**AGENDA**
**REGULAR MEETING OF THE BOARD OF TRUSTEES**
**EAST HELENA SCHOOL DISTRICT NO. 9**
**MONDAY, DECEMBER 8, 2025**
**PRICKLY PEAR ELEMENTARY SCHOOL - LIBRARY**
**Meeting Starts at 5:30 PM**

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## REVIEW OF AGENDA

## HEAR THE PUBLIC

## REPORTS

1. Student Report
2. Administrator Reports
3. Trustee and Committee Reports of the K – 12 Board
4. Strategic Planning- Scan for Future Needs
5. Legislative Status Report
6. Notifications of Retirements and Resignations

## CONSENT ACTION ITEMS

A. Minutes of Regular Meeting November 10, 2025
B. Approval of Former & New Warrants
C. Personnel Actions
D. Surrounding School District Student Enrollment Approval

## UNFINISHED BUSINESS

1. Resolution #243- Obsolete Equipment - MCI Bus Bid Opening
2. Calendar Committee Report - 4 Day School Week Research
3. Collection of Superintendent's Evaluation

## NEW BUSINESS

1. MAST Score Reports and Academic Update
2. Montana Advanced Opportunity Annual Report
3. Resolution #244- Call For Election by Mail Ballot
4. Bridged Health Commitment Consideration
5. Final Audit Report Review
6. Policy First Reading MTSBA Model Policies #2700 and #1230
7. Request for New Student Activity Account-DECA
8. MOU For EHEA Members to Sub for Paraprofessionals
9. MOU For EHESA Members to Work Over School Breaks

## ADJOURN

## FUTURE MEETING DATES AND AGENDA ITEMS

**Regular Meeting – Monday, January 12th, 2026 5:30 @ Radley Elementary**

**Citizen Participation**

All citizens are welcome and are encouraged to attend all meetings of the Board. In accordance with Montana Open Meeting Law (2-3-203, MCA) it is required that citizens have an opportunity to address the Board. All Board of Trustees meetings in which a quorum is present shall include an agenda item called 'Hear the Public.' The Board shall adopt the following guidelines for this agenda item.

Hear the Public:
Persons wanting to address the Board of Trustees on items not on the agenda can do so at this time.

a. Each person may address the Board at the time designated in the agenda by stepping to the front of the room or the podium, giving their name and address in an audible tone of voice for the record. Each individual shall limit his/her comments to the Board to three (3) minutes.
b. All remarks shall be addressed to the Board only and NOT to any member of the Board, staff or audience.
c. No person, other than the Board and the person having the floor, shall be permitted to enter into any discussion either directly or through a member of the Board, without the permission of the Presiding Officer.
d. No questions shall be directed towards any individuals except through the Presiding Officer.
e. Under Rules of Order, questions cannot be answered by the Board, only heard. The Board is not under any obligation to respond. It is illegal for the Board to take any action on the comments.
f. Speakers will not mention specific names of individuals in a public forum due to rights of privacy. Individual attacks will NOT be tolerated.
g. Comments made by the person addressing the Board do not represent the opinions of the Board, or staff and are only the expressed opinion of the speaker.

**MONDAY, DECEMBER 8th, 2025 BOARD MEETING**
**TRUSTEE INFORMATION PACKET**
**Prickly Pear Elementary School**
**5:30 P.M.**

## HEAR THE PUBLIC

**COMMENTARY:** We will Adhere to the Board Guidelines as Noted on the Back of the Agenda.

**SUPERINTENDENT'S RECOMMENDATION:** Strictly an Information Item.

## REPORTS

1. **Student Report**
    a. Xavier Nunn will Report To The Board.

2. **Administrator Reports**
    a. The Building Administrator Reports are in the Supporting Documents.

3. **Trustee and Committee Reports of the K-12 Board**
    a. The Board Chair will Solicit Reports from Trustees or Committees.

4. **Strategic Planning - Scan for Future Needs**
    a. The Board Chair will Solicit Comments or Observations Regarding our Current Strategic Plan and Planning Needs.

5. **Legislative Status Report**
    a. The Board Chair, Superintendent and other Trustees, Administrators, and Members of the Public will have the Opportunity to Report and Discuss Pending Legislation.

6. **Notifications of Retirements and Resignations**
    a. The Following Staff Resignations Have Previously Been Accepted:

- Tim Roche -Paraprofessional
- Kylie Layton -Paraprofessional
- Juliette Jones -Paraprofessional
- Oliver Atkinson -Technology
- Nick Turner -Transportation Supervisor

## CONSENT AGENDA

**COMMENTARY:** There are Board Documents Presented that Reflect the Minutes of the Last Board Meeting(s), the Warrants to be Paid, and Personnel Actions which Include Recommendations of Personnel to Employ.

A. Board Minutes; November 10, 2025
B. Pay Warrants
C. Personnel Action
D. Surrounding School District Student Enrollment Approval
a. Recommended Employment of Staff

- Thomas Julian -Kitchen Aide
- Preston Deshner -Paraprofessional
- Savannah Baker -Paraprofessional
- Kiya Lamping -Student/Athletic Trainer
- Lacey Brewer -Student/Athletic Trainer
- Austyn Fairbairn -Student/Athletic Trainer
- Daniel McKinzey -Substitute
- Melanie Martinez -Teacher - EVMS Foods & Nutrition
- Ashley Torgerson -Head Golf Coach
- Teagan Wigen -Substitute
- Randy Gillett -At Risk Tutor
- Kirk Hedrick -Transportation Supervisor
- Mariah Chambers -Teacher - Intervention Specialist
- Lindsey McGill -Instructional Tutor

D. East Helena School District Students Requesting Enrollment in Other School Districts for the 2025 -2026 School Year:

| | Helena | Jefferson High | Montana City | Clancy |
|---|---|---|---|---|
| MM (PreK) | | | | |
| K | | | | |
| 1st | | | | |
| 2nd | | | | |
| 3rd | | | | |
| 4th | | | | |
| 5th | | | | |
| 6th | | | | |
| 7th | | | | |
| 8th | 1 | | | |
| 9th | | | | |
| 10th | | | | |
| 11th | | | | |
| 12th | | | | |
| Total: | 1 | | | |

**SUPERINTENDENT'S RECOMMENDATION:** Action Item. A motion should be made to approve the Consent Agenda items as presented.

## UNFINISHED BUSINESS

1. Resolution #243- Obsolete Equipment - MCI Bus Bid Opening

   **COMMENTARY:** Bids, if any, will be opened in the meeting and should be acted upon accordingly. If no bids are received, the Board should consider a motion to direct the Superintendent to dispose of the bus through sale or salvage.

   **SUPERINTENDENT'S RECOMMENDATION:** Action Item

2. Calendar Committee Report - 4 Day School Week Research

   **COMMENTARY:** The Calendar Committee will share their updated information about the 4 day school week.

   **SUPERINTENDENT'S RECOMMENDATION:** Information/Action Item; The board may be asked to consider a recommendation to allow the calendar committee to continue researching the topic.

3. Collection of Superintendent's Evaluation

   **COMMENTARY:** The evaluation tool was distributed last month. Scott will collect any paper submissions. You can also email your response to him.

   **SUPERINTENDENT'S RECOMMENDATION:** Information Item

## NEW BUSINESS

1. MAST Score Reports and Academic Update

   **COMMENTARY:** The OPI released results from the new assessment system (MAST) last month. Our instructional coaches will share their observations and perspective on the MAST test as well as our high school ACT results. Some of the data is included in the supporting documents.

   **SUPERINTENDENT'S RECOMMENDATION:** Information item

2. Montana Advanced Opportunity Annual Report

   **COMMENTARY:** This is a required annual report related to the funds we receive from the Montana Advanced Opportunity Program. Advanced Opportunity Facilitator, Jill Hayter will be at the meeting to answer questions.

**SUPERINTENDENT'S RECOMMENDATION:** Action item. I recommend approving the report so the chair can sign it for submission to OPI.

3. Resolution #244- Call For Election by Mail Ballot

   **COMMENTARY:** As discussed last month, the timelines for elections changed in the last legislative session. Jill Hoogerheide has prepared the resolution for approval. The Board will have the opportunity at a later date to adjust the election and levies based on future decisions.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item; I recommend approval of Resolution #244.

4. Bridged Health Commitment Consideration

   **COMMENTARY:** The Insurance Committee has agreed to recommend to the Board that we join the Bridged Health Alliance Trust and agree to the language of their cost proposal. This requires approval of the Multi District Agreement and the Participation Agreement. The Bridged Health documents will be a separate document from the packet and linked on our website for your review.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item; I recommend the Board consider a motion to join the Bridged Health Alliance.

5. Final Audit Report Review

   **COMMENTARY:** We have received our audit report. It will be shared as a separate doc from the supporting documents. Jill will discuss the audit and related findings with the Board.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item; I recommend the Board accept the audit report.

6. Policy First Reading MTSBA Model Policies #2700 and #1230

   **COMMENTARY:** These are model policies from MTSBA. Policy #2700 has been reviewed by the EHPS Technology Committee and they are supportive of this language. We have been told that Policy #1230 helps us comply with the STARS Act and the provision that the district clerk qualifies for a QEP payment to the district.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item; I recommend the Board approve the policies on first reading.

7. Request for New Student Activity Account-DECA

**COMMENTARY:** Our new DECA CTSO is organizing and needs a student activity account.

**SUPERINTENDENT'S RECOMMENDATION:** Action item;  I recommend the Board approve creation of the account.

8. MOU For EHEA Members to Sub for Paraprofessionals

   **COMMENTARY:** This is a renewal of an MOU that allows for additional coverage in buildings by having teachers cover for absent or vacant para positions.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item;  I recommend the Board approve the MOU.

9. MOU For EHESA Members to Work Over School Breaks

   **COMMENTARY:** This is a renewal of an MOU that allows for classified staff to work in other jobs outside their classification over the Christmas and Spring breaks.

   **SUPERINTENDENT'S RECOMMENDATION:** Action item;  I recommend the Board approve the MOU.

## FUTURE MEETING DATES AND AGENDA ITEMS

**Regular Meeting – Monday, January 12th, 2025 5:30 @ Radley Elementary**