

**A.W. BEATTIE CAREER CENTER
JOINT OPERATING COMMITTEE
Meeting Minutes
September 25,2025**

The A.W. Beattie Career Center (AWBCC) Joint Operating Committee held its regularly scheduled meeting on Thursday, September 25, 2025. Ron Frank, Vice-President, called the meeting to order at 6:16 PM and roll call was taken.

MEMBERS IN ATTENDANCE

AVONWORTH

Beau Blaser
Amy Tokar (virtual)

NORTH HILLS

DEER LAKES

Dr. Eric Bieniek (virtual)

NORTHGATE

Dr. Melissa Bilski
Cheryl Patalano

FOX CHAPEL

Ron Frank
Katie Findley (virtual)

PINE RICHLAND

HAMPTON

Larry Vasko

SHALER

NORTH ALLEGHENY

Libby Blackburn
Elizabeth Warner

OTHERS IN ATTENDANCE

Eric Heasley
Heather Brown
Dr. Patrick Mannarino
Maureen Golden
William Steiner Jr.
Megan Turnbull

Executive Director
Assistant Director/Principal
Superintendent of Record
Business Manager
Supervisor of Building & Grounds
Solicitor - Weiss Burkardt Kramer, LLC

MEETING MINUTES of August 21, 2025

Upon motion by Ron Frank, seconded by Beau Blaser, the August 25, 2025 meeting minutes were approved.

PRESIDENT STEIN'S REPORT

1. Mr. Stein was not in attendance.

SUPERINTENDENT MANNARINO'S REPORT

1. Dr. Mannarino shared that he and Eric will be meeting with people regarding the use of grants along with the nine districts. They will give them a tour of the school and discuss this possibility.

SOLICITOR 'S REPORT

1. Solicitor Turnbull stated that there would be a brief meeting after the regular meeting with members of the Personnel committee.

EXECUTIVE DIRECTOR ERIC HEASLEY'S REPORT

1. The following information was shared during the Executive Director's report:
 - New Staff was introduced:
Jennifer Gould – Emergency Nurse
Joe Goodyear – Instructional Assistant for HVAC
Noah Pare – Instructional Assistant for Building Construction
 - The Fall Open House will be held on October 13th from 5:15 pm to 7:00 pm.
 - Advisory Board Breakfast and Meetings will be held on November 4th.
 - The cleaning company that has a contract with AWBCC has now sent a new cleaning person and thus far she is working out.
 - Item #1 in the Building and Grounds section will be tabled.
 - There was a supply hose failure on the ice machine in the Culinary kitchen that was discovered by maintenance Tuesday morning. Thanks to Bill and his maintenance crew for all their hard work in cleaning the area and fixing the issue.
 - Mr. Heasley shared that the picture on the screen is of the Fire Company who came to visit Kiddie Tech students.

ORGANIZATION & CURRICULUM COMMITTEE REPORT

1. To approve the following Advisory Board Minutes:
Fall and Spring 2024 – 2025
(Minutes will be available for review prior to the meeting on the JOC table.)
2. To approve the 2025 – 2026 Occupational Advisory Committee listings for each program.
(Listing will be available at the JOC Meeting).
3. To approve 14 SkillsUSA students and 2 advisors participating in the Western Region Leadership Forum at Seven Springs on October 29 – 31, 2025 at an estimated cost of \$9,118.08. Operating Budget: \$2,873.20 and Skills Activity: \$6,244.88. Mr. Brown will be in attendance on October 28th as forum leader.
4. To approve the removal of CIP Code 46.0201 Carpentry/Carpenter from the program offerings of A.W. Beattie and the removal from the PDE Career and Technical Education Information system. All students moved to the CIP Code 46.9999 Construction Trades, other. This provides expanded learning opportunities for all students.
5. To approve the purchase of 139 Fundamentals of Cosmetology 2nd Edition Study Guide at \$70.00/each unit. (Total cost of \$9,730.00, Operating Budget) through Pivot Point of Chicago, IL.

6. To approve the purchase of 75 Fundamentals of Cosmetology 2nd Edition Course set book at \$116.90/each unit (Total cost of \$8,767.00, Operating Budget) through Pivot Point of Chicago, IL.
Texts will be available for review prior to the JOC meeting.
7. To ratify the 2025 – 2026 AHN Chill Mobile Service Agreement in the amount of \$19,076.00 funded through the PCCD Mental Health Grant #2, as reviewed by the solicitor.
8. To ratify the 2025 – 2026 AHN Behavioral Health Services Continuation Agreement in the amount of \$6,235.00 funded through the PCCD Mental Health Grant #2, as reviewed by the solicitor.
9. To approve Sara Goodyear, school counselor, presenting at the 2025 Integrated Learning Conference at Penn State on November 4 – 7, 2025 at an estimated cost of \$1,250.00, Operating Budget.

Upon recommendation of the Organization & Curriculum Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 – 9 be approved. Each was approved as a consent agenda with a voice vote of 10 - 0.

The following Organization and Curriculum information items were reviewed :

1. The Career Center has restarted evening Cosmetology Clinic hours for students to meet their state required instructional hours.
2. Evening PA State Inspection and Emission classes will be offered for interested students and local employers.

PERSONNEL COMMITTEE REPORT

1. To approve Heather Brown as the School Safety and Security Coordinator per the requirements of the PA Commission on Crime and Delinquency (PCCD).
2. To approve the following student IT interns for the 2025 – 2026 school year at \$12.00/hr., no benefits effective October 1, 2025.
 - Mason Giesey (NH)
 - Jacob Wiegand (DL)
3. To approve an FMLA leave for employee #75 effective October 28th through November 14, 2025.
4. To ratify an engagement agreement with Campbell Durrant, P.C. of Pittsburgh, PA for services related to a personnel matter, as recommended by the solicitor. The referenced agreement has been shared with the personnel committee.
5. To approve Nicole Newcamp as an Instructional Assistant in the Cosmetology program approximately 21 hours per week at \$21.75/hr. No healthcare benefits. Effective October 1, 2025 through June 1, 2026. (Ms. Newcamp was with us last school year.)
6. To accept the resignation of Kiddie Tech employee #500 effective September 19, 2025.

Upon recommendation of the Personnel Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 through 6 be approved. Each was approved as a consent agenda with a voice vote of 10 - 0.

FINANCE COMMITTEE REPORT

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| 1. | ACCOUNTS PAYABLE | AWBCC Operating Fund | 8/31/2025 | \$ 663,732.00 |
| | | AWBCC Capital Reserve Fund | 8/31/2025 | \$ |
| | | Alfred W. Beattie Memorial Fund | 8/31/2025 | \$ |
| | | Conroy D. Guyer Fox Chapel Charitable Trust | 8/31/2025 | \$ 60.95 |
| 2. | BUDGET REPORT | AWBCC Operating Budget | 8/31/2025 | \$ |
| 3. | CASH REPORTS | AWBCC Operating Fund | 8/31/2025 | \$ 1,121,071.75 |
| | | PLGIT & PSDLAF | 8/31/2025 | \$ 1,505,977.44 |
| | | AWBCC Certificate of Deposit | 8/31/2025 | \$ 546,481.80 |
| | | AWBCC Money Market Fund | 8/31/2025 | \$ 1,444,344.93 |
| | | AWBCC Capital Reserve Fund | 8/31/2025 | \$ 206,865.31 |
| | | Alfred W. Beattie Memorial Fund | 8/31/2025 | \$ 211,983.56 |
| | | Conroy D. Guyer Fox Chapel Charitable Trust | 8/31/2025 | \$ 3,745.61 |
| | | AWBCC Student Activity Accounts | 8/31/2025 | \$ 40,694.62 |
4. To authorize the payment of October 2025 payables to be ratified at the November 20, 2025 JOC meeting.
5. To ratify Mrs. Heather Brown, Assistant Director/Principal replacing Dr. Jason Watkins as a signature on the Student Activity account.
6. To ratify Mrs. Maureen Golden, Business Manager, to sign all required documents related to compliance services for all 403(b) and 457(b) plans, as recommended by the solicitor.

Upon recommendation of the Finance Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 through 6 be approved. Each was approved as a consent agenda with a voice vote of 10-0.

The following Finance Committee information items were reviewed:

1. Kiddie Tech Childcare and Learning Center
 - KT Director – Report on July and August 2025 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2025 – 2026 Enrollment, Revenue and Expenditures to date

BUILDINGS AND GROUNDS COMMITTEE REPORT

1. To approve the purchase of six (6) Tapco Led Stop Signs at a cost of \$1,841.45/unit, , Total cost of \$11,048.70, PCCD Safety and Security Grant. The purchase is through Grainger.
2. To approve the following work to be completed by TABS Asphalt of Pittsburgh, PA in the total estimated amount of \$17,540.00
 - 4 Catch Basins
 - 3 Manhole Covers

These areas are deteriorating and need repaired for safety.

Upon recommendation of the Building and Grounds Committee, Larry Vasko motioned, and Beau Blaser seconded that items 1 and 2 be approved. It was approved as a consent agenda with a voice vote of 10-0.

POLICY COMMITTEE REPORT

1. To approve the following revised policy:
 - #339 Uncompensated Leave

Upon recommendation of the Policy Committee, Larry Vasko motioned, and Beau Blaser seconded that item 1 be approved. It was approved as a consent agenda with a voice vote of 10-0.

LEGISLATIVE REPORT

Before the Legislative items were voted on, Mrs. Blackburn shared the following information:

- The PA Budget has been delayed and billions in funds have not been distributed to the schools yet.
- Plan Con 2.0 was briefly discussed and Mrs. Blackburn suggested talking with your legislators regarding it. Mr. Vasko also shared that it is affecting his district as well.
- A brief discussion then took place regarding which candidate would be best for the Office of Western (W3) Zone Representative. Mrs. Patalano and Mrs. Warner shared what they had read regarding both of the candidates. It was also discussed that most of the fellow school boards had voted for Erik Meredith. Voting then took place and Mrs. Blackburn motioned to vote for Erik Meredith, and Mr. Vasko seconded that motion.

1. Description of Request:

- That the Joint Operating Committee select the PSBA Officer candidates, and the candidates for the position of Trustee for the PSBA Insurance Trust, for whom they wish to cast their collective ballot.

Relevant Facts:

- The A.W. Beattie Career Center JOC may cast 1 collective ballot.
- The JOC members must vote in public for the candidates they want to be on their collective ballot.
- The ballot must be submitted to PSBA no later than October 25, 2025

Candidate Slate:

- There is 1 candidate for the office of President Elect 2026
 - Holly Arnold, Tunkhannock Area School District
- There is 1 candidate for the office of Vice President 2026
 - Matt Vannoy, Sharon City School District

- There are 2 seats available for PSBA Insurance Trust - Trustee
(Term ends Dec. 31, 2028)
 - Kathy K. Swope
 - Roberta M. Marcus
- There are 2 candidates for the Office of Western (W3) Zone Representative (2026 – 2027)
 - Antonio Paris, Riverview School District
 - Erik Meredith, East Allegheny School District

PUBLIC RELATIONS REPORT

No Report

OLD BUSINESS

NEW BUSINESS

NEXT MEETING

November 20, 2025 – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:15 p.m.	Dinner
5:45 p.m.	Committee Meeting
6:15 p.m.	Joint Operating Committee Meeting


Libby Blackburn, Board Secretary


AnnMarie Wasielewski, Recording Secretary