

**SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA**

M E M O R A N D U M

TO: Michael V. Ginestre, Superintendent of Schools

FROM: Donald G. Feldmann, Assistant Superintendent of Finance & Plant Services

DATE: December 4, 2025

RE: Automobile Driver Education RFP #2025-26-24 recommendation

Background

Specification for the Request for Proposal (RFP) for Automobile Driver Education Services were developed by the Business. The District requested proposals from qualified firms interested in providing the road training (in-car) portion of a Driver Education program. Firms must have New York State Education Department and New York State Department of Motor Vehicles Licenses and Certifications to perform driver training for high school aged students. Vendor must have flexibility to offer multiple cars if needed to meet student demand.

Specifications were available on November 20, 2025 and proposals were due back to the District on December 3, 2025. The District was informed that our current vendor (AAA Of Western New York) was not interested in extending their agreement with Sweet Home because of staffing concerns.

The District sent packets to nine potential vendors and received one response to its request:

- **Hoffman's Driving Academy**

TOTAL COST OF PROPOSAL FOR SPRING 2026 & 2026-27 SCHOOL YEAR: \$879.00 per student

Recommendation

I recommend that we award this RFP in total to **Hoffman's Driving Academy** for the remainder of 2025-26 school year and the entire 2026-27 school year. Hoffman's currently facilitates Driver Education programs at St. Mary's High School in Lancaster, Grand Island High School and for the West Seneca School District.

With Board of Education approval, the District does have the option of extending this agreement for the 2027-28, 2028-29 and 2029-30 school years.