

PALMERTON AREA SCHOOL DISTRICT
REORGANIZATION MEETING OF THE BOARD OF SCHOOL DIRECTORS
Saturday, December 6, 2025
High School Library, 3525 Fireline Road, Palmerton, PA

1. CALL TO ORDER: 10:00 A.M.: PLEDGE OF ALLEGIANCE

2. ROLL CALL:

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk-Boschen	Mr. Mazepa	Mrs. Paules
Mr. Paules	Ms. Snyder	Dr. Friebolin	Mr. Kish	Dr. Heaney	Atty. Montanye

3. PUBLIC PARTICIPATION (POLICY #903):

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

4. ELECTION OF TEMPORARY PRESIDENT:

It is recommended that the Board of School Directors nominate _____ as Temporary President and close the nominations.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

5. READ CERTIFICATES OF ELECTION

6. ADMINISTER OATH OF OFFICE

7. BOARD MEMBERSHIP LIST (enclosure)

8. ELECTIONS:

A. President – One-Year Term

Motion made by _____, seconded by _____, to nominate _____ as President.

1) It is recommended that the Board of School Directors close the nominations for President.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

2) The vote for _____ for President for a one-year term.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

Elected President takes charge of meeting.

B. Vice President – One-Year Term

Motion made by _____, seconded by _____, to nominate _____ as Vice President.

- 1) It is recommended that the Board of School Directors close the nominations for Vice President.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- 2) The vote for _____ for Vice President for a one-year term.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

9. APPOINTMENTS:

A. PSBA Liaison for a one-year term _____

B. CCTI Alternate Representative to the Joint Operating Committee for a one-year term _____

10. APPROVAL OF BOARD MEETING CALENDAR:

It is recommended that the Board of School Directors approve the 2026 calendar of regular monthly meetings and workshop meetings as presented (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. PUBLIC PARTICIPATION:

12. FOR THE GOOD OF THE ORDER:

13. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Saturday, December 6, 2025
High School Library, 3525 Fireline Road, Palmerton, PA

1. CALL TO ORDER: immediately following Reorganization Meeting

2. ROLL CALL:

Dr. Connell	Ms. Gursky	Ms. Haas	Ms. King	Ms. Krawchuk-Boschen	Mr. Mazepa
Mrs. Paules	Mr. Paules	Ms. Snyder	Dr. Friebolin	Mr. Kish	Dr. Heaney
Atty. Montanye					

3. SUPERINTENDENT’S REPORT:

A. JHS STEM Club - Mr. William Zeky

4. OLD BUSINESS:

5. PUBLIC PARTICIPATION (POLICY #903):

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6. CONSENT AGENDA:

A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

7. FISCAL:

A. Motion for the Board of School Directors to authorize Keystone Consulting Engineers, Inc. to proceed with the engineering design, permitting plans, and bid package in the estimated amount of \$72,000.00 for the high school water line replacement project (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve the proposal from Spotts, Stevens and McCoy in the estimated amount of \$9,700.00 to provide soil sampling services at the junior/senior high school complex (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

C. Motion for the Board of School Directors to approve the proposal from Spotts, Stevens and McCoy in the estimated amount of \$53,500.00 for asbestos investigation, bid documentation services, and asbestos abatement oversight services for the planned 2026-2027 asbestos abatement project at the high school (enclosure).

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

8. PERSONNEL:

- A. Motion for the Board of School Directors to rescind the motion passed at the November 25, 2025 Palmerton Area School District school board meeting to accept the resignation of the Superintendent and appoint the Superintendent under a new contract.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

- B. Motion for the Board of School Directors to rescind the motion passed at the November 25, 2025 Palmerton Area School District school board meeting to accept the resignation of the Assistant Superintendent for Academic Programs and Technology and appoint the Assistant Superintendent for Academic Programs and Technology under a new contract.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

8. PUBLIC PARTICIPATION:

9. FOR THE GOOD OF THE ORDER:

10. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Saturday, December 6, 2025

1. FISCAL:

- A. Authorize the Superintendent and Assistant Superintendent for Finance and Facilities to make and release payments for the remaining December accounts payable
- B. Approve retroactively the natural gas agreement/rate with UGI Energy Services for a 12-month period starting January 2026 through December 2026 at a rate of \$4.43/DTH. The expiring rate was \$3.20/DTH.

2. PERSONNEL:

- A. Approve retroactively the following uncompensated leave requests:

Employee #314	Additionally effective from December 1, 2025 through December 31, 2025
Employee #669	Effective from November 13, 2025 (1/2 day) through December 15, 2025

- B. Approve the following Club Advisor at the Junior High School effective December 7, 2025:

William Zeky	STEM-JHS	--
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- C. Approve the following Coaches for the 2025-2026 school year effective December 7, 2025:

Darris Rodrigues	Track Assistant Coach	\$2,826
Dillon Lombardi	Boys' Wrestling Volunteer Assistant Coach	--

- D. Remove the following from the Current Substitute list effective December 7, 2025:

Kaitlin Ribble	Substitute Instructional Assistant and Substitute Secretary
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- E. Accept the resignation of Christopher Curtis, Part-Time Custodian, effective November 24, 2025

3. OTHER:

- A. Approve the engagement letter with Fox Rothschild, LLP, dated December 4, 2025 for specialized labor and employment services as it relates to contract negotiations (enclosure)
- B. Approve the formation of STEM Club-JHS as an extracurricular club at the Junior High School effective December 7, 2025 (enclosures)
- C. Approve the following public performances, per policy 230:

Band-JHS	Easton Area MS, Easton	January 30, 2026
Chorus-JHS	Saucon Valley HS, Hellertown	March 9, 2026

- D. Approve retroactively the agreement for medical professional services with St. Luke's Physician Group, Inc., from January 4, 2026 through June 30, 2028 (enclosure)

- E. Approve retroactively the affiliation agreement with Keystone College from December 3, 2025 through December 2, 2030 (enclosure)
- F. Approve retroactively the client services agreement with Soliant Health, LLC, from December 3, 2025 through June 30, 2027 (enclosure)
- G. Approve retroactively the client confirmation for substitute assignment details with Soliant Health, LLC, from January 22, 2026 through June 30, 2027 (enclosure)