

COMMISSIONERS' MEETING MINUTES

October 21, 2025

7:00 p.m.

Mayor Jakubowski called the meeting to order.

MAYOR JAKUBOWSKI READ THE FOLLOWING STATEMENT: "Notice of this meeting has been provided in a legal notice published in the Courier Post and the Retrospect; and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 p.m. meeting time; and that formal action may or may not be taken at all Caucus and Commissioners' meetings".

Those in attendance: Mayor Jakubowski, Commissioner Wendell, Commissioner Alemi, Solicitor Sal Siciliano, Municipal Clerk Danielle Ingves, RJ Callaway, Assistant Superintendent Public Works & Police Chief Dave Bauer

Mayor Jakubowski led the audience in the Flag Salute.

Commissioner Wendell made a motion to approve the following meeting minutes:

Caucus Meeting Minutes and Closed Caucus Meeting Minutes of October 7, 2025

The foregoing motions was made by Commissioner Wendell and seconded by Commissioner Aleimi. All in favor motion carried.

ORDINANCES:

2025-10 **ORDINANCE OF THE BOROUGH OF AUDUBON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 62, TRAFFIC AND VEHICLES, IN THE CODE OF THE BOROUGH OF AUDUBON**

First Reading: September 16, 2025; Second Reading/Public Hearing: October 21, 2025

Motion to open to the public was made by Commissioner Wendell, seconded by Commissioner Alemi. All in favor motion carried.

There were no comments from the public.

Motion to close the hearing was made by Commissioner Wendell, seconded by Commission Alemi. All in favor motion carried.

Motion to adopt Ordinance 2025-10 was made by Commissioner Wendell, seconded by Commissioner Alemi. Unanimous roll call vote.

RESOLUTIONS:

2025-169 Authorizing the Payment of Bills for the Month of October 2025. The foregoing motion was made by Commissioner Alemi; seconded by Commissioner Wendell. Unanimous roll call vote.

2025-170 Authorizing the Municipal Clerk to receive RFQ submissions for Municipal Public Defender and Municipal Prosecutor for FY206. The foregoing motion was made by Mayor Jakubowski; seconded by Commissioner Wendell. All in favor motion carried.

2025-171 Authorizing the adoption of the Borough of Audubon's updated Policy and Procedural Manual. The foregoing motion was made by Mayor Jakubowski; seconded by Commissioner Alemi. Unanimous roll call vote.

2025-172 Resolution supporting the elimination of the NJ Transit bus stop located at the corner of Cuthbert Boulevard and N. Lecato Ave. The foregoing motion was made by Commissioner Wendell; seconded by Commissioner Alemi. Unanimous roll call vote.

2025-173 Resolution in support of the State of New Jersey Department of Transportation Resurfacing Contract No. 001153750 (Route 30). The foregoing motion was made by Commissioner Wendell; seconded by Commissioner Alemi. All in favor motion carried.

OPEN SESSION: Commissioner Wendell made a motion to open the meeting to the public; seconded by Commissioner Alemi. All in favor motion carried.

John Polerio, 48 Beloit Ave, reported neighbor-related concerns, including softballs ending up in his yard on a regular basis and he finds it unacceptable.

Chief Bauer advised to continue to contact the police when an issue and that maybe it is time to revisit court mediation.

Jay Austin, 38 Ward Ave, expressed real concerns regarding his neighbor behind him at 41 Ward Ave and the hoarding and general condition of his yard. He would like some help with this problem. He has been in touch with Jim Rossell, Zoning Officer, and understands it is being worked on, but questioned if there was anything more that we could do. He would like to put up a 6' fence to block the neighbor, but that might not be enough.

A brief discussion was had about the Borough's ongoing concerns with this property. He may need to go in front of the Joint Land Use Board to apply for a fence permit that doesn't meet the ordinance. He was asked to email the Municipal Clerk in the next day or so and we will connect all parties to see if we have any update from zoning or the fire marshal's office.

Commissioner Wendell made a motion to close the meeting to the public; seconded by Commissioner Alemi. All in favor motion carried.

COMMISSIONER REPORTS:

COMMISSIONER WENDELL – Audubon’s Civic REACH will be having a meeting on November 13 in which all five civic organization members have been invited. It will be held at the FJW Rec & Com Center at 6:00 pm.

Holiday trash pick up doing well. Next one is scheduled for the week of Veterans Day. Normal trash day on Monday, but Tuesday’s trash day will be pushed to Wednesday, Wednesday to Thursday and Thursday to Friday. Leaf collection schedules will be updated by 3 pm on Friday on our website and an announcement on Facebook. PW’s goal is to hit all streets at least once per week through the middle of December. Do not place leaves in the street. Please place them on the curb strip only.

Thanks to PW, a pickle ball court was installed at the Audubon Family Park.

Construction of the Senior Center’s lobby started and they are hoping to be done by the end of November. All events and meetings have been moved with the exception of the elections. The contractors have assured us the building will be in good condition to be used for the election.

COMMISSIONER ALEMI – All our departments are doing well good. Taxes are due on November 1, 2025 with a grace period of 10 days.

MAYOR JAKUBOWSKI – **Approximately** 30 trees were planted recently, part of a plan for 150 trees over the coming years. Volunteers 20-25 participants planted the trees with an assist from Public Works. The funding came from a federal congressionally directed spending grant from Senator Cory Booker’s office (previously approved, not retractable)

The Audubon Fathers Association had 20+ volunteers removing debris from railroad tracks.

Please note that the Caucus meeting normally on Tuesday is now on Wednesday, November 5 due to the General Election on Tuesday, the 4th and the November Commissioners’ meeting will be on Monday, November 17 due to the NJ League of Municipalities that we all need to attend.

Sunday, November 9, is the Murray-Trout/Project Memorial 5k.

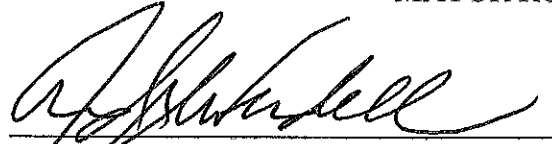
Resolution 2025-174 to go into Closed Session for matters of Litigation & Personnel The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.

Motion was made to come out of closed session by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.


Motion was made to adjourn by Commissioner Wendell, seconded by Commissioner Alemi. All in favor motion carried. Meeting adjourned at 8:28/PM.



MAYOR ROBERT JAKUBOWSKI

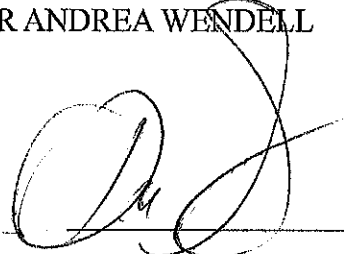


COMMISSIONER ANDREA WENDELL



COMMISSIONER DAVID F. ALEMI

ATTEST:



DANIELLE INGVES, MUNICIPAL CLERK

DATE: