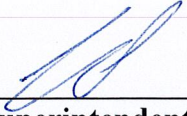


## Superintendent's Regulation 8300-R

### IT GOVERNANCE

  
Approved Upon Superintendent's Initials

2/17/23  
Date

#### I. OBJECTIVE

This regulation establishes a framework and procedure for ensuring the Rochester City School District's investments in technology are aligned with the District's Strategic Plan by generating value and mitigating risk associated with project technology components.

#### II. PROCEDURE

A. An Information Technology Committee (ITC) is established to review and prioritize the Rochester City School District's IT district-wide enterprise implementations. The committee is established to mitigate risk and to properly align with the IT Technology Plan.

B.

1. Official Members

Committee membership shall be comprised of senior leaders in the Executive Cabinet.

2. The Chair

The Chief Technology Officer (CTO) will serve as the ITC Chair. The Chair shall have the authority to delegate functions and responsibilities within the ITC.

3. The Vice-Chair

The Chief Technology Officer shall appoint a Vice-Chair who shall preside over the ITC meetings in the Chair's absence.

4. Meetings

The Chair shall establish a schedule for regular meetings of the ITC for enterprise initiatives. The Chair may call ad hoc meetings with notification via email.

- C. The ITC will review and ratify the District's Technology Plan prior to the start of each new fiscal year as a basis for all enterprise technology-related projects for the new fiscal year.
- D. The CTO will bring new IT initiatives before the ITC for consideration to be included in the District's Technology Plan. The ITC will review and provide input on these initiatives to the CTO regarding:
  - 1. Strategic Alignment – Alignment of the District's IT strategy with the District's business/academic missions, needs, and objectives
  - 2. Value Delivery – Assure that Information Technology's strategy delivers benefits and provides value to the District
  - 3. Resource Management – Optimal investment in and proper management of IT resources, including applications, information, infrastructure, and people
  - 4. Risk Management – Understanding and awareness of IT risks and effective, appropriate management of these risks.
  - 5. Modern Infrastructure Management –District-wide enterprise infrastructure should be on the most current versions thus maximizing business functionality as well as keeping up with the latest security advancements. In keeping with this belief, the District should continually invest resources in these advancements by exploring and pursuing procurement of the most up-to-date software/hardware.
- E. For new initiatives receiving a favorable review, the ITC will recommend a level of priority relative to initiatives previously identified in the Technology Plan.
- F. The ITC will meet when necessary throughout the school year, to review the status of high priority, high risk, active projects. The CTO will determine modifications to the schedule based on IT and District requirements and priorities.