

EARLY GRADUATION REQUIREMENTS

- Meet with counselor to discuss intentions
- Request in writing intention to Board of Education (parent letter, student letter)
- Meet all deadline dates and fulfill graduation requirements
- Fulfill all graduation requirements
- Retraction of intention to Board of Education (consult with your Counselor)

A student shall be eligible for early graduation in fewer than eight semesters upon completion of all requirements for graduation, excluding physical education, as mandated by the Commissioner's Regulations. A student shall not be required to continue enrollment for the sole purpose of completing physical education requirements. The District, upon request from the student's parent/guardian, may choose to grant the student a high school diploma prior to his/her completion of the eighth semester.

*8 New York Code of Rules and Regulations
(NYCRR) Section 100.5(3)*

SUBJECT LOAD

The Iroquois Board of Education requires every student to take a minimum of **five credits plus physical education** in his/her program each year. This requirement may be adjusted accordingly for January graduates.

GRADE LEVEL PROMOTION EXPECTATIONS

Promotion to 10th Grade:	Completion of 5.0 units
Promotion to 11th Grade:	Completion of 10.0 units
Promotion to 12th Grade:	Completion of 15.5 units & the ability to meet all graduation requirements by June of the school year

REGENTS RETAKE EXAM GUIDELINES

Effective August 2018 – Only the highest Regents Exam Score will be reported on the transcript.

ADDING/DROPPING COURSES *(with Administrative Approval)*

After July 1st students will not be able to modify their course selection choices. Exceptions to this policy would be for a valid educational reason only. Proposed changes must be reviewed by the student's counselor and approved by an administrator. Please contact your counselor if you have any questions about this process or concerns about his/her choices.

If approval to drop a course is granted, a grade of 50 will be issued to students dropping a 20-week course after the 3rd week and a 40-week course after the 11th week. At the teacher's discretion, a grade lower than 50 may be given. A student will not be allowed to drop a 20-week course after the 11th week or a 40-week course after the 21st week. A student who drops a 40-week course after the 3rd week but prior to the 11th week will receive a "drop". Students will not be eligible to enroll in a new course and will be scheduled into a study hall. Students wishing to add a course must do so within ten days of the start of the semester. Students will not normally be enrolled into a semester course (20-week course) after the third week of the semester has elapsed. Any exceptions must have administrative approval. Students will not normally be enrolled in a full-year course after the first 10 week marking period has elapsed. Any exceptions must have administrative approval. Transfer students from other schools are naturally exceptions to this policy. Students may not change course levels or drop a 40-week course after the 22nd week of classes.

Revised February 4, 2011

GRADE REPORTING

REPORT CARDS/PROGRESS REPORTS

Grades are updated numerically on parent and student portals during the school year. A mark below 65 in a subject area is a failing grade. Progress reports will be available on the student and parent portals at the end of the 5th, 15th, 25th & 35th week of school. Report Cards are available on the portals at the end of the 10th, 20th, 30th & 40th week of school. These reports help to alert parents and students of potential academic problems. Any time there is a question; parents are encouraged to contact the teacher by phone or e-mail. Teacher e-mail addresses can be located on the web at www.iroquoiscsd.org and are listed by teacher's last name.

INCOMPLETE GRADES

Incomplete grades may be issued based on medical documentation or at the discretion of an administrator. An incomplete grade must be made up in the five-week period immediately following the day of issuance of report cards. At the end of **five weeks**, any remaining incomplete grades will be converted to a 50. Incomplete grades will be included on the five-week failure list which is distributed to all teachers, coaches, and club advisors for the purpose of monitoring student eligibility.

HIS SEMINAR

This course is designed to help ninth-grade students successfully transition into high school. The course focuses on academic skills, personal development, time management, goal setting, digital citizenship, social-emotional learning, and academic exploration. Students will engage in reflective writing, discussions, collaborative projects, and interactive activities that promote responsibility, resilience, and self-awareness. Grading is a P or F and is worth .25 credit points.

STUDENTS REPEATING COURSES

Students who fail courses are encouraged to attend summer academy to make up the credit. If summer academy is not an option for the student and their family, the District practice is:

Students who fail a 40-week course may repeat the same course at the same level the following year; at the end of 20 weeks, the student is eligible to take the final assessment only if his/her class average is 65 or better.

- The final assessment tests the student on 40-week course work.
- The student must pass the final assessment with a minimum grade of 65, and have an overall average of at least 65 if he/she is to receive credit for the course and be rescheduled.
- If the student fails the assessment, they will continue in the course for the remaining 20 weeks and retake a final exam in June.

SUMMER ACADEMY GRADING POLICY

The New York State Education Department Summer School Policy states that a minimum grade in a specific course may be a prerequisite for admission to a summer school course because a summer “make-up” course is offered for less than 90 hours/credit, and carries only partial credit. Grades from both the short summer and the full-length regular school year courses **must be combined** to determine the final grade and whether to award credit. A student who enrolled in a regular school year course but did very poor or no work, may be required to take the entire course over again. Students who were ineligible to take a Regents exam in June due to failing to meet the lab requirement are not eligible for summer school.

WEIGHTING POLICY

When computing the rank in class, Advanced Placement courses are weighted at 1.05 and are the only weighted courses. All courses in which numerical grades are given are included whether they are passed or failed. Please refer to page 8 and 23 for more information. All students who expect to graduate, regardless of program are included in the ranking. Ranking is typically run early in September after summer academy grades have been entered and again early in February after the completion of 1st semester. The Valedictorian and Salutatorian are determined at 30 weeks, and the final ranking is run at the end of the school year.

CALCULATING GRADE POINT AVERAGE

1. All courses passed and failed are used in the calculation of the weighted quarterly average.
2. Multiply the grade received for each course by the credit the course carries.
3. When computing GPA, Advanced Placement courses are weighted at 1.05 and are the ONLY weighted courses (i.e. grade 90 x 1.05 = 94.5 is used in calculating GPA).
4. Divide the sum of the calculations from steps 2 and 3 by the total credits attempted, including those failed.

Example of GPA Calculation:

English 10	1	x	80	80
AP World History (factor x 1.05)	1	x	90	94.5
Living Environment	1	x	85	85
Geometry	1	x	80	80
Spanish 3	1	x	80	80
Studio Art	1	x	80	80
PE	<u>.25</u>	x	90	<u>22.5</u>
	6.25			522

522 divided by 6.25 = 83.52 weighted GPA

If a course is failed and then repeated, the higher grade is used in calculating an average. The failed grade remains on the transcript, but is not used in the calculation. Only courses that have earned credit are used in the calculation of GPA.