ongoing support throughout the year from Looney Math Consultants, a DESE-approved professional development provider.

We want to thank our Elementary Math Committee and all the dedicated K–6 teachers who spent months reviewing and piloting programs to find the best fit for our students. Their hard work ensures that students across all three towns receive clear, consistent instruction that prepares them for success in grade 7 and beyond.

A special thank you also goes to our towns and community members for supporting our schools and this new math program. Your investment helps provide high-quality education and opportunities for every student to thrive.

Curriculum Highlights for 2025–2026

This year, students will continue to engage with OpenSciEd for science, Investigating History and Melrose Units for elementary social studies, and IntoReading for elementary ELA. We are also excited to be fully implementing Amplify Desmos math at the Junior High. One of our next projects is exploring writing instruction at the elementary level to strengthen student skills. In addition, we have a draft of our Portrait of a Graduate and will be gathering staff input throughout the year to ensure it reflects the skills and qualities we want for our students. All of these efforts are aligned with our Strategic Plan 2028 to support consistent learning across classrooms.



Office of Student Services

From Dr. Curley

Assistant Superintendent of Student Services

Welcome Back!

I hope you are enjoying a wonderful summer. It's hard to believe that we're already halfway through August! September is just around the corner, and with it comes the excitement of a new school year. I hope your children are looking forward to the year ahead as much as our teachers are eager to welcome them back! We are excited to begin a new school year and look forward to partnering with you to support your child's growth and success.

Massachusetts Department of Elementary and Secondary Education (DESE)

The Massachusetts Department of Elementary and Secondary Education (DESE) launched an update to the [Special Education webpages](#) during the summer. This update has been carefully designed with families in mind, reflecting DESE's strong commitment to accessibility, equity, and user-centered design. You will find:

- Family-friendly navigation to help you quickly locate topics like the IEP process, student rights, and available services
- Clearer pathways to information about your rights, options, and ways to be an active partner in your child's education

Special Education Parent Advisory Council (SEPAC)

The mission of the Marion, Mattapoisett, Rochester and Old Rochester Regional Special Education Parent Advisory Council (ORR SEPAC) is to work for understanding of, respect for and support of all children with special needs in our community. To that end, the ORR SEPAC will work to promote a network of parents of children with and without special needs, and provide a forum to share information and:

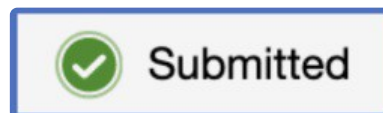
- Advise the Districts on development of special education programs;

- Promote communication and programs within the community to encourage understanding, acceptance and inclusion;
- Provide informational forums to families, educators, students and professionals.

If you are interested in becoming a member, please contact 508-758-2772, ext. 1942 to learn more!

PowerSchool Forms

Annual forms (in the General tab) are now available in PowerSchool for all families to complete for each student(s), including information for the nurse's office. The information in these forms is populated from information you have previously provided, so in most cases it's a quick review and update as needed. Please login to PowerSchool using your parent account and click on Forms in the left menu. The 'General' tab should open with the annual forms for you to review and update as needed.



- After reviewing and/or updating, *please be sure to **submit*** the form so we know everything is up-to-date!
- Forms are mobile friendly, but for the best experience, please utilize a computer.
- Annual forms are required by all families, even those that may have recently registered and completed enrollment forms.

[Click here to login to PowerSchool.](#)

If you have any questions, please contact your student's school.

Communication Plan

The Communication Plan will be utilized to ensure that all communications align with the District's strategic goals. The plan will be evaluated and updated as needed. Our goal is to effectively communicate with all stakeholders and create an environment of cooperation, collaboration and sense of community. [Click here to view our communication plan.](#)



ORRconnect Mobile App

This mobile app allows families to receive targeted, real-time updates right at their fingertips regarding school happenings. Families can filter content, calendars and settings unique to one building or all.

Search ORRconnect in the app store!



Early Literacy Screening Information

Please review the attached letter regarding Early Literacy Screening Information for elementary students in grades K-3.



Fall Intro Letter K-3.pdf

Download

252.1 KB

Bus Routes

[2025-2026 Bus Routes](#) are available on our website. Please allow for a 10 minute variance before and after the times indicated on this link for at least the first five (5) to seven (7) school days. This will ensure that our students will be at their bus stops at the time of pick up. [Click here to review safety tips.](#)



School Device Coverage

This school year parents and caregivers will have the option to secure an insurance policy through School Device Coverage (SDC) to protect their student's school issued Chromebook for \$26. The decision to enroll in the program is voluntary and at your discretion. To obtain coverage, please [apply online here](#).





Old Rochester - English Flyer SY25-26

Download

1.3 MB



Old Rochester - Spanish Flyer SY25-26

Download

1.3 MB

Food Service

All students will continue to receive 1 FREE Breakfast and 1 FREE Lunch per day, during the school year. Additional meals are available for a fee. Free and reduced applications are available [online here](#). Only one application is necessary per family. You will be notified via email or U.S. postal mail of your child's status. *This information may be shared, only with your consent, and used for other school benefits.* Lunch menus are available in the ORRconnect app, on the website in the Families & Students menu and on the [Food and Nutrition Services website](#).



Visiting Schools

All of our schools continue to use Raptor Technology for all visitors entering our buildings. All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building for any reason. CORI checks are required for any parent/guardian volunteers and are available in the main office of your student's school.



Student Insurance

Additional insurance is available for students. [Learn more here](#).



2025-2026 School Calendar

School Committee Happenings

Did you know that our districts are served by five regular school committees? Marion, Mattapoissett, Rochester and ORR all have a school committee established along with the Joint School Committee which is a combination of the main four committees. There are also subcommittees established for budget, policy, facilities, negotiations and more. [Click here for the complete schedule, meeting resources and minutes.](#)

Upcoming meetings (subject to change):

September 11th - Mattapoissett School Committee

September 18th - Marion School Committee

September 25th - Rochester School Committee

October 2nd - ORR School Committee

October 9th - Joint School Committee



Guidance for Parents with Uncertain Immigration Status

In recent months, we in the Attorney General's Office have heard that parents and guardians with uncertain immigration status are worried about who will care for their young children if they are arrested or detained by U.S. Immigration and Customs Enforcement (ICE). To help families plan, we have created a simple fact sheet and a detailed guidance document which lay out options that parents and guardians have in case of such an emergency: [Fact Sheet for Parents with Uncertain Immigration Status](#) and [Guide for Parents with Uncertain Immigration Status](#). We hope that by planning ahead, parents will have some peace of mind that their children will be cared for in case

of an emergency. For more information, go to [Resources for Immigrants in Massachusetts | Mass.gov](#).



English - Emergency Planning Fact Sheet for Parents

Download
336.2 KB



English - Emergency Planning Guide for Parents

Download
219.8 KB



Haitian Creole - Emergency Planning Fact Sheet for Parents

Download
529.0 KB



Haitian Creole - Emergency Planning Guide for Parents

Download
302.6 KB



Portuguese - Emergency Planning Fact Sheet for Parents

Download
400.3 KB



Portuguese - Emergency Planning Guide for Parents

Download
492.9 KB



Simplified Chinese-Emergency Planning Fact Sheet for Parents

Download
1.1 MB



Simplified Chinese - Emergency Planning Guide for Parents

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744.2 KB



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Community Information and Flyers

Flyers from throughout the Tri-Town are shared with families on our website on the Community page.



Michael S. Nelson, Superintendent

www.oldrochester.org



Old Rochester Regional School District and Massachusetts Superintendency Union #55 proudly serves the students from Marion, Mattapoisett and Rochester. The mission of our school system is to inspire all students to





Old Rochester Regional School District
Massachusetts School Superintendency Union 55

Memo

To: School Committee Members of Mattapoisett

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: September 10, 2025

Re: Financial Report – Fiscal Year 2025 - Final

Financial Reports:

Please find the following financial reports in relation to the general funds of Mattapoisett School District:

- Final Budget Report – Detail Based as of June 30, 2025
- Final Budget Report - Department Based as of June 30, 2025

Note:

The Mattapoisett School District closed out the 2025 Fiscal Year with \$7,296 available of the general funds. Per the attached Year to Date Budget Report by Department, all amounts that were obligated and expended are clearly indicated. This report recognizes the activity of the total \$8,064,433 appropriated to the Mattapoisett School District.

The Mattapoisett School Department greatly appreciates the financial resources that the Town of Mattapoisett and the Department of Elementary and Secondary Education has provided to us.

Mattapoissett Public Schools

FY24-25 APPROVED BUDGET - MTSD

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.001.1110.04.33	M A S C	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	AUDIT - PUBLIC FIRM	\$2,000.00	\$4,250.00	\$4,250.00	(\$2,250.00)	\$0.00	(\$2,250.00)	-112.50%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$1,302.44	\$1,302.44	\$697.56	\$0.00	\$697.56	34.88%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$1,613.15	\$1,613.15	\$386.85	\$0.00	\$386.85	19.34%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$7,165.59	\$7,165.59	\$3,534.41	\$0.00	\$3,534.41	33.03%
01.303.004.1110.04.35	CENSUS	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$37,018.64	\$38,859.50	\$38,859.50	(\$1,840.86)	\$0.00	(\$1,840.86)	-4.97%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$12,085.25	\$12,116.64	\$12,116.64	(\$31.39)	\$0.00	(\$31.39)	-0.26%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$9,700.00	\$4,075.60	\$4,075.60	\$5,624.40	\$0.00	\$5,624.40	57.98%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$172.24	\$172.24	\$827.76	\$0.00	\$827.76	82.78%
01.303.004.1210.05.22	SUPPLIES	\$2,500.00	\$11,848.66	\$11,848.66	(\$9,348.66)	\$0.00	(\$9,348.66)	-373.95%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$1,680.18	\$1,680.18	(\$680.18)	\$0.00	(\$680.18)	-68.02%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$3,000.00	\$1,917.41	\$1,917.41	\$1,082.59	\$0.00	\$1,082.59	36.09%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$23,375.79	\$26,052.95	\$26,052.95	(\$2,677.16)	\$0.00	(\$2,677.16)	-11.45%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$9,240.58	\$9,271.00	\$9,271.00	(\$30.42)	\$0.00	(\$30.42)	-0.33%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$29,958.02	\$32,127.00	\$32,127.00	(\$2,168.98)	\$0.00	(\$2,168.98)	-7.24%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$33,552.15	\$31,078.67	\$31,078.67	\$2,473.48	\$0.00	\$2,473.48	7.37%
01.303.004.1420.03.02	HUMAN RESOURCES	\$13,963.48	\$14,710.26	\$14,710.26	(\$746.78)	\$0.00	(\$746.78)	-5.35%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.00%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$81.90	\$81.90	\$918.10	\$0.00	\$918.10	91.81%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$1,796.21	\$1,796.21	\$2,203.79	\$0.00	\$2,203.79	55.09%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$199,768.91	\$186,663.22	\$186,663.22	\$13,105.69	\$0.00	\$13,105.69	6.56%
01.303.007.2210.01.02	PRINCIPAL	\$128,368.90	\$127,746.00	\$127,746.00	\$622.90	\$0.00	\$622.90	0.49%
01.303.007.2210.02.09	CLERICAL	\$47,270.82	\$37,345.92	\$37,345.92	\$9,924.90	\$0.00	\$9,924.90	21.00%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$2,000.00	\$2,000.00	(\$500.00)	\$0.00	(\$500.00)	-33.33%
01.303.007.2210.03.08	CAFE LUNCH MONITOR	\$24,705.58	\$21,948.95	\$21,948.95	\$2,756.63	\$0.00	\$2,756.63	11.16%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$454.00	\$454.00	\$346.00	\$0.00	\$346.00	43.25%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$8,269.49	\$8,269.49	(\$769.49)	\$0.00	(\$769.49)	-10.26%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$1,515.29	\$1,515.29	(\$415.29)	\$0.00	(\$415.29)	-37.75%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$1,000.00	\$395.00	\$395.00	\$605.00	\$0.00	\$605.00	60.50%
01.303.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$2,324.88	\$2,324.88	\$175.12	\$0.00	\$175.12	7.00%
01.303.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$16,100.00	\$16,997.21	\$16,997.21	(\$897.21)	\$0.00	(\$897.21)	-5.57%
	Dept: SCHOOL ADMINISTRATION - 007	\$235,945.30	\$218,996.74	\$218,996.74	\$16,948.56	\$0.00	\$16,948.56	7.18%
01.303.010.2305.01.03	TEACHERS	\$898,487.00	\$906,886.00	\$906,886.00	(\$8,399.00)	\$0.00	(\$8,399.00)	-0.93%
01.303.010.2324.01.34	LONG TERM SUBS CENTER-PROFESS	\$0.00	\$8,233.92	\$8,233.92	(\$8,233.92)	\$0.00	(\$8,233.92)	0.00%
01.303.010.2324.03.34	LONG TERM SUBS CENTER - OTHER	\$0.00	\$8,081.22	\$8,081.22	(\$8,081.22)	\$0.00	(\$8,081.22)	0.00%
01.303.010.2325.03.34	SUBSTITUTES - CENTER	\$36,894.00	\$45,804.00	\$45,804.00	(\$8,910.00)	\$0.00	(\$8,910.00)	-24.15%
01.303.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$7,000.00	\$7,000.00	(\$3,500.00)	\$0.00	(\$3,500.00)	-100.00%
01.303.010.2356.06.37	TRAVEL & CONFERENCES TEACHERS	\$7,500.00	\$2,973.40	\$2,973.40	\$4,526.60	\$0.00	\$4,526.60	60.35%
	Dept: CLASSROOM TEACHERS - 010	\$946,381.00	\$978,978.54	\$978,978.54	(\$32,597.54)	\$0.00	(\$32,597.54)	-3.44%

Mattapoisett Public Schools

FY24-25 APPROVED BUDGET - MTSD

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.303.013.2305.01.03	TEACHERS	\$294,360.00	\$296,760.00	\$296,760.00	(\$2,400.00)	\$0.00	(\$2,400.00)	-0.82%
01.303.013.2430.05.23	KINDERGARTEN SUPPLIES	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: KINDERGARTEN - 013	\$296,760.00	\$296,760.00	\$296,760.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.016.2305.01.03	TEACHERS	\$48,608.00	\$49,083.01	\$49,083.01	(\$475.01)	\$0.00	(\$475.01)	-0.98%
01.303.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,453.66	\$1,453.66	\$946.34	\$0.00	\$946.34	39.43%
	Dept: ART - 016	\$51,008.00	\$50,536.67	\$50,536.67	\$471.33	\$0.00	\$471.33	0.92%
01.303.022.2305.01.03	TEACHERS	\$213,278.00	\$212,428.00	\$212,428.00	\$850.00	\$0.00	\$850.00	0.40%
01.303.022.2430.05.23	READING SUPPLIES	\$2,400.00	\$3,820.37	\$3,820.37	(\$1,420.37)	\$0.00	(\$1,420.37)	-59.18%
	Dept: READING - 022	\$215,678.00	\$216,248.37	\$216,248.37	(\$570.37)	\$0.00	(\$570.37)	-0.26%
01.303.024.2305.01.03	TEACHERS	\$20,683.00	\$14,814.02	\$14,814.02	\$5,868.98	\$0.00	\$5,868.98	28.38%
01.303.024.2356.06.37	TRAVEL & CONFERENCES ELL	\$0.00	\$47.71	\$47.71	(\$47.71)	\$0.00	(\$47.71)	0.00%
01.303.024.2430.05.23	ELL SUPPLIES	\$2,400.00	\$4,419.44	\$4,419.44	(\$2,019.44)	\$0.00	(\$2,019.44)	-84.14%
	Dept: ELL PROGRAM - 024	\$23,083.00	\$19,281.17	\$19,281.17	\$3,801.83	\$0.00	\$3,801.83	16.47%
01.303.025.2430.05.23	ENGLISH SUPPLIES	\$2,400.00	\$2,189.33	\$2,189.33	\$210.67	\$0.00	\$210.67	8.78%
	Dept: ENGLISH - 025	\$2,400.00	\$2,189.33	\$2,189.33	\$210.67	\$0.00	\$210.67	8.78%
01.303.037.2305.01.03	TEACHERS	\$36,388.00	\$36,388.00	\$36,388.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$36,388.00	\$36,388.00	\$36,388.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.040.2330.01.03	LIBRARIAN	\$0.00	\$300.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)	0.00%
01.303.040.2340.01.03	LIBRARIAN	\$53,082.00	\$52,832.00	\$52,832.00	\$250.00	\$0.00	\$250.00	0.47%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$2,400.00	\$2,175.84	\$2,175.84	\$224.16	\$0.00	\$224.16	9.34%
01.303.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRA	\$0.00	\$1,114.00	\$1,114.00	(\$1,114.00)	\$0.00	(\$1,114.00)	0.00%
	Dept: MEDIA SERVICES - 040	\$55,482.00	\$56,421.84	\$56,421.84	(\$939.84)	\$0.00	(\$939.84)	-1.69%
01.303.043.2305.01.03	TEACHERS	\$36,781.30	\$37,881.50	\$37,881.50	(\$1,100.20)	\$0.00	(\$1,100.20)	-2.99%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$986.50	\$986.50	\$1,413.50	\$0.00	\$1,413.50	58.90%
	Dept: MUSIC - 043	\$39,181.30	\$38,868.00	\$38,868.00	\$313.30	\$0.00	\$313.30	0.80%
01.303.049.2305.01.03	TEACHER	\$63,758.40	\$42,665.60	\$42,665.60	\$21,092.80	\$0.00	\$21,092.80	33.08%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$1,239.39	\$1,239.39	\$1,160.61	\$0.00	\$1,160.61	48.36%
	Dept: PHYSICAL EDUCATION - 049	\$66,158.40	\$43,904.99	\$43,904.99	\$22,253.41	\$0.00	\$22,253.41	33.64%
01.303.052.2305.01.03	TEACHER	\$63,128.40	\$115,960.49	\$115,960.49	(\$52,832.09)	\$0.00	(\$52,832.09)	-83.69%
01.303.052.2305.01.04	TECHNOLOGY LAB INSTRUCTOR	\$53,332.00	\$500.00	\$500.00	\$52,832.00	\$0.00	\$52,832.00	99.06%
01.303.052.2430.05.23	SUPPLIES	\$2,400.00	\$1,569.74	\$1,569.74	\$830.26	\$0.00	\$830.26	34.59%
	Dept: SCIENCE - 052	\$118,860.40	\$118,030.23	\$118,030.23	\$830.17	\$0.00	\$830.17	0.70%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$3,661.84	\$3,661.84	(\$1,261.84)	\$0.00	(\$1,261.84)	-52.58%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$3,661.84	\$3,661.84	(\$1,261.84)	\$0.00	(\$1,261.84)	-52.58%
01.303.061.2351.04.03	CORE PROGRAM & DEVELOPMENT	\$50,000.00	\$2,899.19	\$2,899.19	\$47,100.81	\$0.00	\$47,100.81	94.20%
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$4,755.35	\$4,755.35	(\$555.35)	\$0.00	(\$555.35)	-13.22%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$3,950.40	\$3,950.40	(\$1,150.40)	\$0.00	(\$1,150.40)	-41.09%
01.303.061.2430.05.23	ACADEMIC SUPPLIES	\$0.00	\$21,908.20	\$21,908.20	(\$21,908.20)	\$0.00	(\$21,908.20)	0.00%

Mattapoisett Public Schools

FY24-25 APPROVED BUDGET - MTSD

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☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: CURRICULUM DEVELOPMENT - 061	\$61,000.00	\$37,513.14	\$37,513.14	\$23,486.86	\$0.00	\$23,486.86	38.50%
01.303.076.3200.01.11	NURSE	\$93,882.00	\$94,582.00	\$94,582.00	(\$700.00)	\$0.00	(\$700.00)	-0.75%
01.303.076.3200.04.11	PHYSICIAN SVCS - CONTRACTED	\$0.00	\$993.00	\$993.00	(\$993.00)	\$0.00	(\$993.00)	0.00%
01.303.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$2,303.81	\$2,303.81	\$96.19	\$0.00	\$96.19	4.01%
	Dept: HEALTH SERVICES - 076	\$96,282.00	\$97,878.81	\$97,878.81	(\$1,596.81)	\$0.00	(\$1,596.81)	-1.66%
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$397,000.00	\$396,689.40	\$396,689.40	\$310.60	\$0.00	\$310.60	0.08%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUS	\$22,000.00	\$0.00	\$0.00	\$22,000.00	\$0.00	\$22,000.00	100.00%
	Dept: TRANSPORTATION - 079	\$419,000.00	\$396,689.40	\$396,689.40	\$22,310.60	\$0.00	\$22,310.60	5.32%
01.303.085.3520.06.36	STUDENT ACTIVITY EXTRACURRICUL	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$19,153.87	\$18,545.80	\$18,545.80	\$608.07	\$0.00	\$608.07	3.17%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$56,024.11	\$55,958.40	\$55,958.40	\$65.71	\$0.00	\$65.71	0.12%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$115,727.00	\$118,204.80	\$118,204.80	(\$2,477.80)	\$0.00	(\$2,477.80)	-2.14%
01.303.088.4110.03.34	CUSTODIAL SUBSTITUTES	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.303.088.4115.03.34	SUBSTITUTES,P/T, OVERTIME	\$0.00	\$1,266.30	\$1,266.30	(\$1,266.30)	\$0.00	(\$1,266.30)	0.00%
01.303.088.4120.04.17	HEAT (GAS) Center/OHS	\$132,000.00	\$119,916.09	\$119,916.09	\$12,083.91	\$0.00	\$12,083.91	9.15%
01.303.088.4130.04.15	TELEPHONE	\$12,500.00	\$7,601.28	\$7,601.28	\$4,898.72	\$0.00	\$4,898.72	39.19%
01.303.088.4130.04.16	ELECTRICITY - Center/OHS	\$194,005.40	\$212,044.56	\$212,044.56	(\$18,039.16)	\$0.00	(\$18,039.16)	-9.30%
01.303.088.4130.04.19	WATER	\$34,750.00	\$17,510.62	\$17,510.62	\$17,239.38	\$0.00	\$17,239.38	49.61%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$7,500.00	\$5,066.60	\$5,066.60	\$2,433.40	\$0.00	\$2,433.40	32.45%
01.303.088.4220.04.26	LIGHTING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$66,000.00	\$254,783.90	\$254,783.90	(\$188,783.90)	\$0.00	(\$188,783.90)	-286.04%
01.303.088.4220.05.26	CHEMICALS	\$12,750.00	\$14,581.82	\$14,581.82	(\$1,831.82)	\$0.00	(\$1,831.82)	-14.37%
01.303.088.4220.05.27	PAPER	\$15,500.00	\$0.00	\$0.00	\$15,500.00	\$0.00	\$15,500.00	100.00%
01.303.088.4220.05.28	CUSTODIAL SUPPLIES	\$1,000.00	\$10,475.89	\$10,475.89	(\$9,475.89)	\$0.00	(\$9,475.89)	-947.59%
01.303.088.4220.06.37	TRAVEL	\$1,700.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	100.00%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$6,550.00	\$38,499.38	\$38,499.38	(\$31,949.38)	\$0.00	(\$31,949.38)	-487.78%
01.303.088.7400.04.30	REPLACEMENT OF EQUIPMENT CS	\$0.00	\$8,736.93	\$8,736.93	(\$8,736.93)	\$0.00	(\$8,736.93)	0.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$682,160.38	\$883,192.37	\$883,192.37	(\$201,031.99)	\$0.00	(\$201,031.99)	-29.47%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$76,239.32	\$66,931.07	\$66,931.07	\$9,308.25	\$0.00	\$9,308.25	12.21%
01.303.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$1,307.41	\$1,307.41	(\$807.41)	\$0.00	(\$807.41)	-161.48%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$38,000.00	\$51,939.05	\$51,939.05	(\$13,939.05)	\$0.00	(\$13,939.05)	-36.68%
01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOG	\$26,000.00	\$1,030.32	\$1,030.32	\$24,969.68	\$0.00	\$24,969.68	96.04%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOL	\$0.00	\$6,031.75	\$6,031.75	(\$6,031.75)	\$0.00	(\$6,031.75)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$11,000.00	\$13,978.03	\$13,978.03	(\$2,978.03)	\$0.00	(\$2,978.03)	-27.07%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$1,468.00	\$1,468.00	\$2,032.00	\$0.00	\$2,032.00	58.06%
	Dept: COMPUTER PROGRAM - 093	\$155,239.32	\$142,685.63	\$142,685.63	\$12,553.69	\$0.00	\$12,553.69	8.09%
01.303.100.1230.06.37	TRAVEL & CONFERENCES	\$0.00	\$85.59	\$85.59	(\$85.59)	\$0.00	(\$85.59)	0.00%
01.303.100.1435.04.36	LEGAL SETTLEMENTS - SPED	\$5,000.00	\$15,502.00	\$15,502.00	(\$10,502.00)	\$0.00	(\$10,502.00)	-210.04%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$23,588.35	\$22,458.50	\$22,458.50	\$1,129.85	\$0.00	\$1,129.85	4.79%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SV	\$12,301.61	\$12,334.70	\$12,334.70	(\$33.09)	\$0.00	(\$33.09)	-0.27%
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$6,200.00	\$2,630.10	\$2,630.10	\$3,569.90	\$0.00	\$3,569.90	57.58%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$973.53	\$973.53	(\$773.53)	\$0.00	(\$773.53)	-386.77%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$98.01	\$98.01	\$101.99	\$0.00	\$101.99	51.00%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$4,380.93	\$4,380.93	(\$1,080.93)	\$0.00	(\$1,080.93)	-32.76%

Mattapoissett Public Schools

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☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,789.96	\$58,463.36	\$58,463.36	(\$7,673.40)	\$0.00	(\$7,673.40)	-15.11%
01.303.102.2305.01.03	TEACHERS	\$105,314.00	\$105,314.00	\$105,314.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$64,506.04	\$65,599.89	\$65,599.89	(\$1,093.85)	\$0.00	(\$1,093.85)	-1.70%
01.303.102.2351.06.37	TRAVEL PROJ GROW	\$200.00	\$31.62	\$31.62	\$168.38	\$0.00	\$168.38	84.19%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.102.2430.05.23	SUPPLIES & MATERIALS	\$600.00	\$584.30	\$584.30	\$15.70	\$0.00	\$15.70	2.62%
	Dept: PROJECT GROW - 102	\$171,120.04	\$171,529.81	\$171,529.81	(\$409.77)	\$0.00	(\$409.77)	-0.24%
01.303.103.2305.01.03	TEACHERS	\$313,478.00	\$314,428.00	\$314,428.00	(\$950.00)	\$0.00	(\$950.00)	-0.30%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$184,942.92	\$229,673.14	\$229,673.14	(\$44,730.22)	\$0.00	(\$44,730.22)	-24.19%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$225.00	\$225.00	\$275.00	\$0.00	\$275.00	55.00%
01.303.103.2430.05.24	SUPPLIES & MATERIALS	\$750.00	\$40.25	\$40.25	\$709.75	\$0.00	\$709.75	94.63%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$53.29	\$53.29	\$2,446.71	\$0.00	\$2,446.71	97.87%
	Dept: LEARNING SUPPORT CENTER - 103	\$502,170.92	\$544,419.68	\$544,419.68	(\$42,248.76)	\$0.00	(\$42,248.76)	-8.41%
01.303.118.2305.01.03	TEACHERS	\$106,664.00	\$106,664.00	\$106,664.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$45.00	\$45.00	\$455.00	\$0.00	\$455.00	91.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$390.17	\$390.17	\$409.83	\$0.00	\$409.83	51.23%
01.303.118.2800.04.35	THERAPY	\$20,000.00	\$42,991.89	\$42,991.89	(\$22,991.89)	\$0.00	(\$22,991.89)	-114.96%
	Dept: SPEECH - 118	\$127,964.00	\$150,091.06	\$150,091.06	(\$22,127.06)	\$0.00	(\$22,127.06)	-17.29%
01.303.121.2110.02.02	SPECIAL NEEDS SECRETARY	\$0.00	\$15,457.00	\$15,457.00	(\$15,457.00)	\$0.00	(\$15,457.00)	0.00%
01.303.121.2110.02.09	CLERICAL	\$14,976.72	\$0.00	\$0.00	\$14,976.72	\$0.00	\$14,976.72	100.00%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
01.303.121.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$588.99	\$588.99	\$161.01	\$0.00	\$161.01	21.47%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$35,000.00	\$65,214.25	\$65,214.25	(\$30,214.25)	\$0.00	(\$30,214.25)	-86.33%
01.303.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$47,990.32	\$47,990.32	(\$22,990.32)	\$0.00	(\$22,990.32)	-91.96%
01.303.121.2800.04.35	THERAPY	\$100,000.00	\$108,194.16	\$108,194.16	(\$8,194.16)	\$0.00	(\$8,194.16)	-8.19%
	Dept: SUPPORT SERVICES - 121	\$184,226.72	\$237,444.72	\$237,444.72	(\$53,218.00)	\$0.00	(\$53,218.00)	-28.89%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.127.2710.01.03	ADJUSTMENT COUNSELOR	\$96,716.00	\$97,216.00	\$97,216.00	(\$500.00)	\$0.00	(\$500.00)	-0.52%
01.303.127.2800.01.03	PSYCHOLOGIST	\$48,630.54	\$48,477.00	\$48,477.00	\$153.54	\$0.00	\$153.54	0.32%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$241.00	\$241.00	\$509.00	\$0.00	\$509.00	67.87%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,300.00	\$10,531.00	\$10,531.00	(\$2,231.00)	\$0.00	(\$2,231.00)	-26.88%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$154,896.54	\$156,465.00	\$156,465.00	(\$1,568.46)	\$0.00	(\$1,568.46)	-1.01%
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABOR	\$161,425.00	\$111,737.36	\$111,737.36	\$49,687.64	\$0.00	\$49,687.64	30.78%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHO	\$82,800.00	\$26,026.72	\$26,026.72	\$56,773.28	\$0.00	\$56,773.28	68.57%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHO	\$29,000.00	\$16,685.00	\$16,685.00	\$12,315.00	\$0.00	\$12,315.00	42.47%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY	\$10,000.00	\$15,224.94	\$15,224.94	(\$5,224.94)	\$0.00	(\$5,224.94)	-52.25%
	Dept: SPED TRANSPORTATION - 130	\$283,225.00	\$169,674.02	\$169,674.02	\$113,550.98	\$0.00	\$113,550.98	40.09%
01.303.133.9300.06.13	SPED - TUITION PRIVATE SCHOOLS	\$152,000.00	\$25,626.43	\$25,626.43	\$126,373.57	\$0.00	\$126,373.57	83.14%
01.303.133.9400.06.13	SPED - TUITION COLLABORATIVES	\$35,944.00	\$90,581.15	\$90,581.15	(\$54,637.15)	\$0.00	(\$54,637.15)	-152.01%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$187,944.00	\$116,207.58	\$116,207.58	\$71,736.42	\$0.00	\$71,736.42	38.17%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,750.00	\$0.00	\$0.00	\$6,750.00	\$0.00	\$6,750.00	100.00%

Mattapoisett Public Schools

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From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.007.2210.01.02	PRINCIPAL	\$125,000.00	\$121,000.00	\$121,000.00	\$4,000.00	\$0.00	\$4,000.00	3.20%
01.304.007.2210.02.09	CLERICAL	\$45,680.50	\$47,047.04	\$47,047.04	(\$1,366.54)	\$0.00	(\$1,366.54)	-2.99%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$2,000.00	\$2,000.00	(\$500.00)	\$0.00	(\$500.00)	-33.33%
01.304.007.2210.03.08	PARAPROFESSIONALS	\$33,929.50	\$33,765.11	\$33,765.11	\$164.39	\$0.00	\$164.39	0.48%
01.304.007.2210.04.33	ASSOCIATION DUES	\$1,000.00	\$608.00	\$608.00	\$392.00	\$0.00	\$392.00	39.20%
01.304.007.2210.04.35	ADMINISTRATION MENTORING SERVI	\$0.00	\$2,340.00	\$2,340.00	(\$2,340.00)	\$0.00	(\$2,340.00)	0.00%
01.304.007.2210.05.22	SUPPLIES ADMINISTRATION	\$4,000.00	\$6,187.25	\$6,187.25	(\$2,187.25)	\$0.00	(\$2,187.25)	-54.68%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	\$6,100.10	\$6,100.10	\$1,399.90	\$0.00	\$1,399.90	18.67%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$41.75	\$41.75	\$958.25	\$0.00	\$958.25	95.83%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$2,879.73	\$2,879.73	(\$1,979.73)	\$0.00	(\$1,979.73)	-219.97%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.007.5260.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$223,110.00	\$221,968.98	\$221,968.98	\$1,141.02	\$0.00	\$1,141.02	0.51%
01.304.010.2305.01.03	TEACHERS	\$560,109.00	\$564,420.00	\$564,420.00	(\$4,311.00)	\$0.00	(\$4,311.00)	-0.77%
01.304.010.2324.03.34	LONG TERM SUBS OHS - OTHER	\$0.00	\$15,533.02	\$15,533.02	(\$15,533.02)	\$0.00	(\$15,533.02)	0.00%
01.304.010.2325.03.34	SUBSTITUTES - OHS	\$30,655.00	\$41,967.95	\$41,967.95	(\$11,312.95)	\$0.00	(\$11,312.95)	-36.90%
01.304.010.2351.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$7,500.00	\$1,172.90	\$1,172.90	\$6,327.10	\$0.00	\$6,327.10	84.36%
	Dept: CLASSROOM TEACHERS - 010	\$601,764.00	\$623,093.87	\$623,093.87	(\$21,329.87)	\$0.00	(\$21,329.87)	-3.54%
01.304.016.2305.01.03	TEACHERS	\$48,608.00	\$49,082.99	\$49,082.99	(\$474.99)	\$0.00	(\$474.99)	-0.98%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$2,400.00	\$1,280.17	\$1,280.17	\$1,119.83	\$0.00	\$1,119.83	46.66%
	Dept: ART - 016	\$51,008.00	\$50,363.16	\$50,363.16	\$644.84	\$0.00	\$644.84	1.26%
01.304.022.2305.01.03	TEACHERS	\$77,372.80	\$77,372.80	\$77,372.80	\$0.00	\$0.00	\$0.00	0.00%
01.304.022.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: READING - 022	\$79,772.80	\$77,372.80	\$77,372.80	\$2,400.00	\$0.00	\$2,400.00	3.01%
01.304.025.2305.01.03	TEACHERS	\$106,164.00	\$105,664.00	\$105,664.00	\$500.00	\$0.00	\$500.00	0.47%
01.304.025.2430.05.23	SUPPLIES READING	\$2,400.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	100.00%
	Dept: ENGLISH - 025	\$108,564.00	\$105,664.00	\$105,664.00	\$2,900.00	\$0.00	\$2,900.00	2.67%
01.304.037.2305.01.03	TEACHERS	\$105,314.00	\$105,314.00	\$105,314.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$105,314.00	\$105,314.00	\$105,314.00	\$0.00	\$0.00	\$0.00	0.00%
01.304.040.2305.01.03	PROFESSIONAL SALARIES	\$475.00	\$0.00	\$0.00	\$475.00	\$0.00	\$475.00	100.00%
01.304.040.2330.01.03	LIBRARIAN	\$2,850.00	\$300.00	\$300.00	\$2,550.00	\$0.00	\$2,550.00	89.47%
01.304.040.2340.01.03	MEDIA CENTER	\$53,082.00	\$52,832.00	\$52,832.00	\$250.00	\$0.00	\$250.00	0.47%
01.304.040.2430.05.23	MEDIA SERVICE SUPPLIES	\$2,525.00	\$288.96	\$288.96	\$2,236.04	\$0.00	\$2,236.04	88.56%
01.304.040.2430.05.24	MEDIA BOOKS & MAGAZINES	\$0.00	\$2,012.26	\$2,012.26	(\$2,012.26)	\$0.00	(\$2,012.26)	0.00%
01.304.040.2430.05.25	MEDIA AV MATERIALS	\$0.00	\$89.99	\$89.99	(\$89.99)	\$0.00	(\$89.99)	0.00%
01.304.040.2440.05.23	MEDIA RESOURCE MATERIALS	\$0.00	\$33.00	\$33.00	(\$33.00)	\$0.00	(\$33.00)	0.00%
01.304.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRA	\$0.00	\$1,550.45	\$1,550.45	(\$1,550.45)	\$0.00	(\$1,550.45)	0.00%
	Dept: MEDIA SERVICES - 040	\$58,932.00	\$57,106.66	\$57,106.66	\$1,825.34	\$0.00	\$1,825.34	3.10%
01.304.043.2305.01.03	TEACHERS	\$87,434.10	\$87,801.50	\$87,801.50	(\$367.40)	\$0.00	(\$367.40)	-0.42%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$840.00	\$840.00	\$10.00	\$0.00	\$10.00	1.18%
01.304.043.2430.05.23	SUPPLIES MUSIC	\$2,400.00	\$2,013.77	\$2,013.77	\$386.23	\$0.00	\$386.23	16.09%
	Dept: MUSIC - 043	\$90,684.10	\$90,655.27	\$90,655.27	\$28.83	\$0.00	\$28.83	0.03%

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From Date: 7/1/2024

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.049.2305.01.03	TEACHERS	\$67,090.80	\$87,108.60	\$87,108.60	(\$20,017.80)	\$0.00	(\$20,017.80)	-29.84%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$2,400.00	\$959.39	\$959.39	\$1,440.61	\$0.00	\$1,440.61	60.03%
	Dept: PHYSICAL EDUCATION - 049	\$69,490.80	\$88,067.99	\$88,067.99	(\$18,577.19)	\$0.00	(\$18,577.19)	-26.73%
01.304.052.2305.01.03	TEACHERS	\$95,417.60	\$95,417.51	\$95,417.51	\$0.09	\$0.00	\$0.09	0.00%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$1,751.64	\$1,751.64	\$648.36	\$0.00	\$648.36	27.02%
	Dept: SCIENCE - 052	\$97,817.60	\$97,169.15	\$97,169.15	\$648.45	\$0.00	\$648.45	0.66%
01.304.055.2305.01.03	TEACHER - STEM	\$104,714.00	\$105,214.00	\$105,214.00	(\$500.00)	\$0.00	(\$500.00)	-0.48%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$557.07	\$557.07	\$1,842.93	\$0.00	\$1,842.93	76.79%
	Dept: SOCIAL STUDIES - 055	\$107,114.00	\$105,771.07	\$105,771.07	\$1,342.93	\$0.00	\$1,342.93	1.25%
01.304.076.3200.01.11	NURSE	\$74,071.00	\$78,571.00	\$78,571.00	(\$4,500.00)	\$0.00	(\$4,500.00)	-6.08%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,400.00	\$3,114.40	\$3,114.40	(\$714.40)	\$0.00	(\$714.40)	-29.77%
01.304.076.3202.01.11	NURSE	\$0.00	(\$4,500.00)	(\$4,500.00)	\$4,500.00	\$0.00	\$4,500.00	0.00%
	Dept: HEALTH SERVICES - 076	\$76,471.00	\$77,185.40	\$77,185.40	(\$714.40)	\$0.00	(\$714.40)	-0.93%
01.304.085.3520.06.36	EXTRACURRICULAR	\$2,400.00	\$5,555.00	\$5,555.00	(\$3,155.00)	\$0.00	(\$3,155.00)	-131.46%
01.304.085.3522.06.36	EXTRACURRICULAR	\$0.00	\$1,000.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)	0.00%
	Dept: MISCELLANEOUS - 085	\$2,400.00	\$6,555.00	\$6,555.00	(\$4,155.00)	\$0.00	(\$4,155.00)	-173.13%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$57,673.82	\$59,486.52	\$59,486.52	(\$1,812.70)	\$0.00	(\$1,812.70)	-3.14%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$115,727.00	\$119,637.81	\$119,637.81	(\$3,910.81)	\$0.00	(\$3,910.81)	-3.38%
01.304.088.4110.06.37	CUSTODIAL SERVICES	\$0.00	\$376.56	\$376.56	(\$376.56)	\$0.00	(\$376.56)	0.00%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$14,295.99	\$14,295.99	(\$14,295.99)	\$0.00	(\$14,295.99)	0.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$173,400.82	\$193,796.88	\$193,796.88	(\$20,396.06)	\$0.00	(\$20,396.06)	-11.76%
01.304.093.2356.06.37	TRAVEL AND CONFERENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.093.2430.05.23	SOFTWARE TECHNOLOGY	\$30,000.00	\$72.47	\$72.47	\$29,927.53	\$0.00	\$29,927.53	99.76%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$16,800.00	\$16,800.00	(\$16,800.00)	\$0.00	(\$16,800.00)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$936.38	\$936.38	\$1,063.62	\$0.00	\$1,063.62	53.18%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$10,000.00	\$7,623.18	\$7,623.18	\$2,376.82	\$0.00	\$2,376.82	23.77%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLC	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$46,000.00	\$25,432.03	\$25,432.03	\$20,567.97	\$0.00	\$20,567.97	44.71%
01.304.103.2305.01.03	TEACHERS	\$273,244.00	\$275,244.00	\$275,244.00	(\$2,000.00)	\$0.00	(\$2,000.00)	-0.73%
01.304.103.2330.03.08	PARAPROFESSIONALS	\$229,235.82	\$130,587.25	\$130,587.25	\$98,648.57	\$0.00	\$98,648.57	43.03%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2430.05.23	SUPPLIES	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$12,000.00	\$22,926.94	\$22,926.94	(\$10,926.94)	\$0.00	(\$10,926.94)	-91.06%
	Dept: LEARNING SUPPORT CENTER - 103	\$518,229.82	\$428,758.19	\$428,758.19	\$89,471.63	\$0.00	\$89,471.63	17.26%
01.304.118.2305.01.03	TEACHERS	\$98,581.64	\$97,216.00	\$97,216.00	\$1,365.64	\$0.00	\$1,365.64	1.39%
	Dept: SPEECH - 118	\$98,581.64	\$97,216.00	\$97,216.00	\$1,365.64	\$0.00	\$1,365.64	1.39%
01.304.121.2110.02.02	SPECIAL NEEDS SECRETARY	\$0.00	\$15,457.00	\$15,457.00	(\$15,457.00)	\$0.00	(\$15,457.00)	0.00%
01.304.121.2110.02.09	CLERICAL	\$14,976.72	\$0.00	\$0.00	\$14,976.72	\$0.00	\$14,976.72	100.00%
01.304.121.2415.05.24	SUPPLIES	\$0.00	\$1,450.00	\$1,450.00	(\$1,450.00)	\$0.00	(\$1,450.00)	0.00%
	Dept: SUPPORT SERVICES - 121	\$14,976.72	\$16,907.00	\$16,907.00	(\$1,930.28)	\$0.00	(\$1,930.28)	-12.89%

Mattapoissett Public Schools

FY24-25 APPROVED BUDGET - MTSD

From Date: 7/1/2024

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.304.127.2710.01.03	ADJUSTMENT COUNSELOR	\$106,808.28	\$104,714.00	\$104,714.00	\$2,094.28	\$0.00	\$2,094.28	1.96%
01.304.127.2800.01.03	PSYCHOLOGIST	\$48,630.54	\$47,677.00	\$47,677.00	\$953.54	\$0.00	\$953.54	1.96%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$155,438.82	\$152,391.00	\$152,391.00	\$3,047.82	\$0.00	\$3,047.82	1.96%
Grand Total:		\$8,064,433.31	\$8,057,137.56	\$8,057,137.56	\$7,295.75	\$0.00	\$7,295.75	0.09%

End of Report

Mattapoisett Public Schools
Fiscal Year 2024-2025 Final Approved Budget - Department Based
As of September 8, 2025 for the Final Fiscal Year June 30, 2025

Department	Department Name	FY2024 Final Expenditures	FY2025 Budget	Final Total Committed	Final FY2025 Budget Remaining
001	School Committee	\$ 4,757	\$ 10,700	\$ 7,166	\$ 3,534
004	Superintendents Office	\$ 178,168	\$ 206,519	\$ 186,663	\$ 19,856
007	School Administration	\$ 453,653	\$ 459,055	\$ 440,966	\$ 18,090
010	Classroom Teachers	\$ 1,605,483	\$ 1,548,145	\$ 1,602,072	\$ (53,927)
013	Kindergarten	\$ 286,460	\$ 296,760	\$ 296,760	\$ -
016	Art	\$ 97,848	\$ 102,016	\$ 100,900	\$ 1,116
022	Reading	\$ 210,490	\$ 295,451	\$ 293,621	\$ 1,830
024	ELL Program	\$ 14,125	\$ 23,083	\$ 19,281	\$ 3,802
025	English	\$ 102,478	\$ 110,964	\$ 107,853	\$ 3,111
037	Mathematics	\$ 137,463	\$ 141,702	\$ 141,702	\$ -
040	Media Services	\$ 112,803	\$ 114,414	\$ 113,529	\$ 886
043	Music	\$ 140,351	\$ 129,865	\$ 129,523	\$ 342
049	Physical Education	\$ 130,590	\$ 135,649	\$ 131,973	\$ 3,676
052	Science	\$ 209,232	\$ 216,678	\$ 215,199	\$ 1,479
055	Social Studies	\$ 106,410	\$ 109,514	\$ 109,433	\$ 81
061	Curriculum Development	\$ 32,192	\$ 61,000	\$ 37,513	\$ 23,487
067	Enrichment Program	\$ 575		\$ -	\$ -
076	Health Services	\$ 166,217	\$ 172,753	\$ 175,064	\$ (2,311)
079	Transportation	\$ 273,264	\$ 419,000	\$ 396,689	\$ 22,311
085	Miscellaneous	\$ 8,336	\$ 4,800	\$ 6,555	\$ (1,755)
088	Operation and Maintenance	\$ 1,005,158	\$ 855,561	\$ 1,076,989	\$ (221,428)
093	Computer Program	\$ 134,533	\$ 201,239	\$ 168,118	\$ 33,122
100	Special Needs Administration	\$ 40,970	\$ 50,790	\$ 58,463	\$ (7,673)
102	Project Grow	\$ 164,764	\$ 171,120	\$ 171,530	\$ (410)
103	Learning Support Center	\$ 999,407	\$ 1,020,401	\$ 973,178	\$ 47,223
118	Speech	\$ 201,891	\$ 226,546	\$ 247,307	\$ (20,761)
121	Support Services	\$ 292,409	\$ 199,203	\$ 254,352	\$ (55,148)
124	Home Tutor	\$ 4,640		\$ -	\$ -
127	Psychological Services	\$ 299,536	\$ 310,335	\$ 308,856	\$ 1,479
130	Sped Transportation	\$ 239,509	\$ 283,225	\$ 169,674	\$ 113,551
133	Program With Others Sped	\$ 89,714	\$ 187,944	\$ 116,208	\$ 71,736
Grand Total		\$ 7,743,424	\$ 8,064,433	\$ 8,057,138	\$ 7,295

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3578

Voucher Date: 06/05/2025

Prepared By:

Michelle Charette

Printed: 06/05/2025 11:38:29 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$60,316.69 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$59,756.71
20	SPECIAL REVENUE REVOLVING	\$300.00
45	FY25 PRIVATE GRANTS	\$259.98
		\$60,316.69

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3579

Voucher Date: 06/18/2025

Prepared By:

Michelle Charette

Printed: 06/18/2025 08:31:21 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$175,204.55 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$163,443.38
11	CIRCUIT BREAKER	\$2,584.37
20	SPECIAL REVENUE REVOLVING	\$600.00
24	FY24 FEDERAL GRANTS	\$2,055.55
25	FY25 GRANTS	\$6,000.00
45	FY25 PRIVATE GRANTS	\$521.25
		\$175,204.55

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3580

Voucher Date: 06/27/2025

Prepared By:

Michelle Charette

Printed: 06/27/2025 11:56:33 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$129,405.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$128,552.69
11	CIRCUIT BREAKER	\$0.00
45	FY25 PRIVATE GRANTS	\$852.50
		\$129,405.19

ENCUMBRANCES

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3583

Voucher Date: 07/31/2025

Prepared By:

Michelle Charette

Printed: 07/31/2025 09:03:55 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$36,361.12 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Baul

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$32,353.48
25	FY25 GRANTS	\$1,985.00
40	ON BEHALF OF TOWN	\$660.00
45	FY25 PRIVATE GRANTS	\$1,362.64
		\$36,361.12

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3584

Voucher Date: 07/31/2025

Prepared By:

Michelle Charette

Printed: 07/31/2025 11:53:32 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$42,104.92 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Thomas Brubaker

Ms. Carly Levin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$12,461.92
25	FY25 GRANTS	\$915.00
40	ON BEHALF OF TOWN	\$28,728.00
		\$42,104.92

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3588

Voucher Date: 08/22/2025

Prepared By:

Michelle Charette

Printed: 08/22/2025 09:25:53 AM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$113,809.86 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard Barber

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$113,556.20
45	FY25 PRIVATE GRANTS	\$253.66
		<hr/>
		\$113,809.86

MATTAPOISETT PUBLIC SCHOOLS VOUCHER

Voucher No: 3589

Voucher Date: 09/04/2025

Prepared By:

Michelle Charette

Printed: 09/04/2025 02:51:34 PM

MATTAPOISETT PUBLIC SCHOOLS is hereby authorized to draw warrants against MATTAPOISETT PUBLIC SCHOOLS funds for the sum of \$54,905.48 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Howard D. Brun

Ms. Carly Lavin

Chairperson

Mr. James Muse

Vice Chairperson

Mr. Jack LeBrun

School Committee Member

Ms. Cristin Cowles

School Committee Member

Ms. Amanda Hastings

School Committee Member

MATTAPOISETT PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND MATTAPOISETT	\$50,275.73
25	FY25 GRANTS	\$4,190.00
45	FY25 PRIVATE GRANTS	\$439.75
		\$54,905.48



Facilities Director's Report: September 2025

Center Elementary School

- Stage resurfaced with VCT, wall primed and painted.
- Two roof sections repaired/replaced (Capital Funds).
- Historical Plaque installed on Church Street Side (Town Historical Society).
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Completed routine maintenance on all facility systems.

Old Hammondtown Elementary School

- Completed construction of Grow Education Gardens (Community Preservation Act Funded).
- Resurfaced Gym Floor.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Cleaned and painted outside lower window panels.
- Completed routine maintenance on all facility systems.

Sincerely,

Eugene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: August/Sept 2025
Center School

Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- The Food service team participated in a full day of professional development training on 08/26.
- Fun Facts: in SY 24-25 Center Cafe served : **9,709 School Breakfast & 23,528 School Lunches.**

Students Receiving Free and Reduced Meals:									
Free:						48	22 %		
Reduced:						1			
Student Meal Participation									
SY 24/25						SY 25/26			
Month	SY 25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	69	11 %	257	40 %	91	16 %	294	79 %
September	20	1,078	25 %	2,477	58 %				
October	22	1,257	27%	2,803	60 %				
November	17	986	27 %	2,251	63 %				
December	15	779	25 %	1,980	63 %				
January	21	1,045	25 %	2,704	63 %				
February	15	763	25 %	1,963	65 %				
March	21	1,152	27 %	2,791	65 %				
April	17	942	27 %	2,325	67%				
May	21	1,205	27 %	3,017	68 %				
June	8	433	25 %	960	56 %				

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: August/Sept 2025
Old Hammondtown School

Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- The Food service team participated in a full day of professional development training on 08/26.
- Fun Facts: in SY 24-25 OHS Cafe served : **7,517 School Breakfast & 18,126 School Lunches.**

Students Receiving Free and Reduced Meals:									
Free:						29		19 %	
Reduced:						6		4 %	
Student Meal Participation									
SY 24/25						SY 25/26			
Month	SY 24/25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	96	21 %	268	58 %	104	24 %	250	57 %
September	20	891	30 %	2,018	67 %				
October	22	968	30 %	2,228	68 %				
November	17	801	32 %	1,763	70 %				
December	15	655	28 %	1,555	67 %				
January	21	841	27 %	2,130	69 %				
February	15	564	26 %	1,495	68 %				
March	21	780	25 %	2,120	68 %				
April	17	699	28 %	1,740	69 %				
May	21	857	27 %	2,110	66 %				
June	8	365	30 %	699	57 %				

Jill Henesey
Director of Food and Nutrition Services
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Principal's Report
Center School
Mattapisett School Committee Meeting – September 11, 2025

~We have had a wonderful start to the school year at Center School. We welcomed 215 students in grades PreK-3. We are excited to have our students back, ready to fill our classrooms with their energy and enthusiasm for learning.

~Thank you to our faculty, staff, and families for supporting a successful transition to a new school year! A highlight of our week was welcoming our incoming kindergarten students and their families. Students were delighted to be back at school, learning and seeing their friends! My favorite quote from a kindergartener, "I am not worried at all. I am going to love school!" A second grader excitedly shared, when getting off the bus, "I am so glad to be back at school!" Students hugging their friends and teachers they haven't seen all summer with big smiles makes us remember the importance of relationships in our strong school community!



~We are pleased to introduce two staff members in new roles this year. Mrs. Mackenzie Sylvia is looking forward to teaching second grade, and Ms. Emily Desmarais is eager to begin in her role as a paraprofessional.

~Kudos to Mrs. Erin Monteforte, our secretary, and the custodial team led by Mr. Steve Medeiros, who have worked hard this summer to prepare for a successful start to the school year. Every inch of Center School looks shiny and bright! Mr. Medeiros also gave many rooms a fresh coat of paint this summer. Thank you to our teachers for preparing their classrooms and lessons for the first day.

~After a rigorous math program selection process last year, each K-6 classroom will implement our newly adopted mathematics program, enVision Mathematics, published by Savvas Learning. All the math materials have arrived and are ready for use by teachers and students. Teachers will participate in math professional development focused on program implementation and best practices in math instruction throughout the year. We will share more information with families about the new math program this fall.



We begin each day at our all-school meeting in the gym.



Meeting new friends at recess!



It was great to reconnect with our classmates during lunch.

Building community and establishing positive expectations for the school year: implementing executive functioning strategies that teachers and administrators learned during professional development with Sara Ward.

For children and adults with strong executive function skills, it comes naturally to “think ahead” to the next step... or ten steps... throughout the day. Research shows that we actually visualize ourselves in the future and think about (or imagine) the space, time, objects, and people we will encounter. As we do this, we start to consider what we will need, when we will do it, how long it will take, and where we will be. This helps us stay focused on our goals and avoid distractions. Some examples of how students can use a future picture to practice following routines, which helps them stay focused and motivated:





Upcoming Events:

September 17 - PTA Meeting @ 7:00 - 8:00 pm via Zoom

September 24 - Professional Development

- K- 3 Early Release @ 12:20 pm, lunches served
- Project Grow Early Release @ 11:30 am, No lunches served

October 2 - Center School Picture Day

October 13 - No School - Columbus Day

October 23 and October 24 - Parent/Guardian Conferences

- K - 3 Early Release @ 11:30 am, lunches served
- Project Grow Early Release @ 11:00 am, no lunches served

November 5 - PTA @ 7:00 - 8:00 pm via Zoom

November 10 - Full Day Professional Development Day - No School for Students

November 11 - No School - Veterans Day

November 26 - Early Release

- K- 3 Early Release @ 12:20 pm, lunches served
- Project Grow Early Release @ 11:30 am, No lunches served

November 27 and 28 - No school - Thanksgiving

OHS Principal's Report

September 11, 2025

Old Hammondtown School Update

✱ A Joyful Start to the 2025–26 School Year

The first few weeks at OHS have been filled with energy, enthusiasm, and a deep sense of community. Students returned eager to learn, and our staff hit the ground running with strong routines, Responsive Classroom practices, and a clear focus on building relationships.

We kicked off the year with daily All School Meetings, where we launched our new school-wide theme: “Choose Care, Curiosity, and Compassion.” These values align with the Old Rochester mission to *Think, Learn, and Care*, and connect directly to our Vision 2028 Strategic Plan, particularly Objective 4: Climate & Culture, by fostering a schoolwide sense of belonging and positive relationships.

From Morning Meeting, to setting individual Hopes and Dreams, to establishing clear expectations and practicing routines, students and staff have embraced the year with heart and engagement.

Principal Wells



Instructional & Curriculum Highlights

We've begun implementation of several curriculum initiatives that align with Vision 2028 Objective

1: Teaching & Learning:

- Envisions Math launched across all grades, aligned with our district's commitment to high-quality instructional materials.
- Investigating History has expanded to 4th grade, joining grades 5 and 6, supporting the integration of inquiry-based social studies instruction.
- OpenSciEd continues in grades 5 and 6, fostering hands-on, collaborative science learning aligned to NGSS.
- Our new partnership with the Marion Institute's Grow Education Program supports 4th grade science through outdoor learning, sustainability, and real-world connections using our new garden beds.



♥ Feinstein Foundation Grant Update: Reset/Calming Room in Progress

At the end of last school year, OHS was awarded a \$1,000 grant from the Feinstein Foundation to support the creation of a Reset/Calming Room—a dedicated space to support student regulation, emotional well-being, and readiness to learn.

This initiative grew from a reconfiguration of counseling spaces designed to better meet student and family needs:

- School Psychologist, Mrs. Joy Titcomb, moved into the former conference room, which—despite lacking windows—is now a larger, sensory-friendly room designed for calm and focus.
- The conference room was relocated to the former office of the School Adjustment Counselor, creating a more welcoming space for family meetings and staff collaboration.
- Mrs. Bethanie Grant, our School Adjustment Counselor, is now located in the 4th/5th-grade wing for greater proximity to students.

Under the direction of custodian Mr. Casi, the new Reset Room was painted in a beach-themed palette, including a sand-colored accent wall and calming artwork. We are in the process of purchasing:

- Soft seating (bean bags, floor cushions)
- Fidget and sensory tools



- SEL books and reflection journals
- Calming visuals and aromatherapy elements

This work supports our school and district's commitment to an inclusive and supportive climate (Vision 2028 Objective 4.1) and is a component of our multi-tiered systems of support (Objective 3.1).

We are also working to outfit Mrs. Grant's new office and the special education classrooms with calming tools so students can access regulation spaces throughout the building.

Building Community & Celebrating Student Success & Voice



Family Engagement Highlights

Thank you to all the families who joined us for Open House on September 3rd! The building was buzzing with energy, smiles, and strong home-school connections—reinforcing the Vision 2028 goal to strengthen communication and promote family engagement (Objective 4.3).

We're also excited to kick off our celebration of International Literacy Month with a school-wide reading challenge. Our new full-time Reading Specialist, Mrs. Samost—formerly 5th grade teacher Ms. Trudell—is already off and running, creating opportunities like this challenge to foster a love of reading and strengthen the bridge between school and home.

Student Voice & Recognition

As part of our commitment to inclusive culture and student leadership, we continue to recognize and elevate student voices throughout the school day:

- “Paws-itive Calls Home” celebrate students who show care, curiosity, compassion, and the 3 R's.
- All School Meeting shout-outs lift up students for acts of kindness, leadership, and participation.
- Our Project 351 Ambassadors are stepping into meaningful leadership roles, helping to lead All School Meetings and plan service-based initiatives. These opportunities align with Vision 2028 Objective 4.4 by empowering students as active contributors to a respectful, student-centered learning environment.



Upcoming Dates

September 17- PTA @ 7:00 - 8:00 pm via Zoom

September 25- Early Release @ 12:20 pm, lunches served

October 1 - PTA @ 7:00 - 8:00 pm via Zoom

October 13 - No School - Columbus Day

October 23 and 24- Early Release @ 11:30 am Parent Conferences - lunches served

November 5 - PTA @ 7:00 - 8:00 pm via Zoom

November 10 - No School - Professional Development Day

November 11 - No School - Veterans' Day

November 26- Early Release @ 12:20 pm, lunches served

November 27 and 28 - No School - Thanksgiving Recess



Stephanie Wells

Stephanie is using Smore to create beautiful newsletters



READS Collaborative - www.readscollab.org
Quarterly Report Overview - June 2025

- READS Strategic Plan Priorities: 2024 - 2029 ([READS Strategic Plan 24 - 29](#))
 - Implement Programs that Prioritize the Health, Safety, and Sense of Belonging for All Students and Staff
 - READS Collaborative has contracted with CrisisGo for implementation of an emergency system to alert Deaf and Hard of Hearing (DHH) staff and students within the DHH Program starting in August 2025.
 - CrisisGo management system for screening visitors will also be implemented for both of the READS Collaborative school buildings (44 Bedford Street, Middleborough and 399 Old Colony Road, Norton). There will be a CrisisGo visitor check-in screener system set up at both Suite A and B entrances located at 44 Bedford Street, Middleborough and the main entrance at the 399 Old Colony Road, Norton location.
 - READS Academy has notified families and students of the new “No Cell Phone Use Policy” for the beginning of the 25-26 school year. Yondr pouches will be used to allow students to safely secure their cell phones while in their possession. Parents/Guardians were offered an informational question and answer session scheduled for June 11th, 2025.
 - Develop a 5 Year Plan for Recruiting and Retaining Diverse Highly Qualified Staff that Provides for the development of their Skills in Educating High Needs Students from All Backgrounds
 - Dr. Beth Estrella, Director of District Services, and Mrs. Rebekah Marchilena, DHH Program Director, updated the READS Collaborative Mentoring Program and onboarding process.
 - Review and Strengthen Curriculum and Improve the Fidelity of Specialized Supports
 - The Executive Director has collected a master list of the current curriculum used and current needs for both the READS Academy and DHH Programs.
 - Provide Programs and Services that are Cost-Effective, as well as High Quality and Evidence-Based, to ensure that READS is the Preferred Provider for its 20 Member Districts.
 - READS Collaborative has purchased the building located at 399 Old Colony Road, Norton effective June 3rd, 2025 to address DHH Program space needs.
 - Planning for necessary renovations to the building located at 399 Old Colony Road, Norton have already been initiated with implementation beginning immediately after purchase is official.
- Fiscal Update
 - The most recent financial projection update to close out FY25 budget was presented at the June 5th Board meeting. This updated budget includes anticipated one-time expenditures for the renovations needed for 399 Old Colony Road, Norton.
- Legislation/Compliance
 - READS FY25 Annual Report and FY25 Financial Audit were approved by the DESE. Both documents are posted on the website.
 - The Executive Director has begun the application process for the new DHH School building located at 399 Old Colony Road, Norton.
- Programmatic Information
 - Ms. Amy Saraiva was hired as the new READS Academy Program Director effective July 1, 2025, replacing Mrs. Erinn Fauteux who resigned effective June 30th, 2025.
 - Mrs. Kyla Couture was hired as the new READS DHH Program Assistant Director effective July 1, 2025. She is filling a position that has been open since Ms. Shannon Allen resigned in July 2023.
 - READS Academy proudly graduated 9 students from both campuses, Middleboro and West Bridgewater.
 - READS DHH Program proudly graduated 3 students from both campuses, Norton Public Schools and Bristol-Plymouth Regional Technical School.



READS Collaborative - www.readscollab.org
Quarterly Report Overview - September 2025

- READS Strategic Plan Priorities: 2024 - 2029 ([READS Strategic Plan 24 - 29](#))
 - Implement Programs that Prioritize the Health, Safety, and Sense of Belonging for All Students and Staff
 - READS Academy has successfully implemented the new “No Cell Phone Use Policy” for the beginning of the 25-26 school year. Yondr pouches are used to allow students to safely secure their cell phones while in their possession.
 - Develop a 5 Year Plan for Recruiting and Retaining Diverse Highly Qualified Staff that Provides for the development of their Skills in Educating High Needs Students from All Backgrounds.
 - There were 20 new staff members who participated in the New Staff Orientation Day held on Friday, August 22nd. All new staff, both licensed and support staff, have been assigned a mentor within their respective fields for the school year.
 - Both the Academy and the DHH Program began the school year with all licensed educator positions filled.
 - Review and Strengthen Curriculum and Improve the Fidelity of Specialized Supports
 - An internal posting has gone out to all staff for 3 Curriculum PLC Leader stipend positions. One each for Suite A and Suite B at the Academy and one for the DHH Program.
 - Provide Programs and Services that are Cost-Effective, as well as High Quality and Evidence-Based, to ensure that READS is the Preferred Provider for its 20 Member Districts.
 - READS Collaborative entered into a 3-year contract with Norton Public Schools on August 12th as the host district for the READS Collaborative Deaf and Hard of Hearing (DHH) Program ensuring continuity of services and inclusive opportunities for DHH students.
 - The Executive Director provided a half day of professional development to Carver Public Schools and a full day of professional development to East Bridgewater Public Schools.
- Fiscal Update
 - The most recent financial projection update to close out FY25 budget was presented at the June 5th Board meeting. This updated budget includes anticipated one-time expenditures for the renovations needed for 399 Old Colony Road, Norton. The Business Manager will provide a final update on the FY25 budget at the November 6, 2025 Board meeting, including any updates from the new building renovation.
- Legislation/Compliance
 - There are no current updates to report in this area.
- Programmatic Information
 - Both the READS Academy and DHH Programs provided successful ESY programming to their students for 5 weeks during the summer break.
 - Due to delays in acquiring necessary permits earlier in the summer, the DHH Program in collaboration with Norton Public Schools implemented the contingency plan for grades PreK-3 to be provided classroom spaces until the new DHH building completes its current renovations.
 - Mrs. Carrie Smith, Clinical Director for READS Academy Suite A, was selected as the Employee of the Year for FY25.
 - Mr Dylan Mallach, Specialized Educational Assistant for DHH, was selected as recipient for the John Carty “Hidden Heroes Award”.



July 14, 2025

Michael Nelson, Superintendent
Old Rochester Regional School District
135 Marion Rd
Mattapoisett, MA 02739

Re: Office of Public School Monitoring Integrated Monitoring Review Report

Dear Superintendent Nelson:

The Office of Public School Monitoring (PSM) recently conducted an Integrated Monitoring Review (IMR) in your district. During this review, the Department monitored selected special education and civil rights criteria to determine your district's compliance with laws and regulations.

We are pleased to tell you that the Department has found your district to be in compliance with all Group B Universal Standards monitored during the PSM Review, and no corrective action is required at this time.

Enclosed you will find a copy of the Integrated Monitoring Review Report. To access the IMR Report on the Department's website, please visit <http://www.doe.mass.edu> and select *Security Portal* then *PQA WebMonitoring*. Continue by selecting *Home > PSM Integrated Monitoring Review (IMR) > Proposed Findings/IMR Reports > Integrated Monitoring Review Report (IMR) > View FMR Report*.

In closing, we would like to thank the administration and staff who shared their time and thoughts so generously during the preparation and onsite phases of the review, and we commend you on your commitment and diligence in the areas reviewed. Special thanks are given to Jaime Curley for coordinating this visit for the district. Should you need any additional information or assistance, please do not hesitate to contact Winnie Koko at (781) 338-3736.

Sincerely,

A handwritten signature in black ink, appearing to read "Winnie Koko".

Winnie Koko
Office of Public School Integrated Monitoring Review Chairperson

Jessee Kihiko

Jessee Kihiko, Supervisor
Office of Public School Monitoring

cc: Michelle Smith, School Committee Chairperson
Jaime Curley, Local Monitoring Review Coordinator
Amy Paulin, Assistant Director, Office of Public School Monitoring
Vani Rastogi-Kelly, Director, Office of Public School Monitoring



Old Rochester Regional School District

**INTEGRATED MONITORING REVIEW
REPORT**

Office of Public School Monitoring

For Group B Universal Standards

Date of Onsite Visit: May 13, 2025
Date of Report: July 14, 2025

Department of Elementary and Secondary Education Onsite Team Members:
Winnie Koko, Chairperson
Henry Ndakalu



Pedro Martinez
Commissioner of Elementary and Secondary Education

**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
INTEGRATED MONITORING REVIEW REPORT**

Old Rochester Regional School District

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**MASSACHUSETTS DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF PUBLIC SCHOOL MONITORING
INTEGRATED MONITORING REVIEW REPORT INTRODUCTION**

During the 2024-2025 school year, Old Rochester Regional School District participated in an Integrated Monitoring Review (IMR) conducted by the Department of Elementary and Secondary Education's (DESE or Department) Office of Public School Monitoring (PSM). The purpose of the Integrated Monitoring Review is to monitor compliance with regulatory requirements focusing on special education and civil rights. **The Department is pleased to report that the district was found to be in compliance with all criteria reviewed; no corrective action is required at this time.**

Components of the Integrated Monitoring Review



Integrated Monitoring is one of eight components of a state's general supervision system. One aspect of Integrated Monitoring is the Integrated Monitoring Review. Each school district, charter school, vocational school, and virtual school undergoes an Integrated Monitoring Review every three years. The Department's Office of Public School Monitoring (PSM) is responsible for conducting these reviews and works closely with offices throughout the Department including, but not limited to, the Office of Special Education Planning and Policy (SEPP), Problem Resolution System Office (PRS), and the Office of Approved Special Education Schools (OASES) to promote cohesion and collaboration across the Department's general supervision system. As set forth in the diagram above, Integrated Monitoring Review is one of the multilayered, cohesive, and formal processes employed by the Department to examine and evaluate all LEAs' implementation of IDEA with a particular emphasis on educational results, functional outcomes, and compliance.

The monitoring cycle is posted at [Integrated Monitoring Review Three Year Cycle](#).

Regularly monitored standards are divided into two groups, known as Group A Universal Standards and Group B Universal Standards. Districts and schools are monitored on an alternate set of Universal Standards every three years.

Group A Universal Standards address:

- Student identification
- IEP development
- Programming and support services
- Equal opportunity

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Group B Universal Standards address:

- Licensure and professional development
- Parent/student/community engagement
- Facilities and classroom observations
- Oversight
- Time and learning
- Equal access

The Department has also reserved a specific set of criteria, collectively known as Focused Standards, which are reviewed if the Department deems appropriate due to concerns with those particular standards. In those circumstances, the identified Focused Standards are assessed in addition to the Universal Standards.

Universal Standards and Focused Standards are aligned with the following regulations:

Special Education (SE)

- Selected requirements from the federal Individuals with Disabilities Education Act (IDEA), 20 U.S.C. § 1400 *et seq* and accompanying regulations at 34 CFR Part 300.
- Massachusetts General Law Chapter 71B, and the Massachusetts Special Education regulations (603 CMR 28.00).

Civil Rights Methods of Administration and Other General Education Requirements (CR)

- Specific federal civil rights requirements, including requirements under the Every Student Succeeds Act (ESSA); Title VI of the Civil Rights Act of 1964; the Equal Educational Opportunities Act of 1974; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and Title II of the Americans with Disabilities Act of 1990, together with select state requirements under M.G.L. c. 76, § 5 and M.G.L. c. 269 §§ 17 through 19.
- Specific requirements from the Massachusetts Physical Restraint regulations (603 CMR 46.00).
- Specific requirements from the Massachusetts Student Learning Time regulations (603 CMR 27.00).
- Specific requirements from the Massachusetts Student Records regulations (603 CMR 23.00).
- Various requirements under other federal and state laws and regulations.

Integrated Monitoring Review Process:

Discovery: During the Discovery stage, the PSM chairperson analyzes data and information to prepare for the onsite visit. The chairperson also reviews documents submitted by the district/school.

Engagement: The Engagement stage of the Integrated Monitoring Review includes all activities conducted onsite and/or virtually through the issuance of the Integrated Monitoring Review Report. Such activities may include record review, interviews, and observations.

Close-out: Once the Report is issued, the Close-out stage begins for the schools and districts with any identified findings of noncompliance. The Close-out stage includes the development of the Correction Action Plan and completion of subsequent progress reports to ensure all instances of noncompliance are resolved within one year of the issuance of the Integrated Monitoring Review Report.

PSM Team:

Depending upon the size of a school district and the number of special education programs to be reviewed, a team of one to four Department staff members conducts onsite activities over one to five days in a school district or charter school.

Report for Integrated Monitoring Reviews:

The Integrated Monitoring Review Report will be issued within approximately 30 days of the conclusion of the onsite visit.

Pre-finding Corrections:

During the Discovery and Engagement stages of the review, PSM staff may find that the district/school violated an IDEA requirement prior to the issuance of a finding in the Integrated Monitoring Review Report. In such cases, PSM staff may implement the pre-finding correction protocol. If PSM staff verify that the identified noncompliance is resolved prior to the issuance of the report, no finding is made. However, a list of any pre-finding corrections will be included in the Integrated Monitoring Review Report. More information regarding the pre-finding correction protocol can be found in the PSM procedures at <https://www.doe.mass.edu/psm/procedures.docx>.

Ratings: In the Integrated Monitoring Review Report, the onsite team gives a rating for each compliance criterion it has reviewed; those ratings are “Commendable,” “Implemented,” “Implementation in Progress,” “Partially Implemented,” “Not Implemented,” “Not Applicable,” and “Prior Noncompliance - Corrective Action Under Review.”

The onsite team includes a comment in the Integrated Monitoring Review Report for each criterion that it rates “Commendable,” “Partially Implemented,” “Not Implemented,” or “Prior Noncompliance - Corrective Action Under Review,” explaining the basis for the rating.

Corrective Action: Where criteria are found “Partially Implemented” or “Not Implemented,” a corrective action plan (CAP) is developed to bring those areas into compliance with the relevant statutes and regulations. Department staff work with districts and charter schools on the development of an appropriate CAP.

PSM staff also provide ongoing technical assistance as the school or district is implementing the approved CAP. **School districts and charter schools must demonstrate effective resolution of noncompliance identified by the Department as soon as possible but in no case later than one year from the issuance of the Department’s Final Monitoring Report.**

Where criteria are rated “Prior Noncompliance - Corrective Action Under Review,” the district/charter school will work with staff from the specific Department office that identified the noncompliance to develop a corrective action plan.

For more information regarding the Integrated Monitoring Review Process, including district and parent resources, please visit < <https://www.doe.mass.edu/psm/integrated/default.html> >.

INTEGRATED MONITORING REVIEW DETAILS for Old Rochester Regional School District

The Massachusetts Department of Elementary and Secondary Education conducted an Integrated Monitoring Review in Old Rochester Regional School District during the week of May 12, 2025, to evaluate the implementation of Group B Universal Standards in the program areas of special education, civil rights, and other related general education requirements. The team appreciated the opportunity to interview staff and parents, to observe classroom facilities, and to review the programs underway in the district.

In preparing this report, the team reviewed extensive written documentation regarding the operation of the district's programs, together with information gathered by means of the following Department program review methods:

District Civil Rights Self-Assessment Phase:

- Review of civil rights documentation for required elements including document uploads.
- Upon completion, the civil rights self-assessment was submitted to the Department for review.

Discovery Phase:

- Review of key data points focused on educational results and functional outcomes. For more details regarding the data review, please see the PSM procedures at <https://www.doe.mass.edu/psm/procedures.docx>.

Engagement Phase:

- Interviews of administrative, instructional, and support staff consistent with those criteria selected for onsite verification.
- Interviews of special education parent advisory council (SEPAC) representatives and other telephone interviews, as requested by other parents or members of the general public.
- Review of additional documents for special education and civil rights.
- Surveys of parents of students in special education: Parents of students in special education were sent a survey that solicited information regarding their experiences with the district's implementation of special education programs, related services, and procedural requirements.
- Observations of classrooms and other facilities: The onsite team visited a sample of classrooms and other school facilities used in the delivery of programs and services to determine general levels of compliance with program requirements.

The Integrated Monitoring Review Report typically includes those criteria that were found by the team to be implemented in a "Commendable" manner, as well as for criteria receiving a rating of "Partially Implemented," "Not Implemented," "Implementation in Progress", or "Prior Noncompliance - Corrective Action Under Review." (Refer to the "Definition of Compliance Ratings" section of the report.) Reports do not include criteria receiving a rating of "Implemented" or "Not Applicable." **Therefore, the district will not receive a report that includes ratings and findings, as the team found the district to be in compliance with all criteria reviewed.**

DEFINITION OF COMPLIANCE RATINGS

Commendable	Any requirement or aspect of a requirement implemented in an exemplary manner significantly beyond the requirements of law or regulation.
Implemented	The requirement is substantially met in all important aspects.
Implementation in Progress	This rating is used for criteria containing new or updated legal requirements; the district has implemented any old requirements contained in the criterion and is training staff or beginning to implement the new requirements in such a way that the onsite team anticipates that the new requirements will be implemented by the end of the school year.
Partially Implemented	The requirement, in one or several important aspects, is not entirely met.
Not Implemented	The requirement is totally or substantially not met.
Prior Noncompliance - Corrective Action Under Review	A finding of noncompliance was made by another office in the Department and the school/district is currently undergoing corrective action activities.
Not Applicable	The requirement does not apply to the school district or charter school.

Old Rochester Regional School District

SUMMARY OF COMPLIANCE CRITERIA RATINGS

	Universal Standards Special Education	Universal Standards Civil Rights and Other General Education Requirements
IMPLEMENTED	SE 15, SE 32, SE 35, SE 36, SE 50, SE 51, SE 52, SE 52A, SE 54, SE 55, SE 56	CR 3, CR 7, CR 7A, CR 7B, CR 7C, CR 8, CR 10A, CR 10B, CR 10C, CR 12A, CR 16, CR 17A, CR 20, CR 21, CR 22, CR 23, CR 24, CR 25
PARTIALLY IMPLEMENTED	None	
NOT IMPLEMENTED	None	
NOT APPLICABLE	None	

The full list of criteria and information regarding the requirements can be found in Appendix B of the Tiered Focused Monitoring Toolkit available at < <https://www.doe.mass.edu/psm/resources/tfm-toolkit.docx> >.

This Integrated Monitoring Review Final Report is also available at:
<https://www.doe.mass.edu/psm/tfm/reports/>.
Profile information supplied by each charter school and school district, including information for
individual schools within districts, is available at
<http://profiles.doe.mass.edu/>.

WBMS Final Report 07/14/2025

File Name: Old Rochester Regional School District
Last Revised on: 07/14/2025
Prepared by: JK/WK/AP