

RANCHO SANTA FE SCHOOL DISTRICT

Board Policy No. 5029: STUDENT LOCKER USE

- A. Commencing with the 2007-2008 school year, as a convenience to seventh and eighth grade students, and commencing with the 2013-2014 school year as a convenience for sixth grade students, the District will provide each such student with the use of District lockers upon written request and consent by both the student and his/her parents/guardians to the terms and conditions upon which the student will be permitted to use a locker. The lockers shall remain at all times the property of the District, and the District reserves the right to refuse to permit a student or student's to use or continue to use a District locker at any time, and to suspend or revoke the use of a student locker upon violation of the applicable rules set forth in this Policy.

- B. Upon submission of a properly executed request provided by the District, sixth, seventh and eighth grade students may be issued a locker and the combination to that locker for student use only during a school year. Parents and guardians will be provided with their student's locker combination upon request. At the end of the school year, each student is responsible for removing all belongings from their locker and leaving it in a clean and sanitary condition. Lockers will be inspected following the last day of school, any remaining articles removed and disposed of, and locker combinations will be changed for the next school year.

- C. District student lockers are located outside of District buildings. The District is not responsible for loss, theft, vandalism, or damage to student personal belongings left in lockers and maintains no security system designed to prevent unauthorized entry into lockers by students or other persons. Therefore, students must not store valuable items or money in their lockers.

- D. Conditions of Student Locker Assignment and Use.

Locker use is a privilege which is at the discretion of the District and which will only be permitted on the following terms and conditions. Violation of these terms and conditions may result in withdrawal of District permission to use a District locker.

- 1. Parents and guardians of sixth, seventh and eighth grade students must jointly request the use of a locker for the school year, and both must consent in writing to the conditions of locker assignment and use on a form provided by the District in order to be permitted the use of a locker.

- 2. No illegal substances such as alcohol or drugs, weapons, dangerous objects, flammable items, explosives, dangerous chemicals, evidence of the violation of school rules, or other prohibited items are to be kept in student lockers and, if found, will be removed.

3. Students are not to share their locker combinations with any one other than their parents/guardians, locker mate, law enforcement, administrators or other school personnel in an emergency.
4. Administration shall have a list of all assigned lockers and the combination to each assigned locker. A school administrator or designee will periodically open all student lockers and inspect them for health and safety reasons, and may unlock and open them in emergency situations.
5. Posting notes or other items on the outside of lockers, or writing, marking or defacing the inner or outer surfaces of lockers is prohibited.
6. Students are responsible for the contents and security of their locker.
7. Students are not to share their lockers with anyone else other than their chosen or assigned locker mate.
8. Students are responsible for the cleanliness of their assigned locker.
9. Students are responsible for removing all personal belongings from their locker on the last day of school.
10. Lockers will not be searched except on reasonable suspicion that the student is violating a school law or rule or has violated a school law or school rule, or in an emergency to protect the health and safety of students, employees, and others.
11. Students are not to leave their lockers unlocked.
12. Students are not to leave perishable foods or liquids in their lockers that will spoil or cause unsanitary conditions or spill or leak damaging lockers or the contents of adjacent lockers.
13. Students are not to leave soiled clothing or trash in their lockers that may cause bad odors or a health and safety hazard.
14. Students are not to store valuable items (money, laptops, jewelry) in their lockers.
15. Damage to a locker, theft, vandalism, or loss of a locker combination must be reported to the Principal immediately.
16. Students are to clean their lockers by the last day of school and lock them to prevent unauthorized use. Any items remaining in lockers following the last day of school will be removed and discarded unless prior arrangements are made with the Principal in unusual circumstances.

Legal Reference:

In re Cody S. (2004) 121 Cal. App. 4th 86

William G. (1985) 40 Cal. 3d 550

Date Policy Adopted By The Board: August 9, 2007

Date Policy Revised By The Board: June 5, 2008