



Regular Monthly Board Meeting: July

Date: Wednesday July 10, 2024

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)
2. ROLL CALL *5 minutes*
 - ___ Daniel Gutierrez, Board Chair, Executive and Finance Committee
 - ___ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
 - ___ Kelly Callahan, Board Secretary, Executive & Audit Committee
 - ___ Brian Kennedy, Board Treasurer, Finance Committee, Parent (on mute, via chat)
 - ___ Angelica Maestas, Entrepreneurial Committee
 - ___ Theresa Torres, Entrepreneurial Committee
 - ___ Melissa Sawyer
 - ___ Adam Tafoya
 - ___ Quorum
3. APPROVAL OF AGENDA

MOTION: To approve the July Board Meeting Agenda

4. Public Input: (*capped at 3 minutes per public member or 15 minutes total*)
5. Executive Committee Report Out: Board Training, Board Development & Discussion
Jules Salinas, Kelly Callahan, Daniel Gutierrez, & Jaqi Baldwin, (30 minutes)
 - a. [National Charter School Conference Report Out](#) (*Jules, Theresa, Brian, Monica, Derrick & Edward*)
 - b. Board Training Update: [23 - 24 Tracker](#) (*KellyCallahan*)
 - c. Foundation Update: [Memo to School Foundation June 2024](#) (*Jaqi*)
 - d. [Strategic Plan 2024 - 2029](#) Collaborative Work: Approach 2
 - i. [Progress Monitoring](#) (notes document)
 - ii. [Strategic Plan Framework](#)



APPROACH 2: Position Siembra to Cultivate Gifts & Resources

Expand Community Relationships Group One	Utilize Social Capital (i.e., Linked) Group Two	Advocacy (identify representatives) Group Three
Edward Ramirez Nancy Bos Juliann Salinas Brian Kennedy Adam Tofoya	Roslynn Gallegos Rebekah Runyan Eliseo Aguirre Monika Monje Kelly Callahan	Angelica Maestas Chris Moore Derrick Adkins Monica Baldwin

6. Director(s) Report Out 30 minutes

- a. 2023 - 2024 Recap  DATA BRIEF_ FY24 Year in Review
 - i. Community Engagement - Edward Ramirez (5 minutes)
 - ii. Student Support - Monica Baldwin (5 minutes)
 - iii. Learning by Doing - Derrick Adkins (5 minutes)
 - iv. Operations - Eliseo Aguirre (5 minutes)
- b. SSRA CSI Site Visit - Jaqi (5 minutes)
 - i. [SSRA Site Visit Preparation](#)
 - ii. [SSRA Draft Report](#)
- c. APS Site Visit (5 minutes)
 - i. [Site Visit Report](#)
 - ii. [Site Visit Preparation](#)
 - iii. [Response to Notice of Unsatisfactory Performance](#)

7. Finance Committee Report Out: 10 minutes (Rebekah Runyan, Daniel Gutierrez, Chris Moore & Brian Kennedy)

- a. [June 19, 2024 Finance Committee Agenda](#) (Brian & Daniel)
- b. [May Financial Packet](#) & Overview of Monthly Financial Process (Rebekah & Chris)
 - i. Payroll & Accounts Payable
 - ii. Payment Vouchers,
 - iii. Monthly Financial Statement Reports
 - iv. Bank reconciliation
 - v. Journal entries
 - vi. Budget Adjustment Requests



- c. [Facilities Expansion: Lease for 100 Gold](#) (*Jaqi, Rebekah & Natasha*)
 - d. Board Bylaws: procurement amendment no.34 (*Rebekah & Jaqi*)
 - i. [August 2022 version](#)
 - ii. [July 2023 version](#)
8. Consent Agenda & Board Discussion Items *5 minutes*
- a. [Minutes from Regular Monthly Board Meeting: 6/5/24](#)
 - b. [May 2024 Financials](#)
 - c. [Siembra Board Bylaws](#) (amended)
 - d. [12 month Lease](#) for 100 Gold Ave SW, Suit 108 at \$2,600/month
[Addendum](#)
 - e. [POLICY: Student Immunizations](#)
 - f. [POLICY: Students Self-Administering Certain Medications](#)

MOTION: To approve the consent agenda item a - f

9. Items for Future Agendas: (*Board Chair*)

Facilities (monthly)

Policy Work (monthly)

Annual Retreat Follow-up

10. [Upcoming Board Meetings](#) (*Board Chair*)

August Board Meeting: August 14th @4 pm

Entrepreneurial Committee Meeting: Resumes in August 2024

July Finance Committee Meeting: Wednesday 7/31/24 @noon

July Executive Committee Meeting: Monday 8/5/24

11. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.





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