# PLEASANT VALLEY SCHOOL DISTRICT

## Brodheadsville, PA 18322

## Minutes of the November 20, 2025 Board of Education Meeting

**Board Approved 12-04-2025**

**CALL TO ORDER**:
The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on Thursday, November 20, 2025 and called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by Mr. Michael Galler followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

**Roll Call – School Board Recorder**: Ms. Debra Duff
**School Board members in attendance**: Mrs. Susan Kresge, Mr. Matthew Walters, Mr. Ryan O'Keefe, Mr. John Gesiskie, Mrs. Diane Serfass, Mr. Norm Burger, Mr. Robert Clark, Mr. Michael Galler. Absent: Mrs. Melanie Zipp.

**Administrative staff in attendance:** Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Director of Human Resources, Mrs. Tammy Smale, Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Jason Van Voorhis, Director of Instructional Technology & Innovation, Mr. Rodney Bronson, Jr., Chief of School Police/Security.

**School Solicitor in attendance**: Mark Fitzgerald, Esq.

**Notification of Executive Session:**
President Sue Kresge announced that an executive session was held on November 20, 2025 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

**Student Government President: Ms. Isabella Guzman –** Ms. Guzman provided a report highlighting activities and events held at the high school:

- The Homecoming dance held in the beginning of the month.
- Recently got news on the Parking lot and were really excited to hear that it's almost done, and that students are able to pick up their parking passes.
- NAHS is hosting their annual blood drive.
- Toys for tots drive is happening.
- Everyone is excited to go see "A Christmas Coral" and cheer on are fellow students.
- Everyone is excited for Thanksgiving break.

**Superintendent's Response to Community Questions –** Dr. Howard stated that there were two community questions submitted which were responded to with an opportunity for continued dialog to the individuals who submitted the questions.

**SECRETARY'S REPORT: Mrs. Tammy Smale, Board Secretary**
Mr. Walters motioned, seconded by Mr. Gesiskie to approve the minutes of the Board of Education Meeting held on October 23, 2025; approval of the November 20, 2025 Board Meeting Agenda.

VOICE VOTE: 8-0 CARRIED

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

**Pleasant Valley Citizens –** (Agenda items)**:**
Ms. Denise Hopely, Chestnuthill Township, expressed concern and posed questions about enrollment; cyber charter school financial impact; HMH reading program expenditure; middle school furniture purchase; America250 essay.

**TREASURER'S REPORT: Mrs. Diane Serfass**
Mr. Burger motioned, seconded by Mr. Galler to approve Agenda item #4.A. – Accounts Payable, as attached:
Approval of Agenda item #4.B. – Manual Checks October 1, 2025 through October 31, 2025.
Approval of Agenda item #4.C. – Manual Checks October 1, 2025 through October 31, 2025 – PSDLAF.
Approval of Agenda item #4.D. – Accounts Payable November 3, 2025.
Approval of Agenda item #4.E. – Accounts Payable November 20, 2025.
Approval of Agenda item #4.F. – Trial Balance/Financial Statement October 2025.
Approval of Agenda item #4.G. – Asset Cost Summary October 2025.
Approval of Agenda item #4.H. – Condensed Board Summary II/Expenditures and Revenues October 2025.

Mr. Gesiskie questioned procurement card dues and fees; expenditures for outside school transportation; Time Clock Plus; legal expenses. Mrs. Smale addressed all concerns.

VOICE VOTE: 8-0 CARRIED
Abstained on Agenda item #4.D. Check No 245642 and Agenda item #4.E. Check No. 245762: Mrs. Kresge 7-0-1 CARRIED

**UNFINISHED BUSINESS**

**Solicitor: Mark Fitzgerald, Esq. –** No report.

**NEW BUSINESS:**

A. **Monroe Career & Technical Institute – Mrs. Diane Serfass:** An informational report was attached to the Agenda.

B. **Colonial IU20** – **Mr. Robert Clark:** No report.

C. **PSBA Legislative Liaison Report:** No report.

D. **Education Committee – Mrs. Sue Kresge:** Mrs. Kresge informed all that under the America250 Education Committee with Monroe County, we received a donation of books and Mr. Burger handed the books out to the building principals. Mrs. Kresge also updated all on the science review and stated that we are down to two resources and we will be doing upcoming visits to districts that use those resources.

E. **Finance Committee – Mrs. Diane Serfass:** Mrs. Serfass stated that financials will be covered under Agenda #13 and #14.

**F. Athletic Committee – Mr. Ryan O'Keefe:** Mr. O'Keefe recognized all who participated in the fall season and wished the best of luck to all those beginning their winter sports. He encouraged all to get involved with the booster club in support of student athletes and suggested volunteering at the All Sports Club concession stand as a meaningful way to help. Mr. O'Keefe congratulated the high school and middle school cheer teams for placing in both of their early season competitions.

**G. Policy Committee:** Mrs. Kresge stated that there are five policies on the Agenda this evening for a second reading and approval.

**H. Capital Improvement Plan Report – Mr. Norm Burger:** Mr. Burger provided an update:

- The Capital Improvement Plan team met today with regard to the high school renovation to discuss:
  - JCM classrooms to be completed by the end of the year.
  - Work on administrative, cafeteria, and mechanical additions continue through August 2026.
- School Bus Drivers' parking lot is paved and open and parking spots are being reallocated.

In looking forward, Mr. Burger stated:

- The next phase of mechanical, electrical, and plumbing demolition begins in January 2026.
- The next Capital Improvement meeting will be in January with the date TBD.
- Some abatement activity will occur during the December break.
- Demolition of the old auditorium is scheduled to start in mid-December.
- Minor traffic changes will be made for spring semester.

**I. Technology Report – Mr. Robert Clark:** No report.

**J. Security Report – Mr. Matthew Walters:** Mr. Walters recognized the hiring of the Assistant Chief of School Police under Agenda item #8.B.

**K. Citizens Advisory Committee – Mr. John Gesiskie:** Mr. Gesiskie stated that the next meeting is scheduled for December 3rd and that an email has been sent.

**SUPERINTENDENT-REPORT/REQUESTS – Dr. Rae Lin Howard:**

Mr. Burger motioned, seconded by Mr. Walters to approve Agenda item #7.A. – Superintendent Items:

Approval of Agenda item #7.B. – Second Reading and Approval of Policies:

1. Policy 102 – Academic Standards - updated to reflect the changes to the state standards for 2025-2026 school year.
2. Policy 105 – Curriculum - revised to include a section addressing Special Instruction/Observances to be address as part of the district's plan
3. Policy 201 Admission of Students - revised to change the date of Kindergarten entry from September 1st to September 15th
4. Policy 209.2 Diabetes Management - revised to include statement about providing Diabetes Fact Sheet to incoming elementary school students and students entering 6th grade
5. Policy 628 School District-Initiated Read Estate Tax Assessment Appeals - with revised AR per Board of Directors

Approval of Agenda item #7.C. – PVSD Health and Safety Plan – no changes.

Mr. Gesiskie questioned AP classes regarding virtual vs. in-class instruction, which Dr. Howard addressed.

VOICE VOTE: 8-0 CARRIED

Agenda item #7.D. – Informational: The Enrollment Report for November 2025 was provided.

**HUMAN RESOURCES: Mrs. Lori Fulmer**

Mr. Gesiskie motioned, seconded by Mr. Galler to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Administrative / Administrative Support Staff:

| | | |
|---|---|---|
| 1. | Name: | Van Scott Sr. |
| | Position: | Assistant Chief of Police |
| | Salary: | $75,348 |
| | Effective Date: | November 24, 2025 |
| | Replace: | Brian Silliman |

Approval of Agenda item #8.C. – Change to Current Assignment:

| | | |
|---|---|---|
| 1. | Name: | Chandra Gonzalez |
| | Current Position: | Food Service Employee |
| | Current Building: | PVI |
| | New Position: | Food Service Employee |
| | New Building: | PVI |
| | Effective Date: | November 3, 2025 |
| | Replace: | Hilary Corbi |
| | | |
| 2. | Name: | Sherri Sprague |
| | Current Position: | Monitor (Lunch) |
| | Current Building: | PVE |
| | New Position: | Food Service Employee (8:45 AM - 1:45 PM) |
| | New Building: | PVE |
| | Effective Date: | TBD |
| | Replace: | Alicia Granville-Fernandez |

Approval of Agenda item #8.D. – Supplemental Contracts – Athletic:

| | | |
|---|---|---|
| 1. | Name: | Kaj Weeks |
| | Sport: | Track and Field |
| | Position: | Varsity Assistant |
| | Level: | 1 |
| | Salary: | $4,711.00 |

Approval of Agenda item #8.E. – Supplemental Contracts: Athletic Non-Coaching:

| | **Name** | **Season** | **Level** | **Salary** |
|---|---|---|---|---|
| 1. | Jamie Hyde | Winter | Varsity Worker | $ 45.00 per event |
| 2. | Vanessa Fego | Winter | Varsity Worker | $ 45.00 per event |
| 3. | Rachel Borger | Winter | Varsity Worker | $ 45.00 per event |
| 4. | Paul Nembhard | Winter | Varsity Worker | $ 45.00 per event |
| 5. | Julie Burchfield | Winter | Varsity Worker | $ 45.00 per event |

Approval of Agenda item #8.F. – Supplemental Contracts: Non-Athletic:

| | | |
|---|---|---|
| 1. | Position: | Detention Monitor |
| | Name: | Ryan Connell |
| | Building: | PVI |
| | Salary: | $28.00 per hour |

Approval of Agenda item #8.G. – Hiring of the following after school program teachers, nurses, health room technicians and paraprofessionals anticipated to start in early October:

| | Employee Name | Position | Salary |
|---|---|---|---|
| 1. | Francesca McCutchan | Teacher | $46.00 per hour |
| 2. | William Mattel | Teacher | $46.00 per hour |

Approval of Agenda item #8.H. – Intramural Advisors:
If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of $1,275.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of $21.00 per hour per the Supplemental Contract.

| | | |
|---|---|---|
| 1. | Club/Activity: | PVHS and PVMS Indoor Field Hockey |
| | Split Stipend Co-Advisor: | Corin Owermohle |
| | Split Stipend Co-Advisor: | Joelle McKeever |
| | Split Stipend Co-Advisor: | Cory McKeever |
| | Split Stipend Co-Advisor: | Lauren Black |
| | Dates: | December 3, 2025 - March 25, 2026 |
| | Day(s): | Tuesday and Wednesday |
| | Times: | 5:30 PM - 7:30 PM |
| | Building: | PVE |
| | | |
| 2. | Club/Activity: | Football - Weight Lifting |
| | Main Advisor: | Blaec Saeger |
| | Dates: | January 1, 2026 - May 31, 2026 |
| | Day(s): | Monday - Thursday |
| | Times: | 2:45 PM - 4:45 PM |
| | Building: | HS |

Approval of Agenda item #8.I. – Leave Without Pay:

| | | |
|---|---|---|
| 1. | Name: | Katie Frankunas |
| | Position: | Teacher |
| | Building: | PVI |
| | Number of Days: | Half Day (.50) |
| | Date: | October 20, 2025 |
| | | |
| 2. | Name: | Kelly Heller |
| | Position: | Cafeteria Worker |
| | Building: | MS |
| | Number of Days: | Seven and a Half Days (7.50) |
| | Date: | October 14, 2025, October 28, 2025 (.50), October 29, 2025, November 17, 2025 - November 21, 2025 |
| | | |
| 3. | Name: | Michelle Sciabica |
| | Position: | Monitor |

| | | |
|---|---|---|
| | Building: | PVE |
| | Number of Days: | Five (5.00) & Half Day (.50) |
| | Dates: | October 2, 2025 (1.00), October 8, 2025 (1.00), |
| | | October 14, 2025 (1.00), October 17, 2025 (1.00), |
| | | October 24, 2025 (.50), October 31, 2025 (1.00) |
| | | |
| 4. | Name: | Barbara Partyka |
| | Position: | Cafeteria Worker |
| | Building: | PVE |
| | Number of Days: | Twelve (12) |
| | Dates: | October 29, 2025 - November 14, 2025 |

VOICE VOTE: 8-0 CARRIED

Agenda item #8.J. – Informational: Family and Medical Leave:

| | | |
|---|---|---|
| 1. | Employee ID: | 3362 |
| | Position: | Paraprofessional |
| | Building: | PVI |
| | Number of Days: | Ten (10) |
| | Date: | October 28, 2025 - November 10, 2025 |
| | Return to Service: | November 11, 2025 |
| | | |
| 2. | Employee ID: | 3362 |
| | Position: | Paraprofessional |
| | Building: | PVI |
| | Intermittent: | November 11, 2025 - October 27, 2026 |
| | Return to Service: | N/A |
| | | |
| 3. | Employee ID: | 5130 |
| | Position: | School Counselor |
| | Building: | MS |
| | Number of Days: | Seventeen (17) |
| | Dates: | November 4, 2025 - December 2, 2025 |
| | Return to Service: | December 3, 2025 |
| | | |
| 4. | Employee ID: | 3081 |
| | Position: | Teacher |
| | Building: | PVI |
| | Number of Days: | Six (6) |
| | Dates: | November 19, 2025 - December 2, 2025 |
| | Return to Service: | December 3, 2025 |
| | | |
| 5. | Employee ID: | 4672 |
| | Position: | Teacher |
| | Building: | HS |
| | Intermittent: | November 1, 2025 - October 31, 2026 |
| | Return to Service: | N/A |
| | | |
| 6. | Employee ID: | 3477 - Amended |
| | Position: | Teacher |

| | | |
|---|---|---|
| | Building: | PVE |
| | Revised Number of Days: | 23 |
| | Original Return to Service | October 27, 2025 |
| | Return to Service: | October 24, 2025 |
| | | |
| 7. | Employee ID: | 5096 - Amended |
| | Position: | Paraprofessional |
| | Building: | MS |
| | Number of Days: | Twenty-Two (22) |
| | Dates: | October 23, 2025 - November 21, 2025 |
| | Return to Service: | November 24, 2025 |
| | | |
| 8. | Employee ID: | 5131 - Amended |
| | Position: | Paraprofessional |
| | Building: | PVE |
| | Revised Number of Days: | Ten (10) |
| | Original Return to Service: | November 18, 2025 |
| | Return to Service: | November 4, 2025 |
| | | |
| 9. | Employee ID: | 1592 - Amended |
| | Position: | HRT |
| | Building: | HS |
| | Revised Number of Days: | Additional Twenty-Two (22) |
| | Original Return to Service: | November 17, 2025 |
| | Return to Service: | January 6, 2026 |
| | | |
| 10. | Employee ID: | 3993- Amended |
| | Position: | Custodian |
| | Building: | MS |
| | Revised Number of Days: | Additional Twelve (12) |
| | Original Return to Service: | November 11, 2025 |
| | Return to Service: | December 2, 2025 |
| | | |
| 11. | Employee ID: | 3661 - Amended |
| | Position: | Teacher |
| | Building: | PVE |
| | Revised Number of Days: | Eighteen (18) |
| | Original Return to Service: | December 2, 2025 |
| | Return to Service: | November 17, 2025 |
| | | |
| 12. | Employee ID: | 68 - Amended |
| | Position: | Paraprofessional |
| | Building: | MS |
| | Revised Number of Days: | Fourteen (14) |
| | Original Return to Service: | November 24, 2025 |
| | Return to Service: | November 14, 2025 |

Agenda item #8.K. – Informational: Resignations:

| | | |
|---|---|---|
| 1. | Name: | Kyle Seeger |
| | Position: | LTS Industrial Teacher |

| | | |
|---|---|---|
| | Building: | PVMS |
| | Effective Date: | October 31, 2025 |
| | | |
| 2. | Name: | James Russi |
| | Position: | Custodian |
| | Building: | PVE |
| | Effective Date: | November 3, 2025 |

Agenda item #8.L. – Informational: Retirement:

| | | |
|---|---|---|
| 1. | Name: | Roberta McMaster |
| | Position: | Grade 6 ELA |
| | Building: | PVMS |
| | Effective Date: | January 7, 2026 |

Agenda item #8.N. – Informational: Volunteers:

1. Stephanie Foust
2. Linda Reborchick
3. Gregory DePaoil
4. Victoria Swenson
5. Karen Voulo

Mr. Galler recognized the hiring of Mr. Scott as Assistant Chief of Police and stated he will be an asset to the District. Mr. Walters congratulated Mr. Scott.

**ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer**

Mr. Gesiskie motioned, seconded by Mr. Walters to approve Agenda item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Hiring of Support Staff:

| | | |
|---|---|---|
| 1. | Name: | Amanda DeSerio |
| | Position: | Monitor (10:00 AM to 1:45 PM) |
| | Building: | PVE |
| | Salary: | $12.11/hour |
| | Effective Date: | December 3, 2025 (pending paperwork) |
| | Replace: | Sherri Sprague (resigned) |
| | | |
| 2. | Name: | Kathleen Franklin |
| | Position: | Board Recorder |
| | Building: | Administration |
| | Salary | Stipend $250 per meeting |
| | Effective Date: | December 1, 2025 |
| | Replace: | Debra Duff |

Approval of Addendum item #9.C. – Supplemental Contracts: Non-Athletic:

| | | |
|---|---|---|
| 1. | Position: | Detention Monitor |
| | Name: | Jennifer O'Keefe |
| | | Alison Rundle |
| | | April Rice |
| | | Carlene Altemose |
| | Building: | PVI |
| | Salary: | $28.00 per hour |

Approval of Addendum item #9.D – Change to Current Assignment:

| | | |
|---|---|---|
| 1. | Name: | Karl Cabral |
| | Current Position: | Custodian (M-TH 3:30 PM - 12:00, SAT 6:30 AM - 2:30 PM |
| | Current Building: | PVES |
| | New Position: | Custodian (M-TH 3:30 PM - 12:00; SUN 6:30 AM - 2:30 PM |
| | New Building: | PVES |
| | Effective Date: | November 24, 2025 |

Approval of Addendum item #9.E. – Intramural Advisors:
If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of $1,275.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of $21.00 per hour per the Supplemental Contract.

| | | |
|---|---|---|
| 1. | Club/Activity: | Volleyball |
| | Advisor: | Drew Dymond |
| | Volunteer: | Joseph Akob |
| | Volunteer: | Arianna Weaver |
| | Volunteer: | Kristen Ferris |
| | Volunteer: | Katie Frankunas |
| | Dates: | December 15, 2025 - March 2, 2026 |
| | Day(s): | Monday and Thursday |
| | Times: | 6:00 PM - 9:00 PM |
| | Building: | MS and HS |

VOICE VOTE: 8-0 CARRIED
Abstained on Addendum item #9.C.1.: Mr. O'Keefe 7-0-1 CARRIED

Addendum item #9.F. – Informational: Family and Medical Leave:

| | | |
|---|---|---|
| 1. | Employee ID: | 5096 |
| | Position: | Paraprofessional |
| | Building: | PVMS |
| | Intermittent: | November 24, 2025 – October 22, 2026 |
| | Return to Service: | N/A |

Addendum item #9.G. – Informational: Resignations:

| | | |
|---|---|---|
| 1. | Name: | Debra Duff |
| | Position: | Board Recorder |
| | Building: | Administration |
| | Effective Date: | November 30, 2025 |
| | | |
| 2. | Name: | Kyra Unterberg |
| | Position: | Paraprofessional |
| | Building: | MS |
| | Effective Date: | November 12, 2025 |

Mrs. Kresge congratulated and thanked Mrs. Duff for her years of service and wished her the best of luck.

**CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard –**
Mr. Clark motioned, seconded by Mr. Burger to approve Agenda item #10.A. – Curriculum & Staff Development items:
Approval of Agenda item #10.B. – Field Trips:

| | | |
|---|---|---|
| 1. | Organization/Grade | HS-MS Softball Gr. 7-12 |
| | Teacher(s) Involved | Michelle Albanese |
| | Destination | Bloomsburg University Softball Field, Bloomsburg, PA |
| | Purpose | Expose softball players to post HS softball experience |
| | Date(s) | April 11, 2026 |
| | District Buses Needed (#) | None |
| | Cost for Buses | $0.00 |
| | Cost per Student | $0.00 |
| | Cost for District | $0.00 |
| | Budgeted | Softball Booster Club |
| | | |
| 2. | Organization/Grade | HS Girls Basketball Gr. 9-12 |
| | Teacher(s) Involved | James Korcienski |
| | Destination | Lehigh University Women's Basketball Game, Bethlehem, PA |
| | Purpose | Team bonding, study game at the college level |
| | Date(s) | November 30, 2025 |
| | District Buses Needed (#) | One (1) Bus |
| | Cost for Buses | $336.15 |
| | Cost per Student | $0.00 |
| | Cost for District | $0.00 |
| | Budgeted | Girls Basketball Booster Club |

After brief discussion, Dr. Howard suggested that the Middle School Band be approved to attend a Festival to be held on December 5th and 6th be on the next agenda. All Board members agreed.

VOICE VOTE: 8-0 CARRIED

**OPERATIONS SERVICES: Dr. Rae Lin Howard** –
Mr. Walters motioned, seconded by Mr. O'Keefe to approve Agenda item #11. – Operations Items:
Approval of Agenda item #11.A. – Facility Usage Request, pending resolution and notification of any conflicting scheduling:

| | | |
|---|---|---|
| A. | Organization | Boy Scouts of America |
| | Schedule ID Number | 4703 |
| | Facility Requested | Pleasant Valley Middle School Cafeteria |
| | Purpose | Cub Scout Scrapbooking Fundraiser |
| | Dates/Times | January 10, 2026 7:00AM – 9:00PM |
| | Requestor | Dawn Phillips |
| | Attendance | 25 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| B. | Organization | PV Boys Basketball |
| | Schedule ID Number | 4860 |
| | Facility Requested | Pleasant Valley High School New Gym Lobby |
| | Purpose | Freshman/JV Varsity Parent Meeting |

| | | |
|---|---|---|
| | Dates/Times | November 18, 2025 5:00PM – 6:30PM |
| | Requestor | Melissa Desanto |
| | Attendance | 30 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| C. | Organization | West End Little League |
| | Schedule ID Number | 5170/5171 |
| | Facility Requested | Pleasant Valley High School Old Auditorium Lobby |
| | Purpose | West End Little League In Person Registration |
| | Dates/Times | January 22, 2026 5:30PM – 8:30PM<br>January 31, 2026 8:30AM – 2:30PM |
| | Requestor | Matthew Birnbaum |
| | Attendance | 100 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| D. | Organization | Pleasant Valley Cubs |
| | Schedule ID Number | 5198 |
| | Facility Requested | Pleasant Valley High School Stadium |
| | Purpose | PV Cubs Football Team Practice |
| | Dates/Times | November 3, 2025 6:00PM – 7:30PM<br>November 5, 2025 6:00PM – 7:30PM |
| | Requestor | Rebecca Tippett |
| | Attendance | 50 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| E. | Organization | Pleasant Valley All Sports Club |
| | Schedule ID Number | 5210 |
| | Facility Requested | Pleasant Valley High School Old Gym |
| | Purpose | All Sports Club Monthly Meeting |
| | Dates/Times | November 3, 2025 6:00PM – 9:00PM |
| | Requestor | Alyssa Stevens |
| | Attendance | 20 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| F. | Organization | Pleasant Valley Middle School PTO |
| | Schedule ID Number | 5283 |
| | Facility Requested | Pleasant Valley Middle School Old Gym |
| | Purpose | PVMS PTO Dance |
| | Date/Times | November 7, 2025 4:00PM – 9:00PM |
| | Requestor | Marianne Livingston |
| | Attendance | 200 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| G. | Organization | Pleasant Valley Middle School PTO |
| | Schedule ID Number | 5284 |

| | | |
|---|---|---|
| | Facility Requested | Pleasant Valley Middle School Cafeteria, Old Gym |
| | Purpose | 8th Grade Formal Dance |
| | Dates/Times | May 8, 2026 6:00PM – 8:00PM |
| | Requestor | PV Middle School PTO |
| | Attendance | 200 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| H. | Organization | Pleasant Valley Middle School PTO |
| | Schedule ID Number | 5288/5289 |
| | Facility Requested | Pleasant Valley Middle School Old Gym, Cafeteria, Front Lobby |
| | Purpose | 6th Grade & 7th Grade Dance |
| | Dates/Times | February 6, 2026 6:00PM – 8:00PM |
| | Requestor | Pleasant Valley Middle School PTO |
| | Attendance | 200 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| I. | Organization | Pleasant Valley Bruins Wrestling |
| | Schedule ID Number | 5291 |
| | Facility Requested | Pleasant Valley High School New Gym Concession Stand, New Gym Lobby, New Gym, Ticket Booth, Wrestling Room |
| | Purpose | Girls Wrestling Tournament Set Up |
| | Dates/Times | December 27, 2025 5:00PM – 9:00PM |
| | Requestor | Lauren Nelson |
| | Attendance | 30 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| J. | Organization | Pleasant Valley Bruins Wrestling |
| | Schedule ID Number | 5295 |
| | Facility Requested | Pleasant Valley High School New Gym, Concession Stand, Lobby, Ticket Booth, Wrestling Room |
| | Purpose | Girls Wrestling Tournament |
| | Dates/Times | December 28, 2025 6:00AM – 5:00PM |
| | Requestor | Lauren Nelson |
| | Attendance | 500 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| K. | Organization | Pleasant Valley Cubs |
| | Schedule ID Number | 5300 |
| | Facility Requested | Pleasant Valley Elementary School Gym |
| | Purpose | PV Cubs Practice |
| | Dates/Times | October 30, 2025 6:00PM – 8:00PM |
| | Requestor | Chris Hower |
| | Attendance | 60 |
| | Tuition | None |

| | | |
|---|---|---|
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| L. | Organization | Boy Scouts of America |
| | Schedule ID Number | 5548 |
| | Facility Requested | Pleasant Valley Middle School Cafeteria |
| | Purpose | Cub Scout Scrapbooking Fundraiser Set Up |
| | Dates/Times | January 9, 2026 8:00PM – 9:00PM |
| | Requestor | Dawn Phillips |
| | Attendance | 2 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| M. | Organization | Boy Scouts of America |
| | Schedule ID Number | 5550 |
| | Facility Requested | Pleasant Valley Middle School Cafeteria |
| | Purpose | Cub Scout Scrapbooking Fundraiser |
| | Dates/Times | February 7, 2026 8:00AM – 8:00PM |
| | Requestor | Dawn Phillips |
| | Attendance | 25 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| N. | Organization | Girl Scouts in the Heart of PA |
| | Schedule ID Number | 5551 |
| | Facility Requested | Pleasant Valley Elementary School Cafeteria |
| | Purpose | Girl Scout Troop Meeting |
| | Dates/Times | November 17, 2025 6:00PM – 8:00PM |
| | Requester | Kim Asendorf |
| | Attendance | 15 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| O. | Organization | PV Grizzlies Youth Wrestling Program |
| | Schedule ID Number | 5552 |
| | Facility Requested | Pleasant Valley High School New Gym, Concession Stand, Lobby |
| | Purpose | PV Grizzlies Home Dual Match |
| | Dates/Times | January 11, 2026 9:30AM – 4:30PM |
| | Requestor | Theresa Aponte |
| | Attendance | 150 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| P. | Organization | West End Soccer League |
| | Schedule ID Number | 5557 |
| | Facility Requested | Pleasant Valley Intermediate School Auxiliary Gym |
| | Purpose | WESL Indoor Travel Practice |
| | Dates/Times | December 3, 2025 through April 1, 2026<br>6:00PM – 8:00PM<br>December Dates: 3, 10, 17 |

| | | |
|---|---|---|
| | | January Dates: 7, 14, 21, 28<br>February Dates: 4, 11, 18, 25<br>March Dates: 4, 11, 18, 25<br>April Date: 1 |
| | Requestor | Marcia Hansen |
| | Attendance | 30 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| Q. | Organization | Girl Scouts in the Heart of PA |
| | Schedule ID Number | 5576 |
| | Facility Requested | Pleasant Valley Elementary School Cafeteria |
| | Purpose | Girl Scout Troop Meeting |
| | Dates/Times | November 24, 2025 through June 1, 2026<br>6:00PM – 8:00PM<br>November Date: 24<br>December Dates: 1, 8, 15, 22, 29<br>January Dates: 5, 12, 19, 26<br>February Dates: 2, 9, 16, 23<br>March Dates: 2, 9, 16, 23, 30<br>April Dates: 6, 13, 42, 27<br>May Dates: 4, 11, 18<br>June Date: 1 |
| | Requestor | Kim Asendorf |
| | Attendance | 15 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| R. | Organization | PV Grizzlies Youth Wrestling Program |
| | Schedule ID Number | 5609 |
| | Facility Requested | Pleasant Valley Intermediate School Auxiliary Gym |
| | Purpose | PV Grizzlies Practice |
| | Dates/Times | November 18, 2025 through March 6, 2026<br>5:30PM – 8:45PM<br>November Dates: 18, 19, 21, 24, 26<br>December Dates: 5, 8, 12, 15, 19, 22, 23<br>January Dates: 2, 5, 9, 12, 16, 19, 23, 26, 30<br>February Dates: 2, 6, 9, 13, 16, 20, 23, 27<br>March Dates: 2, 6 |
| | Requestor | Theresa Aponte |
| | Attendance | 50 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| S. | Organization | Boy Scouts of America |
| | Schedule ID Number | 5549 |
| | Facility Requested | Pleasant Valley Middle School Cafeteria |
| | Purpose | Cub Scout Scrapbooking Fundraiser Set Up |
| | Dates/Times | February 6, 2026 8:30PM – 9:30PM |
| | Requestor | Dawn Phillips |
| | Attendance | 2 |

| | | |
|---|---|---|
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| T. | Organization | PVI PTO |
| | Schedule ID Number | 5722 |
| | Facility Requested | Pleasant Valley Intermediate School Multipurpose Room |
| | Purpose | Holiday Shop |
| | Dates/Times | December 5, 8, 9, 10, 11, 12, 2025<br>8:30AM – 3:30PM |
| | Requestor | Kalimah Hardy |
| | Attendance | 500 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| U. | Organization | PVI PTO |
| | Schedule ID Number | 5728 |
| | Facility Requested | Pleasant Valley Intermediate School Main Lobby |
| | Purpose | Shoe Drive |
| | Dates/Times | November 12, 2025 through January 11, 2026<br>9:00AM – 3:30PM |
| | Requestor | Kalimah Hardy |
| | Attendance | 500 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| V. | Organization | PVE PTO |
| | Schedule ID Number | 5729 |
| | Facility Requested | Pleasant Valley Elementary School Classroom C009-LGIA #9 |
| | Purpose | PVE PTO Holiday Shop |
| | Dates/Times | December 3, 4, 5, 6, 7, 8, 9, 10, 11, 2025<br>8:00AM – 8:00PM |
| | Requestor | Kristen Pierri |
| | Attendance | 12 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| W. | Organization | Pleasant Valley Boys Soccer |
| | Schedule ID Number | 5668 |
| | Facility Requested | Pleasant Valley High School Gress Hallway |
| | Purpose | PV Boys Soccer End of Season Banquet |
| | Dates/Times | December 14, 2025 2:00PM – 4:45PM |
| | Requestor | Anne Morton |
| | Attendance | 140 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | Organization | Pleasant Valley Track & Field |
| X. | Schedule ID Number | 5671 |
| | Facility Requested | Pleasant Valley High School Old Gym |
| | Purpose | Track & Field Team Dinners |

| | | |
|---|---|---|
| | Dates/Times | March 17, 2026, April 20, 2026, April 28, 2026<br>4:45PM – 6:15PM |
| | Requestor | Anne Morton |
| | Attendance | 100 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| Y. | Organization | Pleasant Valley Track & Field |
| | Schedule ID Number | 5674 |
| | Facility Requested | Pleasant Valley High School Stadium Concession Stand |
| | Purpose | Track & Field Team Lunch |
| | Dates/Times | April 6, 2026 11:30AM – 1:30PM |
| | Requestor | Anne Morton |
| | Attendance | 100 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |
| | | |
| Z. | Organization | PVYA |
| | Schedule ID Number | 6058 |
| | Facility Requested | Pleasant Valley High School New Gym |
| | Purpose | PVYA Basketball |
| | Dates/Times | November 22, 2025 1:00PM – 4:00PM |
| | Requestor | Danielle Henry |
| | Attendance | 50 |
| | Tuition | None |
| | Fee by District | Class 3, All Appropriate Fees Apply |

VOICE VOTE: 8-0 CARRIED

**BUILDING REPORTS FOR NOVEMBER:**
All reports were attached to the Agenda.

**BUSINESS MANAGEMENT: Mrs. Tammy Smale**
Mr. Galler motioned, seconded by Mrs. Serfass to approve Agenda item #13.A. – Business Management Items:
Approval of Agenda item #13.B. – Cafeteria Fund as provided:

1. Cafeteria Accounts Payable for November 3, 2025
2. Cafeteria Accounts Payable for November 20, 2025
3. Cafeteria Fund - Asset Cost Summary – October 2025

Approval of Agenda item #13.C. – Rescind approval of Agenda item #14.C.9. dated October 23, 2025 – BrainPOP – BrainPOP Jr. PVE School-wide subscription terms: 1/9/2026 – 1/8/2027x. Total Cost: $2,737.48 to be paid from Title I.

Approval of Agenda item #13.D. –The following contracts:

1. Colonial Intermediate Unit # 20 – Small Group Job Coaching services for a PVSD Student #11. Total Cost: $42.29 per hour for 67.5 hours, not to exceed $2,854.58. Terms: November 03, 2025 through May 22, 2026
2. Colonial Intermediate Unit # 20 – Provide Behavioral Technician Services. Total Cost: $45.08 per hour for 200 hours, not to exceed $9,016.00. Terms: October 22, 2025 through December 31, 2025.

3. Colonial Intermediate Unit # 20 – Facilitate Master's Level Applied Behavior Analytic Services. Total Cost: $72.92 per hour for 100 hours, not to exceed $7,292.00. Terms: October 22, 2025 through December 31, 2025.
4. Instructure Parchment - Alumni Transcript Printing Service. No cost to district
5. MTI Production Contract for PVHS Musical -Into the Woods. Cost: $740.00
6. Pitney Bowes - 5 Year Lease Agreement for Postage Meter for Pleasant Valley Middle School. to be billed quarterly at $204.99 start 2/28/2026
7. CDW-G - Adobe Creative Cloud for Enterprise Licensing 1 year renewal – PEPPM Agreement# 531722-002. Total Cost - $2,761.00
8. IntegraOne - San Server Upgrade plus Hyper V Cluster and Configuration. Total Cost: $172,598.62
9. IntegraOne - Data Center Move Total Cost: $13,911.75
10. Innocrate Mutual Agreement Stem Kits - Terms 2025-2026 School Year. No Cost to District
11. BrainPOP - BrainPOP Multi-Site K-8 Subscription Terms: 01/09/2026 - 01/22/2027 Total Cost: $5,799.48 to be paid from Title I
12. HMH Education Company - Know IT Show It Grade 3-5 Reading Materials. Term: Three School Years Total Cost $ 51,377.66 to be paid from Ready to Learn.
13. Software4School - Student Voting Software - Terms: 7/01/2025 - 6/30/2026. Total Cost $570.00

Approval of Agenda item #13.E. – Payment from Capital Reserve:
1. Capital Reserve Accounts Payable for November 3, 2025
2. Capital Reserve Accounts Payable for November 20, 2025

Approval of Agenda item #13.F. – Payment from Bond Fund:
1. 2018 Bond Accounts Payable for November 3, 2025
2. 2023 Bond Accounts Payable for November 20, 2025
3. 2025 Bond Accounts Payable for November 20, 2025

Approval of Agenda item #13.G. – Advertisement of sealed bid for the following item: 7/8 Grade Spring Athletic Uniforms.

Approval of Agenda item #13.H. – Purchase of PVMS Library Furniture: Purchase 16 Chair/Stools for Middle School Library from Premier Environments. Total Cost: $2,235.60 to be paid from Ready to Learn Grant.

Approval of Agenda item #13.I. – Donation to MCTI Automotive Program – Donation of the following vehicles to the MCTI Automotive Program as recommended by the Director of Operations:
1. 2008 F350 with lift gate, utility bed and plow
2. 2007 GMC Savannah Van
3. 2006 E350 Van
4. 2001 Sterling Box Truck

Approval of Agenda item #13.J. – Purchase of New Maintenance Vehicles:
1. Koch 33 Ford Co-Stars Contract # 025-E22-474 - Not to exceed $63,130.00 - New 2026 Ford F350 4x4 Regular Cab with snow plow and lift gate from West End Equipment.
2. Koch 33 Ford Co-Stars Contract # 025-234 not to exceed $97,088.00- Two (2) New 2026 Ford Transit 250 Cargo Medium.

Approval of Agenda item #13.K. – Donation America250: Donation of $1,000.00 for a Pennsylvania High School History Essay Contest in honor of America250 Celebration. Each high school grade winner will receive $125.00 and $500.00 will go to the High School History Department.

Approval of Agenda item #13.L. – Establishment of a scholarship fund between PVSD and Dr. James R. Konrad and the accompanying bank account.

Approval of Agenda item #13.M. – Student Placement: Student 25-26 P-10 – Pottsville Area School District.

Approval of Agenda item #13.N. – Settlement Agreement and Release Agreement 25-26 SA-04.

Mr. Gesiskie questioned the HMH contract which Dr. Howard addressed. Mr. Gesiskie also questioned several items in the report including student voting software contract; purchase of PVMS library furniture; purchase of new maintenance vehicle; and Scholarship Fund. Mrs. Smale address all questions.

VOICE VOTE: 8-0 CARRIED

Agenda item #14.O. – Informational: Student Fundraiser Report as provided.

Agenda item #14.P. – Informational: Student Activities Account as provided.

Agenda item #14.Q. – Informational: District Investment Report as provided.

**ADDENDUM – BUSINESS MANAGEMENT: Mrs. Tammy Smale**

Mr. Gesiskie motioned, seconded by Mr. Walters to approve Addendum item #14.A. – Business Management Items:

Approval of Addendum #14.B. – The following contracts:

1. Berkshire System Group, Inc. - Fire System, Kitchen Hood and Fire Extinguishers Inspection and Testing at PVHS. Terms: 1/1/2026 - 12/31/2026 Total Cost: $11,725.00.
2. Meier Supply Co. - Split System and Air Handler for PVHS: Total Cost: $7,385.33.
3. Coyle, Lynch & Company CLC Job Number 25-397- Not to exceed $10,000.00.

Approval of Addendum #14.C. – Student Placement: Student 25-26 B-11 – Berks County Intermediate Unit.

Approval of Addendum #14.D. – Purchase of PVMS Library and PVTV furniture: Purchase 6 Tall Library Tables and 1 square table for use in the Middle School Library and PVTV from Premier Environments. Total Cost: $4,342.14 to be paid from Ready to Learn Grant.

Mr. Gesiskie questioned the Split System and Air Handler for PVHS, which Mrs. Smale explained.

VOICE VOTE: 8-0 CARRIED

**SOLICITOR: Mark Fitzgerald, Esq. –** Mr. Fitzgerald stated that a new contract for professional staff was approved and that next month negotiations will begin for support staff.

**PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items:**

Ms. Denise Hopely, Chestnuthill Township, expressed that she will work hard in collaboration with the Board.

Ms. Deb Modica, Chestnuthill Township, expressed her opinion and concerns regarding tax appeals.

Ms. Janet Dooner, Polk Township, questioned the process for community questions.

**PLEASANT VALLEY SCHOOL DIRECTORS:**
Mr. Gesiskie wished the best to Mr. Galler and Mrs. Zipp. He also acknowledged Mrs. Duff in her resignation and wished her the best. He addressed the process for submission of community questions which are to be submitted on the PVSD website and discussion was held.

Mr. O'Keefe thanked Mr. Galler and Mrs. Zipp for their service and contribution to the District.

Mr. Burger expressed his pleasure in working with Mr. Galler.

Mr. Galler stated that it has been a pleasure working the past four years as a Board member. He stated that over the past four years the District has made progress. He spoke of the previous administration, negotiations for teacher, and union leadership. Mr. Galler thanked the community for supporting him and wished the new members the best of luck and to keep an open mind.

Mrs. Kresge presented Mr. Galler with a gift expressing appreciation for his service.

Mr. Gesiskie welcomed the new Board members Ms. Hopely and Ms. Dooner and stated that he is looking forward to working with them.

Mrs. Kresge wished all a Happy Thanksgiving.

**SUPERINTENDENT REMARKS:** On behalf of Dr. Konrad and herself, Dr. Howard thanked Board Members Michael Galler and Melanie Zipp for their guidance over the past four years. Also a thank you was extended to Mrs. Duff for her years of service and dedication. Thank you to the MCTI students who made aprons for our LifeSkills students. Dr. Howard informed all that next week are parent/teacher conferences and thanked teachers for their time and dedication to our students and parents. Happy Thanksgiving to all.

**ADJOURNMENT:**
There being no further business to come before the Board, Mr. Galler motioned, seconded by Mr. Clark to adjourn the meeting at 7:40 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

Next Regularly Scheduled Board of Education meeting and Reorganization:
Thursday, December 4, 2025 at 7:00 PM