# Status Report on CBOC Recommendations
# Unanimously approved by the CBOC on March 22, 2006

## Pending Review by the District

1. That an Executive Director position (independent contractor) be created reporting to the CBOC and jointly funded by WCCUSD and various cities (total amount of $75,000) to support the CBOC activities.

2. That the Board approve a charter for the Board's Facilities Subcommittee.

3. That the Districts Facilities Master Plan be updated and consider :
    - Ten (10) year enrollment projection
    - Redistricting
    - Closing schools with small enrollment
    - K-8 Schools
    - Charter schools
    - Updated construction cost estimates
    - Various cost projections using the current 1C design standard and possible other appropriate design standards
    - Special education needs

## Approved by the District

4. That the Facilities Program Budget 2006 be presented at a joint Board of Education/CBOC workshop on April 26, 2006 and to the Board for adoption on May 3, 2006.

5. That Perry Smith, LLP be immediately issued a contract to perform the FY2006 Bond Financial Audit to be delivered by November 15, 2006. [1]

6. That the CBOC website be incorporated into the District's website.

7. That the District reengineer its construction vendor payment system so that vendors are paid with 30 days of submitting an invoice. Further that the District contract with Total School Solutions to assist with this effort.

8. That a financial schedule be included in each audit report that displays for each project the original budget, current budget, actual expenditures to date (from all facilities funding sources) and variances.

9. That the quality of construction for one project be audited in each semi-annual audit report.

10. That the Facilities Program Budget 2006 be audited.

11. That the compliance with the Proposition 39 Citizens' Bond Oversight Committee requirements be audited.

12. That the District develops a change order classification system and reclassify all change orders (Measures M, D and J) using this system. Further that the Auditor review the classification system and audit the results of applying that system on a consistent basis.

[1] The legally required delivery date for this audit is December 15, 2006.

## Approved by the District (continued)

13. That the Agreement with Total School Solutions be amended to included Measure J, extended for 3 ½ years and provide for the participation of the CBOC Audit Subcommittee in all phases of the Auditor's work plan. Further that the CBOC Audit Subcommittee participate with the District in revising the proposed amendments to the Total School Solutions Agreement for Performance Auditor Services, dated April 10, 2003.

14. That a Associate Superintendent, Facilities, Construction and Maintenance position be created, effective July 1, 2006, funded 80% Bond funds and 20% General fund.

15. That the construction schedule be audited in regards to life safety issues.

16. That the District reduces the management cost for the construction program from the current 10.2% to the school industry standard of 5% to 7% or prepare a report as to why this objective can not be achieved.