

**DOUGLAS COUNTY SCHOOL DISTRICT
COMMUNITY USE OF SCHOOL FACILITIES
FEE SCHEDULE**

FACILITY USE FEES

Facilities: (*)	Fee
Regular Classroom - All Schools (See section of regulation)	\$7.00 per hour
Library - All Schools	\$14.00 per hour
Cafeteria Area or Multi-purpose Room	\$36.00 per hour
Cafeteria Area or Multi-purpose Room with kitchen	\$43.00 per hour plus kitchen personnel fee
Gymnasium	\$52.00 per hour
Athletic Fields Fees	
Day use of middle & high school athletic fields	\$28.00 per hour
Night use of an athletic field (includes lights)	\$45.00 per hour
School Personnel Fees - (if required) (**)	
Custodial	\$46.37 per hour
Food Service	\$38.69 per hour
Security	\$42.21 per hour

Revised 03.22.24

***Usage fees based on Energy Performance Benchmarking Analysis, NV Energy,
DCSD average \$/square feet - \$1.74/sq. ft. per month**

****Personnel Fees based on established average hourly overtime rate**

Ref: 707(a)AR

DOUGLAS COUNTY SCHOOL DISTRICT

Facilities Use Application Form

Superintendent approval required for all community use of school facilities.

School/Area: _____ Date of Application: _____

Organization Applying: _____ Date(s) of Use: _____

Type of Program (Education, Literary, Cultural, etc): _____

Length of use: _____

Building Opening Time: _____ Building Closing Time: _____

Facilities Required (gym, library, commons, kitchen, etc.) _____

Will admission be charged? ☐ Yes ☐ No If yes, how much: \$ _____

Proceeds of program to be used for: _____

Will any fund raising occur? ☐ Yes ☐ No If yes, please explain: _____

I certify that I have read the Douglas County School District Community Use & Facilities Administrative regulation and agree to all the conditions contained therein. I understand that failure to comply with any of the provisions of this regulation will result in denial of future use.

Print or Type Responsible Party's Name: _____

Signature of Responsible Party: _____ Title: _____

Mailing Address: _____ Phone: _____

Email Address: _____

RENTAL FEE: \$ _____ CUSTODIAL FEE: \$ _____ SECURITY FEE: \$ _____

FOOD SVC FEE: \$ _____ TOTAL CHARGES: \$ _____

Payment for use of facilities MUST BE MADE to the School District with this application. Application must be completed at least TEN (10) DAYS PRIOR to the requested use date. Make checks payable to the Douglas County School District and return to the school office along with this completed application.

SCHOOL EVENTS HAVE SCHEDULING PRIORITIES

APPROVED: ☐ Yes ☐ No Principal's Signature: _____

APPROVED: ☐ Yes ☐ No Supt. Signature: _____

School District Use Only: _____