Citizens' Bond Oversight Committees
Executive Committee
West Contra Costa Unified School District

Approved unanimously by the CBOC on August 24, 2005

Agenda Item B.5

August 13, 2005

TO: Citizens' Bond Oversight Committees

FR: CBOC Executive Committee
Michael Mahoney, Chair, Antonio Medrano, Vice Chair, and
Anton Jungherr, Secretary

RE: Citizens' Bond Oversight Committees Administrative Regulation 7214.2

The Board's Administrative Regulation 7214.2, Citizens' Bond Oversight Committees, (AR 7214.2) governs the committees' purpose, duties, operations, selection, composition, alternates and replacement of members. AR 7214.2 provides, "The Committee shall prepare regular reports on Committee activities." [1] "The Committee's legal charge is to review bond expenditures and to inform the public about the uses of Bond proceeds." [2]

The Committee carries out its legal function by the recommendations its makes to the Board of Education. The Board of Education has an agenda item for the Committee's report on the first meeting of each month. Committee meetings are normally held on the fourth Wednesday of each month.

The Board's agenda preparation schedule does not allow time for the Committee's recommendation(s) to be included in the agenda package for the Board's first meeting of the month. It would work better if the Committee's monthly report to the Board were made at the Board's second regular meeting of the month.

[1] AR 7214.2, Section 3
[2] Ibid.

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The Board of Education monthly report from the Citizens' Bond Oversight Committees (CBOC) is an appropriate means for the CBOC to present its recommendations to the Board and public. Therefore, it proposed that AR 7214.2 be amended to accomplish this purpose.

Recommendation

That Board of Education Administrative Regulation 7214.2, Citizens' Bond Oversight Committees, (AR 7214.2) be amended by adding the following to the end of Section 3, Committee Operations:

The Committee shall make a monthly report to the Board of Education at the second regular Board meeting of each month. This report shall be placed on the Board's agenda. All recommendations approved by the Committee shall be presented to the Board of Education and shall be included in the Board's agenda package as part of the Committee's monthly report to the Board. The Board shall respond to the Committee's recommendation(s) within sixty (60) days after receipt of the recommendation(s).