

ICA Report to Board of Education Sweet Home CSD

**November 20, 2025
By Denise Kolber, ICA
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To: Board of Education
From: Denise Kolber/ICA
Date: November 20, 2025

I hereby certify that I have audited the below noted claims for the month of October. The claims have been reviewed for the appropriate amounts, approvals, reasonableness, and adherence to Department and State requirements.

All claims included therein have been checked for the following:

Adherence to District policy and procedures
Quotes and Bids obtained as required by Purchasing Procedures
Pricing is correct as per bids, quotes, contracts etc.
Purchase orders are pre-numbered
Check number on the warrant are in sequence
Purchasing Agent has signed each purchase order
Purchase order date precedes the invoice date
Signed Receipt of Goods/Services by an authorized employee
Correct remit
Appropriate detail backup
Mathematical accuracy
No duplication of payments
Invoice(s) match the purchase order
Travel vouchers are properly itemized
Charges for professional services are properly itemized along with executed contract
Sales tax not paid

The Audit Discover Report is attached noting exception found during review.

These claims have been authorized and paid to the claimant certified :

	<u>DATE</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
A	10/1/25	124643-124712	1287111
	10/1/25	124713-124775	\$175,769
	10/1/25	ACH	\$29,641
	10/1/25	124776-124779	\$437,554
	10/3/25	124780	\$12,610
	10/9/25	124781-124841	\$191,377
	10/9/25	124842-124923	\$280,329
	10/9/25	124924-124925	\$23,170
	10/13/25	124926-124927	\$644
	10/14/25	124928	\$10,000
	10/14/25	124929	\$635
	10/22/25	124930-124957	\$87,943
	10/22/25	124958-125037	\$1,432,534
	10/22/25	125038	\$296
	10/21/25	125039	\$434,696
	10/22/25	ACH	\$2,793

	10/31/25	ACH	\$38,555
	10/31/25	125040-125049	\$1,012
		Total A Fund	\$4,446,669
C	10/1/25	191826-191839	\$50,429
	10/9/25	191840-191950	\$91,666
	10/22/25	191851-191855	\$16,339
		Total C Fund	\$158,434
H	10/1/25	180653-180654	\$5,079
	9-Oct	180655	\$1,000
		Total H Fund	\$6,079
F	1-Oct	141443-141462	\$76,917
	9-Oct	141463-141471	\$17,011
	9-Oct	141472-141489	\$84,656
	22-Oct	141490-141505	\$67,543
		Total F Fund	\$246,127
		Total All Funds	\$4,857,309

Claims Audit Report To Clarence School Board

Sweet Home Exceptions Audit Report 10/2025						
<u>PO Number</u>	<u>PO Date</u>	<u>Invoice Date</u>	<u>Vendor</u>	<u>Originator</u>	<u>Invoice Amount</u>	<u>Finding</u>
No exceptions noted						

Claims Audit Report To Clarence School Board

[illegible]