



RIVERSIDE UNIFIED SCHOOL DISTRICT

TITLE: **TEACHER ON SPECIAL ASSIGNMENT -
MATH Equity Grant Project Lead (TK-6)**

WORK YEAR: **185 Work Days**
Position funded for the 2025-2026 and 2026-2027 school years

EDUCATION AND EXPERIENCE:

- California Multiple Subject Credential or Single Subject Math Credential with English Learner Certification
- Minimum of five years of successful teaching experience
- Experience in some area(s) of curriculum development

PRIMARY FUNCTION:

Through the Gates Foundation's Math Equity R&D Grant, RUSD is embarking on an innovative research initiative to explore how digital math tools can enhance student achievement, with a particular focus on supporting students with Tier I mathematics instruction. . In partnership with Great Minds and USC, this project will investigate effective implementation strategies and methods to increase student engagement with these digital tools.

To lead this important work, we are seeking a Math Equity Grant Project Leader who will serve as a Teacher on Special Assignment under the direction of the department administrator/manager. This key position will act as the essential liaison between sites/teachers, district departments/administrators, and the research team, taking on integral responsibilities in communication, coordination, and collaboration for professional development, implementation, and data collection.

The Math Equity Grant Project Leader will bring considerable expertise and experience in math instruction to the role, contributing to the development and integration of effective professional development that strengthens instructional practices and drives increased student achievement in mathematics.

AREAS OF RESPONSIBILITY:

- Collaborate with and provide coaching support to teachers in order to strengthen Tier I instruction and develop best practices for continuous growth of students in the area of mathematics
- Collaborate with Great Minds, USC, and the Bill and Melinda Gates Foundation to coordinate work across teams serving as a liaison for RUSD.
- Track project progress and milestones, coordinate and support schools, and report out data in support of the grant.
- Facilitate communication among partners and across schools to ensure timely progress toward project goals and milestones.
- Facilitate the scheduling and recruitment of teachers, administrators, students, and parents for the focus groups
- Demonstrate strong pedagogical content knowledge
- Demonstrate an understanding of effective assessment and grading practices
- Assist teachers and site administrators with the collection and analysis of data; support with the sharing of the data and recommendations for next steps
- Engage in continuous professional learning to enhance pedagogical content knowledge
- Work collaboratively with district team/site administrators to ensure implementation of district wide and school wide goals.
- Participate in Professional Learning Communities with peers to build professional skills and improve practice
- Support teachers with using the Cycle of Inquiry during grade-level Professional Learning Community meetings (by request) and Team Meetings
- Work with grade-level teams to provide support for English Learners and other significant student groups
- Teach model lessons and collaboratively teach lessons that focus on effective instructional strategies and include pre- and post-lesson support
- Assist with instruction that addresses the math content and practice standards
- Assist with the implementation of district-approved curriculum/materials
- Support teachers with how to effectively utilize technology in the classroom
- Support teachers with development of strong pedagogical content knowledge, strategies to increase student engagement, and the use of questioning and discourse during math instruction
- Support teachers with the identification and grouping of students based on their specific needs
- Regularly teach targeted math intervention lessons to small groups of students using research-based strategies and resources
- Maintain and submit accurate and up-to-date records of all students' progress
- Demonstrate an understanding of UDL, designing learning experiences that are inclusive of all students, and Multi-Tiered Systems of Support
- Perform other duties and responsibilities related to math instruction as assigned by the supervisor
- This is an itinerant position
- Other related functions or duties as assigned

Ability to:

- Work independently with little direction
- Maintain professional and positive relationships with students, colleagues, administration and district personnel
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record-keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual, and regular attendance
- Demonstrate flexibility and responsiveness
- Ability to travel to various locations to conduct business

Physical:

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop and reach

Mental:

- Ability to organize and coordinate schedules
- Ability to analyze and interpret data
- Problem solving
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels

Environment:

- Indoor – frequently
- Outdoor – occasionally
- Ability to work at a desk and in meetings of various configurations