



Washington Junior High School

Home & School Board Meeting Minutes (approved)

Wednesday, October 1st, 2025 at 1:00 pm

1. Call to Order
 - a. In Attendance: Emily K, Ashley W, Anne H, Sharon V, Claire M, Kelly K, Beth A, Ashlyn
2. President's Report: Emily Kozlowski
 - a. General Home & School Updates
 - i. Connections had their ribbon cutting. They also have a Home & School.
 - ii. Dr. Miller (Software Engineering teacher at NCHS) confirmed his class will take us on as a client for spring semester 2026. They will try to create a financial reporting product that Home & School can use.
 - iii. Cabinet Reports
 1. Allison Boutet (Assistant Superintendent of Middle Schools):
 - a. All schools participating in Unity Day, October 22nd. October is Bullying Prevention Month. Everyone will be encouraged to wear orange.
 - b. Thanks for the running of the fall fundraiser.
 - c. The end of trimester 1 is November 6th; exploratory classes change at this point.
 2. Lisa Xagas (Assistant Superintendent for Strategy and Engagement):
 - a. Ribbon cuttings:
 - i. Ranchview addition (10/16)
 - ii. NNHS when the field opens (TBD)
 - b. There is an in-house primary care facility for staff and families that is new this year. The goal is to make it easier for staff and their families to see a primary care doctor and lower costs for the District and staff.
 - c. The District is building a new Transportation facility on the same spot of land where it currently exists. The Transportation department is currently renting office space at 600A 5th Ave; construction should be done in fall 2026.
 - b. WJHS Home & School Updates
 - i. Thank yous
 1. Zareen Hassan, Carmen Blaise and Mr. Frost for running the Fall Fundraiser.
 2. Kelly Kirch and Ashley Workman for their ongoing work with the Lost & Found.
 3. Kelly Kirch and Carmen Blaise for celebrating the staff appreciation days.
 4. Bridget Karnick for running the 6th Grade Meet & Greet.
 - ii. Fall Fundraiser
 1. As of 9/30/25 AM we have \$50,000 in sales and approximately \$30,000 in profit.
 2. WJHS is the leader in gross sales. Online donations are up 27.04% year over year.
 - iii. Wish List

1. Exec Board just met to approve items- \$9,000 was proposed for various wishes (flexible seating, pumpkin activity, TRX straps, resources/incentives/awards, chomp saw for art class, special sewing machine for FACS, PAWS prizes)
2. Motion to approve Wish List items. Kelly K- first motion. Ashley W- second motion (approved)
- iv. Google Form for Policy and Procedures. Please read the documents and sign off that you will follow them.
 1. [Policy & Procedure 25-26 Form](#)
- v. DirectorySpot is live.
 1. Contact Michelle Fonash and Kelly Duncan at naperville203.wjhs.directory@gmail.com if you have questions.
- c. Upcoming dates:
 - i. Thursday, October 9th, **No School-Institute Day, Parent-Teacher Conferences**
 - ii. Friday, October 10th, **Last day of the Fall Fundraiser**
 - iii. Friday, October 10th, **No School, Parent-Teacher Conferences**
 - iv. Monday, October 13th, **No School, Indigenous Peoples/Columbus Day**
 - v. Friday, October 17th, **Career Motiv-8 for 8th graders.**
 - vi. Friday, October 17th, 5:30-8pm, **Movie Night**
 - vii. Thursday, October 23rd, 6-7pm, **8th Grade D.C. Informational Meeting**
3. Vice President's Report: Ashley Workman
 - a. Committee volunteer form was sent (especially asking for help with teacher/staff appreciation)
 - i. 11 volunteers have signed up, seeking more (Talk 203, Wildcat Weekly)
4. Treasurer's Report: Anne Hughes
 - a. Approval of financials - Bank statement pending. Will approve September financials next month
 - b. Current bank balance \$20,604.34; spent \$1,046.55 in September.
 - c. [New Tax Exempt Form](#)
5. Secretary's Report: Sharon Velkovich
 - a. Approval of unapproved minutes: [Copy of 9/3/25 H&S Meeting Minutes.docx](#)
 - i. Anne- first motion. Kelly K- second motion (approved)
 - b. Correspondence
 - c. Policy statement discussion [Policy Statement 2025-26](#)
6. Principal's Report: Jon Vogel
 - a. It's the 75th anniversary for WJHS! Sweatshirts for PAWS winners and staff can purchase
 - b. Fall Fundraiser going very well
 - c. Reminder about Parent Teacher conferences
 - d. AI- helpful with curriculum planning
 - e. More paper/pencil activities and less screen time in many classrooms
 - f. Cell phone policy reviewed (in Wildcat Weekly also). Keep cell phones in locker
 - g. School Improvement Plan (SIP) based on testing scores (can inform future years curriculum)
 - h. WJHS MAP scores in Math are generally improved from last year
7. New Business- none
8. Committee Reports

- a. Written Reports
 - i. Diversity Advisory Council, meeting 9/29/25
 - 1. Hispanic Heritage Month is 9/15 - 10/15
 - 2. Panorama survey comes out in November for students and staff.
 - 3. Working on the Comprehensive Equity Plan update
 - a. Main goal: No demographic features should be a predictor of student success or experience.
 - 4. Culturally Sensitive Calendar
 - a. <https://www.naperville203.org/Page/2#calendar21407/20251001/month>
 - b. Make sure you are reviewing this prior to scheduling dates for school events
 - b. Verbal Reports- Kelly K- Staff appreciation: General discussion of individual appreciation days for ancillary staff vs. all school celebrations/meals
 - i. Motion to eliminate individual celebration of ancillary staff and combine with all school recognition
 - ii. Kelly K approved motion- Ashley W seconded motion
- 9. Adjournment at 1:47 pm

Next meeting: November 5th at 11:30 am