

---

MILLVILLE AREA SCHOOL DISTRICT

330 East Main Street  
Millville, PA 17846

---

MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, NOVEMBER 10, 2025

---

The Millville Area School Board held their regular business meeting on Monday, November 10, 2025 in the Millville Jr./Sr. High School Library beginning 7:10 pm. Prior to the meeting, the Board held an executive session for a number of legal and personnel related matters.

### **1. ROLL CALL**

The following Board members answered roll call: William Berger, Matthew Deihl, Greg Hemsarth, Gena Maize, Heather Mausteller, Susan Myers, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager; Matthew Mills, Secondary Principal; Brandon Gordner, Elementary Principal; Danielle Fritz, Director of Student Services; Dyson Savage, Director of Technology; Matthew McWilliams, Supervisor of Buildings and Grounds; and Chelsea Rosenberger, Board Recording Secretary.

### **2. GUEST RECOGNITION AND COMMENTS**

Guests Emily Bloom, Wendy Faatz, Gwen Utt, Lindsey Shultz, Kayleen Jenkins, Klohe Faatz, Alex Cavallini, Christopher Sassaman, Corey Whitmoyer, and Bob Strozyk all signed the register but none requested to speak.

### **3. SUPERINTENDENT'S REPORT**

#### **3.1 District Updates**

- Dr. Rasmus shared a written report but wanted to take the time to honor and recognize the Board of Education for their foundation of support and their commitment to our community.
- Dr. Rasmus shared a statement of thanks to the Board members who were concluding their time on the Board after this term. He recognized William Berger for his 20 years of service, Susan Farr for her 8 years of service, and Susan Myers for her 18 years of service.

### **4. BUSINESS MANAGER'S REPORT**

- Mrs. Holloway had previously submitted her report for the consideration of the Board.

### **5. APPROVAL OF BOARD MINUTES**

#### **5.1 October 27, 2025 - Board Meeting Minutes**

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board approve the October 27, 2025 Millville Area School District Board meeting minutes. The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

## **6. BUDGET AND FINANCE**

### **6.1 Expenditures - November 10, 2025**

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve November 10, 2025 general fund expenditures in the amount of \$49,500.88 and athletic expenditures in the amount of \$468.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

### **6.3 Pay November Expenditures**

A motion by Gena Maize and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve allowing the Business Manager to pay November 2025 expenditures incurred that are due prior to the next scheduled meeting with final approval at the December 3, 2025 meeting.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

## **7. ADMINISTRATIVE ITEMS**

### **7.1 MASD Organizational Chart 2025-2026**

A motion by Jessica Whitmoyer and seconded by William Berger that the Millville Area School Board consider and approve the 2025-2026 Organizational Chart for Millville Area School District.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

### **7.2 Rhinard Transportation Contract 2025-2028**

A motion by Gena Maize and seconded by Heather Mausteller that the Millville Area School Board consider and approve the transportation contract with Rhinard Transportation from July 1, 2025 - June 30, 2028. The contract is commensurate with the bid proposal submitted by Rhinard Transportation, LLC that was approved by the MASD Board of Education in July 2025. The motion carried by roll call vote. 6 Yes; 0 No; 1 Abstention (J. Whitmoyer); 2 Absent

### **Combined Consent (7.3 – 7.4)**

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the combined recommended action as presented.

- **7.3 Penn West University Affiliation Agreement**
  - A motion that the Millville Area School Board consider and approve the Affiliation Agreement with Pennsylvania Western University as presented, outlining the responsibilities of Millville Area School District as the cooperating school district for Practicum Social Work students.
- **7.4 Community Aid Partnership Agreement**
  - A motion that the Millville Area School Board consider and approve the updated Partnership Agreement between Community Aid and Millville Area School District.

The combined motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

## **8. CURRICULUM / EDUCATIONAL**

### **8.1 Curricular Excursions & Field Trips**

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the curricular excursions and trips as presented. The district will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area

School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- 8.1 A - District Band Auditions - Mrs. Sweeney - November 16, 2025

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

8.2 Engineering Occupational Advisory Committee Membership 2025-2026

A motion by Gena Maize and Greg Hemsarth that the Millville Area School Board consider and approve the membership of the Engineering Occupational Advisory Committee (OAC) for the 2025-2026 school year including the following:

- Paul Mashack – Geisinger
- Mark Hepfer – Girton
- Mark Flaugh – Sekisui
- Greg Hayes - Muncy Homes
- Alex Patterson - Rensselaer Polytechnic Institute
- Mike Miguelez - Optimo Information Technology
- Sean Stabler- Sekisui
- Zach Whitenight - Penn Dot
- Jesse VanHoesen – Kawneer
- Mark Hepler – Kawneer
- Taryn Crayton - Columbia/Montour Chamber

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

**9. BUILDINGS AND GROUNDS**

9.1 Cub Scout Pack 247 Facility Use - 11/17/25

A motion by Greg Hemsarth and seconded by Jessica Whitmoyer that the Millville Area School Board consider and approve allowing Cub Scout Pack 247 to use the High School Cafeteria for their Cub Winter Olympic Trials on Monday, November 17, 2025 from 5:00 pm to 8:00 pm. Refundable deposit on file.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

**10. PERSONNEL AND ACTIVITIES**

10.1 Collective Bargaining Agreement - MAESPA

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board postpone the recommended action until consensus is reached between the district and the support staff association.

- A motion to consider and approve a collective bargaining agreement with the Millville Area Educational Support Personnel Association from July 1, 2025 through June 30, 2031, subject to approval of the same by the MAESPA.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

10.2 Memorandum of Agreement - After School Detention Monitors 25/26

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the Memorandum of Agreement between the Millville Area School District and the Millville Area Education Association whereby staff may serve as After-School Detention monitors in the 2025-2026 school year at a compensated rate of \$30 per hour (increasing by one dollar per year through the 2029-2030 school year) from 3:10 - 4:10 pm to supervise students assigned to detention.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.3 HS Band Assistant Advisor

A motion by Susan Myers and seconded by William Berger that the Millville Area School Board consider and approve the advisor position High School Band Assistant, yielding a stipend of \$800 per year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.4 HS Band Assistant Advisor Appointment

A motion by Matthew Diehl and seconded by Heather Mausteller that the Millville Area School Board consider and approve AMANDA HARDING, as the newly formed High School Band Assistant Advisor for the 2025-2026 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.5 Support Personnel

A motion by Susan Myers and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the support personnel recommendations as presented.

- Unpaid Leave
  - 10.5 A - A motion to consider and approve November 6, 2025 (1 day) as unpaid leave for employee 985.
- Resignation
  - 10.5 B - A motion to accept the notice of resignation from BROOKE BROWN as Health Room Assistant/LPN, effective October 30, 2025.
- Support Staff Appointments
  - 10.5 C - A motion to appoint THOMAS CAMERON as Second Shift Custodian at the rate of \$11.55 per hour, including the differential for second shift. Pending the receipt of all necessary documentation.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Combined Consent (10.6, 10.9, 10.12)

A motion by Greg Hemsarth and seconded by Gena Maize that the Millville Area School Board consider and approve the combined recommended action as presented.

- 10.6 Additional Co-Curricular Personnel 2025-2026

A motion to consider and approve the Co-Curricular Personnel recommendations for the 2025-2026 school year as presented.

- 10.6 A - Coaching Staff
  - Appoint BRANDI ROBERTS as Varsity Cheerleading Head Coach for the 2025-2026 winter sports season, pending receipt of all necessary documentation.

- 10.6 B - Security Staff
  - Appoint KLOHE FAATZ as Security Staff for the 2025-2026 school year.
  - Appoint KAYLEEN JENKINS as Security Staff for the 2025-2026 school year.
- 10.9 CSIU Guest Teacher Substitute

A motion to consider and approve DAKOTAH KURTZ, as a CSIU Guest Teacher Substitute for the 2025-2026 school year.
- 10.12 Volunteer Personnel

A motion to consider and approve the list of Volunteer Personnel for the 2025-2026 school year as presented. Current clearances and Volunteer Forms on file.

  - Crystal Moyer & Erin Rishel

The combined motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.7 Substitute Nurse Rate

A motion by William Berger and seconded by Matthew Deihl that the Millville Area School Board consider and approve raising the nurse substitute rate to \$18.50 per hour, effective immediately.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.8 Substitute Nurse - K. Jones

A motion by Susan Myers and seconded by William Berger that the Millville Area School Board retroactively approve KATHY JONES, as a nurse substitute, for the remainder of the 2025-2026 school year, at the rate of \$20 per hour.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.10 FMLA

A motion by Heather Mausteller and seconded by Gena Maize that the Millville Area School Board consider and approve FMLA for employee #631 beginning on or about February 9, 2026 for up to 60 work days pending the receipt of a doctor certification necessitating the leave. The FMLA will run concurrent with the use of sick time and personal days.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

10.11 Leave of Absence

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board postpone the recommended action as presented to the December 3, 2025 regular business meeting.

- A motion to consider and approve a paid leave of absence for employee #631 after FMLA is exhausted through June 9, 2026. The leave of absence will run concurrent with the use of sick time.

The motion to postpone carried by voice vote. 7 Yea; 0 Nay; 2 Absent

**CLOSING DISCUSSION**

- Mrs. Mausteller asked if it would be possible to have the agenda posted to the public on the Friday before the meeting as it was previously instead of Sunday. Additionally, she asked that the Board consider posting some of the attachments for the public for some more transparency.
- Dr. Rasmus answered that if the collective Board was interested in this change in procedure, it could be achieved.

**12. ADJOURNMENT**

A motion by Greg Hemsarth and seconded by Heather Mausteller to adjourn the meeting. The meeting adjourned at 7:34 pm. Following the meeting, the Board held an additional Executive Session for personnel matters.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary