

Regular Monthly Board Meeting: February

Date: Wednesday - February 12, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. CALL TO ORDER (in accordance with the Open Meetings Act)
 2. ROLL CALL *5 minutes*
 - _____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
 - _____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Board Secretary, Executive & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent (on mute, via chat)
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Melissa Sawyer
 - _____ ~~Adam Tafoya~~
 - _____ Quorum
 3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve February Board Meeting Agenda
 4. **Consent Agenda & Board Discussion Items** (15 minutes)
 - a. [Minutes: January Board Meeting](#) 01/08/2025
 - b. [Finance Committee Meeting: January 29, 2025](#)
 - c. [POLICY: Whistleblower](#)
 - d. [POLICY: Volunteer Programs](#)
 - e. [BAR 14: K-12 Congressionally Funded Community Projects](#) FY25 Award - \$113,000
 - f. [BAR 24: Teacher/Principal Training and Recruiting](#) - \$0
- Action: APPROVAL OF CONSENT AGENDA**
- MOTION:** To approve the consent agenda item a-f
5. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
 6. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting: Jan 29, 2025](#) (Brian & Daniel)
 - b. [Financial Statement Reports - as of December 31, 2024](#)
 - c. Payroll & Accounts Payable:



- i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests
7. Audit (Chris & Jaqi)
 - a. [Corrective action plan](#)
 - b. NUP meeting Tuesday 2/4/24 at 1:30
 - c. [Finance Site Visit on January 22, 2025](#)
8. **Board Strategy: Board Training, Board Development & Discussion** (30 minutes)
 - a. [Onboarding Handbook](#)
 - b. (re)purpose Executive Committee
 - i. New board member nominations
 - ii. Committee & Role Description(s)
 - iii. Pre-work before board meetings
 - iv. Consensus recommendations for larger board
 - c. Bylaw Revision
9. Semester I Highlights
10. **Items for Future Agendas** (Board Chair)
 - a. Mid-year Progress on ED Performance (Evaluation progress)
 - b. Year-End Report Out
 - c. Facilities (monthly)
 - d. Policy Work (monthly)
11. **Upcoming Board Meetings** (Board Chair)
 - a. March Board Meeting: Wednesday, 03/05/2025 @ 4 PM
 - b. February Entrepreneurial Committee Meeting: Tuesday, 02/25/2025 @ 4 PM
 - c. February Finance Committee Meeting: Wednesday, 02/26/2025 @ Noon
 - d. February Executive Committee Meeting: Monday, 02/24/2025
12. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact





SIEMBRA LEADERSHIP
HIGH SCHOOL

Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

