



Home & School Board Meeting
Minutes (approved)
9/3/25 at 12:00 PM

1. Call to order at 12:01 pm by Emily Kozlowski
 - a. In attendance: Jon Vogel, Emily Kozlowski, Sharon Velkovich, Anne Hughes, Ashley Workman, Claire Merryweather, Kelly Duncan, Kelly Kirch, Kasey Gilliam, Preeti Singh, Beth A,
2. **President's Report: Emily Kozlowski**
 - a. Introductions
 - b. General Home and School info
 - i. Jepharya Badie is the contact for General H & S exec board liaison. Milanka Von Osdol is the contact for treasurers
 - ii. Joe Kozminski is our BOE liaison
 - iii. Need to review/revise/vote on WJHS bylaws. Process starts after Winter Break
 - iv. Connections has their own H&S now
 - v. Directory Spot codes online with info coming to schools next week
 - vi. Make sure H&S web page is updated
 - c. Cabinet Updates
 - i. Dan Bridges- Superintendent
 1. Focus on building multi-tier system of support for career development for students
 2. The discipline report will be given at next BOE meeting (promising results)
 3. School Improvement Plans (SIP) will be presented to BOE at second meeting in September
 4. Ribbon cutting on new Connections building this month
 5. Building a new transportation center to replace outdated trailers
 6. Financial forecast: BOE will receive the 5 year financial forecast from district in November and February
 7. Focus on implementation of new K-12 literary resources (first update since 2014)
 8. Tentative agreement with NUEW ratified by union, pending BOE approval (special meeting tonight)
 9. Bus Driver negotiations this year
 10. Fall Fundraiser
 - a. Folder on General H&S Google Drive
 - b. Changes this year allows us to increase profits while still engaging students
 - c. Make sure we're communicating the "WHY" of fundraising
 - d. Focusing on local businesses like DT Naperville gift cards & Kona Ice
 - e. Scene 75 recipients to receive a \$35 card this year (previously \$10 card)
 - ii. Dr. Rakeda Leaks (Exec Director of Diversity & Inclusion)
 1. Addressing bilingual parents tomorrow about available options via Zoom (reach out to her with questions)
 2. SUCCESS Family Cookout on September 13th and all are welcome
 3. Diversity Advisory Committee- first meeting on September 29th (one parent/guardian plus one staff member per school)
 - iii. Allison Boutet (Assistant Superintendent of Administrative Services- Jr. High schools)

1. MAP testing completed- results come home September 12th
2. Updates to buildings
 - a. JJHS received new FACS and PLTW spaces
 - b. Madison received new PLTW space
 - c. WJHS will receive new PLTW space (next summer)
 - d. KJHS will receive 7 million dollar renovation (starting end of school year) to include 4 new classrooms, courtyard transformed into PLTW and FACS spaces
 - e. Pods will be removed to allow for safer, contained environment
- iv. Patrick Nolten (Assistant Superintendent of Assessment & Accountability)
 1. MAP results- shift in comparison group (norms updated every 5 years)
 2. Last 5 years, the percentile rank was compared to 2020 pre-Covid data
 3. Now, the percentile rank will be compared to post-Covid sample
 4. Nationally there's been a post-Covid decline in scores
 5. Our district has fared well, our relative standing has gone up
 6. Don't be alarmed by changes in percentiles
 7. Talk 203 will come out next Thursday regarding changes

d. WJHS H&S information

- i. Thank You's
 1. Carolyn Buckingham for school supplies
 2. Kelly Kirch & Carmen Blaise for back to school staff lunch in August
 3. Dana Hall for hospitality table at Curriculum Night
 4. Bridget Karnick for 6th Grade Meet + Greet
 5. Mr. Frost for all Fall Fundraiser help
- ii. New Assistant Principal- Mrs. Loewe
- iii. Fall Fundraiser!!!
 1. Kickoff date: Wednesday, September 10th!
 2. Prize days are Wednesday September 17th & 24th
 3. Sign up genius for prize days coming soon
 4. Scene 75 prize winners will go on 10/24

3. Vice President's Report: Ashley Workman

- a. Committee chairperson contact reminder- let us know if info changed
- b. Career Motiv8 event is 10/17

4. Treasurer's Report: Anne Hughes

- a. April 2025
 - i. Bank balance of 4/30/2025 \$32,856.53
 - ii.  April 2025
- b. May 2025
 - i. Bank balance as of 5/31/2025 \$22,073.63
 - ii.  May 2025
- c. June 2025
 - i. Bank balance as of 6/30/2025 \$21,515.89
 - ii.  July 2025
- d. July 2025
 - i. Bank balance as of 7/31/2025 \$21,515.89
 - ii.  July 2025
- e. August 2025
 - i. Bank balance as of 8/31/2025 \$21,650.89

- ii. 📅 August 2025
- f. General Home & School support for accounting software \$135
- g. General Home & School dues \$465 paid 9/1/2025
- h. Cash handling policies
- i. Deposit form and procedures
- j. Check reimbursement form
 - i. Electronic procedure: Google Check Reimbursement Form (preferred method)
 - ii. Paper form: pick up from WJHS secretary
 - iii. Reimbursement via Zelle or paper check if requested
- k. Tax Exempt Form: 📄 Washington Junior HS.pdf
 - i. H&S can't reimburse sales tax
- l. Approval of May, June, July, August financials
 - i. 1st motion: Kelly K 2nd motion: Ashley W. Approved.

5. Secretary's Report: Sharon Velkovich

- a. Approval of 4.16.25 unapproved minutes
 - i. 📄 4.16.25Unapproved Minutes.docx
 - ii. 1st motion: Kelly D & Kelly K 2nd motion: Ashley W.
 - iii. Approved: Yes
- b. Correspondence: none

6. Principal's Report: Jon Vogel

- a. MAP testing completed and next one in January 2026
 - i. Support for students based on MAP test results
- b. New air conditioning unit installed
- c. PLTW refreshed space expected in 2026
- d. Several new staff members started this year
- e. Total WJHS enrollment is 530 students this year
- f. E-bike safety reminders

7. Committee Reports

- a. Verbal reports
 - i. Zareen gave updates on Fall Fundraiser (see Fall Fundraiser section)
- b. Written reports
 - i. Social Media (Dana Hall & Bridget Karnick): reminder to take photos at events
 - ii. Be sure to follow photo guidelines (avoid close up's of children and don't use their names). Consult Pam or secretaries if questions on photo privacy guidelines

8. New Business

- a. None

9. Adjournment

- a. Adjourned at 1:00 pm by Emily Kozlowski

NEXT MEETING: October 1st at 1:00 pm