

HOW TO APPLY TO A MAGNET OR FUNDAMENTAL PROGRAM

For a Student Linked to a Parent Account

THE INITIAL APPLICATION PERIOD FOR THE 2026-27 SCHOOL YEAR IS OPEN FROM 9 AM JANUARY 6 THROUGH 5 PM JANUARY 16, 2026!

1 ACCESS THE FOCUS PARENT PORTAL.

To complete an application, families must use the online Focus Parent Portal at <https://focus.pcsb.org>. Use the same link to set up an account with your email. You can use any computer, including a school computer, to login and apply.

2 COMPLETE THE APPLICATION.

- Find your child's name on the left side menu.
- Click the drop-down arrow next to the name.
- Select Magnet & Fundamental Program Application 2026-27.
- If any of the information (name, grade, address, phone, email) that self-populates is incorrect:
 - If your child is an active PCS student, you can update it at your child's school.
 - If your child is inactive, please contact Student Assignment to update the information.
- Enter yes for any priority you wish to claim (military transfer, full-time employee, site-based full-time employee). If claiming employee priority, enter your PCS email address.
- Choose up to five programs. Rank them in order of preference, 1-5 with 1 being the first choice. Please note: If you are a full-time employee who completed the form to apply for a program out of your zoned area, do not enter a #1 choice.
- If there is an anchor sibling (will be in the #1 ranked program next year), enter the anchor sibling's name, date of birth and Local Student ID. Click save.
- If you have military transfer orders, gifted eligibility or other documents please select and upload them in the box below the sibling information.
- Click Submit and Print for a copy to print out. (A pop-up box will appear, click "OK" after reading the acknowledgements). A confirmation email will be sent.
- The application will have been submitted. You can return and make changes up until 5 pm on January 16, 2026.

3 SUBMIT DOCUMENTATION.

If you are new to Pinellas County Schools and you applied to a Center for Gifted Studies or a High School AICE or IB program, contact the individual program coordinator to submit your student testing and grading data for evaluation against the specific application criteria.



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