



Steve Spencer
Superintendent

Sara LeRoy
Assistant Superintendent

**2025-2026
Board of Directors**

Tyler Ferrari
Deena Loughary
Rob Ogilvie
Zach Steele
Matt Woolsey

Juli Lichtenberger
Board Secretary

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.*

Our Vision
*Each student is known
by name, strength, and
need – pursuing a life
of engagement,
innovation, and
success.*

Tagline:
Ask yourself...Is it
good for kids?

Dallas School District
111 SW Ash Street
Dallas OR 97338
503.623.5594 ph

Agenda

Work Session at LaCreole Middle School – 3:15 p.m.

Board Meeting at District Office – 4:15 p.m.

December 8, 2025

<https://dsd2-org.zoom.us/j/84855147461>

Work Session with LaCreole Middle School

- Introductions
- Showcase your School
- What are some challenges you face which the Board can help you overcome?
- Discussion

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News

- 3.1 Tom Shinn of LaCreole Middle School was named the Farmers Insurance Classroom of the Month!
- 3.2 Lyle students attended the annual children's play at Dallas High School recently.

4.0 Public Comment

5.0 Announcements

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- 5.1 December & January Calendars
 - 5.1.1 Next Board Meeting January 12, 2026 at 3:45 p.m. following a work session with Whitworth Elementary School at 2:45 p.m.
 - 5.1.2 No Board Meeting on December 22, 2025
 - 5.1.3 Long Range Facility Planning/Finance Committee Meeting December 18, 2025 at 5:30 p.m.
 - 5.1.4 Citizens Oversight Committee Meeting January 6, 2026 at 5:30 p.m.

6.0 Consent Agenda

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- 6.1 Approval of the November 24, 2025 Board Minutes
- 6.2 Staffing Report

7.0 Financial Report – Tami Larson

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8.0 Resolution #25-26-03 to Transfer Funds to Debt Service Fund 302: From General Fund 100 (Board Action) – Tami Larson

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9.0 Policies First Read – Sara LeRoy

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- 9.1 GCBD/GDBD – Sick Leave – Personal Illness and Injury Leave
- 9.2 GCBDE/GDBDE – Military Leave of Absence
- 9.3 JOA – Directory Information

10.0	Administrative Rules (Information Only)	360
10.1	JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management	
10.2	DJ-AR – Purchases – Delete	
10.3	DJ-AR – Expenditure of District Funds for Meals, Refreshments and Gifts	
11.0	Reports	373
11.1	Long Range Facility Planning/Finance Committee Report – Committee Representative	
11.2	Enrollment Report	
11.3	Charter School Enrollment Reports	
11.4	Charter School Financial Reports	
11.5	Charter School Minutes and Agendas	
12.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Sara Leroy, Assistant Superintendent

Board of Directors: Tyler Ferrari • Deena Loughary • Rob Ogilvie • Zach Steele • Matt Woolsey

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

DEC 2025

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
		Citizens Oversight Committee Meeting 5:30 p.m.				
07	08	09	10	11	12	13
	Board Work Session with LaCreole 3:15 p.m.					
	Board Meeting 4:15 p.m.					
14	15	16	17	18	19	20
				LRFP/Finance Committee Meeting 5:30 p.m.		
21	22	23	24	25	26	27
	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	
28	29	30	31			
	Winter Break	Winter Break	Winter Break			

JAN 2026

BOARD APPRECIATION MONTH

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
				Winter Break	Winter Break	
04	05	06	07	08	09	10
		Citizens Oversight Committee Meeting 5:30 p.m.				
11	12	13	14	15	16	17
	Board Work Session with Whitworth 2:45 p.m.			LRFP/Finance Committee Meeting 5:30 p.m.		
	Board Meeting 3:45 p.m.					
18	19	20	21	22	23	24
	No School Holiday				No School Assessment Day	
25	26	27	28	29	30	31
	No School Planning Day					
	Board Meeting 6:00 p.m.					

Minutes

Work Session at Morrison Campus – 2:45 p.m.

Board Meeting at District Office – 3:45 p.m.

November 24, 2025

<https://dsd2-org.zoom.us/j/84855147461>

Present: Rob Ogilvie, Zach Steele, Tyler Ferrari, Matt Woolsey, Deena Loughary, Steve Spencer, Juli Lichtenberger, Sara LeRoy, Sean Johnson, Bob Archer, Nick Ingalls

Visitors: Morrison Staff, Jennifer Lenoue

Work Session with Morrison Campus

- **Introductions**
 - Todd Baughman, Principal, welcomed the Board. Todd shared information about Morrison Campus and introduced the staff.
- **Showcase your School**
 - Staff know their students and their needs
 - Limited availability of resources for reading needs of the students
 - Students struggle to care about testing scores when taking STAR tests
 - Morrison works to make all classes inclusive some examples include;
 - Students run their own conferences including a slide show of how they are doing in class
 - Allows all kids to be a part of any class even with limited ability
 - Offers a careers class and field trips to colleges
 - Goal is to teach in a slightly different way
 - Special Education information was shared
 - Discussion about CTE was held
 - Students have to apply and want to be at Morrison to be enrolled
 - Students must abide by the rules of the school
 - Morrison offers students an ability to prepare for life after high school, offer experiences outside of the building through field trips, offer in school opportunities through the Leadership Class
 - Historical enrollment information was shared
 - Enrolling sophomores is new this year, discussion about what staff are seeing
 - Staff love to see the students succeed
- **What are some challenges you face which the Board can help you overcome?**
 - Equipment and resources are very limited
 - Mental Health support has gone unfilled
 - Enrollment over 70 students is difficult
- **Discussion**
 - The Board thanked the staff for all they do
 - Appreciate staff knowing all of the students

Board Work session adjourned at 3:42 p.m.

Reglar Board Meeting called to order at 3:46 p.m.

Present: Rob Ogilvie, Zach Steele, Tyler Ferrari, Matt Woolsey, Deena Loughary, Steve Spencer, Juli Lichtenberger, Sara LeRoy, Sean Johnson, Bob Archer, Nick Ingalls, Tyler Lalack, Liz Postlewait, Todd Baughman, Tami Larson

Visitors: Jennifer Lenoue, Kyla Lommer, Jerry Boudreaux, Melissa Glazner

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda, seconded by Tyler Ferrari. The motion passed unanimously by Board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

3.0 Good News

- 3.1 Lyle's first movie night was a big success, thanks to PTC and parent volunteers.
- 3.2 Whitworth completed their Jogathon. Students raised over \$15,700.
Liz Postlewait, Principal at Oakdale, shared good news with the Board.

4.0 Public Comment

No public comment.

5.0 Announcements

- 5.1 November & December Calendars
 - 5.1.1 Next Board Meeting December 8, 2025 at 4:15 p.m. following a work session with LaCreole Middle School at 3:15 p.m.
 - 5.1.2 Long Range Facility Planning/Finance Committee Meeting December 18, 2025 at 5:30 p.m.
 - 5.1.3 Citizens Oversight Committee Meeting December 2, 2025 at 5:30 p.m.

6.0 Consent Agenda

- 6.1 Approval of the November 10, 2025 Board Minutes
Matt Woolsey moved to approve the Consent Agenda, seconded by Tyler Ferrari. The motion passed unanimously by Board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

7.0 Student Success Act – Student Investment Account Grant Agreement (Board Action)

Steve Spencer, Superintendent, shared this grant has been approved but needs to be presented for board approval. Zach Steele moved to approve the Student Success Act-Student Investment Account Grant Agreement, seconded by Tyler Ferrari. The motion passed unanimously by Board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

8.0 Reports

8.1 Facilities Update – Bob Archer

Bob Archer, Director of Facilities, shared highlights of bond projects that have been completed throughout the district. All Dallas High School sidewalks are now completely ADA compliant. All of the LED lighting upgrades has been paid for through rebates translating to no cost to the district. The second issuance of the bond and the projects are being budgeted and planned. The condition of the stadium is a necessary conversation happening at Citizens Oversight Committee (COC).

8.2 Citizens Oversight Committee Update – Jerry Boudreaux

Jerry Boudreaux, COC Chair, shared highlights from the report provided in the board packet. There are several projects remaining to be completed which is requiring prioritization. The COC intends to develop a Board recommendation for priorities and expenditures for the remaining bond funds. Bob Archer is doing a great job as a project manager. Marleen Gillis with Soderstrom does a great job for the district. Discussion was held.

8.3 Citizens Oversight Committee Draft Minutes

9.0 Adjourn at 4:39 p.m.

Board Chair / Rob Ogilvie

Date

Board Secretary / Juli Lichtenberger

Date



Staffing Report Monday, December 8, 2025

Date	Group	First	Last	Description	Action	Effective Date	Location	Position	Hrs	FTE	History
11/17/2025	Licensed	Lillian	Eberle	New Hire, Temporary	New Hire	11/18/2025	Lyle	Teacher	8	1	Replacing Sydney LaMont
11/24/2025	Licensed	Jennifer	Cooper	New Hire	New Hire	12/1/2025	DO	School Psychologist	8	1	New Hire
11/25/2025	Classified	Fernando (Nando)	Lemus Ramirez	Return from Leave	Return from Leave	11/3/2025	Morrison	EA, Bilingual Specialist	7	0.875	Return from approved leave
11/25/2025	Classified	Linda	Visuano	CoS	Transfer Request Accepted from Lyle	12/1/2025	OHE	Sped III EA	7	0.875	Transfer due to employee request. Replacing Stephanie Weld.
11/25/2025	Confidential	Tami	Larson	Retirement	Retirement	6/30/2026	DO	Dir. Fiscal Services	8	1	Retirement
11/25/2025	Classified	Kristiana	Looney	Resignation	Resignation	10/31/2025	OHE	Clerical	5	0.625	Resignation
11/25/2025	Classified	Bethany	Longdakin	Resignation	Resignation	11/7/2025	OHE	Sped III EA	5.5	0.69	Resignation
11/25/2025	Classified	Stephanie	Weld	Resignation	Resignation	11/20/2025	OHE	Sped III EA	7	0.875	Resignation
11/25/2025		Bryce	Jordan	New Hire	New Hire	11/17/2025	DHS	Asst Wrestling Coach			
11/25/2025		Gottien	Ramon	New Hire	New Hire	11/17/2025	DHS	Asst Boys BB Coach			

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Dallas School District 2025-2026	MONTHLY FINANCIAL HIGHLIGHTS AND ASSURANCES						November 2025
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district							
GENERAL FUND OPERATIONS (FUND 100)	August	September	October	November	MTM Change	MONITORING	Notes:
District Enrollment (ADMir) Charter Enrollment	2943	2943	2397 481	2397 481	0	Watch Closely	Next ADMir update to ODE will be available in January 2026.
Revenue Projection	\$44,000,000	\$44,000,000	\$44,267,866	\$44,180,029	-\$87,837	On Track	November revenue forecast was more positive than expected. We are still watching for Oregon's response to the federal reductions.
Expenditure Projection	\$41,064,443	\$40,616,113	\$41,203,131	\$41,152,822	-\$50,309	On Track	
EFB \$ Projection	\$2,935,557	\$3,383,887	\$3,064,735	\$3,027,207	-\$37,528	On Track	
EFB % Projection	6.99%	8.06%	7.32%	7.30%	-0.02%	On Track	Still holding around 7.3% EFB projected for June 30. This is a stable position for the upcoming legislative session and potential reductions in year 2 of the biennium.
Cash Flow Concerns	NONE	NONE	NONE	NONE		On Track	
Spending is within Appropriations	YES	YES	YES	YES		On Track	
NOTES TO FINANCIAL STATEMENT: All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 11/30/2025. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Larson 11/30/2025. For information about the information contained in this report, please contact the Business Office at 111 SW Ash St., Dallas, OR, 97338. Ph 503-623-5594							

Dallas School District 2025-2026				General Fund Operations						November 2025
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district										
GENERAL FUND OPERATIONS (FUND 100)		Current MTD	Current YTD	Add: Projections	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes	
Beginning Fund Balance		\$0	\$0	\$2,700,000		\$2,700,000	\$2,000,000	\$700,000		
Local Sources (Property Taxes, Interest, Fees)		\$8,268,350	\$8,445,766	\$2,587,446		\$11,033,212	\$10,760,958	\$272,254		
Flow Through ESD, County School Funds		\$0	\$56,527	\$0		\$55,527	\$55,000	\$1,527		
State Sources (SSF, Common School Fund, High Cost Disability)		\$2,505,670	\$15,050,528	\$15,339,413		\$36,389,941	\$31,180,492	-\$790,551		
Federal Sources (In Lieu of Property Taxes)		\$0	\$0	\$350		\$350	\$3,550	-\$3,200		
Other Sources				\$0		\$0	\$0	\$0		
TOTAL REVENUE		\$10,774,020	\$23,552,920	\$17,927,209	\$0	\$41,480,029	\$42,000,000	-\$519,971		
AVAILABLE RESOURCES (REV + BEG FUND BAL)		\$10,774,020	\$23,552,820	\$20,627,209	\$0	\$44,180,029	\$44,000,000	\$180,029		
Salaries		\$1,563,055	\$5,355,132	\$12,771,041	\$775,000	\$18,901,173	\$18,867,265	\$33,907		
Associated Payroll Costs		\$842,409	\$2,989,457	\$6,773,154	\$593,750	\$10,356,361	\$10,873,645	\$517,284		
Contracted Services		\$1,013,677	\$4,320,576	\$5,700,543	\$525,000	\$10,609,124	\$10,518,565	-\$90,559		
Supplies and Materials		\$24,853	\$191,753	\$184,955	\$97,746	\$474,455	\$474,455	\$0		
Capital Leases & Equipment Purchases		\$2,730	\$76,708	\$77,227	\$76,268	\$230,200	\$230,200	\$0		
Dues, Fees, Insurance, Interest Paid		\$1,520	\$443,180	\$2,387	\$0	\$445,567	\$398,345	-\$47,222		
Transfers to Other Funds		\$0	\$0	\$0	\$135,942	\$135,942	\$135,942	\$0		
Contingencies		\$0	\$0	\$0	\$0	\$0	\$1,661,583	\$1,661,583		
Unappropriated Ending Fund Balance							\$840,000			
TOTAL EXPENDITURES		\$3,448,274	\$13,436,805	\$25,512,313	\$2,203,703	\$41,152,822	\$44,000,000	\$2,074,992		
Expenditures by Appropriation		Current MTD	Current YTD	Add: Encumbrances	Adjustments*	Annual Forecast	\$25,358,580	Variance Fav / (Unfav)	*Notes	
Instruction		\$2,180,899	\$7,670,911	\$16,560,385	\$1,432,407	\$25,672,702	\$25,358,580	-\$314,123		
Support Services		\$1,267,365	\$5,785,895	\$8,842,929	\$635,354	\$15,344,178	\$16,003,896	\$659,718		
Enterprise and Community Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Transfers to Other Funds		\$0	\$0	\$0	\$135,942	\$135,942	\$135,942	\$0		
Contingencies						\$0	\$1,661,583	\$1,661,583		
Unappropriated Ending Fund Balance							\$340,000			
TOTAL EXPENDITURES		\$3,448,274	\$13,436,805	\$25,512,313	\$2,203,703	\$41,152,822	\$44,000,000	\$2,007,178		
SURPLUS / (DEFICIT)		\$7,325,746	\$10,116,015			\$3,027,207				
Ending Fund Balance						\$3,027,207	7.30%	of Revenues	Board Policy 8%	
Investment Account Balances by Type		Yield	Beg Bal	Deposits	Withdrawals	End Bal		Debt Obligation		
General Operations (5703.5018)		4.43%	\$5,533,792	\$13,618,755	\$6,415,058	\$12,737,489	Annual Debt	Paid YTD	Due by June 30, 2026	
Debt Service (5770)		4.43%	\$1,109,829	\$3,123,265	\$0	\$4,233,094	\$3,928,692	\$0	\$3,928,692	
Capital Projects (3974.6022)		4.43%	\$17,078,996	\$192,722	\$130,575	\$17,141,143				
Total District			\$23,722,617	\$16,934,742	\$6,545,633	\$34,111,726				

Dallas School District 2025-2026	Fund Group	Appropriation Monitoring					November 2025
GENERAL OPERATIONS	F100s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$7,695,039	\$16,569,384.60	\$24,264,423	\$25,358,580	\$1,094,157	
Support Services		\$5,778,805	\$8,943,183	\$14,721,988	\$16,378,896	\$1,656,907	
Enterprise and Community Services		\$0	\$0	\$0	\$0	\$0	
Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	
Transfers to Other Funds		\$0	\$0	\$0	\$135,942	\$135,942	
Contingencies		\$0	\$0	\$0	\$1,661,583	\$1,661,583	
TOTAL		\$13,473,843	\$25,512,568	\$38,986,411	\$43,535,000	\$4,548,589	
SPECIAL GRANTS & PROJECTS	F200s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$1,372,577	\$3,605,130	\$4,977,707	\$6,986,416	\$2,008,709	
Support Services		\$674,869	\$856,649	\$1,531,518	\$2,357,199	\$825,680	
Enterprise and Community Services		\$379,529	\$884,824	\$1,264,353	\$1,420,007	\$155,654	
Transfers to Other Funds		\$0	\$0	\$0	\$110,000	\$110,000	
TOTAL		\$2,426,975	\$5,346,602	\$7,773,577	\$10,873,621	\$3,100,044	
DEBT SERVICE	F300s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Debt Service		\$10	\$0	\$10	\$6,234,733	\$6,234,723	
TOTAL		\$10	\$0	\$10	\$6,234,733	\$6,234,723	
CAPITAL PROJECTS (BOND)	F400s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Facilities Acquisition and Construction		\$3,790,210	\$3,857,643	\$7,647,854	\$14,600,000	\$6,952,146	
Contingencies				\$0	\$8,100,000	\$8,100,000	
TOTAL		\$3,790,210	\$3,857,643	\$7,647,854	\$22,700,000	\$15,052,146	
UNEMPLOYMENT INSURANCE FUND	F600s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Support Services		\$104,552	\$95,448	\$95,448	\$700,000	\$604,552	
TOTAL		\$104,552	\$95,448	\$95,448	\$700,000	\$604,552	
TOTAL APPROPRIATION SUMMARY	ALL	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$9,037,616	\$20,174,514	\$29,242,130	\$32,344,996	\$3,102,866	
Support Services		\$6,558,226	\$9,895,281	\$16,453,507	\$19,436,094	\$2,982,588	
Enterprise and Community Services		\$379,529	\$884,824	\$1,264,353	\$1,420,007	\$155,654	
Facilities Acquisition and Construction		\$3,790,210	\$3,857,643	\$7,647,854	\$14,600,000	\$6,952,146	
Transfers to Other Funds		\$0	\$0	\$0	\$245,942	\$245,942	
Debt Service		\$10	\$0	\$10	\$6,234,733	\$6,234,723	
Contingencies		\$0	\$0	\$0	\$9,761,583	\$9,761,583	
TOTAL		\$19,795,591	\$34,812,262	\$54,607,853	\$84,043,354	\$29,435,502	
UNAPPORTIONED	ALL						
TOTAL BUDGET	ALL				\$87,266,354		

Dallas School District 2025-2026		Capital Projects Funds						November 2025	
Proceeds from 2022 voter approved bonds sold to complete a variety of construction projects around the district.									
CAPITAL CONSTRUCTION F403 Voter Approved Bond	Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Annual Forecast	Revenue Total ALL Years	Project Budget	Variance Fav / (Unfav)	
Beginning Fund Balance	\$0	\$0		\$0	\$0				
Interest	\$1,553,433	\$66,027	\$222,916	\$856,613	\$922,640	\$2,476,073	\$2,000,000	\$476,073	
OSCIM Grant	\$1,435,429	\$1,455,879	\$1,567,787	\$1,108,692	\$2,564,571	\$4,000,000	\$4,000,000	\$0	
Bond Issuance #1 2022	\$12,756,016	\$0	\$0	\$0	\$0	\$12,756,016	\$12,756,016	\$0	
Bond Issuance #2 2024	\$15,235,000	\$0	\$0	\$0	\$0	\$15,235,000	\$15,235,000	\$0	
Bond Proceeds	\$2,886,380	\$0	\$0	\$0	\$0	\$2,886,380	\$0	\$2,886,380	
Other Sources - EnergyTrust, Seismic, Etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$1,310,508	-\$1,310,508	
TOTAL REVENUE	\$33,866,258	\$1,521,906	\$1,790,703	\$1,965,305	\$3,487,211	\$37,353,469	\$35,301,524	\$2,051,945	
TOTAL AVAILABLE RESOURCES	\$33,866,258		\$1,790,703		\$3,487,211				
Expenditures by Building	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Original Proj Budget	Variance Fav / (Unfav)	
Lyle Elementary	\$635,422	\$0	\$120,875	\$105,392	\$226,267	\$861,689	\$3,865,970	\$3,004,281	
Oakdale Elementary	\$324,856	\$0	\$1,249	\$0	\$1,249	\$326,105	\$2,095,520	\$1,769,415	
Whitworth Elementary	\$322,563	\$0	\$3,536	\$0	\$3,536	\$326,099	\$2,728,840	\$2,402,741	
LaCreole Middle School	\$4,811,465	\$0	\$126,427	\$127,070	\$253,497	\$5,064,962	\$6,739,312	\$1,674,350	
Dallas High School	\$3,290,908	\$749,103	\$3,211,729	\$3,224,921	\$6,436,649	\$9,727,557	\$9,727,985	\$428	
Morrison Building	\$1,547,708	\$13,031	\$200,148	\$149,219	\$349,367	\$1,897,075	\$991,650	-\$905,425	
District Wide Management/Oversight/Planning	\$4,273,851	\$17,372	\$126,248	\$251,041	\$377,289	\$4,651,140	\$9,152,247	\$4,501,107	
TOTAL EXPENDITURES	\$15,206,773	\$779,506	\$3,790,210	\$3,857,643	\$7,647,854	\$22,854,627	\$35,301,524	\$12,446,897	
Expenditures by Project Type	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Project Budget	Variance Fav / (Unfav)	
000 District Wide Management/Oversight/Planning	\$4,273,851	\$17,372	\$126,248	\$251,041	\$377,289	\$4,651,140	\$9,152,247	\$4,501,107	
800 Critical Facility Upgrade (CFU)	\$6,510,814	\$762,134	\$3,385,684	\$3,331,466	\$6,717,150	\$13,227,964	\$12,940,452	-\$287,512	
900 New Construction	\$3,437,176	\$0	\$0	\$0	\$0	\$3,437,176	\$11,718,750	\$8,281,574	
830 Health Safety & Security	\$984,932	\$0	\$278,279	\$275,136	\$553,415	\$1,538,346	\$1,490,075	-\$48,271	
TOTAL EXPENDITURES	\$15,206,773	\$779,506	\$3,790,210	\$3,857,643	\$7,647,854	\$22,854,627	\$35,301,524	\$12,446,897	
Reserved for Future Projects	\$18,659,485				-\$4,160,643	\$14,498,842		\$14,498,842	

**DALLAS SCHOOL DISTRICT #2
DALLAS, OR
December 8, 2025**

RESOLUTION # 25-26-03

**RESOLUTION TO TRANSFER FUNDS TO DEBT SERVICE FUND 302:
FROM GENERAL FUND 100**

WHEREAS The budget adoption for 2025-26 includes an amount to transfer of \$117,442 from Fund 100 General Fund to Fund 302 Other Debt Service for which to make payment on the Full Faith and Credit borrowing for the track construction and resurfacing project, and

WHEREAS The financing agreement for the Full Faith and Credit borrowing requires payment in the amount of \$117,442 during the 2025-26 fiscal year, therefore

BE IT RESOLVED that the School Board of Dallas School District No 2 authorizes the transfer of \$117,442 from the transfer account (100-5220-710) to Fund 302 for Other Debt Service. This transfer does not affect the appropriations of either Fund 100 General Fund or Fund 302 Other Debt Service.

Superintendent

Board Chair

Date

Date

Dallas School District 2

Code:
Adopted:

G CBD/GDBD

Sick Leave - Personal Illness and Injury Leave *

Sick leave is allowed to accrue at the rate of 10 days each school year for each “school employee¹” for personal illness or injury or one day per month employed, whichever is greater, as provided by Oregon law. Twelve-month employees will accrue 1 day per month or 12 days each year.

In accordance with state law, this leave will accumulate without limit.

Sick leave in excess of five consecutive work days may require a certificate from the employee’s attending physician, naturopathic physician or practitioner that the employee’s illness or injury prevents the employee from working. Any employee refusing to submit to such an examination or to provide other evidence as required by the district, shall be subject to appropriate disciplinary action, up to and including dismissal.

Other paid and unpaid leaves will be determined by the district’s collective bargaining agreements.

All medical information will be kept confidential, in a separate file from personnel records, and released only in accordance with the requirements of the Americans with Disabilities Act or other applicable law.

Sickness or other unavoidable circumstances that prevent a teacher from teaching 20 school days immediately following exhaustion of sick leave accumulated under Oregon law, the Board will place the teacher on unpaid leave for the remainder of the regular school year or until the teacher’s disability is removed and they are able to return to work. If the teacher is still unable to return to work the following August 1, the Board may terminate the teacher’s employment, subject to state and federal laws regarding family and medical leave.

All district-paid employee benefits, such as health and dental insurance, will cease on the last day of the month in which employment is terminated, or the staff member is placed on unpaid leave, unless the unpaid leave is in conjunction with state or federal law. The staff member will be informed of their rights to remain a part of the district benefit plan at personal expense.

END OF POLICY

Legal Reference(s):

ORS 332.507

ORS 342.545

ORS 342.610

ORS 659A.043

ORS 659A.046

OAR 581-022-2405

Knapp v. North Bend, 304 Or. 34 (1987).

Consolidated Omnibus Budget Reconciliation Act of 1985, 29 U.S.C. §§ 1161-1169 (2024).

Employee Retirement Income Security Act of 1974, 29 U.S.C. §§ 1001-1461 (2024).

¹ “School employee” includes all employees of the district.

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654 (2024); Family and Medical Leave Act, 29 C.F.R. Part 825 (2025).

Dallas School District 2

Code: GCBDE/GDBDE
 Adopted: 1/09/23
 Revised/Readopted:

Military Leave of Absence

The district will grant military leave of absence to an employee~~employees~~ on duty¹ with a uniformed service² in accordance with applicable state and federal law. An employee~~Employees~~ requesting military leave ~~is~~^{are} required to provide written notice as soon as practicable following notification of military call up or reservist duty, unless precluded by military necessity.

An employee may apply for military leave³ of absence from duties for up to 21 work~~Military leave~~ ~~exceeding 15~~ days in any one training year⁴ or in accordance with ORS 408.290. An employee~~is~~ ~~unpaid~~ leave. Employees may use any accrued vacation or similar leave during the period of service exceeding 21~~15~~ days. Military leave shall be in addition to any other leave the employee is entitled.

While on military leave, the employee will receive the same benefits as other employees on leave, as well as the following:

1. The employee may continue enrollment in the district's health insurance plan. During the first 18 months of leave, the employee may be required to pay any employee contribution~~contribution~~ required of other employees on a leave of absence. If the leave extends beyond 18 months, the employee will be required to pay not more than 102 percent of the full premium;
2. Upon return from military service, the district will give retroactive employer contributions to the Public Employees Retirement System on the same basis as if the employee had not left, provided the employee was an enrolled member at the time of the leave. The employee may repay any required employee contributions over a period of three times the military service leave period or five years, whichever is less.

An employee on duty with a uniformed service is entitled to reemployment for a maximum of five years, unless retained on active duty because of war or national emergency. An individual returning from military leave shall notify the district of their~~an~~ intent to return to the district as follows:

¹ "Duty" means the performance of duty on a voluntary or involuntary basis in a uniformed service and includes active duty or; ~~active duty for training, initial active duty for training;~~ inactive duty training, state active duty, full-time U.S. National Guard duty, U.S. Armed Forces duty and absence to determine fitness for duty.

² "Uniformed service" means being a member of the U.S. Armed Forces, the U.S. National Guard, National Guard Reserve or of any reserve component of the U.S. Armed Forces, or of the commissioned corps of the U.S. Public Health Service and any other category of persons designated by the President in time of war or national emergency.

³ The employee may use military leave without loss of time, pay or regular leave if the employee has been employed by the district for six months or more.

⁴ "Training year" means the federal fiscal year for any particular unit of the National Guard or a reserve component.

1. An employee who is a veteran or reservist ~~Employees who are veterans and reservists~~ returning from training must only inform the district of their training obligations and report back at the next regularly scheduled working period;
2. An employee ~~Employees~~ returning from active duty must notify the district of their intention to return to their former job ~~jobs~~ within 90 days after the employee is relieved ~~of release~~ from duty, or from hospitalization continuing after discharge for a period of not more than one year.

An individual reemployed under this policy is entitled to the seniority and other currently existing rights and benefits the individual had when service started, plus the additional seniority and similar rights and benefits that would have been accrued if employment had been continuous.

This policy does not apply if the employee has been separated from service with a dishonorable or bad conduct discharge or under other than honorable conditions.

END OF POLICY

Legal Reference(s):

ORS 332.505
ORS 408.238
ORS 408.240

ORS 408.270
ORS 408.290
ORS 659A.082

ORS 659A.086

Consolidated Omnibus Budget Reconciliation Act of 1985, 42 U.S.C. §§ 300bb-1-300bb-8 (2024).

I.R.C., U.S.C. 26 § 4980B(f)(4) (2024).

Employment and Reemployment Rights of Members of the Uniformed Services, 38 U.S.C. §§ 4301-4334 (2024).

Dallas School District 2

Code: JOA
 Adopted: 3/13/18
 Revised/Readopted: 5/08/23
 Orig. Code: JOA

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. ~~The following categories are designated as directory information. The following directory~~ Directory information may be released to the public through appropriate procedures and includes:

1. Student’s name;
- ~~2. Student’s address;~~
- ~~3. Student’s telephone listing;~~
- ~~4. Student’s electronic address;~~
- ~~5.2. Student’s photograph;~~
- ~~6. Date and place of birth;~~
- ~~7.3. Major field of study;~~
- ~~8.4. Participation in officially recognized sports and activities and sports;~~
- ~~9.5. Weight and height of members of athletic teamsteam members;~~
- ~~10.6. Dates of attendance; and~~
- ~~11. Grade level;~~
- ~~12.7. Degrees, Diploma, honors or awards received;~~
- ~~13. Most recent previous school or program attended.~~

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the district’s option to release such information and the requirement that the district must, by law upon request, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their name, or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

ORS 30.864
ORS 107.154
ORS 180.805

ORS 326.565
ORS 326.575
ORS 336.187

OAR 581-021-0220 - 021-0430
OAR 581-022-2060

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2024).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2024); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2025).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2024).

Dallas School District 2

Code: JO/IGBAB -AR
 Adopted: 8/12/13
 Revised/Readopted: 2/27/23
 Orig. Code: JO/IGBAB -AR

Education Records/Records of Students with Disabilities Management

1. Student Education Record

Student education records are those records that are directly related to a student and maintained by the district, or by a party acting for the district; however, this does not include the following:

- a. Records of instructional, supervisory and administrative personnel and educational personnel ancillary to those persons that are kept in the sole possession of the maker of the record, used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
- b. Records of the law enforcement unit of the district subject to the provisions of Oregon Administrative Rule (OAR) 581-021-0225;
- c. Records relating to an individual who is employed by the district that are made and maintained in the normal course of business, which relate exclusively to the individual in that individual's capacity as an employee and that are not available for use for any other purpose. Records relating to an individual in attendance at the district who is employed as a result of their status as a student, are education records and are not excepted under this section;
- d. Records on a student who is 18 years of age or older, or is attending an institution of post-secondary education, that are:
 - (1) Made or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in their professional capacity or assisting in a paraprofessional capacity;
 - (2) Made, maintained or used only in connection with treatment of the student; and
 - (3) Disclosed only to individuals providing the treatment. For purposes of this definition, "treatment" does not include remedial educational activities or activities that are part of the program of instruction at the district.
- e. Records that only contain information relating to activities in which an individual engaged after the individual is ~~they are~~ no longer a student at the district;
- f. Medical or nursing records which are made or maintained separately and solely by a licensed health-care professional who is not employed by the district, and which are not used for education purposes or planning.

The district shall keep and maintain a permanent record on each student which includes the:

- a. Name and address of educational agency or institution;
- b. Full legal name of the student;
- c. Student's ~~Student~~ birth date and place of birth;
- d. Name of parents/guardians;

- e. Date of entry into the school;
- f. Name of school previously attended;
- g. Courses of study and marks received;
- h. Data documenting a student's progress toward achievement of state standards and must include a student's Oregon State Assessment results;
- i. Credits earned;
- j. Attendance; and
- k. Date of withdrawal from school; and
- l. ~~Such additional information as the district may prescribe.~~

The district may also request the social security number of the student and will include the social security number on the permanent record only if the eligible student or parent complies with the request. The request shall include notification to the eligible student or the student's parent(s) that the provision of the social security number is voluntary and notification of the purpose for which the social security number will be used.

The district shall retain permanent records in a minimum one-hour fire-safe place in the district, or keep a duplicate copy of the permanent records in a safe depository in another district location.

2. Confidentiality of Student Records

- a. The district shall keep confidential any record maintained on a student in accordance with OAR 581-021-0220 through 581-021-0430.
- b. Each district shall protect the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages.
- c. Each district shall identify one official to assume responsibility for ensuring the confidentiality of any personally identifiable information.
- d. All persons collecting or using personally identifiable information shall receive training or instruction on state policies and procedures.

3. Rights of Parents and Eligible Students

The district shall annually notify parents and eligible students through the district student/parent handbook or any other means that are reasonably likely to inform the parents or eligible students of their rights. This notification shall state that the parent(s) or an eligible student has a right to:

- a. Inspect and review the student's education records;
- b. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights;
- c. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- d. Pursuant to OAR 581-021-0410, file with the Family Policy Compliance Office, United States Department of Education a complaint under 34 C.F.R. § 99.64 concerning alleged failures by the district to comply with the requirements of federal law; and
- e. Obtain a copy of the district policy with regard to student education records.

The notification shall also inform parents or eligible students that the district forwards education records requested under OAR 581-021-0255. The notification shall also indicate where copies of the district policy are located and how copies may be obtained.

If the eligible student or the student's parent(s) has a primary or home language other than English, or has a disability, the district shall provide effective notice.

These rights shall be given to either parent unless the district has been provided with specific written evidence there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights.

When a student becomes an eligible student, which is defined as a student who has reached 18 years of age or is attending only an institution of post-secondary education and is not enrolled in a secondary school, the rights accorded to, and the consent required of, the parents transfer from the parents to the student. Nothing prevents the district from giving students rights in addition to those given to parents.

4. Parent's or Eligible Student's Right to Inspect and Review

The district shall permit an eligible student or student's parent(s) or a representative of a parent or eligible student, if authorized in writing by the eligible student or student's parent(s), to inspect and review the education records of the student, unless the education records of a student contain information on more than one student. In that case the eligible student or student's parent(s) may inspect, review or be informed of only the specific information about the student.

The district shall comply with a request for access to records:

- a. Within a reasonable period of time and without unnecessary delay;
- b. For children with disabilities before any meeting regarding an individualized education program (IEP), or any due process hearing, or any resolution session related to a due process hearing¹;
- c. In no case more than 45 days after it has received the request.

The district shall respond to reasonable requests for explanations and interpretations of the student's education record.

The parent(s) or an eligible student shall comply with the following procedure to inspect and review a student's education record:

- d. Provide a written, dated request to inspect a student's education record; and
- e. State the specific reason for requesting the inspection.

The written request will be permanently added to the student's education record.

¹ Records must be provided without undue delay, which may not exceed 10 business days from the date of the request for the records. Records may be redacted only to the extent necessary to protect personally identifiable information of other children unless disclosure is authorized by law or court order.

The district shall not destroy any education record if there is an outstanding request to inspect and review the education record.

While the district is not required to give an eligible student or student's parent(s) access to treatment records under the definition of "education records" in OAR 581-021-0220 (6)(b)(D), the eligible student or student's parent(s) may, at their expense, choose ~~have those records reviewed by a physician or other appropriate professional and have those records reviewed of their choice.~~

If an eligible student or student's parent(s) so requests, the district shall give the eligible student or student's parent(s) a copy of the student's education record. The district may recover a fee for providing a copy of the record, but only for the actual costs of reproducing the record unless the imposition of a fee effectively prevents a parent or eligible student from exercising the right to inspect and review the student's educational records. The district may not charge a fee to search for or to retrieve the education records of a student.

The district shall not provide the eligible student or student's parent(s) with a copy of test protocols, test questions and answers and other documents described in Oregon Revised Statutes (ORS) 192.345(4) unless authorized by federal law.

The district will maintain a list of the types and locations of education records maintained by the district and the titles and addresses of officials responsible for the records.

Student education records will be maintained at the school building at which the student is in attendance except for special education records which may be located at another designated location within the district. The administrator/principal or designee shall be the person responsible for maintaining and releasing the education records.

5. Release of Personally Identifiable Information

Personally identifiable information shall not be released without prior written consent of the eligible student or student's parent(s) except in the following cases:

- a. The disclosure is to other school officials, including teachers, within the district who have a legitimate educational interest.

As used in this section, "legitimate educational interest" means a district official employed by the district as an administrator, supervisor, instructor or staff support member; a person serving on a school board who needs to review an educational record in order to fulfill ~~their~~ ^{his or her} professional responsibilities, as delineated by their job description, contract or conditions of employment. Contractors, consultants, volunteers or other parties to whom an agency or institution has outsourced institutional services or functions may be considered a school official provided that party performs an institutional service or function for which the district would otherwise use employees, is under the direct control of the district with respect to the use and maintenance of education records, and is subject to district policies concerning the redisclosure of personally identifiable information.

The district shall maintain, for public inspection, a listing of the names and positions of individuals within the district who have access to personally identifiable information with respect to students with disabilities.

- b. The disclosure is to officials of another school within the district;
- c. The disclosure is to authorized representatives of:

The U.S. Comptroller General, U.S. Attorney General, U.S. Secretary of Education or State and local education authorities or the Oregon Secretary of State Audits Division in connection with an audit or evaluation of federal or state-supported education programs, or the enforcement of or compliance with federal or state-supported education programs, or the enforcement of or compliance with federal or state regulations.

- d. The disclosure is in connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to:
 - (1) Determine eligibility for the aid;
 - (2) Determine the amount of the aid;
 - (3) Determine the conditions for the aid; or
 - (4) Enforce the terms and condition of the aid.

As used in this section “financial aid” means any payment of funds provided to an individual that is conditioned on the individual’s attendance at an educational agency or institution.

- e. The disclosure is to organizations conducting studies for, or on behalf of, the district to:
 - (1) Develop, validate or administer predictive tests;
 - (2) Administer student aid programs; or
 - (3) Improve instruction.

The district may disclose information under this section only if disclosure is to an official listed in paragraph (c) above and who enters into a written agreement with the district that:

- (4) Specifies the purpose, scope and duration of the study and the information to be disclosed;
- (5) Limits the organization to using the personally identifiable information only for the purpose of the study;
- (6) The study is conducted in a manner that does not permit personal identification of parents or students by individuals other than representatives of the organization; and
- (7) The information is destroyed when no longer needed for the purposes for which the study was conducted.

For purposes of this section, the term “organization” includes, but is not limited to, federal, state and local agencies, and independent organizations.

- f. The district may disclose information under this section only if the disclosure is to an official listed in paragraph (c) above who is conducting an audit related to the enforcement of or compliance with federal or state legal requirements and who enters into a written agreement with the district that:
 - (1) Designates the individual or entity as an authorized representative;
 - (2) Specifies the personally identifiable information being disclosed;
 - (3) Specifies the personally identifiable information being disclosed in the furtherance of an audit, evaluation or enforcement or compliance activity of the federal or state-supported education programs;

- (4) Describes the activity with sufficient specificity to make clear it falls within the audit or evaluation exception; this must include a description of how the personally identifiable information will be used;
 - (5) Requires information to be destroyed when no longer needed for the purpose for which the study was conducted;
 - (6) Identifies the time period in which the personally identifiable information must be destroyed; and
 - (7) Establishes policies and procedures which are consistent with Family Education Rights and Privacy Act (FERPA) and other federal and state confidentiality and privacy provisions to insure the protection of the personally identifiable information from further disclosure and unauthorized use.
- g. The disclosure is to accrediting organizations to carry out their accrediting functions;
 - h. The disclosure is to comply with a judicial order or lawfully issued subpoena. The district may disclose information under this section only if the district makes a reasonable effort to notify the eligible student or student's parent(s) of the order or subpoena in advance of compliance, unless an order or subpoena of a federal court or agency prohibits notification to the parent(s) or student;
 - i. The disclosure is to comply with a judicial order or lawfully issued subpoena when the parent is a party to a court proceeding involving child abuse and neglect or dependency matters;
 - j. The disclosure is to the parent(s) of a dependent student, as defined in Section 152 of the Internal Revenue Code of 1986;
 - k. The disclosure is in connection with a health or safety emergency. The district shall disclose personally identifiable information from an education record to law enforcement, child protective services and healthcare professionals, and other appropriate parties in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. If the district determines that there is an articulable and significant threat, the district will document the information available at that time of determination and the rationale basis for the determination for the disclosure of the information from the educational records.

In making a determination whether a disclosure may be made under the health or safety emergency, the district may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. As used in this section a "health or safety emergency" includes, but is not limited to, law enforcement efforts to locate a child who may be a victim of kidnap, abduction or custodial interference and law enforcement or child protective services efforts to respond to a report of child abuse or neglect pursuant to applicable state law, or other such reasons that the district may in good faith determine a health or safety emergency;

- l. The disclosure is information the district has designated as "directory information" (See Board policy JOA – Directory Information);
- m. The disclosure is to the parent(s) of a student who is not an eligible student or to an eligible student;
- n. The disclosure is to officials of another school, school system, institution of post-secondary education, an education service district (ESD), state regional program or other educational agency that has requested the records and in which the student seeks or intends to enroll or is enrolled or in which the student receives services. The term "receives services" includes, but is

not limited to, an evaluation or reevaluation for purposes of determining whether a student has a disability;

- o. The disclosure is to the Board during an executive session pursuant to ORS 332.061;
- p. The disclosure is to a caseworker or other representative, who has the right to access the student's case plan, of a state or local child welfare agency or tribal organization that are legally responsible for the care and protection of the student, provided the personally identifiable information will not be disclosed unless allowed by law.

The district will use reasonable methods to identify and authenticate the identity of the parents, students, school officials, and any other parties to whom the district discloses personally identifiable information from educational records.

6. Record-Keeping Requirements

The district shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student. Exceptions to the record-keeping requirements shall include the parent, eligible student, school official or assistant responsible for custody of the records and parties authorized by state and federal law for auditing purposes. The district shall maintain the record with the education records of the student as long as the records are maintained. For each request or disclosure the record must include:

- a. The party or parties who have requested or received personally identifiable information from the education records; and
- b. The legitimate interests the parties had in requesting or obtaining the information.

The following parties may inspect the record of request for access and disclosure to a student's personally identifiable information:

- c. The parent(s) or an eligible student;
- d. The school official or assistants who are responsible for the custody of the records;
- e. Those parties authorized by state or federal law for purposes of auditing the record-keeping procedures of the district.

7. Request for Amendment of Student's Education Record

If an eligible student or student's parent(s) believes the education records relating to the student contain information that is inaccurate, misleading or in violation of the student's rights of privacy or other rights, the student or parent(s) may ask the building level principal where the record is maintained to amend the record.

The principal shall decide, after consulting with the necessary staff, whether to amend the record as requested within a reasonable time after the request to amend has been made.

The request to amend the student's education record shall become a permanent part of the student's education record.

If the principal decides not to amend the record as requested, the eligible student or the student's parent(s) shall be informed of the decision and of their right to appeal the decision by requesting a hearing.

8. Hearing Rights of Parents or Eligible Students

If the building level principal decides not to amend the education record of a student as requested by the eligible student or the student's parent(s), the eligible student or student's parent(s) may request a formal hearing for the purpose of challenging information in the education record as inaccurate, misleading or in violation of the privacy or other rights of the student. The district shall appoint a hearings officer to conduct the formal hearing requested by the eligible student or student's parent. The hearing may be conducted by any individual, including an official of the district, who does not have a direct interest in the outcome of the hearing. The hearings officer will establish a date, time and location for the hearing, and give the student's parent or eligible student notice of date, time and location reasonably in advance of the hearing. The hearing will be held within 10 working days of receiving the written or verbal request for the hearing.

The hearings officer will convene and preside over a hearing panel consisting of:

- a. The principal or designee;
- b. A member chosen by the eligible student or student's parent(s); and
- c. A disinterested, qualified third party appointed by the superintendent.

The parent or eligible student may, at their own expense, choose to be assisted or represented by one or more individuals to assist or represent them of their own choice, including an attorney. The hearing shall be private. Persons other than the student, parent, witnesses and counsel shall not be admitted. The hearings officer shall preside over the panel. The panel will hear evidence from the school staff and the eligible student or student's parent(s) to determine the point(s) of disagreement concerning the records. Confidential conversations between a licensed employee or district counselor and a student shall not be part of the records hearing procedure. The eligible student or student's parent(s) has the right to insert written comments or explanations into the record regarding the disputed material. Such inserts shall remain in the education record as long as the education record or a contested portion is maintained and exists. The panel shall make a determination after hearing the evidence and make its recommendation in writing within 10 working days following the close of the hearing. The panel will make a determination based solely on the evidence presented at the hearing and will include a summary of the evidence and the reason for the decision. The findings of the panel shall be rendered in writing not more than 10 working days following the close of the hearing and submitted to all parties.

If, as a result of the hearing, the panel decides that the information in the education record is not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall inform the eligible student or the student's parent(s) of the right to place a statement in the record commenting on the contested information in the record or stating why there is disagreement. If a statement is placed in an education record, the district will ensure that the statement:

- d. Is maintained as part of the student's records as long as the record or a contested portion is maintained by the district; and
- e. Is disclosed by the district to any party to whom the student's records or the contested portion are disclosed.

If, as a result of the hearing, the panel decides that the information is inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall:

- f. Amend the record accordingly; and
- g. Inform the eligible student or the student's parent(s) of the amendment in writing.

9. Duties and Responsibilities When Requesting Education Records

The district shall, within 10 days of a student seeking initial enrollment in or services from the district, notify the public or private school, ESD, institution, agency or detention facility or youth care center in which the student was formerly enrolled, and shall request the student's education records.

10. Duties and Responsibilities When Transferring Education Records

The district shall transfer originals of all requested student education records, including any ESD records, relating to the particular student to the new educational agency when a request to transfer the education records is made to the district. The transfer shall be made no later than 10 days after receipt of the request. For students in substitute care programs, the transfer must take place within five days of a request. Readable copies of the following documents shall be retained:

- a. The student's permanent records, for one year;
- b. Such special education records as are necessary to document compliance with state and federal audits, for five years after the end of the school year in which the original was created. In the case of records documenting speech pathology and physical therapy services, until the student reaches age 21 or 5 years after last seen, whichever is longer.

Note: Education records shall not be withheld for student fees, fines and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Disclosure Statement

Required for use in collecting personally identifiable information
related to social security numbers.

On any form that requests the social security number (SSN), the following statement shall appear just above the space for the SSN:

“Providing your social security number (SSN) is voluntary. If you provide it, the district will use your SSN for record-keeping, research, and reporting purposes only. The district will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please read the statement on the back of this form that describes how your SSN will be used. Providing your SSN means that you consent to the use of your SSN in the manner described.”

On the back of the same form, or attached to it, the following statement shall appear:

“OAR 581-021-0250 (1)(j) authorizes districts to ask you to provide your social security number (SSN). The SSN will be used by the district for reporting, research and record keeping. Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps districts and the state research, plan and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.”

The district and Oregon Department of Education may also match your SSN with records from other agencies as follows:

The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training and job market trends. The information is also used for planning, research and program improvement.

State and private universities, colleges, community colleges and vocational schools use the information to find out how many students go on with their education and their level of success.

Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as listed above. State and federal law protects the privacy of your records.

Dallas School District 2

Code: DJ-AR
Adopted: 1/28/13
Revised/Reviewed: 12/12/22
Orig. Code: DJ-AR

Purchases

Requisitions, Purchase Orders and Work Orders

All purchases in this section, i.e., related to educational program, shall be initiated on district requisition forms and completed accurately.

At the building level, requests from staff members for requisitions shall be submitted to the principal's office for approval from the principal. Administrators of districtwide programs or services shall initiate requisitions for their respective programs or services and submit such requisitions to the business office.

All requisitions must be reviewed for approval, modification or denial by the superintendent or designee.

Purchase orders shall be issued only by the district business office for approved requisitions.

In the facilities department only, when the purchase order process is not appropriate, a work order shall be initiated by a building or district administrator for obtaining required services to repair property, to make modifications in or to existing property or to initiate the construction or development of new equipment or site improvements. Work orders shall be submitted to the business office for review by the superintendent or designee for approval, denial, modification and/or for prioritization of work orders.

Verification of the receiving of merchandise or services shall be required. Bills of lading, shipping slips or invoices and work performance bills must be dated and signed by the staff member receiving the merchandise or observing the work being performed.

Dallas School District 2

Code: DJ-AR(2)
Revised/Reviewed:

Expenditure of District Funds for Meals, Refreshments and Gifts

The district recognizes there may be occasions when it is appropriate for Board members, administrators and others to expend district funds in the course of conducting district business to provide meals or refreshments (i.e., bakery goods, snacks, fruit, punch, coffee, tea, soft drinks, etc.). The purchase of gifts may also be approved in certain situations. Such occasions may include, but are not limited to, various district and building level meetings, gatherings to celebrate district successes or recognize individual achievements, contributions or outstanding service to the district and other district and school-sponsored activities. Such expenditures may be made with prior superintendent approval only, subject to the provisions of this administrative regulation.

The use of district funds, as used in this regulation, means the use of money in any of the general accounts of the district. This includes the General Fund, Food Service Fund and others. It also includes money in student body accounts held at each school that are derived from any student activity or from parent organizations. Exceptions are funds collected from staff members or others for the specific purpose of providing gifts or parties. It is also recognized that buildings may have established a “social fund” or “sunshine fund” to which each staff member may voluntarily contribute. Such funds are generally used for birthday recognition, bereavement and illness acknowledgment activities, etc. These funds are also exempt from the following requirements.

Meals and Refreshments

District funds may be used to pay for individual or group meals only if official district business is being conducted during the time in which the meal is provided and only if the meal provides a particularly practical time or setting for the discussion, consistent with Board policy and the following:

1. Meals may be provided by the district to recognize the contributions of staff, through retirement dinners or other recognition events;
2. Meals may be provided by the district as a part of Board or administrative work sessions, at district or building-level committee meetings or other district-approved activities.

Meals not directly business related may be provided to staff or others at the individual's expense only.

Board members, principals and other district administrative staff may use district funds to provide refreshments for staff, parents or others at meetings, in-service programs or other similar district or school-sponsored activities, subject to the following additional requirements:

1. The purchase of alcoholic beverages with district funds is strictly prohibited;
2. The use of district funds for parties is prohibited.

Gifts

There are numerous occasions that may arise whereby Board members, administrators or other district staff may feel the need to recognize employees (i.e., Administrative Professional's Day, teacher appreciation week, classified employees' week, birthday, etc.). A Board member, administrator or other district employee may provide such recognition at their expense only, unless as otherwise permitted below:

1. The district may provide a small token of appreciation for a Board member's or employee's retirement and years of service and other related activities utilizing district funds, as approved in advance. For example, the Board generally proclaims special recognition for classified employees' week and teacher appreciation week;
2. Administrators may use district funds to provide an appropriate token of appreciation on behalf of the Board. The value of this item may not exceed \$50 per person;
3. No other expenditure of district funds for gifts is permitted without prior authorization from the Board or superintendent.

Dallas School District
Long-Range Facilities and Finance Committee
Report to Dallas School District School Board
December 8, 2025

The Long-Range Facilities and Finance Committee was convened in October 2025 and has met twice. This report provides an overview of the committee structure, materials reviewed to date and a current recommendation to the Dallas School Board.

Purpose of the Committee:

The Dallas School District Long Range Facility Planning and Finance Committee will review fiscal projections, enrollment trends, and facility capacity to guide long range facilities planning. The committee will review and approve the long-range facilities plan and will make recommendations to the Dallas School Board on any changes of use for district schools or sites. In alignment with Oregon's long-range facilities planning requirements, the committee will also monitor the district's facilities plan, assess long-term capital needs, and recommend strategies to maintain efficient, safe, and high-quality learning environments for all students.

Membership on the Committee:

Board Representatives

Tyler Ferrari
 Rob Ogilvie

Facilitator

Christy Perry

Voting Members

Jeffrey Hernandez, Chair
 Emma Jackson, Vice Chair
 Austin Markee
 Ed Dressel
 Robert Spivey
 Wendy Latta
 Michael McCollum
 Lydia Hodge, DEA
 Kelli McGuire - OSEA

Non-Voting Members

Stephen Burroughs
 Tyler Lalack
 Trista Girt
 Tami Larson
 Bob Archer
 Sara LeRoy

Long-Range Facility Planning Update

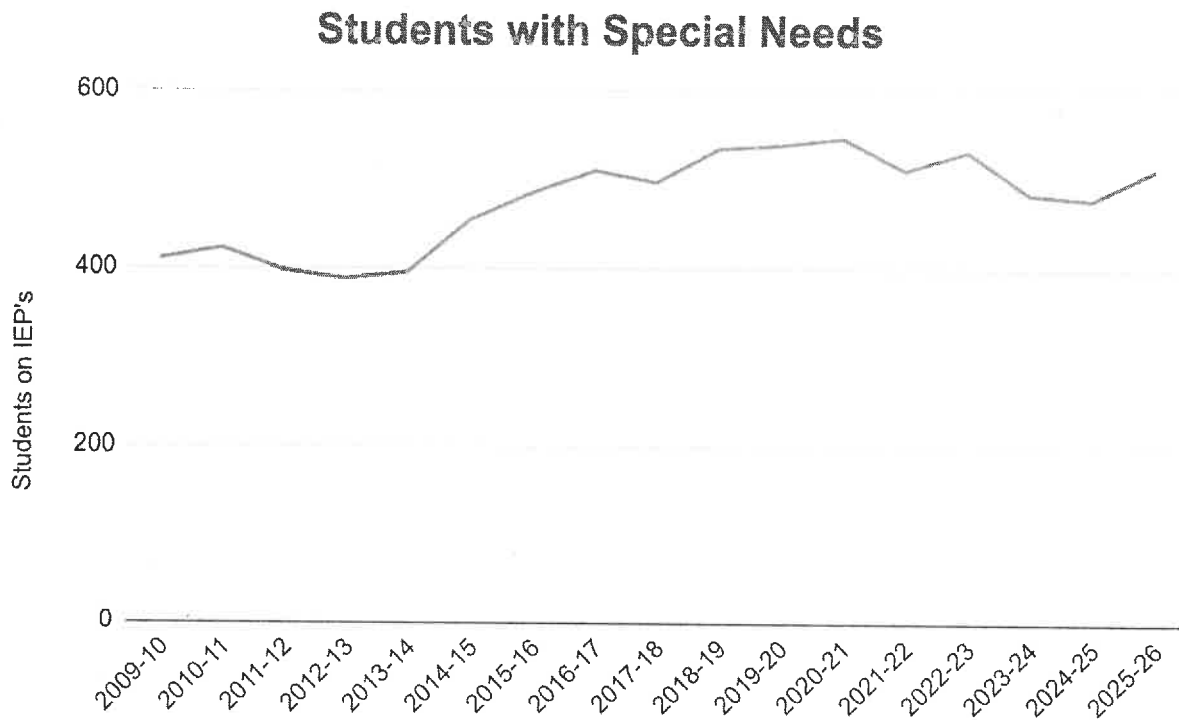
The committee reviewed Oregon statutes related to long-range facilities planning and confirmed that it is the appropriate time for Dallas School District to initiate a comprehensive planning process. Members also reviewed a brief timeline and history of the district's Bonds for Capital Improvement, along with prior capital investments and their impact on current facility conditions.

Enrollment Trends

The committee reviewed current enrollment trends and discussed the district's pattern of declining enrollment. This trend will have implications for future facility use, school configuration, and long-term fiscal planning. In addition, the committee discussed the growth in complexity of students entering the Dallas School District. The following illustrates the enrollment decline and the growth in students receiving special education services:

Primary Grades Enrollment Trend

School Year	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	Diff.	%
ADM	2806	2618	2626	2530	2492	2468	2475	-333	11.80%
Kinder	172	135	161	151	136	129	137	-35	
1st	216	161	151	191	182	156	149	-67	
2nd	195	193	164	162	154	178	145	-50	
3rd	195	176	198	171	178	178	193	-2	
12th	257						240		



City of Dallas Presentation

Charlie Mitchell from the City of Dallas provided an overview of population and development trends, including birth rate information and anticipated growth inside the Urban Growth Boundary (UGB). Key points included:

- Dallas has experienced steady but slow growth since 1990.
- Growth within the UGB accelerated beginning in 2020.
- Over the next 15 years, growth is expected to mirror past trends.
- Beyond this period, growth is anticipated to slow as both the UGB and Polk County populations age and fertility rates decline.

Additional Information

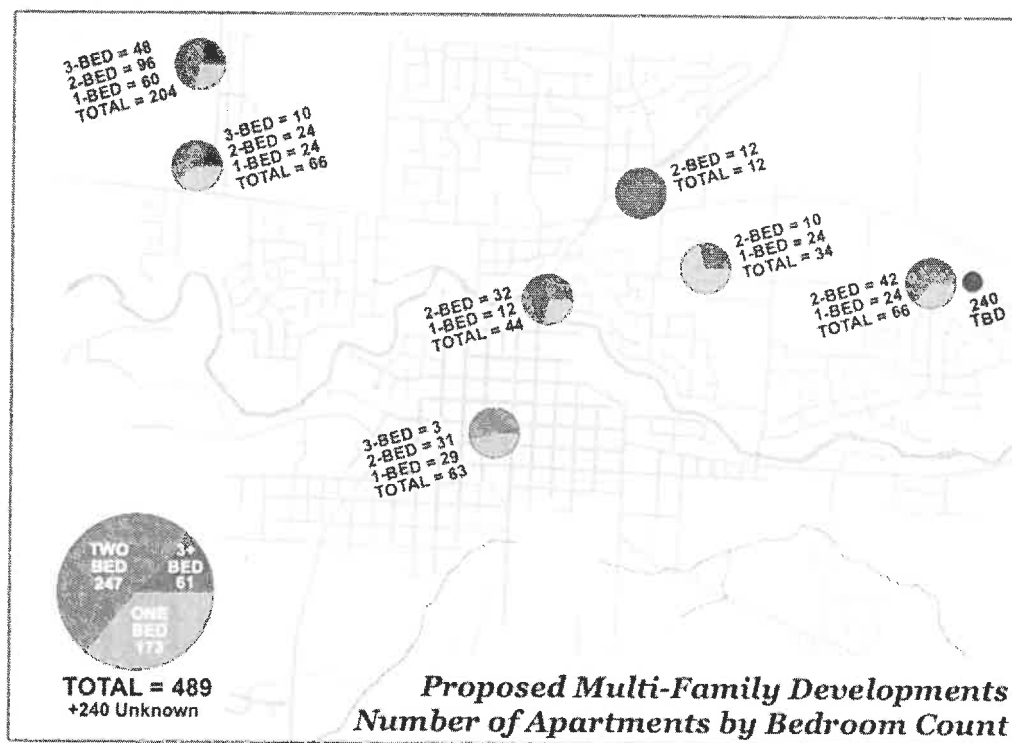
The City of Dallas also provided context regarding future housing development:

- Multi-family housing projects—both proposed and approved—are in various stages of development, and no definitive timelines exist for construction or occupancy.
- It is not possible to accurately predict how many school-aged children may reside in these units, nor whether the residents will be newly arriving families or current Dallas-area households.

- Approximately 4,500 platted and available single-family residential lots exist within the UGB.
- The City of Dallas has issued 600–750 permits annually over the past five years, and this permitting range is expected to continue.

City of Dallas Graphs

The graphs provided in the city's presentation visually illustrate and reinforce these summary findings.



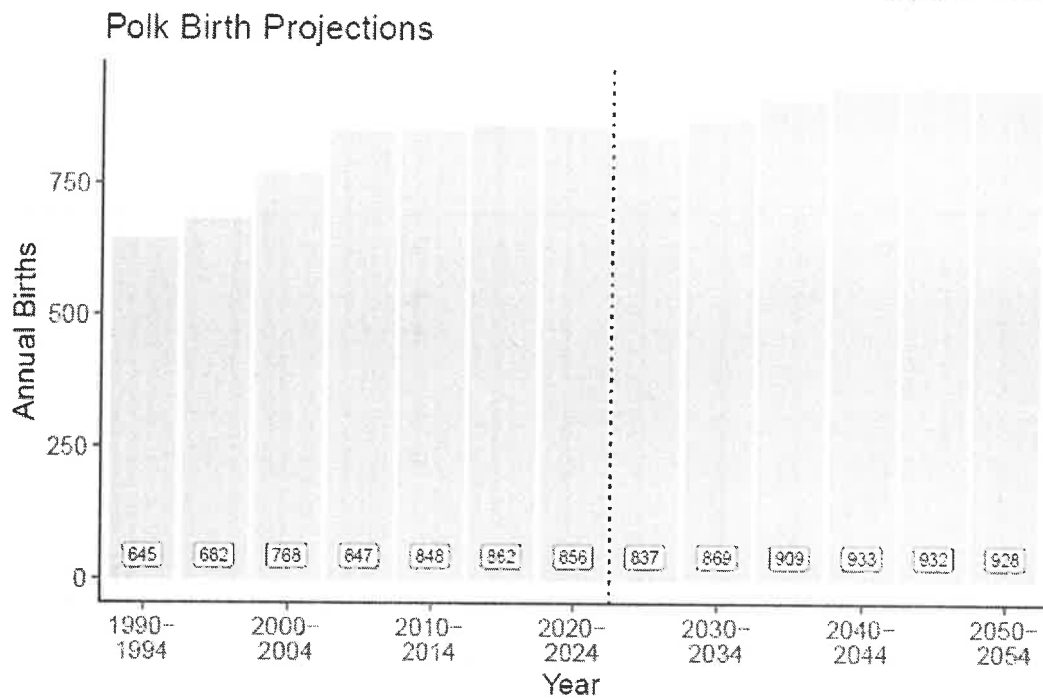


Figure 3: Trends of county births. Past estimates shown left of the dotted vertical line, while forecasts are shown to the right of the line.

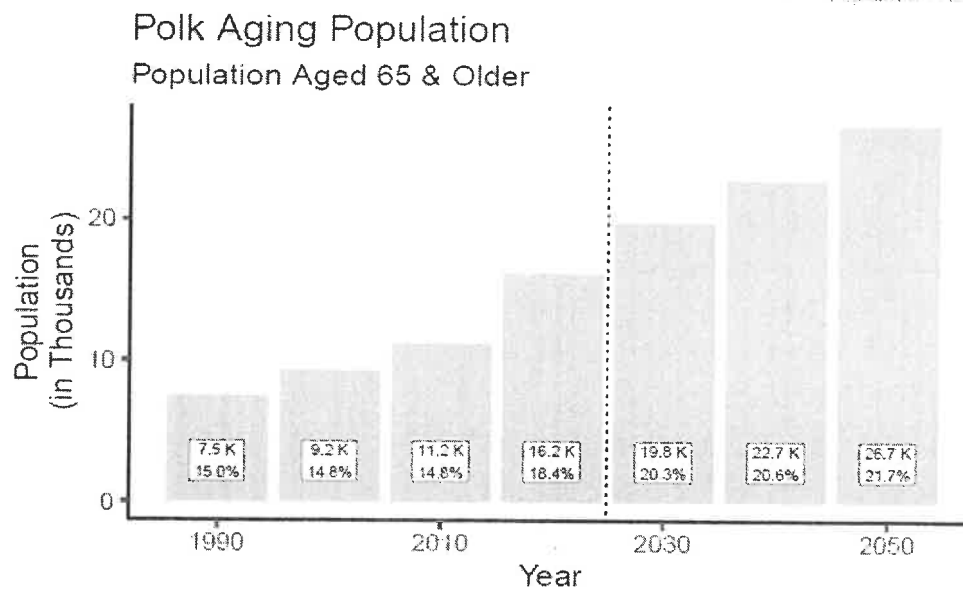


Figure 7: Trend of county population over the age of 65. Past estimates shown left of the dotted vertical line, while forecasts are shown to the right of the line. Make up of total population shown as percentage in label.

Initial Capacity Review (Draft)

An initial estimated capacity review for Whitworth, Lyle, and Oakdale Elementary Schools was presented to the committee. This preliminary analysis will need further refinement in collaboration with district and school leaders. Early estimates indicate that **approximately nine classrooms may be available** if certain spaces currently used for emergent student needs are returned to regular classroom use. Highlights include:

Lyle Elementary School

- **Current Enrollment:** 301
- **Estimated Capacity:** 375–400
- **Total Teaching Spaces:** 23 (including 2 modular classrooms)

Oakdale Elementary School (Grades K–3)

- **Current Enrollment:** 311
- **Estimated Capacity:** 375–400
- **Total Teaching Spaces:** 23 (including 2 modular classrooms)

Whitworth Elementary School (Grades 4–5)

- **Current Enrollment:** 342
- **Estimated Capacity:** 375–400
- **Total Teaching Spaces:** 24 (including 2 modular classrooms)

Recommendation from the Long-Range Facilities and Finance Committee to the Dallas School Board:

1. Initiate an enrollment and demographics study.

Dallas School District Enrollment Report

December 2025

School	Capacity	Kgtn	1	2	3	4	5	Total
Lyle	[460]	24	24	28	29			
		22	25	24	29			
		22	24	24	29			
Total		68	73	76	87			304
Oakdale	[412]	22	25	24	25			
		21	26	24	26			
		23	26	24	24			
					25			
Total		66	77	72	100			315
Whitworth	[437]					29	28	
						29	25	
						32	27	
						31	26	
						29	27	
						30	27	
Total					0	180	160	340
Total K-5								959

Dallas School District Enrollment Report
December 2025

School	Capacity	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware	Last Month	Dec 24/25	Dec 23/24	Dec 22/23	Dec 21/22
LaCreole	[728]	161	196	164							524	560	570	585	588
DHS	[1020]	207	224	206							851	888	873	842	893
MCAP	[108]	0	17	24							71	62	67	71	61
PADTC	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10								
	3	1	4	2	1	5	1				22	17	17	20	15
	Grade 11	Grade 12													
	1	1													
DVA												0	0	0	77
											2422	2510	2560	2600	2654
											Grand Total	2415			
											<i>Including LVCS/DCS</i>	2886			

LVCS CHARTER	Current	Last Year	Dallas Community School												
In District	143	135	KG	1st	2nd	3rd	4th	5th	6th	7th					
Out of Dist	63	76	13	19	28	26	23	26	17	17					
Total	206	211				8th	9th	10th	11th	12th					
High school extended	228		Total	265		28	18	24	19	7					
In 2006 Morrison was a charter school with 80 students.															
Elementary reconfiguration effective 09/10 school year.															
Last Year Extended Campus 2015-16															

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2025-26

December

STUDENT TOTALS

	Current #'s	Last Year
In District	143	135
Out of District	63	76
TOTAL STUDENT #'s	206	211

BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	22	22
1st Grade	23	22
2nd Grade	25	23
3rd Grade	26	24
4th Grade	25	25
5th Grade	24	25
6th Grade	21	29
7th Grade	21	20
8th Grade	19	21

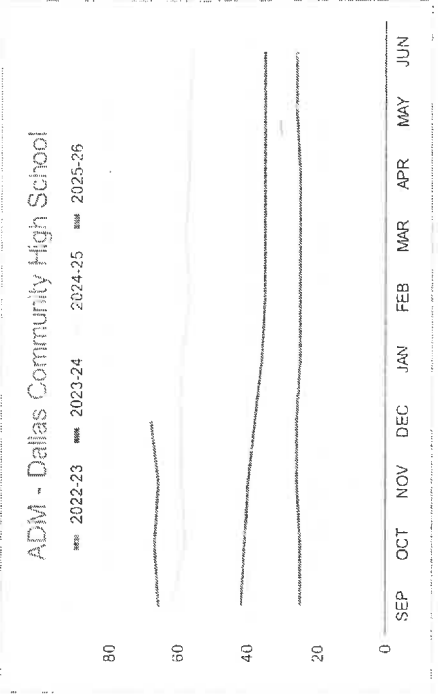
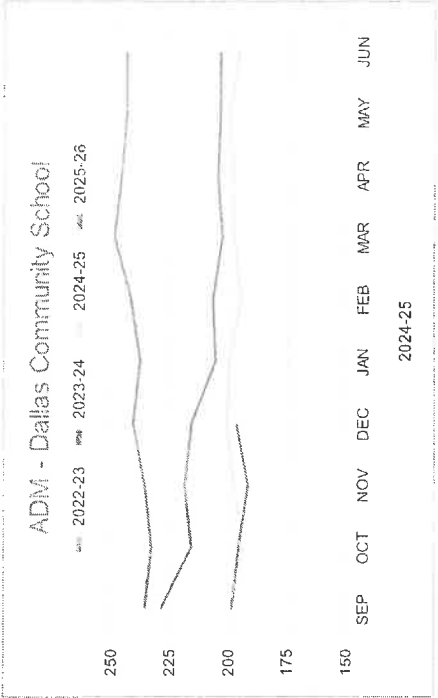
NUMBERS CURRENT AS OF 12/1/2025

Dallas Community School & Dallas Community High School
2025-26 Average Daily Membership (ADM) Enrollment

Grade Level	JUN 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
K	13	13	13	13	13	0	0	0	0	0	0
1	21	17	16	16	19	0	0	0	0	0	0
2	18	29	29	29	28	0	0	0	0	0	0
3	21	27	26	24	26	0	0	0	0	0	0
4	25	23	23	23	23	0	0	0	0	0	0
5	20	25	25	25	26	0	0	0	0	0	0
6	29	18	18	17	17	0	0	0	0	0	0
7	31	18	18	17	17	0	0	0	0	0	0
8	18	29	27	27	28	0	0	0	0	0	0
Total K-8	196	199	195	191	197	0	0	0	0	0	0
9	19	18	18	18	18	0	0	0	0	0	0
10	21	22	22	24	24	0	0	0	0	0	0
11	7	19	19	19	19	0	0	0	0	0	0
12	9	7	7	7	7	0	0	0	0	0	0
Subtotal 9-12	56	66	66	68	68	0	0	0	0	0	0

Total K-8	196	199	195	191	197	0	0	0	0	0	0
# changed	-4	3	-4	-4	6	-197	0	0	0	0	0
% changed	-2%	2%	-2%	-2%	3%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
K-8 Vacancy Rate	21.60%	20.40%	22.00%	23.60%	21.20%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
K-8 Enrollment Cap	250	250	250	250	250	250	250	250	250	250	250

Total 9-12	56	66	66	68	68	0	0	0	0	0	56
# changed	-1	10	0	2	0	-68	0	0	0	0	56
% changed	-2%	18%	0%	3%	0%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
9-12 Vacancy Rate	44.00%	10.00%	34.00%	32.00%	32.00%	100.00%	100.00%	100.00%	100.00%	100.00%	44.00%
9-12 Enrollment Cap	100	100	100	100	100	100	100	100	100	100	100



Luckiamute Valley Charter Schools Balance Sheet

12/03/25
Accrual Basis

As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
.1000 · Operating Account 7001075924	119,994.49
.1002 · Food Service-144000940	11,271.95
.1006 · Money Market -7566012082	668,824.76
1072 · Bill.com Money Out Clearing	-38.98
Total Checking/Savings	800,052.22
Accounts Receivable	
.1200 · Accounts Receivable	-24.00
Total Accounts Receivable	-24.00
Other Current Assets	
2121 · Payroll Asset	-0.33
Total Other Current Assets	-0.33
Total Current Assets	800,027.89
TOTAL ASSETS	800,027.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
.2000 · Accounts Payable	16,650.60
Total Accounts Payable	16,650.60
Credit Cards	
1703 · Credit Card at Elan Financial	992.89
Total Credit Cards	992.89
Other Current Liabilities	

Luckiamute Valley Charter Schools
Balance Sheet
As of November 30, 2025

12/03/25
Accrual Basis

	Nov 30, 25
.2100 · Payroll Liabilities	33,436.66
Total Other Current Liabilities	33,436.66
Total Current Liabilities	51,080.15
Total Liabilities	51,080.15
Equity	
3900 · Retained Earnings	470,549.35
Net Income	278,398.39
Total Equity	748,947.74
TOTAL LIABILITIES & EQUITY	800,027.89

JULY/AUGUST				SEPT.	OCT.	NOV.	YTD Total
REVENUE							
R1200	District Pass Thru Reimbursement						-
R1510	Earnings on investments	837.04		1,238.34	1,798.40	1,721.73	5,595.51
R1630	Special Functions						-
R1600	Food Service Sales			230.50	371.00		601.50
R1920	Donations Private Sources					3,625.00	3,625.00
R1960	Recovery Of A Prior Year Expenditure			11,061.96			
R1990	Miscellaneous Income	2,000.00			730.00		2,730.00
R3101.	State School Funds	456,277.56		456,277.56	228,138.78		1,140,693.90
R3102	OR Free Expanded Eligible Breakfast						-
R3120	Reduced Breakfast/Lunch						-
R3199	Other Unrestricted State Rev					3,969.26	
R3299	Restricted State Grants				83,303.57	(11.85)	83,291.72
r4300	Restricted Rev Direct from FED						-
R4500	Restricted Federal Grants Thru State				10,725.47	7,406.14	18,131.61
r4700	Grants in aid						-
R5400	Beginning Fund Balance						
	TOTAL REVENUE	459,114.60		468,808.36	325,067.22	16,710.28	1,254,669.24

EXPENDITURES BY OBJECT							
100	Salaries	54,100.00	151,754.50	166,200.08	126,741.48		498,796.06
200	Benefits	23,738.00	73,782.54	77,227.00	70,403.71		245,151.25
300	Services	22,260.46	8,134.73	42,275.17	45,105.73		117,776.09
400	Supplies	32,951.94	16,268.80	14,213.84	7,289.44		70,724.02
500	Equipment/Improvements	7,051.79	549.99	870.00	151.96		8,623.74
600	Dues & Fees	47,195.45	11.25	250.88	2,773.00		50,230.58
700	Contingency						-
	TOTAL EXPENDITURES	187,297.97	250,501.81	301,036.97	252,465.32		991,301.74

EXPENDITURES BY FUNCTION							
1000	Instruction	27,998.47	152,677.62	183,932.10	145,894.92		510,503.11
2000	Support	142,753.19	82,361.45	99,685.01	94,130.50		418,930.15
3000	Food Services	12,390.83	15,462.74	17,419.86	12,287.94		57,561.37
4000	Improvements Other	4,155.37			151.96		4,307.33
6000	Operating Contingency						-
	TOTAL EXPENDITURES	187,297.97	250,501.81	301,036.97	252,465.32		991,301.96

FUND BALANCE

271,816.63 490,123.18 514,153.43 278,398.39

Luckiamute Valley Charter Schools
Profit & Loss

12/03/25
Accrual Basis

July through November 2025

	Jul - Nov 25
Ordinary Income/Expense	
Income	
R1510 · Earnings on Investments	5,595.51
R1600 · Food Service Sales	601.50
R1920 · Donations	3,625.00
R1960 · Recovery Of a Prior Year Expend	11,061.96
R1990 · Miscellaneous	2,730.00
R3101 · State School Funds	1,140,693.90
R3199 · Other Unrestricted State Rev	7,713.82
R3299 · Other Restricted State Gr	83,291.72
R4500 · Restricted Rev. from Fed	14,387.05
Total Income	1,269,700.46
Gross Profit	1,269,700.46
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	110,133.77
111-112 · Classified Salaries	41,165.64
111-121 · Substitute Salaries	14,169.55
111-131 · Extra Duty Salaries	6,737.66
111-211 · PERS-Employer	35,693.87
111-212 · PERS-EPPT	8,292.11
111-220 · Social Security	12,223.19
111-231 · Worker's Comp	88.17
111-240 · Health Insurance	23,617.17
111-241 · OR-PFL	690.36
111-311 · Sub_Instructional Services	6,827.78
111-341 · Travel	226.85
111-355 · Printing	1,751.05
111-410 · Supplies	2,222.79
111-420 · Textbooks	15,470.72
111-470 · Computer Software	2,716.12

Luckiamute Valley Charter Schools
Profit & Loss
July through November 2025

12/03/25
Accrual Basis

	Jul - Nov 25
111-480 · Computer Hardware	2,075.94
Total 111 · Elementary Grades K-5	284,102.74
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	71,643.59
121-112 · Classified Salaries	11,650.25
121-121 · Substitute Salary	1,710.45
121-131 · Extra Duty Salaries	1,131.00
121-211 · PERS-Employer	19,388.29
121-212 · PERS-EPPT	4,683.18
121-220 · Social Security	6,815.52
121-231 · Workers Comp	45.56
121-240 · Health Insurance	9,771.09
121-241 · OR-PFL	376.08
121-311 · Sub Instructional Services	1,222.52
121-355 · Printing	683.50
121-399 · Purchased Services	9,000.00
121-410 · Consumables	4,270.88
121-420 · Textbooks	685.56
121-470 · Computer Software	4,798.44
121-480 · Computer Hardware	2,401.72
Total 1121 · Middle Programs 6-8	150,277.63
Total 1100 · Regular Programs	434,380.37
1250 · Special Programs	
125-111 · Certified Salaries	11,346.72
125-112 · Classified Salaries	18,164.75
125-121 · Substitute Salaries	601.92
125-131 · Extra Duty	1,837.49
125-211 · PERS Employer	8,192.66
125-212 · PERS-EPPT	1,132.87
125-220 · Social Security	2,358.07
125-231 · Workers Comp	20.68
125-241 · OR-PFL	123.64
125-340 · Travel	453.70

Luckiamute Valley Charter Schools
Profit & Loss
July through November 2025

	Jul - Nov 25
125-390 · General Professional/Tech	840.00
125-410 · Consumables	94.89
125-420 · Textbooks	27.98
125-470 · Computer Software	135.00
Total 1250 · Special Programs	45,330.37
1270 · Title I	
127-111 · Licensed Salaries	16,280.77
127-211 · PERS	6,059.69
127-212 · PERS-EPPT	1,356.00
127-220 · Social Security	1,890.95
127-231 · Worker's Comp	10.61
127-240 · Health Insurance	5,126.82
127-241 · OR-Paid Family Leave	67.53
Total 1270 · Title I	30,792.37
Total 1000 · 1000-INSTRUCTION	510,503.11
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	17,963.23
211-211 · PERS-Employer	4,462.08
211-212 · PERS-EPPT	1,077.78
211-220 · Social Security	1,363.30
211-231 · Workers Comp	6.48
211-240 · Health Insurance	3,270.72
211-241 · OR-PFL	71.86
211-410 · Consumables	308.98
Total 2113 · Social Work Services	28,524.43
Total 2100 · Support Services - Students	28,524.43
2220 · Library/Media Center	
222-430 · Library Books	388.75

Luckiamute Valley Charter Schools
Profit & Loss

12/03/25
Accrual Basis

July through November 2025

	Jul - Nov 25
222-450 · Periodicals	816.30
Total 2220 · Library/Media Center	1,205.05
2230 · Assessment and Testing	
223-312 · Testing Services	5,893.70
Total 2230 · Assessment and Testing	5,893.70
2310 · School Board	
231-131 · Extra Duty Stipend_Board Sec	
231-340 · Board Travel_Conference	560.32
231-382 · Legal Services	1,226.03
231-640 · Dues and Fees	2,439.65
231-651 · Liability Insurance	39,750.00
Total 2310 · School Board	43,976.00
2410 · School Administration	
241-112 · Confidential Salaries	29,084.27
241-113 · Administrator salaries	74,597.23
241-121 · Admin Sub Salary	830.21
241-131 · Extra Duty Salary	15,000.00
241-211 · PERS-Employer	32,158.91
241-212 · PERS-EPPT	4,604.92
241-220 · Social Security	9,156.73
241-231 · Workers Comp	40.22
241-240 · Health Insurance	10,400.00
241-241 · OR-PFL	471.76
241-340 · Travel	301.90
241-351 · Telephone	1,003.60
241-353 · Postage	283.92
241-390 · Professional Development	5,915.49
241-410 · Consumables	1,322.70
241-470 · Software	3,691.80
241-640 · Dues and Fees	4,074.78

Luckiamute Valley Charter Schools
. Profit & Loss
July through November 2025

	Jul - Nov 25
Total 2410 · School Administration	192,938.44
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	33,250.00
252-211 · PERS - Company	8,855.48
252-212 · PERS EPPT	2,139.00
252-220 · Social Security	2,707.96
252-231 · Workers Comp	1,858.76
252-240 · Health-Employer	2,700.00
252-241 · OR-PFL	142.60
252-381 · Audit Services	3,500.00
252-410 · Supplies	26.32
252-470 · Software	1,077.05
252-640 · Dues and Fees	368.15
Total 2520 · Fiscal services	56,625.32
2540 · Plant services	
254-112 · Classified Salaries	14,748.98
254-211 · PERS-Company	2,039.02
254-212 · PERS-EPPT	492.52
254-220 · Social Security	1,128.30
254-231 · Worker's Comp	13.76
254-241 · OR-PFL	59.00
254-322 · Repairs and Maintenance	14,520.49
254-324 · Rental	3,462.86
254-325 · Electricity	5,389.13
254-327 · Water	4,211.87
254-328 · Garbage	2,485.10
254-329 · Other property services	6,535.00
254-410 · Supplies	1,336.78
254-470 · Software_Network	2,280.00
254-541 · Equipment	549.99
Total 2540 · Plant services	59,252.80
2550 · Transportation	

12/03/25
Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss

July through November 2025

	Jul - Nov 25
255-331 · Transportation	24,055.41
Total 2550 · Transportation	24,055.41
Total 2500 · Support services-business	139,933.53
2660 · Technology Services	
266-112 · Classified Salaries	6,000.00
266-220 · Social Security	459.00
Total 2660 · Technology Services	6,459.00
Total 2000 · SUPPORT SERVICES	418,930.15
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	16,102.66
312-121 · Substitute	
312-211 · PERS-Employer	2,230.89
312-212 · PERS-EPPT	538.86
312-220 · Social Security/Medicare	1,261.96
312-231 · Workers Comp	12.42
312-240 · Health Insurance	3,338.55
312-241 · OR-PFL	64.32
312-311 · Non Instructional Services	137.87
312-318 · Travel-Trainings-Conferences	1,038.61
312-341 · Mileage	895.51
312-410 · Supplies	2,603.08
312-450 · Food	20,722.22
312-460 · Non Consumables	1,250.00
312-541 · Equipment	3,766.42
312-640 · Dues and Fees	3,598.00
Total 3120 · Food Services	57,561.37
Total 3000 · ENTERPRISE & COMMUNITY	57,561.37
4000 · FACILITIES ACQUISITION & CONSTR	
4150 · Building Acq, const, impr. Ser	

Luckiamute Valley Charter Schools
Profit & Loss
July through November 2025

12/03/25
Accrual Basis

	Jul - Nov 25
415-530 · Improvements-Other	4,307.33
Total 4150 · Building Acq, const, impr. Ser	4,307.33
Total 4000 · FACILITIES ACQUISITION & CONS...	4,307.33
6560 · Payroll Expenses	
66900 · Reconciliation Discrepancies	0.11
Total Expense	991,302.07
Net Ordinary Income	278,398.39
Net Income	278,398.39

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual General Fund

12/03/25

Accrual Basis

July through November 2025

	Jul - Nov 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
R1200 · District Pass-Thru		299,502.00	56.0%
R1510 · Earnings on Investments	5,595.51	10,000.00	4.2%
R1600 · Food Service Sales	601.50	14,200.00	
R1920 · Donations	3,625.00	200.00	1,812.5%
R1960 · Recovery Of a Prior Year Expend	11,061.96		
R1990 · Miscellaneous	2,730.00	2,000.00	136.5%
R3101 · State School Funds	1,140,693.90	2,907,790.00	39.2%
R3102 · OR Free Expanded Eligible (EIG)		4,000.00	
R3199 · Other Unrestricted State Rev	7,713.82		
R3299 · Other Restricted State Gr	83,291.72	20,000.00	416.5%
R4500 · Restricted Rev. from Fed	14,387.05	45,000.00	32.0%
R4700 · Grants in Aid		2,000.00	
Total Income	1,269,700.46	3,304,692.00	38.4%
Gross Profit	1,269,700.46	3,304,692.00	38.4%
Expense			
1000 · 1000-INSTRUCTION			
1100 · Regular Programs			
1111 · Elementary Grades K-5			
111-111 · Licensed Salaries	110,133.77	381,441.00	28.9%
111-112 · Classified Salaries	41,165.64	130,014.00	31.7%
111-121 · Substitute Salaries	1,564.00	45,000.00	3.5%
111-131 · Extra Duty Salaries	6,737.66	10,000.00	67.4%
111-211 · PERS-Employer	35,693.87	160,118.00	22.3%
111-212 · PERS-EPPT	8,292.11	10,220.00	81.1%
111-220 · Social Security	12,223.19	41,544.00	29.4%
111-231 · Worker's Comp	88.17	1,366.00	6.5%
111-240 · Health Insurance	23,617.17	85,820.00	27.5%
111-241 · OR-PFL	690.36	2,164.00	31.9%
111-311 · Sub_Instructional Services	19,433.33		
111-341 · Travel	226.85	100.00	226.9%
111-355 · Printing	1,751.05	5,000.00	35.0%
111-399 · Purchased Services		10,000.00	
111-410 · Supplies	2,222.79	5,000.00	44.5%
111-420 · Textbooks	15,470.72	21,022.00	73.6%
111-460 · Non-Consumables		4,500.00	
111-470 · Computer Software	2,716.12	2,000.00	135.8%
111-480 · Computer Hardware	2,075.94	2,018.00	102.9%
Total 1111 · Elementary Grades K-5	284,102.74	917,327.00	31.0%
1121 · Middle Programs 6-8			

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual General Fund

July through November 2025

	Jul - Nov 25	Budget	% of Budget
121-111 · Licensed Salaries	71,643.59	286,869.00	25.0%
121-112 · Classified Salaries	11,650.25	53,010.00	22.0%
121-121 · Substitute Salary	394.25	26,000.00	1.5%
121-131 · Extra Duty Salaries	1,131.00	1,252.00	90.3%
121-211 · PERS-Employer	19,388.29	98,124.00	19.8%
121-212 · PERS-EPPT	4,683.18	6,263.00	74.8%
121-220 · Social Security	6,815.52	25,894.00	26.3%
121-231 · Workers Comp	45.56	846.00	5.4%
121-240 · Health Insurance	9,771.09	60,992.00	16.0%
121-241 · OR-PFL	376.08	1,354.00	27.8%
121-311 · Sub Instructional Services	2,538.72		
121-355 · Printing	683.50	2,016.00	33.9%
121-399 · Purchased Services	9,000.00	28,000.00	32.1%
121-410 · Consumables	4,270.88	11,700.00	36.5%
121-420 · Textbooks	685.56	27,960.00	2.5%
121-460 · Non-consumable		7,300.00	
121-470 · Computer Software	4,798.44	500.00	959.7%
121-480 · Computer Hardware	2,401.72	2,818.00	85.2%
Total 121 · Middle Programs 6-8	150,277.63	640,898.00	23.4%
Total 1100 · Regular Programs	434,380.37	1,558,225.00	27.9%
1250 · Special Programs			
125-111 · Certified Salaries	11,346.72	51,540.00	22.0%
125-112 · Classified Salaries	18,164.75	56,847.00	32.0%
125-121 · Substitute Salaries		1,000.00	
125-131 · Extra Duty	1,837.49	7,000.00	26.2%
125-211 · PERS Employer	8,192.66	30,936.00	26.5%
125-212 · PERS-EPPT	1,132.87	1,975.00	57.4%
125-220 · Social Security	2,358.07	9,057.00	26.0%
125-231 · Workers Comp	20.68	379.00	5.5%
125-240 · Health Insurance		2,400.00	
125-241 · OR-PFL	123.64	474.00	26.1%
125-311 · Sub Instructional Services	601.92		
125-340 · Travel	453.70	1,084.00	41.9%
125-390 · General Professional/Tech	840.00	87,200.00	1.0%
125-410 · Consumables	94.89	200.00	47.4%
125-420 · Textbooks	27.98	200.00	14.0%
125-470 · Computer Software	135.00		
Total 1250 · Special Programs	45,330.37	250,292.00	18.1%
1270 · Title I			
127-111 · Licensed Salaries	16,280.77	64,011.00	25.4%
127-121 · Substitute Salaries		1,000.00	
127-211 · PERS	6,059.69	21,300.00	28.4%

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual General Fund

July through November 2025

	Jul - Nov 25	Budget	% of Budget
127-212 · PERS-EPPT	1,356.00	1,360.00	99.7%
127-220 · Social Security	1,890.95	4,973.00	38.0%
127-231 · Worker's Comp	10.61	423.00	2.5%
127-240 · Health Insurance	5,126.82	18,533.00	27.7%
127-241 · OR-Paid Family Leave	67.53	260.00	26.0%
127-410 · Consumable Supplies		100.00	
Total 1270 · Title I	30,792.37	111,960.00	27.5%
Total 1000 · 1000-INSTRUCTION	510,503.11	1,920,477.00	26.6%
2000 · SUPPORT SERVICES			
2100 · Support Services - Students			
2113 · Social Work Services			
211-111 · Licensed Salaries	17,963.23		
211-211 · PERS-Employer	4,462.08		
211-212 · PERS-EPPT	1,077.78		
211-220 · Social Security	1,363.30		
211-231 · Workers Comp	6.48		
211-240 · Health Insurance	3,270.72		
211-241 · OR-PFL	71.86		
211-341 · Travel		395.00	
211-390 · Professional Dev		3,500.00	
211-410 · Consumables	308.98	315.00	98.1%
211-420 · Textbooks		1,000.00	
Total 2113 · Social Work Services	28,524.43	5,210.00	547.5%
Total 2100 · Support Services - Students	28,524.43	5,210.00	547.5%
2200 · Instructional Staff			
220-313 · Support Services		2,000.00	
220-341 · Travel			
Total 2200 · Instructional Staff		2,000.00	
2220 · Library/Media Center			
222-430 · Library Books	388.75	3,500.00	11.1%
222-450 · Periodicals	816.30	1,081.00	75.5%
Total 2220 · Library/Media Center	1,205.05	4,581.00	26.3%
2230 · Assessment and Testing			
223-312 · Testing Services	5,893.70	6,200.00	95.1%
Total 2230 · Assessment and Testing	5,893.70	6,200.00	95.1%
2240 · Instructional Staff Development			

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual General Fund

July through November 2025

	Jul - Nov 25	Budget	% of Budget
224-312 · Instruction Improvement Service		5,000.00	
224-341 · Travel		1,000.00	
Total 2240 · Instructional Staff Development		6,000.00	
2310 · School Board			
231-131 · Extra Duty Stipend_Board Sec		2,000.00	
231-211 · PERS-ER		579.79	
231-212 · PERS-EPPT		37.01	
231-220 · Social Security		153.00	
231-231 · Workers Comp		5.00	
231-241 · OR-PFL		8.00	
231-340 · Board Travel_Conference	560.32	4,000.00	14.0%
231-382 · Legal Services	1,226.03	5,000.00	24.5%
231-410 · Consumables		2,000.00	
231-640 · Dues and Fees	2,439.65	5,000.00	48.8%
231-651 · Liability Insurance	39,750.00	38,955.00	102.0%
Total 2310 · School Board	43,976.00	57,737.80	76.2%
2410 · School Administration			
241-112 · Confidential Salaries	29,084.27	86,115.00	33.8%
241-113 · Administrator salaries	74,597.23	246,051.00	30.3%
241-121 · Admin Sub Salary			
241-131 · Extra Duty Salary	15,000.00	85,699.00	37.5%
241-211 · PERS-Employer	32,158.91	5,470.00	84.2%
241-212 · PERS-EPPT	4,604.92	22,821.00	40.1%
241-220 · Social Security	9,156.73	1,343.00	3.0%
241-231 · Workers Comp	40.22	38,400.00	27.1%
241-240 · Health Insurance	10,400.00	1,193.00	39.5%
241-241 · OR-PFL	471.76		
241-311 · Sub Instructional Services	830.21	3,000.00	10.1%
241-340 · Travel	301.90	3,131.00	32.1%
241-351 · Telephone	1,003.60	1,000.00	28.4%
241-353 · Postage	283.92	11,000.00	53.8%
241-390 · Professional Development	5,915.49	4,209.00	31.4%
241-410 · Consumables	1,322.70	190.00	
241-460 · Non-Consumables		6,800.00	54.3%
241-470 · Software	3,691.80	600.00	
241-471 · Software Maintenance		4,770.00	85.4%
241-640 · Dues and Fees	4,074.78		
Total 2410 · School Administration	192,938.44	521,792.00	37.0%
2500 · Support services-business			
2520 · Fiscal services			
252-114 · Managerial Classified	33,250.00	99,750.00	33.3%

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual General Fund
July through November 2025

	Jul - Nov 25	Budget	% of Budget
252-211 · PERS - Company	8,855.48	31,004.00	28.6%
252-212 · PERS EPPT	2,139.00	1,979.00	108.1%
252-220 · Social Security	2,707.96	7,631.00	35.5%
252-231 · Workers Comp	1,858.76	6,500.00	28.6%
252-232 · Unemployment		30,308.00	
252-240 · Health-Employer	2,700.00	8,400.00	32.1%
252-241 · OR-PFL	142.60		
252-380 · Payroll and Accounting Services		4,000.00	
252-381 · Audit Services	3,500.00	9,850.00	35.5%
252-410 · Supplies	26.32	198.00	13.3%
252-470 · Software	1,077.05	2,000.00	53.9%
252-640 · Dues and Fees	368.15	1,000.00	36.8%
252-690 · Grant Indirect Charges		167,366.00	
Total 2520 · Fiscal services	56,625.32	369,986.00	15.3%
2540 · Plant services			
254-112 · Classified Salaries	14,748.98	44,560.00	33.1%
254-131 · Extra Duty Plant Services		11,000.00	
254-211 · PERS-Company	2,039.02	10,108.00	20.2%
254-212 · PERS-EPPT	492.52	645.00	76.4%
254-220 · Social Security	1,128.30	4,250.00	26.5%
254-231 · Worker's Comp	13.76	139.00	9.9%
254-240 · Health Insurance		1,944.00	
254-241 · OR-PFL	59.00	222.00	26.6%
254-322 · Repairs and Maintenance	14,520.49	25,000.00	58.1%
254-324 · Rental	3,462.86	7,500.00	46.2%
254-325 · Electricity	5,389.13	23,000.00	23.4%
254-327 · Water	4,211.87	3,200.00	131.6%
254-328 · Garbage	2,485.10	6,000.00	41.4%
254-329 · Other property services	6,535.00	7,400.00	88.3%
254-410 · Supplies	1,336.78	5,012.00	26.7%
254-460 · Non-consumables		2,000.00	
254-470 · Software_Network	2,280.00	2,000.00	
254-520 · Major Building Improvements		4,000.00	
254-530 · Improvements Other		3,000.00	
254-541 · Equipment	549.99		
Total 2540 · Plant services	59,252.80	160,980.00	36.8%
2550 · Transportation			
255-331 · Transportation	24,055.41	68,366.00	35.2%
Total 2550 · Transportation	24,055.41	68,366.00	35.2%
Total 2500 · Support services-business	139,933.53	599,332.00	23.3%

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools Profit & Loss Budget vs. Actual General Fund

July through November 2025

	Jul - Nov 25	Budget	% of Budget
2660 · Technology Services			
266-112 · Classified Salaries	6,000.00	18,000.00	33.3%
266-211 · PERS Employer		5,218.00	
266-212 · PERS-Pick-Up		333.00	
266-220 · Social Security	459.00	1,377.00	33.3%
266-231 · Workers Comp		45.00	
266-241 · OR-PFL		72.00	
266-361 · Service Area Direction		2,250.00	
Total 2660 · Technology Services	6,459.00	27,295.00	23.7%
Total 2000 · SUPPORT SERVICES	418,930.15	1,230,147.80	34.1%
3000 · ENTERPRISE & COMMUNITY			
3120 · Food Services			
312-112 · Classified Salary	16,102.66	55,852.00	28.8%
312-121 · Substitute		2,000.00	
312-211 · PERS-Employer	2,230.89	16,191.00	13.8%
312-212 · PERS-EPPT	538.86	1,033.00	52.2%
312-220 · Social Security/Medicare	1,261.96	4,426.00	28.5%
312-231 · Workers Comp	12.42	145.00	8.6%
312-240 · Health Insurance	3,338.55	12,992.00	25.7%
312-241 · OR-PFL	64.32	231.00	27.8%
312-311 · Non Instructional Services	137.87		
312-318 · Travel-Trainings-Conferences	1,038.61		
312-341 · Mileage	895.51		
312-410 · Supplies	2,603.08	500.00	520.6%
312-450 · Food	20,722.22	78,000.00	26.6%
312-460 · Non Consumables	1,250.00		
312-470 · Software		2,200.00	
312-541 · Equipment	3,766.42		
312-640 · Dues and Fees	3,598.00	1,000.00	359.8%
Total 3120 · Food Services	57,561.37	174,570.00	33.0%
Total 3000 · ENTERPRISE & COMMUNITY	57,561.37	174,570.00	33.0%
4000 · FACILITIES ACQUISITION & CONSTR			
4150 · Building Acq, const, impr. Ser			
415-520 · Building Improvements		14,497.00	
415-530 · Improvements-Other	4,307.33		
Total 4150 · Building Acq, const, impr. Ser	4,307.33	14,497.00	29.7%
Total 4000 · FACILITIES ACQUISITION & CONSTR	4,307.33	14,497.00	29.7%
6560 · Payroll Expenses			

12/03/25

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual General Fund
July through November 2025

	Jul - Nov 25	Budget	% of Budget
66900 - Reconciliation Discrepancies	0.11		
Total Expense	991,302.07	3,339,691.80	29.7%
Net Ordinary Income	278,398.39	-34,999.80	-795.4%
Other Income/Expense			
Other Income			
R5200 - Interfund Transfers		35,000.00	
Total Other Income		35,000.00	
Net Other Income		35,000.00	
Net Income	278,398.39	0.20	139,199,195.0%

Dallas Community School
Financial Report - Q1, July 2025 to September 2025

Bank Balances as of:	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025
Umpqua Bank Balance	\$1,078,059.10	\$1,072,893.43	\$942,594.45	\$0.00	\$0.00	\$0.00
Live Oak Bank CD	\$214,455.70	\$215,223.91	\$215,969.96	\$0.00	\$0.00	\$0.00

Bank Balances as of:	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
Umpqua Bank Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Live Oak Bank CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

REVENUE/RESOURCES							
	JUL 2025	AUG 2025	SEP 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	\$422,661.07	\$211,330.54	\$211,330.54	\$845,322.15	\$634,105.23	\$2,536,421.00	133.30%
Interest Income	\$765.47	\$768.21	\$746.05	\$2,279.73	\$2,400.00	\$9,600.00	95.00%
Restricted Grants	\$0.00	\$0.00	\$0.00	\$0.00	-	\$322,275.96	-%
Misc. Income	\$2,090.19	\$54.42	\$0.00	\$2,144.61	-	-	-%
Total Revenue	\$425,516.73	\$212,153.17	\$212,076.59				

100-GENERAL FUND [ALL EXPENDITURES ARE REPRESENTED HERE BY OBJECT CODE]							
	JUL 2025	AUG 2025	SEP 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$82,692.90	\$96,424.68	\$100,842.21	\$279,959.79	\$998,257.21	\$1,278,217.00	21.90%
200 Associated Payroll	\$49,881.79	\$44,102.04	\$45,865.67	\$139,849.50	\$547,893.50	\$687,743.00	20.33%
300 Services	\$19,073.59	\$37,347.20	\$33,303.24	\$98,452.59	\$323,650.41	\$422,103.00	23.32%
400 Supplies and Materials	\$15,294.71	\$8,079.61	\$12,855.50	\$37,173.98	\$56,856.02	\$94,030.00	39.53%
411 K-8 Allotments	\$0.00	\$0.00	\$21,938.96	\$21,873.96	\$128,126.04	\$150,000.00	14.58%
500 Equipment/Facility	\$5,089.00	\$21,964.40	\$28,696.40	\$56,048.80	\$24,451.20	\$80,500.00	69.63%
600 Dues & Fees	\$44,162.01	\$2,579.99	\$20,861.57	\$67,603.57	\$32,017.43	\$99,621.00	67.86%
Total Expenditures	\$216,194.00	\$210,497.92	\$264,363.55	\$700,962.19	\$2,111,251.81	\$2,812,214.00	

200-SPECIAL REVENUE FUNDS [INTEGRATED PROGRAM EXPENDITURES]							
	JUL 2025	AUG 2025	SEP 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
200 Associated Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
300 Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
400 Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Notes from the Business Office

Cash Position:

- Our primary checking account ended September 2025 with a balance of \$942,594. The Live Oak Banks CD continues to grow earning \$746.00 of interest in the month of July increasing the balance to \$215,970.

Revenue Highlights:

- In September, we received regular State School Fund (SSF) payment of \$211,330.54.

Expenditures Highlights (All Funds):

- September marked the beginning of the school year and the final month of Q1 2025-26 fiscal year. Total expenditures for the month were \$264,363.55. Object codes 100, 200, 300 are tracking in line with expectations at this point in the year. Expenditures in object codes 400, 500, and 600 are elevated due to timing-related factors, such as front-loaded supply purchases, facility costs, and annual fees that occur early in the year. These categories are expected to even out as the year progresses.

Restricted Grant Highlights (200):

- Nothing to report until our Q1 invoicing is completed and sent to the district, which will take place in November and reported in December.

**Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
October 15, 2025
6:30pm**

Call to Order: The meeting was called to order by the chairperson at 6:37.

Board Members Present: Vicki Avery, Kendall Cates, Matt Beasley, Greg Oldham, Fred Weisensee **Staff Members Present:** Christy Wilkins, Christine Caponi, Daniel Shimek

Board Secretary: Donna Santa Maria

Public In Attendance: None

1. Approval of Agenda- Matt made a motion to approve, Kendall seconded. All in favor.

2.Consent Agenda- The October board minutes are approved with correction of 2029 year date to 2019 and the approval includes proposed policies. Matt made a motion to approve and Greg seconded. All in favor.

3.Announcements- Next Board meeting will be November 19, 2025, 6:30pm. Bridgeport Campus. Note: Matt may be absent.

4.Public Comment- None

5.Old Business-

1.Final Draft of Board Application. Final draft is accepted. Background check will be added to the application process.

2.Policies BBFA G1 and DJ R G1 have already been adopted but were reviewed for compliance as per OSBA.

6.New Business-

Directors Report- Christy Wilkins

1. Open House- Open House was very successful. The weather was perfect for each event. Parent turn out was fantastic and food was served at both locations. Teachers and parents had conversations about curriculum, activities and the goals of the year.

2.Dallas School District Administration Visit- The Administrators from Dallas toured the campus and visited classrooms. Discussions at the end

of the visit included budgets, academic programs and the value of a close working relationship.

3.State Testing Results- Christy made charts and shared the State Testing results for Reading/Writing and Math. The results were discussed. LVCS continues to score higher than state averages in both subjects for the majority of 3rd through 8th grades. Also shared were the fall STAR testing results. STAR testing results are compiled in Fall, Winter and Spring for the Board. The teachers gather once a month for a DATA team meeting to find gaps, target interventions, to check improvement and how to instruct students.

Financial Report-Christine Caponi

1. Monthly Financial Report- Financials are all in order. Cash increased because the District gave us an extra check. LVCS is getting a higher interest rate on the CD and checking account. Christine is asking the bank for more product information. The audit begins at the end of next week and will cease on November 30th. The budget is based on 217 enrollment; the state is paying us on 223. The remote school fund is on a (previous) two year time frame.

2.Sick Bank Policy is tabled for the November Board meeting.

7.Discussion- Tracking Attendance- Matt led the discussion regarding the need to improve tracking truancy and transfers, follow through and accountability. Discussion began with pre-Covid vs current policies, who is accountable and responsible and defining the systems that are currently in place. For instance, there is no longer a truancy officer. There is also the issue of public vs private schools and the bridge between the two in sharing information in transfers. There are safety concerns about children even getting enrolled in another school. Also, parents have responsibility in notifying the school of where their child/student transferred. Christy noted that there is a proven correlation between attendance and grades: coming to school means better grades. With that comes engaging teaching strategies, stronger relationships between teachers, students, parents and the community as a whole to keep students wanting to come to school. Consistent and clear communication and the awareness that this needs improvement is a serious issue. LVCS can help this with letters to parents regarding attendance, raising awareness during meetings and conferences,

having conversations with community members, talking directly with students about attendance and having a love for learning and their own future.

8.Executive Session- ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employees, staff member or agents, unless he or she requests an open meeting.

8:15pm-closed session.

1. **8:57pm Resume open session.** The board has held an executive session and considered a complaint against the director of LVCS.

2. **Action-** After review, the Board has decided that the allegations have not risen to the level where it would be appropriate to take action against the director.

The Board will ask the administration to reiterate to the entire staff that we are a non-partisan and non-political entity. We have and will continue to make our focus on what is best for the children that our community has entrusted to us. Matt made a motion and Kendall seconded, all in favor. No discussion.

9. Enrollment- As of October 3, 2025

Bridgeport 147. Pedee 65. Total= 212

10. Adjournment- Chairperson called the meeting adjourned at 9:01pm/

**Mission Statement:**

Through our **E3** model at Dallas Community School, we **ENGAGE** students by fostering curiosity, **EMPOWER** them through meaningful, real-world learning experiences, and **EQUIP** them with the skills needed to make a positive impact in their communities.

Community Innovation Partners Board of Directors Dallas Community School Agenda November 6, 2025

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

[https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZE
FUZEEdXTGZ5bGY0dkJvdz09](https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZEFUZEEdXTGZ5bGY0dkJvdz09)

1. 5:30 PM: Board Meeting Call to Order
2. Consent Agenda:
 - a. November 6, 2025 Agenda
 - b. October 6, 2025 Minutes
3. Public Comment:
4. Treasurer's Report - Brian McCoy
 - a. September 2025 Financials
5. Executive Director Report - Andy Johnson
 - a. Executive Summary
 - b. Enrollment Update
6. Board Discussion and Action:
 - a. Policy Review
 - b. Oregon State Credit Union
 - c. CD Investment
7. Adjourn

Next Meeting: December 4, 2025 @ 5:30 PM

Board Meeting Minutes for Monday, October 6, 2025 @ 5:30 p.m.

PLEASE NOTE: IN PERSON & ON VIDEO CONFERENCE

Date: October 6, 2025
Location: 686 Main St., Dallas, OR 97338

In Attendance

President: Wendy Sparks
Vice President: Erin Miller
Secretary: Heather Irwin
Treasurer: Brian McCoy
Board Members: Jessica Mackey, Doug Akin
Staff: Andy Johnson, Dawn Adams
Visitors:

Mission Statement: Through our **E3** model at Dallas Community School, we **ENGAGE** students by fostering curiosity, **EMPOWER** them through meaningful, real-world learning experiences, and **EQUIP** them with the skills needed to make a positive impact in their communities.

1. **Call to order:** 5:30 PM
2. **Board Member Appointments:**
 - a. Wendy S. nominated Brian M. to serve a second term on the board. Erin M. seconded the motion, and it was approved unanimously.
 - b. Wendy S. nominated Erin M. to serve her fifth term on the board. Brian M. seconded the motion, and it was approved unanimously.
3. **Consent Agenda:** Brian M. moved to approve the consent agenda as presented. Erin M. seconded, and the motion passed.
 - a. October 6, 2025 Agenda
 - b. September 4, 2025 Minutes
4. **Public Comment:** No comment.
5. **Treasurer's Report:**
 - a. **August Financials** - Brian M. reviewed the financial summary. He asked about the status of the board-approved investment diversification. Heather I. noted that the board had previously voted and identified allocation amounts, but implementation has not yet occurred. Wendy S. requested that this item be added to next month's agenda for follow-up.

The board also discussed the loan account at Oregon State Credit Union and agreed that Wendy S. and Heather I. will meet with the bank to resolve outstanding details. Wendy S. nominated Andy J. to be added as an authorized signer on the account. The motion passed unanimously.

6. Director Report by Andy Johnson: Please see attached for full report.

a. Executive Summary: Andy J. reported a strong start to the school year across both campuses, with staff, students, and families settling into new routines and renewing focus on the E3 mission (Engage, Empower, Equip). He noted steady operations in K–8 with active family meetings and enrichment scheduling, and visible excitement at DCHS following summer improvements and early exhibition work. He also acknowledged challenges, including a heavy K–8 onboarding workload, and extensive early-year HR processing.

b. Strategic Plan Overview:

Andy J. reviews goals that are currently being worked on:

- i. **Goal 1 – Communication:** Leadership will begin developing a cross-organization communication strategy with shared goals.
- ii. **Goal 3 – Supporting/Developing Staff:** Teacher/guide/IA goal-setting meetings are underway through October.
- iii. **Goal 8 – Jr. High Bridge Program:** Development team (Audrey, Dawn, Ian, Andy; Heather joins for budget) will establish meeting cadence and draft a mission/vision aligned to E3.
- iv. **Systems & Process Improvement:** Implementation of the Absorb LMS is in progress to streamline family onboarding, HR, and staff PD.

c. Staffing Update: Andy noted that insurance and open enrollment materials were distributed and completed. He also shared that a new Registrar has been hired and will begin on October 13, 2025.

d. Enrollment Update: Andy reported that, as of October 6, 2025, enrollment included 199 students in the K–8 program and 64 students in the high school program, for a total of 263 students.

e. Additional Highlights (for the record):

- i. **Programs/Community:** Family field trip to the Oregon Zoo; Sources of Strength SEL work; field trip to “The Wall that Heals”; community presence at “Wake Up Wednesday”; partnership with Salem Angels; ORC3S E3 presentation (Andy, Dawn, Heather).
- ii. **Facilities:** Electrical upgrades completed in K–8; concrete grinding at DCHS scheduled for Fall Break in November.
- iii. **Recognition/Upcoming:** ORC3S presentation was well-received; Andy and Ian selected to present at Cognia’s national conference in December; Andy expects to complete his final George Fox course in early December.

7. Board Discussion and Action:

- a. Board Member Term Renewals:** Discussed and approved earlier in the meeting under *Board Member Appointments, Item 2a and 2b.*

8. Adjourn: 6:30 PM

Next meeting: Thursday, November 6, 2025 @ 5:30 PM

Director's Report: October

Andy Johnson

Executive Director, DCS

Submitted: 10/06/2025

Reporting Period: September 2025

Executive Summary

September is always a busy time of the year around DCS as we set the tone for our school year across both of our campuses, throughout our staff, and with our students and families. We are all settling into new routines coming out of the summer, and there are a lot of adjustments that come with that. We also take this time to re-align and renew our focus to our mission: Engage, Empower, and Equip students.

In our K-8 program, our year has been steady at approximately 200 students. There is always a lot of movement that takes place this month. There is also the heavy lift of filling the onsite enrichment classes. This is a process that we learned we need to refine, and we are in the process of bringing some board policy proposals surrounding this for the month of November. Guides have been falling into their routines of meeting with families, and teachers have started into their regular schedules.

In our High School Program, the year opened with an AMAZING week 1, and a great time of welcoming our students back on campus. There is a lot of excitement around the summer improvements to the building. The High School team has already begun the work of getting started on exhibition, and every time you step into the building it is evident that students are engaged in their projects.

Organizational Highlights

A quick look at some of the events and happenings at DCS in September:

- **ENROLLMENT:** As of 10/06/25 – 199 Students in K-8 / 64 Students at DCHS / 263 total
- **ACCREDITATION:** Have begun the work of setting goals to fulfill Cognia's CIP for the 3 year check-in.
- **PROGRAMS:** Family Field Trip to Oregon Zoo / Sources of Strength (SEL) / Field trip to "The Wall that Heals"
- **Community Engagement:** "Wake Up Wednesday" with the Dallas Chamber / Audrey McMorrow has been accepted to the Dallas Leadership Program / Dallas Rotary / Partnership with Salem Angels for foster parent relief / ORC3S presentation for E3
- **FACILITIES:** Electrical work done in the K-8 building (lighting and new outlet) / Proposal for the concrete grinding at the High School accepted, and work will be done on this during Fall Break in November.

Staffing and HR

- New Insurance offerings have been given out and signed for in time for open enrollment.
- New registrar hired: starts 10/13

Director's Report: October

Strategic Plan Update / Continuous Improvement

Looking ahead to the focus for October 2025

- Strategic Goal #1 (Communication): Begin the development of a “communication strategy” for all levels of DCS. Set common communication goals as a leadership team.
- Strategic Goal #3 (Supporting / Developing Staff): Teacher goal setting meetings have started and will continue through October. Will be meeting with all teachers, guides, and IAs, apart from Carol (Dawn will have this meeting) and McKenzie (Ian will have this meeting).
- Strategic Goal #8 (Start the Jr. High Bridge Program): The development team will consist of Audrey, Dawn, Ian, and Myself, with Heather joining us when the budget is discussed. This month we will determine the frequency of our meetings, and work on the mission / vision (aligned with E3) for this program.

Challenges

Our K-8 guides are OVERWHELMED! Our leadership have had multiple conversations with guides about the workload this current year. While this time of year is always busy, the influx of onboarding new families (which has increased) has taken a significant amount of time.

HR has been a very time-consuming part of Heather's start for the year. There has been quite a lot done in this area due to staff changes, and it has taken quite a bit of the business offices resources.

Digging into the effectiveness of our systems is going to be a challenge this year. One of the things that will make us more effective overall is to streamline our processes. The use of a new system called “Absorb” is going to be a HUGE help, but it will take some time to fully implement.

Additional Highlights

ORC3S presentation was a HUGE hit! Dawn, Heather, and I were able to share a lot about DCS and how mission helps to drive decision making. It was an extremely valuable experience.

I was also selected to present this at Cognia's national conference in December, and I am traveling to FL with Ian to share this presentation there.

We are in the process of learning the ABSORB system, which is a Learning Management system that will streamline our information nights, the onboarding of our families, some HR pieces, and staff training / PD. The potential that we are seeing with the implementation of this program is HUGE, and we are looking forward to being able to create this content and get started.

I am in my last class at George Fox and will be finished in Early December.