

St. Andrews International School Samakee

Admissions Policy

Our school welcomes all children; we are an inclusive school. The community of Samakee reflects the broader society in which we live. We accept all children as long as we are able to meet their needs and are able to ensure their progress. This is determined by an initial interview, a Taster Day, previous school reports and discussion with parents.

Students who have English as an Additional Language

This initial process also helps us assess students' English level. If appropriate, students are recommended to join our EAL programme.

Year Group Placement

We place students in year groups according to their date of birth. In some circumstances, students are placed in year groups, not in accordance with their date of birth. This occurs after considerable discussion with the parents and is at the discretion of the headteacher.

Age of enrolment

We are currently enrolling students from 2 years old into our Nursery class up to 14-year-olds into our Year 9. We also accept under-twos for an enjoyable and stimulating morning of activities, three mornings per week, in our Little Learner Group.

Flexible Attendance

We provide flexible attendance times for our youngest children, who may attend at least three sessions per week, increasing these as required. Any changes to attendance days or times are subject to consultation with the class teacher and the availability of places.

Documents

The following documents are required before enrolment:

- SAS Application Form
- Photocopy of Parent's Passport & Visas
- Photocopy of Child's Passport & Visas
- Photocopy of Child's Birth Certificate
- Photocopy of Previous School Report
- Child's Medical Report
- 2 Photos of Child
- 1 Photo of each Parent. Additional photos for other adults who may collect the children.
- Enrolment fee

Waiting lists

As we are a family-orientated school, siblings of current students are given priority should there be a waiting list.

Pre-enrolment Visits

We encourage pre-enrolment visits and a Taster Day when it is feasible to support a smooth transition into our school.