



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 10, 2025**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <input checked="" type="checkbox"/> Adam Johnson <input checked="" type="checkbox"/> Dan Redline <input checked="" type="checkbox"/> Christine Mabile <input type="checkbox"/> Britni Turkenburg <input checked="" type="checkbox"/> Scott MacPhee <input checked="" type="checkbox"/> Bonnie Crandall Director Johnson confirmed a quorum was present. Other attendees: Dan Nicklay, Stacey Peppin, Virginia Hammond, Angela Durick, Michelle Bredeson, Dr. Bill Proser, Toni Hackwith
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the agenda. <i>Motion: Director Redline moved to approve the agenda for November 10, 2025. Seconded by Director Mabile, the motion carried.</i> <u>Approval of Minutes</u> Chairman MacPhee called for a motion to approve the minutes from the October 13, 2025 meeting. <i>Motion: Director Crandall moved to approve the minutes from the October 13, 2025 meeting. Seconded by Director Redline, the motion carried.</i>
PUBLIC COMMENT	None.
CFO/CHARTER ADMINISTRATOR REPORT	<u>Audited Financial Statements Year Ended June 30, 2025</u> Mrs. Durick introduced Toni Hackwith from Alpine Summit to present the Audit. <i>Motion: Director Redline moved to approve the audit prepared by Alpine Summit for the year ending June 30, 2025. Seconded by Director Mabile, the motion carried.</i>
ASB REPORT	Mrs. Hammond reported that there will be a Middle School on November 14th. ASB will also sponsor a 6 th Grade game night and the annual food drive may be moved to December.
CPO REPORT	Mrs. Hammond reported that the CPO currently has approximately \$27,000 in checking and approximately \$10,000 in savings. CPO has recently purchased a new vending machine for the south building. CPO also provided a staff lunch the Friday after conferences. CPO partnered with the Well Read Moose for another successful book fair.

PRINCIPAL'S REPORT

Enrollment Report

Mrs. Peppin reported an enrollment of 597 students. Which is a decrease from last month but an increase from the prior year at the same time.

Alumni Update

Mrs. Peppin reported on Jayden LaVecchia ('23) who received a fellowship to write a research paper for Norwich University's Military Writers Symposium and he presented that work on Monday, October 27.

Mrs. Peppin also reported on Maddie Daigle ('24) who attends University of Wisconsin-Oshkosh, who after being sidelined during her senior year with an injury, scored her first collegiate soccer goal.

VICE PRINCIPAL'S REPORT

Activities Update

Mrs. Hammond reported on the success of the soccer teams. The girl's team went 13-4-1 for the 2025-2026 school year. The boy's team won the 4A Idaho State Soccer Tournament. The program is only 6 years old.

The high school girls cross country team took 2nd place at districts which earned a bid to state cross country. Senior cross country runner AC was the 4A girl's state champion.

All State musicians were announced with 6 choir students selected and 22 band students.

Speech & Debate participated in their first meet, Rookie Rumble.

Drama had their Fall production of *The Foreigner*. District Drama is at the end of the month.

6th Grade completed their Good Deeds projects with presentations and also a group Good Deeds raking Forest Cemetery. One student as well as Mrs. Lenz was featured on KREM 2 News - Tell me Something Good segment.

Discipline Update

Mrs. Hammond reported there was an uptick in computer use violations.

CFO/CHARTER ADMINISTRATOR REPORT

June 2025 Financials & September 2025 Financials

Mrs. Durick presented the June and September 2025 financials and reviewed capital debt. Mrs. Durick reported that she closed all additional bank accounts. She reviewed the fund balance, interest, and state funding amounts showing that Coeur d'Alene Charter Academy is very viable. Mrs. Durick reviewed potential upcoming projects.

Motion: Director Mabile moved to approve the June and September 2025 financial statements. Seconded by Director Crandall, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

Director Redline reported on the committee met and discussed a new auditor. Mrs. Durick planning to go out to RFP

Scholarship Committee

No report.

Fundraising Committee

The Gala planning committee met and have the facility rented, photo sponsor and photo booth. Laura Meine is in charge of class baskets. Gala is scheduled for March 7th.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Johnson moved to enter into executive session pursuant to Idaho Code 74-206 A & B.

Director Johnson led a roll call vote:

Director Mabile – yes, Director Crandall - yes, Director Redline – yes, Director Johnson – yes, the motion carried.

Entered executive session at 5:34 PM.

Motion: Director Redline moved to return to open session, seconded by Director Crandall, the motion carried.

Returned to open session at 5:44 PM.

ACTION ITEMS FROM EXECUTIVE SESSION

Motion: Director Johnson moved to approve the consent items as discussed in executive session. Seconded by Director Redline the motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Policy Health, Sex Education, and Human Sexuality

Mrs. Peppin reviewed the policy passed by the last legislative session, which is an opt-in for parents, but the school has been doing this already. This policy is required by the state. Mr. Nicklay expanded on when this is required and who approves the content of the material. There was no procedure in the policy as noted.

Motion: Director Redline moved to approve policy B-13 as presented, the motion died due to lack of second.

Enrollment Caps

Mr. Nicklay reviewed the past enrollment caps including current enrollment and his recommendation for the 2026-2027 enrollment caps.

Motion: Director Mabile moved to approve the proposed enrollment caps, seconded by Director Crandall, the motion carried.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 6:08 PM.

Motion: Director Johnson moved to adjourn the November 10th meeting, seconded by Director Redline, the motion carried.

Britni Turkenburg, Secretary