

St. Andrews International School Samakee

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Metro Bus Service Policy

St. Andrews International School Samakee aims to provide a School Bus Service that is: **Reliable, Efficient & Safe.**

Bus transportation for our growing student number is a complex matter and providing an efficient and reliable bus service operated to the highest standards is a priority at Samakee. In January 2013, Samakee Senior Management, in coordination with the School Directors’, reviewed and improved the schools transportation service and introduced a new bus service starting from August 2013.

The service, Metrobus (CL Lease) (CL Lease), was the outcome of many meetings, a successful information booth on Open Day, and an opportunity to sit on a Metrobus (CL Lease) and discuss things with parents. With Metrobus (CL Lease), we have a team of highly trained professionals organising, monitoring, using the latest technology and taking immediate action to safeguard our children. They ensure that our children are safe and comfortable at all times, while at the same time using systems such as GPS tracking and Parental SMS alerts to keep parents informed. An Edutainment Programme on route is an additional feature to help keep children entertained.

Metrobus (CL Lease) has its own transportation office, and the day-to-day operation of the buses is managed by their Operations Manager to ensure good communication (English and Thai) and service to all bus users. Metrobus (CL Lease) is responsible for scheduling the bus service for our students, informing parents of the bus schedule and providing the bus service to any child in our school who needs a bus. Children are picked-up and dropped home directly from their residential address at the scheduled time, as advised by the Metrobus (CL Lease) Office. Every care is taken to ensure buses travel the best route between home and school and parents are kept informed of any unexpected delays via SMS messaging. Please visit [CL Lease Limited](#) for more information.

St. Andrews International School Samakee

Parent Letter

Dear Parents,

Thank you for using our bus service. St. Andrews International School Samakee aims to provide safe, reliable transport for our students. As parents, you are an important part of a total safety programme for your child when travelling by school bus. Children need to learn to be safe pedestrians as they walk to and from the bus, as well as to be safe riders when they're on the bus. Here's how you can help:

Have your child put everything they carry in a backpack or school bag so that they won't drop things along the way. Make sure they leave home on time so that they walk to the bus, not run, and arrive before the bus is due. If they are not using the bus service for any reason, please inform the **Metrocare Centre at 099-258-5959**. Please visit [CL Lease Limited](#) for more information.

Explain to your child the need to behave properly on the school bus, to care and consider others, and to remain seated with the seatbelt securely fastened.

Remind your child to be a good bus rider. Samakee Bus Rules are:

- Stay in your seat at all times with your seat belt fastened
- Keep your hands and your feet to yourself
- Talk quietly on the bus
- Listen to the bus monitor
- Keep back against the seat and bottom flat on the seat

The bus monitor will endeavour to ensure a prompt and efficient handover of children to carers at home. However, we must advise parents that when a child is not collected from the bus on their return home and there appears to be little or no chance of a timely handover, other child passengers on the bus will take priority. Children not collected at home will be returned to the school at the end of the school bus run. It then becomes the responsibility of the parent to collect their children from school on that particular day. If a parent feels that a problem may exist on a particular day, then we request that parents advise the school as soon as possible so that alternative arrangements can be made.

We want your child to be safe when they travel to and from school. As you help us with the above rules, we hope you will see that school bus safety is a partnership between home and school and that the best way to achieve success is by working together.

Please contact the school office directly if your child is planning a play date and would like to bring a friend home on the bus. Thank you.

Yours sincerely,

Head of School