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## DAVISON COMMUNITY SCHOOLS

### Board of Education

Monday, November 10, 2025

6:00 p.m.

DHS Community Meeting Room

### MINUTES

#### **MEMBERS PRESENT:**

Holly Halabicky  
Alicia Hensley  
Shannon McKee  
Kurtis McMahan  
Diane Rhines  
Granger Stefanko  
Ben Vick

#### **ADMINISTRATION:**

Matt Lobban, Superintendent  
Amy Chorley, Asst. Superintendent of Student Services  
Michelle Edwards, Director of Public Information  
Joshua Evans, Director of Business Services  
Angie Hards, Director of Curriculum  
Dana Melaragni, Director of Special Education  
Melanie Berry, Early Learning Administrator  
Lisa Duprey, Hill Elementary Principal  
John Chesley, Hahn Intermediate Dean of Students  
Keri Collins, Hahn Intermediate Assistant Principal  
Andrew Criswell, Thomson Elementary Principal  
Cayla Dowdall, Middle School Assistant Principal  
Verle Gilbert, Hahn Intermediate Principal  
Shawn Lewis, High School Assistant Principal  
Natalie Miller, Gates Elementary Principal  
Josie Paquette, Middle School Principal  
Jerry Piger, High School Principal  
Amy Renye, Middle School Dean of Students  
Melissa Williams, Central Elementary Principal

#### **STAFF:**

Crystal Hoganson, Kalsie Mathews, Anthony Schaaf,  
Heather Smith, Dexter Taylor

#### **OTHER GUESTS:**

Maria Baumbach, Tricia Baumbach, Bob Beckelic, Matthew  
and Amy Cherry, Matt Duprey, Stacy Evans, Ashley Flynn,  
Katie Hansen, Kristina Leonardi, Taylor Machiniak, Jason  
and Nicole Payton, Jordan Prevo, Courtney Rose, Darrin  
Sliwa, Justin Walczak

#### **ORDER OF BUSINESS:**

**CALL TO ORDER:** The regular meeting of the Davison Board of Education was called to order by President Holly Halabicky at 6:00 p.m. in the DHS Community Meeting Room.

Initials: AA

**PLEDGE OF ALLEGIANCE:** Principal Verle Gilbert, Teachers Laura Ferguson and Kalsie Matthews, along with members of the Hahn Intermediate Student Council led the pledge. These students have shown remarkable dedication by actively volunteering and taking on leadership roles both in and out of the classroom. Their eagerness to participate in meaningful activities, such as Fleece and Thank You, visiting the Charter Senior Center, and reading to elementary students, exemplifies their commitment to serving the community and following the Cardinal Code.

**ROLL CALL:** Robin Ricica read the roll. Members present: Holly Halabicky, Alicia Hensley, Shannon McKee, Kurtis McMahan, Diane Rhines, Granger Stefanko and Ben Vick.

**APPROVAL OF AGENDA:** Moved by Kurtis McMahan, supported by Granger Stefanko, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

**APPROVAL OF CONSENT AGENDA:** Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the minutes from the regular Board meeting on October 6, 2025. Approval of the minutes for committee meetings received since the October 6, 2025 Board meeting.
2. **Approval of Bills for Payment:** Approval of payment of the bills through October 31:  

AP-Pooled Cash: General Fund, DCER Fund, DTV Fund,  
Food Service Fund, and Student Activity Fund: \$2,754,445.92
3. **Treasurer's Report:** Approval of the Treasurer's Report through October 31:
4. **Monthly Personnel Report:** Approval of personnel activity for the period through November 6, 2025.

The motion was carried with a vote of 7-yes, 0-no.

**COMMUNICATIONS:**

**Special Presentations**

**KIDS FIRST AWARD RECOGNITION:** Gates Elementary Special Education Parapro Heather Smith was honored as our November "Kids First Employee of the Month." This employee recognition initiative has been developed to recognize employees for going above and beyond the call of duty to meet the needs of the children they serve. The program is sponsored by Mark Owen of MEEMIC Insurance in Davison.

Initials: AK

**CARDINAL SPIRIT AWARD RECOGNITION:** We are very fortunate to have many dedicated individuals from our community who are passionate and loyal in their support and service to the students and staff at Davison Community Schools. To acknowledge these fine citizens, we have established the Cardinal Spirit Award. Individuals can be nominated by any DCS staff member. Once a month, the building principal can submit one name for that month's drawing. This month, we are pleased to announce The Baumbach Family of Palace Jewelers.

**2024-2025 AUDIT REPORT:** Bryson Nugent of Yeo and Yeo presented an overview of their recent audit of our school district's financial records and practices for the 2024-2025 school year.

**From the Public:** Visitors were welcomed and invited to address the Board.

Bob Beckelic made comments regarding the success of several students.

**Correspondence:**

There was no correspondence to be read.

**ACTION ITEMS:**

**ACCEPTANCE OF AUDIT REPORT:** Moved by Kurtis McMahan, supported by Ben Vick, to accept the 2024-2025 independent audit report conducted by the firm of Yeo and Yeo as presented earlier in the evening. There was discussion and questions were answered. The motion was carried with a vote of 7-yes, 0-no.

**APPROVAL OF MERIT-BASED COMPENSATION:** The Michigan Revised School Code MCL 380.1250 requires school districts to establish a method of compensating its teachers and administrators based on performance. This year the recommendation for merit-based compensation is an off-scale payment to teachers and administrators rated as effective on their 2024 end of year performance evaluation. Furthermore, to keep with the spirit of encouraging high performance from all Davison Community Schools' employees and to recognize the contributions to the District during the past year by all of our employee groups, it is recommended that an off-scale payment be provided to all full and part-time employees that worked a minimum of the second semester of the 2024-2025 school year. Those off-scale payments are listed below:

Administrators:	\$ 1,800
Teachers:	\$ 1,200
Central Office Staff:	\$ 1,050
Full Time Hourly:	\$ 900
Part Time Hourly:	\$ 600

We are fortunate to have employees that live the Davison Community Schools mission of putting kids first every day. Moved by Granger Stefanko, supported by Kurtis McMahan, to approve these merit payments. Payment will be made on the November 21, 2025 pay period. Motion carried with a vote of 7-yes, 0-no.

Initials: OK

**RECOMMENDATION FOR ACC EARLY PURCHASE:** ACC has supported the early purchase of 3rd-grade decodable books sets to help strengthen foundational reading instruction for students. Also recommended was the early purchase of musical instruments and related equipment for the district's music program. These proposed materials have been reviewed by the Board Curriculum, Extra-Curricular Programs and Technology Committee. The details, outlined in a memorandum from Director of Curriculum Dr. Angela Hards, were previously provided to the Board. Moved by Granger Stefanko, supported by Ben Vick, to approve an early purchase of 3rd-grade decodable book sets, as well as musical instruments and equipment for the district's music program. Motion carried with a vote of 7-yes, 0-no.

**APPROVAL TO SCHEDULE THE JANUARY 2026 BOARD MEETING:** The regular monthly meetings of the Board of Education are scheduled during the January Organizational meeting each year. January 12, 2026 was proposed as the first meeting of the Board of Education for the 2026 calendar year. The remainder of the meeting dates will be proposed at the January 12, 2026 meeting. Moved by Kurtis McMahan, supported by Diane Rhines, to approve January 12, 2026 as the first Board meeting of the 2026 calendar year. The motion carried with a vote of 7-yes, 0-no.

**ACCEPTANCE OF CONTRIBUTIONS:** Moved by Granger Stefanko, supported by Kurtis McMahan, to accept the following contributions and direct the superintendent to express the Board's gratitude in writing:

- Mark Owen of MEEMIC Insurance in Davison donated three \$100 Visa Gift Cards towards their sponsorship of the "Kids First" award program.
- Joe Smetanka donated over 100 stuffed animal holders. These will be used for positive behavior rewards.
- Kay Forys donated 30 pairs of underwear and socks and four coats to Gates Elementary and the coat drive to be used by students as needed.
- Rob Youness, Great Lakes Painting, donated paint and labor to refresh the Cardinal Stadium field goal posts and tunnel.
- Chris Wagner donated a 2008 Chevrolet Malibu LT to the Davison Automotive Technology program as a training aid for auto tech students.

The motion was carried with a vote of 7-yes, 0-no.

### **INFORMATIONAL ITEMS:**

#### **From our Superintendent:**

Superintendent Lobban expressed his gratitude to the community for their commitment to supporting future generations of students through the renewal of the Building/Site and Sinking Fund. Veteran's Day is Tuesday, November 11. He thanked our Veterans for their service and the freedoms they protect.

Initials: AK

**Other Matters Which May Properly Come Before the Board (From Board members):**

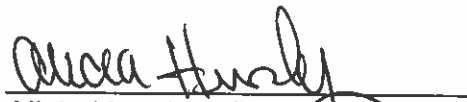
There were no comments from the Board of Education.

**Future Meeting Dates:**

Monday, December 8, 2025  
6:00 p.m.  
DHS Community Meeting Room  
1250 N. Oak Road  
Davison, MI 48423

**ADJOURNMENT:** Moved by Granger Stefanko, supported by Kurtis McMahan, to adjourn the meeting at 6:34 p.m. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:

  
Alicia Hensley, Secretary  
Davison Board of Education