Minutes

School Governance Council

November Agenda

School: Wolf Creek Elementary

Date: 11/18/2025

Time: 5:00 PM

Location: TEAMS

TEAMS Link: SGC Meeting Link

SGC Members: Dr. Aja Wilkins Swain (Principal)*, Ms. Hillary Middleton (Chairperson - School Employee)*, Ms. Breonne Thomas (Vice-Chairperson - School Employee)*, Ms. Porsche Hood (Teacher)*, Ms. Kelli McClendon (Teacher)*, Ms. Sharon Bates (Parent)*, Ms. Fatima Harris Felton (Parliamentarian - Parent), Ms. Stacey Watson (Parent)*, Ms. Chairperson will verify quorum. *Notes all members in attendance.

5:00PM Call to Order (Chair) - Meeting was officially called to order at 5:06 PM.

5:01PM Icebreaker (Chair)

5:03PM Action Item: Approve Agenda (Chair)

5:04PM Informational Item: Reviewing Norms (Kelli McClendon-Teacher) - Ms. McClendon briefly went through the meeting norms.

5:05PM <u>Informational Item</u>: Reading October Minutes (Mrs. Felton – Parliamentarian). With Mrs. Felton's absence, October Meeting Minutes were read by Ms. Middleton.

5:08PM <u>Action Item:</u> Approve October's Minutes (Chair) - Ms. Middleton read the October meeting minutes, and put forth a motion to approve the minutes. Ms. McClendon seconded the motion. Five members voted aye, with one member abstaining.

5:12 PM **<u>Discussion Item:</u> Review SGC Website Audit Results (All Members)** Ms. Middleton noted Gina Foster sent a zip file with results from all schools. Ms. Thomas ensured that we were in compliance. The elements missing from our website were the complete first and last names of the council members, meeting agendas and summaries of action.. The first and last names of all council members were ultimately added after the first meeting, and we are now in compliance. We also added the meeting agenda and summaries of action, but these areas are now in complete compliance.

5: 16 PM ***<u>Informational Item:</u>*** Superintendent Advisory Council Update (Advisory Council Representative) - Our representatives are Ms. McClendon and Mrs. Watson. There are no new items to update the council on, per Ms. McClendon.

5:18 PM **<u>Discussion Item:</u>** Strategic Planning Update (Monitor Progress) – (Principal and All Members) Dr. Wilkins Swain is monitoring the progress based on our CCRPI (College and Career Ready Performance Index) scores. We are analyzing data, and will readjust as needed going into January. We increased by 14% for our math progress. We were awarded by Board Member Orange. We had a 4% decrease in ELA which puts us at 86%. We are focusing on reading. We closed the gap (making some of the largest gains within the last few years) with our students with disabilities.

For content mastery, we are at 74.5, which is an increase of 8.3% from last year. The district scored 83.1 and the state overall scored 68.

In all areas, reading math and science, there was a notable increase.

We are at 100% closing the gap.

Progress - we are at 78.3%, which is an increase of 5.2%. This is students that took the GMAS the year before (mainly 4th & 5th graders, plus 3rd graders that have been retained).

For readiness, we scored 86.9%, an increase of 1.9%.

5:20PM Public Comment - Ms. Middleton opened the floor for comments. No one chimed in with additional comments.

5:25PM <u>Discussion Item</u>: Creating Council Initiatives (All Members) Ms. Middleton reached out to Ms. Foster for clarity re: council initiatives and charter dollar expenditures, letting us know we didn't have to rush on initiatives and charter dollar expenditure proposals. Dr. Wilkins Swain noted that the math coach reached out for charter dollars for the Math Extravaganza. We want to make sure that the rest of the school is able to participate - they came up with an initiative for an online component. She's looking at a total budget of $2200 for the author and the games.

5:35PM <u>Discussion Item:</u> Charter Dollar Expenditure Proposals (All Members) Ms. Middleton stated we have all year to spend the $30,000. We should be thinking big. Something that the entire school can benefit from and there are not too many moving pieces. With that in mind, Ms. Middleton put forth a PBIS game room that the students have to spend so many points to purchase. It would be open different days of the month for different grade level. This would give the students something to look forward to. There's a school in metro Atlanta that has something similar.

Ms. Watson asked when do we vote on the expenditure proposals. Before we vote, Ms. Middleton noted that those who proposed items should add information including costs and any other necessary info that could help council members understand the scope of what's been proposed. This info will help inform what we vote to move forward with.

5:45PM <u>Action Item:</u> Approve Charter Dollar Expenditure Proposals (Chair) The document is ongoing, so we are not ready to approve it now.

5:50PM <u>Informational Item:</u> Principal's Update (Principal) Dr. Wilkins Swain noted that they have finalized and hired a PA III Secretary/Bookkeeper. This person is coming from within the Fulton County System and lives within a 15 minute radius of the school. This candidate made it out of 98 people. The projected start date is December 8, but needs to be approved by HR. Dr. Wilkins Swain is announcing to the staff on Thursday, November 20.

5:51PM - Regarding charter dollar expenditures, Dr. Wilkins Swain noted that the Math Extravaganza is December 19, which will be three days after our next meeting. Ms. Singleton planned to present to the council, but was unable to

make it to today's meeting. Dr. Wilkins Swain proposed that we schedule time in the coming weeks to meet so that we can vote for this proposal to give time for Ms. Singleton to schedule the author and secure any other items necessary. Ms. Middleton made a motion to schedule the meeting for December 2, 2025. Ms. Watson seconded the motion, and it passed the council unanimously. Ms. Middleton plans to send the agenda by Friday, November 21, 2025, but no later than next Tuesday, November 25, 2025.

5:55PM <u>Discussion Item</u>: Review Next Meeting's Agenda (All Members) Going forward, Ms. Middleton will be sharing next month's agenda at the end of all council meetings. Ms. Middleton previewed the agenda as it is currently for our December meeting, which will be held of 12/16 at 5 pm.

6:00PM <u>Action Item:</u> Meeting Adjournment (Chair) - Ms. Middleton put forth a motion to adjourn the meeting. Ms. Watson seconded the motion, which passed unanimously. The meeting was adjourned at 5:57 pm.