

## How To Select Your Courses on PowerSchool

### Incoming 9th Graders (Current North 8th Graders)



1. The PowerSchool portal opens on **January 6th** and closes on **January 12th**.  
**Take worksheet home and discuss with parents/guardians.**
2. When you are ready to select your courses, **log in to the PowerSchool public portal**. Click on the icon entitled **“Class Registration”** on the left-hand side of the screen. You will be taken to the course selection screen.
3. You will first need to **choose between 1-3 career cluster(s) of interest**. This is an important planning tool designed to help students develop a program of study with a purpose in mind. Students will NOT be enrolled in a Career Cluster “course
4. You will be registering for all four core classes, electives, and a study hall. Please use the criteria guide along with your MAP score to make a good decision for yourself. Use your current teachers as resources to inquire about the best placement for you next year. Remember that you are transitioning into high school so **BALANCE** is key!
5. Courses are grouped by departments. **Click on the pencil on the right side to add a course within the department.**
6. Departments may have courses listed on multiple pages. Note the **“next”** option at the bottom of the selection box. You may need to page through to see all options for a department. Classes are listed alphabetically by course name.
- 7. Be sure to select both semesters of a year-long class.** Use your Registration Worksheet and/or the course guide as a reference to confirm the length of your preferred course(s).
8. You must select at least **3-5** alternate elective courses. Do **NOT** put down the same class you already selected. Alternates mean DIFFERENT.
9. After you have finished selecting all your courses, click **“submit”** on the bottom of the screen.
10. If you receive an error message after hitting submit, you either have too many credits, not enough credits or your semester courses do not match.
11. Once you hit **SUBMIT**, **PLEASE LOG OUT** of PowerSchool. During the registration window, you can log back in and make changes to your course selections.