

## RANCHO SANTA FE SCHOOL DISTRICT

### Board Policies Covering All Classified Employees

#### **Board Policy No. 4204: HOLIDAYS**

- A. Classified employees shall be granted the following holidays with pay to be scheduled each year by the District provided they are in paid status during a portion of the working day immediately preceding or succeeding the holiday:

New Year's Day  
Martin Luther King, Jr. Day  
Lincoln's Day  
Washington's Day  
Friday during Spring Break (in lieu of Admission Day)  
Memorial Day  
Juneteenth  
Independence Day  
Labor Day  
Veterans' Day  
Thanksgiving Holidays (2)  
Christmas Eve  
Christmas Day  
New Year's Eve  
New Year's Day

- B. Classified employees also shall be granted pursuant to applicable and current law additional holidays which are declared by the President or the Governor, as provided for in subdivisions (11) and (12) of Education Code section 37220 (a) for a public fast thanksgiving or holiday; or any day declared a holiday under Education Code section 37220 (a)(13) To be eligible for any such additional holidays, classified employees must be in paid status during a portion of the working day immediately preceding or succeeding the holiday.
- C. Pursuant to applicable and current law, classified employees also shall receive regular pay whether or not they are required to report for work on school days which pupils would, otherwise been in attendance but are not and for which certificated personnel receive regular pay. To be eligible for any such additional paid day, classified employees must be in paid status during a portion of the working day immediately preceding or succeeding the paid day.

#### Legal Reference:

Education Code sections 37220, 45203, 45204, 45205, 45206, 45206.5

Date Policy Adopted By The Board: September 6, 1990

Date Policy Revised By The Board: March 20, 2002; May 17, 2007, August 3, 2023

Dates Policy Reviewed By The Board: January 13, 2005; December 11, 2008