

RANCHO SANTA FE SCHOOL DISTRICT

Board Policy No. 6016: PARENTAL INVOLVEMENT PROGRAM AND COMMUNITY VOLUNTEERS

- A. It is the purpose of this Policy to establish procedures for the design and implementation of a Parental Involvement and Community Volunteer Program pursuant to Education Code sections 11500-11506. The goals of this program are:
1. To engage parents positively in their children's education by helping parents to develop skills to use at home to support their children's academic efforts at school and their children's development as responsible future members of our society.
 2. To inform and train parents on how they can directly affect the success of their children's learning by providing them with techniques and strategies that they may utilize to improve their children's academic success and to assist their children in learning at home.
 3. To build consistent and effective communication between the home and the school so that parents have the opportunity to know when and how to assist their children in support of classroom learning activities.
 4. To encourage and train teachers and administrators to communicate effectively with parents of pupils.
 5. To integrate parent involvement programs into the school's master plan for academic accountability.
 6. To consult with parents regarding educational programs and to ensure opportunity for participation of parents who lack literacy skills.
- B. The Superintendent or designee is designated as the program manager. The Superintendent or designee will provide periodic programs at the District school each year regarding:
1. Parental ability to directly affect the success of their children's learning through the support they give their children at home and at school.
 2. Home activities, strategies, and materials that can be used to assist and enhance learning both at home and at school.
 3. Parenting skills that assist parents in understanding the developmental needs of their children, including appropriate discipline and building healthy relationships with their children. Parental ability to develop consistent and effective communications between the school and the parents concerning the progress of their children in school and concerning school programs. Submit to the Board an annual statement identifying the specific objectives of the program.

4. Submit for review annually to the Board a written assessment of the progress of the program in meeting the stated objectives.
 5. Ensure that parents are provided access to a copy of the annual review and assessment upon request.
- C. The Board will annually review the program.
- D. Volunteer activities by parents and members of the community.
1. Parent and community involvement in schools is one method of implementing the objectives of the Parental Involvement and Community Volunteer Program. Accordingly, the Superintendent or designee may authorize the use of unpaid parents as well as community volunteers for the following purposes:
 - a. To serve as a non-teaching, volunteer aide under the immediate supervision and direction of a certificated employee of the District.
 - b. To supervise the pupils during the school lunch period.
 - c. To perform other non-instructional duties relevant to and in support of curricular or extracurricular activities.
 2. Unpaid parent and community volunteers will abide by the following general rules in addition to any specific restrictions placed upon their service by the Superintendent:
 - a. The District is not responsible for the loss of volunteer personal articles or property.
 - b. Volunteers will abide by all Board policies.
 - c. Volunteers will perform only such services as are authorized by the Superintendent and/or his or her designee.
- E. It is the policy of the District that any unpaid volunteer be deemed an employee of the District for the purposes of the Workers' Compensation laws of the State of California with respect to any injury sustained by the volunteer while engaged in the performance of any service for the District.

Legal Reference:

Education Code sections 11500-11506, 35021, 44814, 44815, 45349

Date Policy Adopted By The Board: June 19, 1991

Dates Policy Revised By The Board: January 13, 2005; June 5, 2008